



Berlin-Boylston School Improvement Plan

Boylston Elementary School

2026-2027

Principal:
Robert Pelczarski

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<https://bes.bbrsd.org>

School Advisory Council Members

<u>Name</u>	<u>Role</u>
Robert Pelczarski	Principal, Co-Chair
Jessica Crossland	Parent

Elizabeth Perry
Tina Chen
Lindsay Katz
Jen Logue
Hannah Chapman
Lori Hart
Mike Blain

Parent
Parent
Parent
Teacher
Teacher
Teacher
Teacher/Parent

School Overview

Boylston Elementary School is a welcoming and connected K–5 school serving approximately 327 students as part of the Berlin-Boylston Regional School District. At BES, we believe that every child deserves to feel known, valued, and supported as a learner and as a member of our school community.

Our dedicated staff is committed to providing a strong academic foundation while helping students develop confidence, curiosity, critical thinking skills, and a sense of responsibility for themselves and others. Through engaging classroom experiences, collaborative learning, and hands-on opportunities, students are encouraged to take ownership of their learning and grow as thoughtful, respectful, and responsible individuals.

As an important part of the Boylston community, we value strong partnerships among our students, families, staff, and community members. Together, we strive to create a safe, supportive, and inclusive environment where every student can learn, contribute, and thrive.

School Enrollment Data

Grade	Enrollment
Kindergarten	37
1st Grade	54
2nd Grade	51
3rd Grade	69
4th Grade	51

5th Grade	65
Total	327

Staff and Faculty Data

- Full time teachers: 28 Full Time (7 Additional Shared Teachers)
- Other Support Staff: 25 Full Time
- Administrative Staff: 2 (1 Shared Staff)

Assessment of class size, student to teacher ratios and ratios to other support staff

Boylston Elementary School maintains a strong staffing structure designed to support manageable class sizes, individualized instruction, and access to additional academic and student support services. With approximately 327 students, the school employs 28 full-time teachers, supplemented by seven additional shared teaching positions and a broad range of specialized support staff.

- **Classroom Staffing:** BES has 20 full-time classroom teachers serving approximately 327 students, with additional shared instructional staff providing support across grade levels and content areas.
- **Instructional Support:** Seven additional shared teaching positions, including a shared math coach, along with two full-time tutors, provide additional instructional capacity beyond the core classroom teacher.
- **Student Support Staffing:** BES employs approximately 25 full-time support staff, including custodians, paraprofessionals, and other student-support personnel. This staffing structure allows the school to provide targeted academic, behavioral, and social-emotional support to students.
- **Administrative Support:** The school has two administrative staff members, with the Special Education Coordinator serving the school in a shared district role.

District Focus Area #1: Teaching and Learning

Objective: Enhance student achievement and career preparedness across the district by implementing a data-driven, vertically aligned instructional framework that prioritizes foundational literacy, rigorous core academics, and diverse career pathways.

School Goal 1A: Professional Development and Data-Practices

By the completion of the 2026-2027 school year, we will increase staff access to targeted professional development related to research-based strategies in the areas of mathematics instruction, literacy instruction, and the use of data to drive instructional decision making.

Initiatives	26-27 Action Plan
1A.1 Professional Development	• Through ongoing collaboration with District personnel, develop a consistent PD calendar • Engage in action steps related to the elementary school level from the District Strategic Plan • Provide professional development on the collection of data through the use of mClass DIBELS • Train teachers on I-Ready Mathematics and the Science of Reading during staff meetings, dedicated training days, and other available opportunities for professional learning time.
1A.2 Literacy Support	• Participate and support in the District Wide Literacy Review and the PRISM Curriculum Council work • Align literacy practices across all grade levels related to Science of Reading practices and research-based strategies
1A.3 Data Review and Collection	• Adopt the mClass DIBELS assessment • Create consistent data collection practices (benchmark data meetings, progress monitoring meetings, etc) at all grade levels • Develop and implement a school-wide data meeting process that uses student achievement data to identify needs, monitor progress, and inform instructional decisions

School Goal 1B: Implementation of I-Ready Math

Implement with consistency the newly adopted Ready Math curriculum by Curriculum Associates in Kindergarten through 5th grade.

Initiatives	26-27 Action Plan
1B.1 Materials	• Distribute all materials related to Ready Mathematics (Student Worktexts, teacher manuals, etc). • Conduct a materials check-in to ensure all students and staff have the necessary materials periodically throughout the year

1B.2 Pacing	● Consistency: All classrooms teach the essential grade-level standards and curriculum. ● High expectations: Instruction is comprehensive, appropriately challenging, and aligned with grade-level expectations. ● Differentiation: Teachers retain the professional flexibility to adjust instruction based on student needs without sacrificing essential curriculum content.
1B.3 Feedback	● Provide feedback to teachers regarding implementation of I-Ready Mathematics regularly throughout the year.

District Focus Area #2: Communication	
Objective: Strengthen the partnership between the district and the community by establishing a robust, two-way communication framework that ensures K-12 transparency, fosters active engagement, and provides accessible, timely information to all stakeholders.	
School Goal 2: Increasing Communication and Access to Information Increase family and community engagement by implementing a consistent, multi-channel communication framework that provides timely school updates, transparent student progress reporting, and two-way feedback opportunities throughout the school year.	
Initiatives	26-27 Action Plan
2.1 Website	● Partner with District Technology leadership to enhance the school website to include updated links to resources, useful features, and timely information to serve as a “one-stop-shop” for general information
2.2 Communication Plan	● Participate in action steps related to communication within the District Strategic Plan ● Provide an improved weekly digital newsletter to families with information and updates related to instruction and upcoming events and work to have earlier communications with families regarding upcoming events and activities ● Increase direct phone communication between staff and families to provide timely updates, address concerns, and celebrate student successes and achievements

District Focus Area #3: Student Support

Objective: Cultivate a student-centered environment that promotes equity, well-being, and academic growth by institutionalizing comprehensive support systems, diverse instructional models, and expanded opportunities for student agency and extracurricular engagement.

School Goal 3: MTSS (Multi-Tiered System of supports) and Student Experience

Cultivate a consistent and supportive school environment by strengthening MTSS/IST practices and developing a cohesive PBIS framework to support student academic, behavioral, and social-emotional needs.

Initiatives	26-27 Action Plan
3.1 MTSS	• Participate in action steps related to MTSS within the District Strategic Plan • Explore the alignment of practices of the IST/SST process in alignment with Berlin Memorial School to ensure consistency between the two schools
3.2 PBIS	• Review the existing processes and procedures related to PBIS and make recommendations for enhancements and/or changes to the current program • Create a PBIS Strategy Team to review and/or revise procedures currently in place

District Focus Area #4: Facilities, Finance and Human Capital

Objective: Ensure long-term district success by optimizing human resources, facilities, and financial planning to support a high-quality professional workforce and student learning.

School Goal 4: Create a Clean, Safe & Welcoming School Environment

Promote a school-wide culture of pride and responsibility by increasing staff and student ownership of the cleanliness, care, and appearance of the BES facility.

Initiatives	26-27 Action Plan
4.1 Leadership Opportunities	• Create an Instructional Leadership Team • Audit existing leadership roles within the building to identify roles and capacity of those within these roles • Host a series of brainstorming sessions with the intention of including additional teacher voice within the decision making of the building