BP-3510

# MAINTENANCE

The Board recognizes the importance of timely maintenance and repair of district facilities, property and equipment in ensuring the safety of students and employees, in protecting state and local investment, in providing necessary loss control, and in helping to ensure the availability of capital funding. A preventive maintenance plan shall be in effect which includes custodial care, scheduled preventive maintenance, and energy management for district buildings. The Superintendent, in collaboration with the Maintenance Director, shall ensure a systematic means of tracking the timing and costs associated with maintenance activities; shall direct the preparation of renewal and replacement schedules for electrical, mechanical, structural, and other components of district facilities; and shall provide for preventive maintenance training for facility managers and maintenance employees.

All school buildings and equipment shall be regularly inspected to assure that all are maintained at the highest level of safety that is reasonably achievable. Employees are responsible for promptly reporting to their supervisor any damage to district property or equipment.

*Legal Reference:*

*ALASKA STATUTES*

*14.11.011 Grant applications*

*14.11.100 State aid for costs of school instruction debt*

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| Adoption Date: | October 3, 1988 |
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| Reviewed: | August 17, 2020 |
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