SHREWSBURY BOROUGH SCHOOL
October 28, 2026 – Regular Meeting, 6:30 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702
AGENDA

1. **OPENING PROCEDURES** - Mr. Ngo
2. **EXECUTIVE SESSION**
   - Privacy Matters
   - Personnel Matters
   - Legal Services
3. **CORRESPONDENCE TO THE BOARD** - Mr. Ngo
4. **PUBLIC PARTICIPATION RELATING TO AGENDA ITEMS ONLY**
5. **SUPERINTENDENT'S REPORT** - Mr. Cohen
6. **FINANCE & FACILITIES** - Mr. Ngo
7. **CURRICULUM AND INSTRUCTION** - Ms. Gourley-Thompson
8. **PERSONNEL** - Mr. Galvin
9. **POLICY** - Ms. Moore
10. **SCHOOL & COMMUNITY RELATIONS** - Ms. Choi
11. **VOTE/ROLL CALL ON AGENDA ITEMS**
12. **UNFINISHED BUSINESS**
13. **PUBLIC PARTICIPATION** - All Topics
14. **BOARD PRESIDENT'S REPORT** - Mr. Ngo
15. **ADJOURNMENT**

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1.0 Opening Procedures

1.1 Call to order _____ pm

1.2 Flag salute

1.3 Opening Statement

1.4 Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and pursuant to LFN 2026-01 adequate notice of the date, time and agenda has been posted on the district website, sent to the Asbury Park Press and has been posted and filed with the Municipal Clerk of the Borough of Shrewsbury. The notice was also placed on the district's web site.

1.5 Roll Call:

Mr. Ngo - President
Ms. Choi
Mr. Galvin
Ms. Jafolla
Ms. Moore
Ms. Gourley-Thompson - Vice-President
Ms. Fiorentini
Ms. Gaul-Spitale
Ms. McCullough

Mr. Cohen, Superintendent
Ms. Case, Business Administrator
_____, Attorney

1.6 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Student Learning Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session

2.1 It was motioned by _____, seconded by _____, to move into Closed Executive Session at _____ p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi					
Ms. Fiorentini					
Mr. Galvin					
Ms. Gaul-Spitale					
Ms. Jafolla					
Ms. McCullough					
Ms. Moore					
Ms. Gourley-Thompson					
Mr. Ngo					

On a voice vote, _____ members voted yes, _____ members voted no and _____ members were absent.

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2.2 It was motioned by _____, seconded by _____, to reconvene into public session at ____ pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi					
Ms. Fiorentini					
Mr. Galvin					
Ms. Gaul-Spitale					
Ms. Jafolla					
Ms. McCullough					
Ms. Moore					
Ms. Gourley-Thompson					
Mr. Ngo					

On a voice vote, _____ members voted yes, _____ members voted no and _____ members were absent.

3.0 Correspondence to the Board - None

4.0 Public Participation - Agenda Items Only

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

5.0 Superintendent's Report - Mr. Cohen

It was motioned by _____, seconded by _____, to approve the following items as listed:

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

5.1 Approve the following District HIB Report

September	None

5.2 Approve the Memorandum of Agreement between Education and Law Enforcement Officials for the 2026-2027 school year.

5.3 Approve the District Testing Calendar for the 2026-2027 school year.

5.4 Approve the District Professional Development Plan for the 2026-2027 school year.

6.0 Finance & Facilities - Mr. Ngo

Committee Report: The Finance & Facilities Committee met on October 26, 2026

It was motioned by _____, seconded by _____, to approve the following items as listed:

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Board of Education Certification Budget Major/Fund Status for September 2026

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of September 30, 2026, after review of the Secretary's monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

I, Lindsey Case, Part-time School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

School Business Admin/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the payroll for September 15, 2026 in the amount of $278,261.24, and September 30, 2026 in the amount of $277,876.28.

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

6.1 Minutes as listed:

6.1.2 Regular Meeting Minutes, September 16, 2026
6.1.3 Executive Meeting Minutes, September 16, 2026

6.2 **Transfer of Funds for September 2026** (available for review in the Board Secretary's Office)
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 "Over expenditure of Funds" states "a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1".

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved.

Approve Bills List – October 2026

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of $413,267.65.

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Board Secretary's Monthly Certification for September 2026

BE IT RESOLVED, that the financial reports of the Secretary to the Board of Education (Referenced below 6.0) and the Monthly Reconciliation Report (Referenced below 6.0) for September 30, 2026 which are in agreement be accepted as submitted and attached to and made part of the minutes of this meeting.

PURSUANT TO N.J.A.C. 6A:20-2.13(d), we certify that as of September 30, 2026, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Shrewsbury School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Treasurer's Report

PURSUANT TO N.J.A.C. 6A:20-2.13(d), approve the Treasurer's Report for September 2026.

6.3 The following Fire and Evacuation Drills occurred during **September 2026** and **October 2026**:

School Name	Security Drill Type	Date & Time
Shrewsbury Borough School	Bus Drill	9/30/2026 - 10:45am
Shrewsbury Borough School	Fire Drill	10/8/2026 - 9:47am
Shrewsbury Borough School	Evacuation	10/15/2026 - 1:32pm

6.4 Approve the following Joint Transportation Routes for the 2026-2027 school year:

Rte #	Destination	Host	Joiner	# of Days	Joiner Per Diem	Effective Dates	Estimated Cost
C001	Collier	MARSD	Shrewsbury	180	$153.99	9/1/26-6/30/27	$27,718.20
HSC001	Hawkswood/Shore Center	MARSD	Shrewsbury	210	$297.27	7/1/26-6/30/27	$62,426.70

6.5 Approve the submission of the NJDOE Health and Safety Evaluation of School Building Checklist for the 2026-2027 school year to the County Office.

6.6 WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Shrewsbury Borough School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Shrewsbury Borough School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Shrewsbury Borough School District in compliance with Department of Education requirements.

6.7 Accept a donation in the amount of $998.48 from the Foundation for Shrewsbury for the Larsen Grant FSE-Merge. Account # 20-001-100-610-01-0

6.8 Accept a donation in the amount of $7,762 from the Foundation for Shrewsbury for the Clark FSE. Account # 20-001-100-610-01-0

6.9 Accept a donation in the amount of $19,140 from the Shrewsbury Parent Teacher Group for the 8th grade DC trip. Account # 95-000-270-162-01-0

6.10 Accept a donation in the amount of $2,640 from the Shrewsbury Parent Teacher Group for the 4th grade trip. Account # 95-000-270-162-01-0

6.11 Accept a donation in the amount of $12,628 from the Shrewsbury Parent Teacher Group for the 6th grade PEEC trip. Account # 95-000-270-162-01-0

6.12 Adopt the Budget Calendar for the 2027-2028 school year.

6.13 Approve the Memorandum of Agreement and the Salary Guides between the Shrewsbury Borough School District Board of Education and the Shrewsbury Borough Education Association (SBEA) which have been duly executed by both parties for the period July 1, 2026 through June 30, 2029. (previously approved, Sep 16, 2026) NO CHANGES

6.14 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following evaluations for the 2026-2027 school year.

State ID #	Service	Provider	Cost
3053149675	Functional Behavioral Assessment	Progressive Therapy of NJ	$120/hr

6.15 New Jersey Schools Insurance Group Monmouth Ocean County Shared Services Insurance Fund Indemnity and Trust Agreement to Join/Renew Membership

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Shrewsbury Borough School District Board of Education, herein after referred to as the "Educational Institution," has resolved to apply for and/or renew its membership with NJSIG;

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED, THAT:
1) This agreement is made by and between NJSIG and the Educational Institution;
2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2026, and ending July 1, 2029 at 12:01 a.m.;
3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in

accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;
9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join/Renew Membership to NJSIG**.**

7.0 Curriculum and Instruction - Ms. Gourley-Thompson

Committee Report: The Curriculum and Instruction Committee met October 5, 2026

7.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following field trips for the 2026-2027 school year:

Class/Group	Destination	Date(s)	Cost of Trip	Cost of Transportation
Grade 6	PEEC Dignman's Ferry, PA	May 12-14, 2027	$12,628	$5,190
Grade 8	Washington, DC	June 2-4, 2027	$37,195	Included in trip cost
Grade 4	Shrewsbury Historical Sights	June 7, 2027	NA	NA
PreK	Shrewsbury Fire Department	November 12, 2027	NA	NA
Grade 1	Delicious Orchards Colts Neck, NJ	October 29, 2027	NA	$450

7.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the use of the following Commissioner-Approved Highly Effective Educator Activities for tenured teachers for the 2026-2027 school year:

- Leading In-District Professional Development
- Data Protocol
- Peer-to-Peer Protocol
- Action Research
- Digital Capture
- Reflective Practice through Student Perspective

7.3 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following professional development for the 2026-2027 school year:

Staff Member	Program/Workshop	Training Date	PD/Travel Cost
Heather Cellary	RBR Math Articulation Red Bank, NJ	November 17, 2026	$0.00
Allison Wiesel	RBR Science Articulation Red Bank, NJ	November 10, 2026	$0.00
Megan Pullen	RBR ELA Articulation Red Bank, NJ	October 27, 2026	$0.00
Lincoln Pereira	RBR Social Studies Articulation Red bBank, NJ	October 27, 2026	$0.00
Vinnie Peri	RBR Music Articulation Red Bank, NJ	October 29, 2026	$0.00
Darianne Mastricola	NJPSA/FEA: HIB Law Updates 2026-2027, Virtual	November 10, 2026	$0.00
Katy Fitzpatrick	NJPSA/FEA: HIB Law Updates 2026-2027, Virtual	November 10, 2026	$0.00

7.4 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following novels for use in Gifted & Talented ELA Enrichment:

- The President has Been Shot by James Swanson
- The Mission to Destroy Hilter's Atomic Bomb by Neal Bascomb

8.0 Personnel - Mr. Galvin

Committee Report: The Personnel Committee met on October 27, 2026

It was motioned by _____, seconded by _____, to approve the following items as listed:

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

8.1 Approve the salaries as per contract for staff as listed for the 2026-2027 school year. (previously approved, Sep 16, 2026) NO CHANGES 2026-2027 Staff List, Sep 16, 2026

8.2 Approve Sidebar Agreement by and between the Board of Education of the Borough of Shrewsbury and The Shrewsbury Borough Education Association dated October 1, 2026, adding 3 additional extracurricular stipends.

8.3 Approve the extension of medical leave for Florence Truhan through November 2, 2026.

8.4 Rescind Josh Biringer as Middle School Athletic Director effective October 14, 2026.

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8.5 Approve Lincoln Pereira as LTLR for Middle School Social Studies Teacher from October 13, 2026 - June 30, 2027 at the substitute rate of $125/day for days 1-20 then the rate of BA Step 1 - $59,670 (prorated).

8.6 Approve the medical leave for Lisa Wikoff effective October 5, 2026-January 18, 2027.

8.7 Approve Jayda Candelaria as the LTLR Paraprofessional from October 1, 2026 - January 18, 2027 at the rate of Para I Step 1 $18.66 per hour.

8.8 Approve Danielle Stout as substitute for the 2026-2027 school year.

8.9 Approve the following staff members for the Extra Curricular Positions (*pending contract negotiations) for the 2026-2027 school year:

Club/Activity	Advisor	Stipend
William Clark	Director of Public Relations	$2,527
William Clark	Director of Social Media	$2,527
Dan Devine	Middle School Athletic Director	$2,527
Amanda Faria	Drama Club Advisor 1	$2,359
David Buckle	Drama Club Advisor 2	$2,359
Amanda Faria	Stage Director	$2,527
David Buckle	Assistant Stage Director	$2,527

8.10 Approve Stephanie Washeleski, WGU Educational Leadership Practicum for an internship during the 2026-2027 school year.

8.11 Rescind William Clark as the 2026-2027 Debate Club Advisor.

9.0 Policy - Ms. Moore

Committee Report: The Policy Committee met on October 14, 2026

It was motioned by _____, seconded by _____, to approve the following items as listed:

The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

9.1 Approve the second reading and adoption of Policy 1240

10.0 School & Community Relations - Ms. Choi

Committee Report: The School and Community Committee met on October 8, 2026

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11.0 Vote/Roll Call on Agenda Items

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi					
Ms. Fiorentini					
Mr. Galvin					
Ms. Gaul-Spitale					
Ms. Jafolla					
Ms. McCullough					
Ms. Moore					
Ms. Gourley-Thompson					
Mr. Ngo					

On a voice vote, _____ members voted yes, _____ members voted no and _____ members were absent.

12.0 Unfinished Business

13.0 Public Participation - All Topics

14.0 Board President's Report - Mr. Ngo

15.0 Adjournment

It was motioned by _____, seconded by _____, to adjourn the meeting at _____ pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Choi					
Ms. Fiorentini					
Mr. Galvin					
Ms. Gaul-Spitale					
Ms. Jafolla					
Ms. McCullough					
Ms. Moore					
Ms. Gourley-Thompson					
Mr. Ngo					

On a voice vote, _____ members voted yes, _____ members voted no and _____ members were absent.

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