Uniform Complaint Procedures (UCP)
Annual Notice
2026–27

California Department of Education

Hanford Elementary School District

714 N White St

Hanford CA 93230

559-585-3600

The Hanford Elementary School District annually notifies our students, employees, parents or guardians of its students, district advisory committees, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process. The annual written notice of the complaint procedures shall be in English, and when necessary, in the primary language or mode of communication of the recipient of the notice. The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils (California *Education Code [EC]* Section 46015)
- Adult Education Programs (*EC* sections 8500–8538, 52334.7, 52500, 52616.18)
- After School Education and Safety (*EC* sections 8482–8484.65)
- Agricultural Career Technical Education (*EC* sections 52460–52462)
- Career Technical and Technical Education and Career Technical and Technical Training Programs (*EC* sections 52300–52462)
- Child Care and Development Programs (*EC* sections 8200–8488)
- Compensatory Education (*EC* Section 54440)
- Consolidated Categorical Aid Programs (34 *CFR* sections 299.13–299.15, *EC* Section 33315)
- Course Periods without Educational Content (*EC* sections 51228.1–51228.3)

- Discrimination, harassment, intimidation, or bullying against any protected group as identified under California *Education Code* (*EC*) sections 200 and 220 and *Government Code* Section 11135, including any actual or perceived characteristic as set forth in *Penal Code* Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in *EC* Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.

- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program. (*EC* sections 48645.7, 48850, 48853, 48853.5, 48911, 48915.5, 49069.5, 51225.1–51225.25)

- Every Student Succeeds Act (*ESSA*) (20 *United States Code* [20 *U.S.C.*] Section 6301 et seq.; *EC* sections 12030, 52059.5, 64000)

- Instructional Materials and Curriculum Constituting Unlawful Discrimination (*EC* sections 243–244)

- Local Control and Accountability Plans (LCAP) (*EC* Section 52075)

- Migrant Child Education (*EC* sections 54440–54445)

- Physical Education Instructional Minutes (*EC* sections 51210, 51222, 51223)

- Pupil Fees (*EC* sections 49010–49013)

- Reasonable Accommodations to a Lactating Pupil (*EC* Section 222)

- Regional Occupational Centers and Programs (*EC* sections 52300–52334.7)

- School Plans for Student Achievement (*EC* Section 64001)

- School or athletic team names, mascots, or nicknames (*EC* sections 221.3, 33315)

- Schoolsite Councils (*EC* Section 65000)

- State Preschool (*EC* sections 8200-8488, 33315)

- State Preschool Health and Safety Issues in LEAs Exempt from Licensing (*EC* Section 8212)

- And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

Filing a UCP Complaint

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Superintendent
PO Box 1067
Hanford CA 93230
559-585-3600

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in *Hanford Elementary School District*

Responsibilities of the *Hanford Elementary School District*

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.

We advise complainants of the opportunity to appeal an Investigation Report to the California Department of Education (CDE) of complaints regarding programs within the scope of the UCP.

We advise complainants of civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP complaint procedures shall be available free of charge.

For UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California *Health and Safety Code* (*HSC*)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code* (*HSC*) a notice shall be posted in each California state preschool program classroom in each school in our agency.

The notice is in addition to this UCP annual notice and addresses parents, guardians, pupils, and teachers of (1) the health and safety requirements under *California Code of Regulations*, Title 5 (5 *CCR*) that apply to California state preschool programs pursuant to *HSC* Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.