INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
ABBY THOSTENSON, CHAIR
TUESDAY, JUNE 21, 2022
6:30 PM

I. **Regular Order of Business**

1. Call to Order by Chair Abby Thostenson at 6:30 p.m.
2. Pledge of Allegiance
3. Board Members Present: Terri Myhre, Jeff Buysse, Dawn Van Keulen, Carmen Panka, Abby Thostenson, Tom Skorczewski
   Board Members Absent: Ryan Runia
   Admin Present: Superintendent Dan Deitte, Elementary Principal Jennifer Mahan-Deitte
   Guests: Karen Dalager, Diane Gillingham, Kim Gades, Caryn Hetland, Ruth Bot, Tara Skorczewski
4. Acknowledge Visitors.
5. Positive Comments by School Board Members: Thank you to all the coaches and advisors for all their hard work during on and off seasons. Thank you to Dan, Jeremy, Cari, and Renae for all the years of service to the district. Thank you to the city for doing some patch work on the parking lot.

II. **Business Agenda**

1. Motion by Skorczewski, seconded by Myhre to approve the agenda. **MOTION PASSED UNANIMOUSLY**
2. Motion by Buysse, seconded by Skorczewski to approve the minutes from the May 17, 2022 Regular School Board Meeting. **MOTION PASSED UNANIMOUSLY**
3. Motion by Van Keulen, seconded by Myhre to approve the minutes from the May 25, 2022 Special School Board Meeting. **MOTION PASSED UNANIMOUSLY**
4. Motion by Myhre, seconded by Buysse to approve the bills as presented for check #'s 48131 through 48185. **MOTION PASSED UNANIMOUSLY**

Fund 01	$51,728.98
Fund 02	$6,684.28
Fund 04	$6,647.50
Total	$65,060.76

III. **Reports**

1. Student Activity Account Report by Dan Deitte: The activity accounts look to be in good shape.
2. Financial Report by Dan Deitte: The budget is looking good. The damage from the storm will have an impact on this budget.
3. Elementary Principal/Curriculum Coordinator Report by Jen Mahan-Deitte: Teachers are working on the LETRS training. Thank you to the Minneota Staff for all their hard work on the staff development this summer.
4. Superintendent Report by Dan Deitte: Congratulations to the trap team! The KP sprinklers are installed, the wrestling mats have been ordered, the gym floor is currently being worked on, and the walls are being tiled. Thank you for supporting me through 14 years and I will truly miss being a Viking but I am excited for a new adventure.

IV. **Consent Agenda** Motion by Buysse, seconded by Myhre to approve the consent agenda as presented. **MOTION PASSED UNANIMOUSLY**

1. Approval of Kathy Fier to check in summer boxes for the summer of 2022.
2. Approval of Cindy Novotny as Elementary Secretary for the 2022-23 school year.
3. Approval of the Office, Custodial, Food Service, and Technology Personnel as presented for employment starting on July 1, 2022:
   Allyson Breyfogle; Greg Cuevas; Dale Verschelde; Scott Fox; Sue Bagley; Lois Dero
4. Approval of Jennifer Mahan-Deitte as the LEA Representative from July 1, 2022 to June 30, 2023.
5. Approval of Robyn Minnehan and Sara Gorecki, R.N., as a School Nurse for the 2022-2023 school year.
6. Approval of Nikki Traen's resignation as the ECFE Parent Educator effective immediately.
7. Approval of the MREA Renewal for the 2022-2023 school year.
8. Approval of a 2022 Early Summer contract with Total Lawn Care.
9. Approval of the 2nd and final reading of Policy #613.
10. Approval of the 2022-2023 Activities Handbook.
11. Approval of the Minneota Elementary Local Literacy Plan for the 2022-2023 school year.

V. **New Business**

1. **Personnel**
   1. Motion by Skorczewski, seconded Panka to approve a lane change for Kent Williams for the 2022-2023 school year. **MOTION PASSED UNANIMOUSLY**
   2. Motion by Myhre, seconded by Buysse to approve Patricia Myrvik as the Athletic/Activities Director for the 2022-2023 school year. **MOTION PASSED UNANIMOUSLY**
   3. Motion by Skorczewski, seconded by Panka to approve Amanda Crowley's resignation effective immediately. **MOTION PASSED UNANIMOUSLY**
2. **Business Affairs**
   1. Motion by Van Keulen, seconded by Buysse to approve a Shared Teacher Agreement with the Ivanhoe School District for the 2022-2023 school year. **MOTION PASSED UNANIMOUSLY**
   2. Motion by Buysse, seconded by Myhre to approve to call for bids for the bread and dairy products for the 2022-2023 school year, due by 3:00 p.m., on July 19, 2022 in the Superintendent's Office. **MOTION PASSED UNANIMOUSLY**
   3. Motion by Buysse, seconded by Panka to approve to call for bids for petroleum products for the 2022-2023 school year, due by 3:00 p.m., on July 19, 2022 in the Superintendent's Office. **MOTION PASSED UNANIMOUSLY**
   4. Motion by Skorczewski, seconded by Panka to approve to call for bids for surplus welding equipment, due by 3:00 p.m., on July 19, 2022, in the Superintendent's Office. **MOTION PASSED UNANIMOUSLY**

5. Motion by Myhre, seconded by Buysse to approve the audit engagement letter from Hoffman & Brobst. **MOTION PASSED UNANIMOUSLY**
6. Motion by Buysse, seconded by Panka to approve the Resolution Establishing Dates for Filing Affidavits of Candidacy. **MOTION PASSED Aye: Van Keulen, Buysse, Skorczewski, Myhre, Thostenson, Panka Absent: Runia Nay: None**
7. Motion by Skorczewski, seconded by Myhre to approve 2021-2022 Final School Calendar. **MOTION PASSED UNANIMOUSLY**
8. Motion by Buysse, seconded by Skorczewski to approve the 2022-2023 Budget as presented. **MOTION PASSED UNANIMOUSLY**
   Fund 01 Expenses $7,338,246 and Revenues $6,673,391
   Fund 02 Expenses $339,143 and Revenues $370,900
   Fund 04 Expenses $152,362 and Revenues $121,287
   Fund 07 Expenses $1,175,205 and Revenues $1,146,361
9. Motion by Myhre, seconded by Panka to approve the Minnesota School Boards Association renewal for ISD Membership and Policy Services for the 2022-2023 school year. **MOTION PASSED UNANIMOUSLY**

VI. **Meeting & Dates**

1. Regular School Board Meeting, July 19, 2022, at 6:30 p.m. in the conference room.

VII. **Adjournment** Motion by Skorczewski, seconded by Panka to adjourn the meeting 8:15 p.m. **MOTION PASSED UNANIMOUSLY**

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Abby Thostenson, Chair Terri Myhre, Clerk