



Minneota School Board Meeting

Tuesday, September 19, 2023 @ 6:30 pm

District Meeting Room #103

+ Mission Statement: *A community in continuous pursuit of excellence.*

+ Vision Statement: *Minneota Public Schools is a partnership of staff, family, and community promoting lifelong learning in an everchanging world.*

SCHOOL BOARD MEMBERS

____ Jon Buysse, Director
____ Martin Hennen, Director
____ Terri Myhre, Vice Chair
____ Carmen Panka, Treasurer

____ Ryan Runia, Clerk
____ Tom Skorczewski, Director
____ Abby Thostenson, Chair

AGENDA

1. Regular Order of Business

- 1.1. Call to Order
- 1.2. Pledge of Allegiance
- 1.3. Roll Call
- 1.4. Approval of the meeting agenda.....M/S/V
- 1.5. Recognition of visitors
- 1.6. Viking Pride: positive comments by School Board Members and administration

2. Presentations

- 2.1. Statewide Literacy Initiative [READ Act] – Trent Johnson, Elementary Principal
- 2.2. 2023 State Assessments – Heather Anderson, Secondary Principal

3. Business Agenda

- 3.1. Approval of the minutes from the August 15, 2023 Meeting.....M/S/V
- 3.2. Approval of bills-check register M/S/V

4. Reports I/D

- 4.1. School Board and Committee Reports – School Board Members
- 4.2. Activities Director/Community Education Coordinator – Patty Myrvik
- 4.3. Elementary Principal/Curriculum Coordinator – Trent Johnson
- 4.4. High School Principal – Heather Anderson
- 4.5. Superintendent – Scott Monson
- 4.6. Enrollment – Scott Monson
- 4.7. Student Activity Fund – Scott Monson
- 4.8. Financial Report – Scott Monson

5. Consent Agenda..... M/S/V

- 5.1. Approval of the following personnel items:
 - 5.1.1. Karla Anundson, paraprofessional – 7 hours per day
 - 5.1.2. Jill Miller, paraprofessional substitute
 - 5.1.3. Cindy Novotny, paraprofessional substitute
 - 5.1.4. Ireland Stassen, paraprofessional substitute
 - 5.1.5. Resignation of Laura Swoboda, paraprofessional

- 5.1.6. Resignation of Robyn Minnehan, School Nurse, effective end of October 2023
- 5.1.7. Early Childhood Family Education Assistant pay of \$15.00 per hour
- 5.1.8. Zita Miskine as concession manager
- 5.1.9. Mary Rabaey as Assistant Musical – Vocal
- 5.1.10. Brandi Stefansen as ECFE Assistant
- 5.1.11. Karla Anundson as ECFE Assistant
- 5.2. Approval of the following open enrollment requests:
 - 5.2.1. Pre-School student from Marshall
 - 5.2.2. Kindergarten student from Marshall
 - 5.2.3. 1st grade student from Marshall
 - 5.2.4. 1st grade student from Marshall
 - 5.2.5. 2nd grade student from Canby
 - 5.2.6. 3rd grade student from Marshall
 - 5.2.7. 3rd grade student from Ivanhoe
 - 5.2.8. 3rd grade student from YME
 - 5.2.9. 5th grade student from Canby
 - 5.2.10. 5th grade student from Ivanhoe
 - 5.2.11. 6th grade student from Ivanhoe
 - 5.2.12. 6th grade student from Canby
 - 5.2.13. 7th grade student from Canby
 - 5.2.14. 8th grade student from Canby
- 5.3. Approval of the following agreements, contracts, and memberships:
 - 5.3.1. Shared Teacher Agreement with Ivanhoe
 - 5.3.2. Interagency Agreement and Memorandum of Understanding Between ISD #414 and United Community Action partnership, Inc. Early Head Start/Head Start
- 5.4. Declare as surplus or obsolete for sale or disposal
 - 5.4.1. Six (6) Miller Electric, EZ-Latch, dual cylinder running gear with CBL holder welding cards
 - 5.4.2. Old speaker/sound system from The Komp

6. Previous Business

- 6.1. Policy and Procedures Review – Second Reading: Approval of the following policies and procedures as presented M/S/V
 - 6.1.1. Policy #410.2: Co- and Extra-Curricular Salary, Benefits, and Assignment [Transition to a District Procedure]
 - 6.1.2. Policy #423: Employee-Student Relationships
 - 6.1.3. Policy #533: Wellness
 - 6.1.4. Policy #606: Textbooks and Instructional Materials
 - 6.1.5. Policy #713: Student Activity Accounting
 - 6.1.6. Policy #721: Uniform Grant Guidance Regarding Federal Revenue Sources

7. New Business

- 7.1. Approve a Lease Agreement with the City of Minneota for The Komp I/D/M/S/V
- 7.2. Approve Minneota Public Schools' Return to Learn Plan for 2023-2024.....M/S/V
- 7.3. Approve the 2023 Pay 2024 Levy Limitation and Certification at the Maximum M/S/V

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- 7.4. Establish the Date for Public Discussion Regarding the 23 Pay 24 Levy Limitation and Certification for Tuesday, December 19, 2023 at 6:30 p.m. M/S/V
 - 7.5. Approve Student Transportation Agreement with Ivanhoe Public Schools M/S/V
 - 7.6. Authorize Request for Proposal (RFP) for Risk Management and Insurance Brokerage Services M/S/V
 - 7.7. Authorization to solicit snow removal bids for 2023-2024 M/S/V
 - 7.8. Policy and Procedures Review – First Reading I/D
 - 7.8.1. Policy #404: Employment Background Checks
 - 7.8.2. Policy #405: Veteran’s Preference; Hiring
 - 7.8.3. Policy #410.3: Summer Coaching [REPEAL]
 - 7.8.4. Policy #411: Temporary Duty Assignment for Work-Related Injuries [REPEAL]
 - 7.8.5. Policy #523: Policies Incorporated by Reference
 - 7.8.6. Policy #535: Service Animals in Schools
 - 7.8.7. Policy #608: Instructional Services – Special Education
 - 7.8.8. Policy #714: Fund Balances
 - 7.8.9. Policy #907: Rewards
 - 7.9. Policy and Procedures Review – Approve additional policy revisions due to 2023 Legislative Session updates M/S/V
 - 7.9.1. Policy #406: Public and Private Personnel Data
 - 7.9.2. Policy #427: Workload Limits for Certain Special Education Teachers
 - 7.9.3. Policy #620: Credit for Learning
 - 7.10. Recognize tenure for Teresa Myhre [Heather Anderson] M/S/V
 - 7.11. Recognize tenure for David Moriarty [Heather Anderson] M/S/V
 - 7.12. Preliminary Recognition of 2023-2024 MEMO Seniority List.....I/D
 - 7.13. SWWC Board Election I/D/M/S/V-RC
 - 7.14. Approval of a Resolution for Acceptance of Gifts/Donations/Grants M/S/V-RC
 - 7.15. Move date and/or time of Tuesday, October 24, 2023 School Board Meeting M/S/V
 - 7.16. Closed Session pursuant to M.S. 13D.05, subd. 3 to evaluate the performance of Superintendent Scott Monson.....M/S/V-RC
 - 7.17. Re-Open the Meeting M/S/V
- 8. Meeting & Dates**
- 8.1. School Board Meeting: **Tuesday, October 24, 2023 at 6:30 pm in Room #103**
 - 8.2. School Board Meeting: Tuesday, November 21, 2023 at 6:30 pm in Room #103
 - 8.3. School Board Meeting: Tuesday, December 19, 2023 at 6:30 pm in Room #103
- 9. Items for Future Agenda**
- 10. Adjournment..... M/S/V**