Administrative Council Agenda
New Market Skills Center
October 16, 2026
11:00 AM – 1:00 PM

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REGULAR ITEMS

- Call Meeting to Order/Flag Salute
  Agenda Discussion/Approval
- Introduction of Board, Guests/Audience
- Public Comment

APPROVAL OF CONSENT AGENDA

- Administrative Council Minutes – May 8, 2026
- South Sound Council Meeting Minutes – August 20, 2026
- Skills Center Directors' Meeting Minutes – June 9, 2026
- Donation – Military Officers Association of America
- Items for Surplus

EXECUTIVE DIRECTOR'S REPORT

- School Recognition
  Thurston County Chamber's "The Voice"
- 40th Anniversary Calendar of Events
- Counselor and Case Manager Breakfast - Update
- Capital Projects Minor Works - Update
- 2026-2027 School Improvement Plan
- 2025-2026 CTE Student Support Services Specialist Report
- Reorganization of Duties – CTE Coordinator and CTE Support Services Specialist
- SBE Future Ready Proposal
- Host District Agreement
- Future Slot Assignments and Enrollment Procedures
- Program Updates:
  Work Based Learning
  Tour – Aviation Careers Academy
  Lunch
- Enrollment Reports
  By District
  Student Headcount by Program
- Financial Reports
  September 2025 – August 2026
  September 2026

PERSONNEL

- New Employee:
  Erin Johnson – CTE Student Support Specialist TOSA
- New Contractor:
  Jennifer Kaleikini, LLC – New Market School of Cosmetology - Instructor
- Contractor Resignation:
  The Platinum Project – New Market School of Cosmetology - Instructor
- Retirement:
  Colleen Bonner – Executive Assistant to the Director

ACTION ITEMS

- Host District Agreement

INFORMATIONAL

- Friends of New Market Breakfast – 40th Celebration Event – October 22, 2026

COUNCIL MEMBER COMMENTS

- Standing Question: Future Meeting Topics

ADJOURNMENT