Summary of Regulations for Out-of-District Placement

Open Schools (At or below 96% capacity)

Open enrollment will be allowed, if seats are available and with transportation provided by the parent/guardian. The Student Services Department will determine the number of seats available in each school on an annual basis. If the number of Out-of-District requests for any school exceeds the seats available, a lottery system will be used to determine the selection of approved applications. The parent/legal guardian or eligible student will be notified if a lottery is going to be held.

Note: If a student currently attends a school with projected enrollment less than 60% capacity, the student may not be considered for an Out-of-District transfer out of that school, unless they meet the criteria listed below under "Closed Schools A, B, C, E, or F."

Closed Schools (At or above 97% of Capacity)

A. Family-Provided Childcare - Kindergarten through grade 8 - The student must go to school from, or return from school to, a family member's home on a daily basis because both parents are employed and there would be no responsible adult in the child's home.
   1. Except in rare and unusual circumstances, childcare will not be considered as a reason for Out-of-District placement for students in grades 9-12.
   2. All childcare supervision shall be verified in writing on the out-of-district form and signed by the childcare provider.

B. Moving into a School Boundary - The applicant must provide a copy of a contract/lease with a proposed settlement/ moving date at time of application.
   1. Student is a member of an in-county family with specific proof of plans to move into the requested school's attendance area during the school year.

C. School-Based Staff Member (.6 to 1.0) - A child of a .6 to 1.0 F.T.E. staff member may be approved for an Out-of-District placement in the school where the staff member is assigned or a school that directly feeds into or out of the staff member's assigned school.

D. Continue in the Current School - Request to remain in a school where the student currently attends

E. Siblings of students currently enrolled in the requested school.

High School Athletic Eligibility

A student may be eligible for athletics in only one out–of-district high school. A student may be approved to attend a subsequent out-of-district high school; however, he/she will not be eligible to participate in athletics. Students who are attending his/her home school are eligible to participate in athletics.

Students approved for an out of district placement to attend a different school from the one in which they are currently enrolled who are CCPS varsity athletes during the preceding year will be placed on restricted eligibility for one year for the corresponding sport(s). Administrative Regulation JPA: High School Eligibility defines Restricted Eligibility- student is not fully eligible to participate in extracurricular activities. Limited participation as part of a school sponsored team or group. May not participate in competition, public performances or leadership roles, but may participate in meetings and practices.