

Ethel M. Young Elementary

Shared Decision-Making Committee (SDMC) Meeting Minutes

2026–2027 School Year

Date: October 2, 2026

Time: 4:30 p.m.–5:00 p.m.

Location: Library

Meeting Lead: Principal Watson

Person Recording: Mr. Bowman, Administrator / Counselor

Meeting Minutes

Principal Watson opened the October Shared Decision-Making Committee (SDMC) meeting by welcoming campus stakeholders and reviewing the purpose of the committee. She explained the importance of working together to address campus needs, review school improvement efforts, and ensure decisions continue to support student achievement. Principal Watson emphasized that feedback from teachers, parents, staff, and community members plays an important role in strengthening Young Elementary.

Principal Watson began by reviewing the Campus Improvement Plan and the Comprehensive Needs Assessment (CNA). She revisited the areas of growth and continued needs identified during the September CNA meetings. The discussion focused on monitoring campus progress, strengthening instructional practices, and ensuring campus procedures remain consistent. She also reminded stakeholders that the CNA and Campus Improvement Plan should reflect the current needs of students and staff and be reviewed throughout the school year.

The meeting continued with a discussion regarding student achievement and instructional support. Principal Watson reviewed the campus focus on improving Reading and Mathematics performance and maintaining consistent instructional expectations. She discussed the importance of the Focus Four instructional practices, including teaching to the Demonstration of Learning (DOL), maintaining appropriate pacing, increasing student engagement through listening and speaking, and providing meaningful writing opportunities. The goal is to ensure teachers are delivering effective instruction while monitoring student progress and providing interventions when needed.

Counselor Bowman provided an update regarding campus attendance and chronic absenteeism interventions. He discussed the campus attendance goal of 97% and explained that his team has been contacting parents of students identified with excessive

absences. He also shared information regarding the attendance intervention tracker being used to monitor student attendance, document parent communication, and identify barriers that may prevent students from attending school regularly. Mr. Bowman emphasized the importance of continued follow-up and working with families to improve attendance.

Principal Watson then addressed student behavior and Multi-Tiered System of Supports (MTSS) interventions. The discussion focused on identifying students who require additional academic or behavioral support and ensuring appropriate interventions are in place. The committee reviewed the importance of consistent classroom expectations, behavior documentation, student safety, and collaboration between teachers and campus administration.

Mr. Bowman provided additional information regarding student counseling and behavioral support. He discussed the counseling services being provided to students experiencing emotional regulation challenges, classroom behavior concerns, and student conflicts. He also explained the use of structured student breaks, individual check-ins, and appropriate crisis-response procedures to support student safety and emotional well-being. Mr. Bowman emphasized the importance of teachers communicating concerns promptly so students can receive the necessary support.

The discussion then shifted to campus operations and technology. Principal Watson reviewed the importance of maintaining organized campus procedures, appropriate student supervision, and sufficient instructional resources. Mr. Bowman provided an update on the technology inventory for grades 3–5, including the identification of working and non-working laptops. He explained that the inventory is being used to identify technology concerns, determine which devices may need repairs, and ensure teachers have access to functioning technology to support instruction.

The meeting continued with parent and family engagement and community partnerships. Mr. Bowman reviewed the campus Title I Parent and Family Engagement efforts, including parent meetings, the updated School-Parent Compact, the Parent and Family Engagement Policy, and opportunities for families to become more involved. He also discussed ongoing community partnerships, including DYAD and Lighthouse, and upcoming family engagement opportunities designed to support students academically, socially, and emotionally.

Principal Watson concluded the meeting by thanking stakeholders for their participation and continued support. She emphasized the importance of communication, collaboration, and accountability as the campus continues working toward its improvement goals.

Stakeholders were encouraged to provide feedback and remain involved in campus decisions that support students, staff, and families.

NAME OF INTERPRETER (IF PRESENT):

SIGNATURE OF PRESENTER:

DATE:

Jan 30, 2024