

Lakeview Field Trip/ Event Approval Form

Date of Trip/Event _____

Name of Person making request _____

Grade (s) of Students who will be involved _____

Activity/Event _____

Number of People who will be attending:

Adults _____ Students _____

Names of Chaperones

Destination _____

Arrival Time _____ Return Time _____

Cost of Event _____

If approved, will transportation be needed? _____

Approval by the Lakeview Principal:

Yes _____ No _____

Comments: _____

Signature of Principal

Date

Request must be made as soon as possible, but no later than 3 weeks before the event/activity. Return completed form Grades K-6 to Elementary Office (Mandie) and Grades 7-12 to the High School Office (Ronda).

Request Date: _____

Once your event has been approved,
please enter your absence in Aesop/Frontline.