

BOARD POLICIES**Definitions**

Board policies are the written rules of the district. They establish the parameters by which staff, students, parents/guardians, volunteers, contractors, visitors, and others shall abide while attending or participating in district programs or activities, on district property, or otherwise within the jurisdiction of the district. Additionally, Board policies clarify the roles and responsibilities of the Governing Board and Superintendent, and communicate Board philosophy and values to students, staff, parents/guardians, and the community.

Board bylaws are specific Board policies that govern the operations of the Board and establish the rights and obligations of Board members.

Administrative regulations, which shall not be inconsistent with Board policies, are written rules that implement Board policies or prescribe the operations and administration of the district. In case of conflict between an administrative regulation and a Board policy, the Board policy, or applicable portion thereof, shall prevail.

Board policies and administrative regulations shall align with the district's vision and goals, promote student learning and achievement, provide for consistent and fair treatment of students and staff, and proactively address equity and the provision of equal access to opportunities for all students.

The Board recognizes the importance of maintaining Board policies and administrative regulations that are up to date and reflect the mandates of law. Board policies or administrative regulation shall be binding to the extent that they do not conflict with federal or state law and are consistent with the district's collective bargaining agreements. No Board policy or administrative regulation, or any portion thereof, shall be operative if the Superintendent determines, based on advice of district legal counsel, it is in conflict with applicable federal or state law or regulations or court decisions. However, any portion of a Board policy or administrative regulation so determined to be inoperative shall not affect the operability of other provisions of the Board policy or administrative regulation.

Highlighted Section: PUSD Exclusive

BOARD POLICIES**Board Policy Development and Adoption**

The Board shall regularly review Board policies and shall do so at Board or Policy Committee meetings, or other Board Committee meetings, as applicable. Additionally, the Board shall annually review the policies specified in Education Code 35160.5. If no revisions are deemed necessary, the Board minutes for the applicable meeting shall nevertheless indicate that the review was conducted. Other Board policies shall be monitored and reviewed as specified in the Board policy itself or as needed to reflect changes in law or district circumstances.

The following steps (see exhibit 1 – Board Policy Review Cycle) shall be used to develop, propose, and adopt a new Board policy or revisions to an existing Board policy:

1. The Board and/or Superintendent or designee shall identify the need for a new or revised Board policy, connected Administrative Regulations, and Exhibits are brought forward at the same time if new or revised.
2. As needed, the Superintendent or designee shall gather fiscal data, staff and public input, related Board policies or administrative regulations, sample Board policies from the California School Boards Association, legal advice, and other useful information and data

The Board Policy Committee may agendaize one or more discussions or presentations with respect to

3. the need for a new or revised Board policy

As part of those discussions or presentations, the Board Policy Committee may request additional information or research and may provide direction to the Superintendent or designee regarding how to proceed with proposing a new or revised Board policy, including a request for review by district legal counsel. See Exhibit 2 for an executive summary for Board Policy Review.

Highlighted Section: PUSD Exclusive

BOARD POLICIES

4. After review by the Board Policy Committee or another Board Committee the proposed new or revised Board policy shall be agendized at a Board meeting, for Board action. If warranted, the Policy may first go to the Board for further discussion. If PUSD Specific Language is added to a Policy or a Regulation, then the item shall go to the full Board first as a discussion item. Typically, Board Policies are approved as part of the consent agenda, but a Policy could appear as a separate action item if warranted.

The Board may waive or modify any of the above requirements on a case-by-case basis.

All Board policies shall be formally adopted by a majority vote of the Board.

Board policies shall become effective upon Board adoption or at a future date if so designated by the Board at the time of adoption.

At any time, the Board and Superintendent or designee may determine that progress reports to the Board on the implementation and/or effectiveness of a Board policy are necessary. If so, the Board and Superintendent or designee shall agree upon a timeline and, as applicable, measures for evaluating the effectiveness of the Board policy in achieving its purpose.

Administrative Regulation Development and Approval

The Superintendent or designee shall be responsible for the development ~~and approval~~ of administrative regulations.

When new Board policies are created or existing Board policies are revised, the Superintendent or designee shall, as necessary, create or revise any applicable administrative regulations to ensure that they conform to the intent of the new or revised Board policy.

To carry out the intent of the Board, the Superintendent or designee may, in addition to developing and approving administrative regulations, develop

Highlighted Section: PUSD Exclusive

BOARD POLICIES

procedures manuals, handbooks, or other guides.

Access

The Superintendent or designee shall ensure that all district employees and the public have easy and free access to all Board policies, administrative regulations, and, as applicable, related documents

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 35010	<u>Control of district; prescription and enforcement of rules</u>
Ed. Code 35160	<u>Authority of governing boards</u>
Ed. Code 35160.5	<u>Intradistrict open enrollment</u>
Ed. Code 35163	<u>Official actions, minutes and journal</u>
Ed. Code 35164	<u>Actions by majority vote</u>
Management Resources	Description
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online), Policy Review Program, Individual D</u>

Cross References

Policy	Description
0000	<u>Vision</u>
0100	<u>Philosophy</u>
0415	<u>Equity</u>
0460	<u>Local Control And Accountability Plan</u>
0460	<u>Local Control And Accountability Plan</u>
0500	<u>Accountability</u>
1112	<u>Media Relations</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1113-E(1)	<u>District And School Websites</u>
1220	<u>Citizen Advisory Committees</u>
1220	<u>Citizen Advisory Committees</u>

Highlighted Section: PUSD Exclusive

BOARD POLICIES

1340	<u>Access To District Records</u>
1340	<u>Access To District Records</u>
2000	<u>Concepts And Roles</u>
2210	<u>Administrative Discretion Regarding Board Policy</u>
4112.9	<u>Employee Notifications</u>
4112.9-E(1)	<u>Employee Notifications</u>
4141	<u>Collective Bargaining Agreement</u>
4143	<u>Negotiations/ Consultation</u>
4212.9	<u>Employee Notifications</u>
4212.9-E(1)	<u>Employee Notifications</u>
4241	<u>Collective Bargaining Agreement</u>
4243	<u>Negotiations/ Consultation</u>
4312.9	<u>Employee Notifications</u>
4312.9-E(1)	<u>Employee Notifications</u>
5116.1	<u>Intradistrict Open Enrollment</u>
5116.1	<u>Intradistrict Open Enrollment</u>
5145.6	<u>Parent/ Guardian Notifications</u>
5145.6-E(1)	<u>Parent/ Guardian Notifications</u>
6000	<u>Concepts And Roles</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6141	<u>Curriculum Development And Evaluation</u>
6141	<u>Curriculum Development And Evaluation</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
9000	<u>Role Of The Board</u>
9005	<u>Governance Standards</u>
9130	<u>Board Committees</u>
9320	<u>Meetings And Notices</u>
9320.1	<u>Remote Meetings and Attendance</u>
9322	<u>Agenda/ Meeting Materials</u>
9323	<u>Meeting Conduct</u>
9323.2	<u>Actions By The Board</u>
9323.2-E(1)	<u>Actions By The Board</u>

BOARD POLICIES

Adopted: July 9, 1996

Pasadena, California

Revised: 6/28/11; 5/21/15; 6/30/16; 5/25/17; 10/25/18; 10/22/2026;

Highlighted Section: PUSD Exclusive