Business Services
Contracts Office
5735 47th Avenue ● Sacramento, CA 95824
(916) 643-2464
Gerardo Castillo, Chief Business Officer
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October 27, 2026

Attn: Khue Ta, Vice President of Estimating via email: jfuentes@marinaco.com
Marina Landscape, Inc.
744 N. Eckhoff Street
Orange CA 92868

RE: Notice of Intent to Award
New Joseph Bonnheim Schoolyard Greening-REBID
0185-451

On behalf of the Sacramento City Unified School District, we are pleased to give you Notice of Intent to Award for **0185-451, New Joseph Bonnheim Schoolyard Greening.** Your contract date will be **November 5, 2026 (Board Approval Date).** Your contract amount including Add Alternate No. 1 will be **Two Hundred Fifty-One Thousand Five Hundred Seventy-Five Dollars ($251,575).** At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 00, ARTICLE 11 - SUBMITTALS). In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. As stated in Section 1.07 of the Instructions to Bidders, the following documents need to be submitted to the District no later than November 4, 2026.

1. Payment Bond for 100% of the contract sum, dated with the date of this letter (Use form attached). **Original must be overnighted and/or delivered to Serna-Contracts Office.**
2. Performance Bond for 100% of the contract sum, dated with the date of this letter (Use form attached). **Original must be overnighted and/or delivered to Serna-Contracts Office.**
3. Local contact for Surety, with name, phone number, and address to which legal notices may be sent.
4. Insurance Certificates as required by **Article 3 of the General Conditions and Special Provisions Section 00 73 00** for workers compensation, comprehensive general liability, automobile liability, and builders risk or installation floater policy as required by the specifications including copies of endorsements naming **Sacramento City Unified School District** as additional insured.
5. Agreement: To be executed by successful Bidder. This can be submitted electronically to Tina Alvarez Bevens at contracts@scusd.edu in the Contracts Department.
6. Criminal Background Investigation/Fingerprinting Certification.
7. Worker's Compensation Certification
8. Prevailing Wage and Related Labor Requirements Certification.
9. Drug-Free Workplace Certification.
10. Tobacco-Free Environment Certification.
11. Hazardous Materials Certification.
12. Lead-Based Materials Certification.
13. Imported Materials Certification.
14. Disabled Veteran Business Enterprise Participation Certification.
15. The name and resume of the full-time superintendent for approval (Contractor's Agent).
16. Emergency contact names and numbers.
17. Copy of Safety Manual and name of Safety Supervisor.
18. The name of the person or persons authorized to sign documents for this project.

19. List of all subcontractors and suppliers (contact, address, phone and fax numbers) who have contracted with you on this project.
20. Fringe Benefit Statement Form for yourself and for all your subcontractors.
21. DAS 140 Form (copy) - Public Works Contract Award Information, for Prime and all Subcontractors (Only applicable to DSA projects).
22. Current W9
23. Escrow Agreement in Lieu of Retention (Contractor's Option)

A Pre-construction Conference will be scheduled in the near future by the Facilities Construction/Planning Manager. Please make sure your Project Superintendent and major subcontractors are present for this meeting.

We are looking forward to working with you on this project.

Sincerely,

Tina Alvarez-Bevens

Tina Alvarez-Bevens
Contract Analyst

Cc: Planning and Construction