

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....September 16,
2026

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Siebert at 6:00 pm.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Cory Siebert, Kim Hanson, Kris Heidewald, Kaitlin Deschane, Amy Grandaw, and Sara Roman were present. Rebecca Zillges was absent. Others present: Kelly Robinson – District Administrator, Justin Lauber – MS/HS Principal, Kam Dama – Elementary Principal, Sarah Jones – Finance Manager, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, and Julie Patefield – Community Education Director. Also attending was elementary teacher Tina Bonikowske.
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Hanson to approve agenda as presented. Motion carried 6-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING AUGUST 19, 2026
 - B. MINUTES OF SPECIAL MEETING AUGUST 24, 2026
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Deschane, seconded by Grandaw to approve consent agenda as read, including ACH numbers 262700006-262700019 in the amount of \$21,464.03, checks 111577 – 111700 in the amount of \$486,867.29, wire transfers 202600020 - 202600039 in the amount of \$132,434.87, voids 110438, 111494, and 111575 in the amount of \$3,251.54, and donations of \$2,750 from the Crivitz Area Women’s Club for and Witts Piggly Wiggly in the amount of \$45,000 for a total of \$691,767.73. Motion carried 6-0.
- VI. PUBLIC INPUT: There was none.
- VII. CORRESPONDENCE/RECOGNITION: Mrs. Robinson thanked the teachers and recognized them for being flexible with all of the construction/renovation challenges.
- VIII. REPORTS
 - A. COMMITTEE REPORT(S)
 1. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the committee met earlier in the evening and will be recommending changing a part-time special education paraprofessional position to full-time due to increased needs in the district.
 - B. ADMINISTRATIVE REPORTS
 1. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on the new video board, funded in total by donations, the recent loss of a student and the ideas the student body has to honor his memory, and on upcoming parent-teacher conferences, and teacher in-service.
 2. JUSTIN LAUBER - MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Lauber reported on the start of the school year, on STAR Screeners, and on the M&O Principals meeting he attended on 6/16.
 3. KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL: Mrs. Dama reported on welcoming students back, commended staff and students for their flexibility with the ongoing renovations, and thanked Mr. Schramm and his crew for all of their hard work.

4. TOM WHITE - BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: no report (absent)
5. NICK SCHRAMM - TECHNOLOGY COORDINATOR: Mr. Schramm thanked his team for all of their work over the summer to prepare for the new school year, on meetings with new staff members and students to review technology and expectations, as well as distributing Chromebooks in students in grades 7 – 12.
6. JULIE PATEFIELD – COMMUNITY EDUCATION DIRECTOR: Mrs. Patefield reported on summer and fall programs, including the upcoming fall craft show on Saturday, 9/26. She also reported on CPR, the new STEP Program, and a new Coding & Robotics class offered for students in grades 1-6.

IX. ITEMS FOR DISCUSSION

- A. SPECIAL EDUCATION PARAPROFESSIONAL PART TIME TO FULL TIME: Mrs. Robinson reported that the committee met earlier to discuss moving a part-time SpEd para position to full-time due to increasing needs. The committee has recommended the change at the committee level.

X. ITEMS SCHEDULED FOR ACTION

A. APPOINTMENTS

1. ELEMENTARY PART TIME SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Heidewald, seconded by Roman to approve Alivia Schulte as elementary part time special education paraprofessional. Motion carried 6-0.
2. FULL TIME MAINTENANCE EMPLOYEE: No action
3. PART TIME CUSTODIAN: Motion by Grandaw, seconded by Hanson to approve Christine La Fave as part time custodian. Motion carried 6-0.
4. SCHOOL-TO-WORK CUSTODIAL STUDENT: Motion by Deschane, seconded by Heidewald to approve Braedon Pomeroy as school-to-work custodial student. Motion carried 6-0.
5. SUBSTITUTE REGULAR ED PARAPROFESSIONAL: Motion by Grandaw, seconded by Heidewald to approve Christina Bondar as substitute regular education paraprofessional. Motion carried 6-0.
6. SUBSTITUTE FOOD SERVICE EMPLOYEE: Motion by Grandaw, seconded by Deschane to approve Christina Bondar as substitute food service employee. Motion carried 6-0.
7. SUBSTITUTE CLERICAL EMPLOYEE: Motion by Heidewald, seconded by Hanson to approve Christina Bondar as substitute clerical employee. Motion carried 6-0.
8. VARSITY HEAD SOFTBALL COACH: Motion by Grandaw, seconded by Hanson to approve Robert Walters as varsity head softball coach. Motion carried 6-0.
9. VARSITY ASSISTANT SOFTBALL COACH: Motion by Heidewald, seconded by Grandaw to approve Alex Zielinski as varsity assistant softball coach. Motion carried 6-0.
10. VARSITY ASSISTANT SOFTBALL VOLUNTEER COACH: Motion by Hanson, seconded by Deschane to approve Riley Sellen as volunteer varsity assistant softball coach. Motion carried 6-0.
11. VOLUNTEERS/CHAPERONES: Motion by Heidewald, seconded by Grandaw to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

- B. SPECIAL EDUCATION PARAPROFESSIONAL PART TIME TO FULL TIME: Motion by Grandaw, seconded by Hanson to approve moving a part-time special education paraprofessional to full time as presented. Motion carried 6-0.
- XI. ADJOURNMENT: Motion by Grandaw, seconded by Heidewald to adjourn at 6:16 pm. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Cory Siebert
President