INDEPENDENT SCHOOL DISTRICT #414
MINNEOTA SCHOOL BOARD MEETING
DAWN VAN KEULEN, VICE CHAIR
TUESDAY, SEPTEMBER 20, 2022
6:30 PM

1. **Regular Order of Business**

    1.1. Call to Order by Vice Chair Dawn Van Keulen at 6:30 p.m.

    1.2. Pledge of Allegiance

    1.3. Board Members Present: Terri Myhre, Ryan Runia, Dawn Van Keulen, Carmen Panka, Tom Skorczewski, Jeff Buysse
    Board Members Absent: Abby Thostenson
    Admin Present: Superintendent Scott Monson, Elementary Principal Jennifer Mahan-Deitte, High School Principal Heather Anderson
    Guests: Kim Gades, Christa Bouwman, Patty Myrvik, Caryn Hetland, Tara Skorczewski, Ruth Bot

    1.4. Acknowledge Visitors.

    1.5. Positive Comments by School Board Members: Our student section has been amazing! We would like to extend our sympathy to the Rolbiecki family once more for their loss. Thank you to UFP for allowing some of our student activities to help with the family picnic! Thank you again to the whole custodial staff!

2. **Business Agenda**

    2.1. Motion by Myhre, seconded by Runia to approve the agenda. **MOTION PASSED UNANIMOUSLY**

    2.2. Motion by Skorczewski, seconded by Panka to approve the minutes from the August 16, 2022 Regular School Board Meeting. **MOTION PASSED Buysse Abstained**

    2.3. Motion by Runia, seconded by Myhre to approve the bills as presented for check #'s 48359 through 48479. **MOTION PASSED UNANIMOUSLY**

Fund 01	$429,803.26
Fund 02	$16,145.70
Fund 04	$14,308.97
Fund 07	$3,200.00
Total	$463,457.93

3. **Reports**

    3.1. Athletics/Activities Director by Patty Myrvik: I am very proud of our students and student athletes for their great sportsmanship! Varsity players have been signing thank you cards to the officials to show them how much we appreciate their commitment to the sport! There is a new contract from Avera for our sports medicine that you will be deciding on later tonight. I took several student athletes to the Camden Conference meeting and it was a great experience!

    3.2. Enrollment Report by Scott Monson: Minneota has a positive trend upwards.

    3.3. Student Activity Account Report by Scott Monson: All accounts have healthy balances and there has been no true movement yet.

3.4. Financial Report by Scott Monson: I am still working with Tara to make sure I understand the whole budget. We will be revising the budget in January. Tara is still currently working on finishing up the audit for FY2022.

3.5. Elementary Principal/Curriculum Coordinator Report by Jen Mahan-Deitte: Teachers that are participating in LETRS or Reading Horizons will be exempt from MRVED. It will be a very beneficial day for teachers to work on those two programs. I am working hard on getting assessments and observations done.

3.6. High School Principal Report by Heather Anderson: I have put together a "Spirit Committee" of students. They meet together and they decide on the dress up theme that night for the game, create cheers to do that night, and they have taken it upon themselves to make sure everyone is being respectful and showing Viking leadership. Minneota will be welcoming two foreign exchange students to our school!

3.7. Superintendent Report by Scott Monson: I will be attending the MREA at Cragun's. The Back to School workshop was a huge success. I sent out a survey to all staff members and the overall census was it was a great informational time.

4. **Consent Agenda** Motion by Skorczewski, seconded by Buysse to approve the consent agenda as presented. **MOTION PASSED Van Keulen Abstained**

4.1. Approval of the following open enrollments:
One 1st Grader from the Canby School District.
One Kindergartener from the Canby School District
One 9th Grader from the Canby School District.
One 7th Grader from the Lake Benton School District.

4.2. Approval of an agreement between Minneota Public Schools and United Community Action Head Start for the 2022-23 school year.

4.3. Approval of the agreement between Minneota Public Schools and HELP me.

4.4. Approval of Jackie Skorczewski's resignation effective October 28, 2022 as a part time paraprofessional.

4.5. Approval of Angela Lauer as the Student Council Adviser for the 2022-23 school year.

4.6. Approval of the following volunteers: Jessica Swedzinski (Volleyball); Colleen Ludwikowski (Dance); Joseph Chealde and Jeff Van Keulen (Musical)

4.7. Approval of the following advisers: Aubree Cheadle (Musical); Seraphim Surprenant (Assistant Director); John Voit (Orchestra); Sue Schreier (Vocal); Robyn Condelli (Choreography).

4.8. Approval of Kristi Buntjer as the Junior High Girls Basketball Coach for the 2022-23 school year.

4.9. Approval of Bryce Jeppesen as the Assistant Girls Basketball Coach for the 2022-23 school year.

4.10. Approval of Emily Citterman's Maternity request from December 21, 2022 through February 24, 2023 (returning on February 27, 2023).

4.11. Approval of Brock Citterman as the C-Squad Boys Basketball Coach for the 2022-23 school year.

4.12. Approval of Jessica Laleman as a part time paraprofessional with a start date to be determined, dependent on enrollment, for the 2022-23 school year.

5. **New Business**

5.1. **Personnel**

5.2. **Business Affairs**

5.2.1. Motion by Buysse, seconded by Runia to approve the 2022-23 Elementary Faculty Handbook. **MOTION PASSED UNANIMOUSLY**

5.2.2. Motion by Panka, seconded by Myhre to approve the Minneota Public Schools' Return to Learn Plan for the 2022-23 school year. **MOTION PASSED UNANIMOUSLY**

5.2.3. Motion by Skorczewski, seconded by Runia to approve the first reading of the following policy: Policy #208. **MOTION PASSED UNANIMOUSLY**

5.2.4. Motion by Runia, seconded by Myhre to approve the second and final reading of the following policy: Policy #524. **MOTION PASSED UNANIMOUSLY**

5.2.5. Motion by Buysse, seconded by Runia to approve a contract between Minneota Public Schools and Avera Athletic Training for the 2022-23 school year. **MOTION PASSED UNANIMOUSLY**

5.2.6. Motion by Panka, seconded by Skorczewski to approve calling for snow removal bids for the 2022-23 school year, due in the district office by October 18, 2022 at 3:00 p.m. **MOTION PASSED UNANIMOUSLY**

5.2.7. Motion by Runia, seconded by Myhre to approve calling for property, liability, auto, and worker's compensation insurance, due in the district office by November 15, 2022 at 3:00 p.m. **MOTION PASSED UNANIMOUSLY**

5.2.8. Motion by Skorczewski, seconded by Buysse to approve the 2022 Pay 2023 Levy Limitation and Certification at maximum and set date for Public Discussion on December 20, 2022 at 6:30 p.m. in the conference room. **MOTION PASSED UNANIMOUSLY**

5.2.9. Motion by Myhre, seconded by Buysse to approve to declare 35 IPad Minis surplus and accept a bid from IPhone Antidote. **MOTION PASSED UNANIMOUSLY**

5.2.10. Motion by Skorczewski, seconded by Myhre to approve the Planned Service Agreement from Simplex for the 2022-23 school year. **MOTION PASSED UNANIMOUSLY**

6. **Meeting & Dates**

6.1. Regular School Board Meeting, October 18, 2022, at 6:30 p.m. in the conference room.

7. **Adjournment** Motion by Runia, seconded by Panka to adjourn the meeting 7:38 p.m. **MOTION PASSED UNANIMOUSLY**

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Dawn Van Keulen, Vice Chair Terri Myhre, Clerk