Minutes

Sandy Springs Charter Middle School Governance Council

Date | time 09/29/2026 | 7:45 am | ***Location*** Sandy Springs Charter MS Media Center
SGC Website: https://tinyurl.com/SSCMSSGC

SGC Members

Laurie Woodruff, Principal | Julie Alterman Stifel, Elected Parent | Chris Cornell, Elected Parent | Abigail Saltzman, Elected Parent | Darryl Cunningham, Elected Teacher | Kendra Moore, Elected Teacher | Megan Harris, Community Representative | Vacant, Community Representative | Genevieve Johnson, Appointed School-Based Employee | Vivial Hubby, Appointed School-Based Employee

Time	Item	Owner
7:45am	**Call to Order** Genevieve Johnson called the meeting to order at 7:45 am. In attendance were committee members Laurie Woodruff, Julie Alterman Stifel, Genevieve Johnson, Darryl Cunningham, Vivian Hubby, Kendra Moore, Chris Cornell, and Abigail Saltzman. SGC Facilitator Katie Lawson also attended.	Genevieve Johnson
7:46am	**Action Item: Approve Agenda** Vivian made a motion to approve the & Darryl seconded it. Agenda approved unanimously.	Genevieve Johnson
7:47am	**Action Item: Approve August, 2026 Meeting Minutes** Abi made a motion to approve the August minutes & Genevieve seconded it. Minutes approved unanimously.	Genevieve Johnson
7:48am	**Action Item: Finalize Council Staffing (Community Member)** The proposed community member has not yet confirmed that they could join the committee, so this action is deferred to the October meeting.	Genevieve Johnson
7:52am	**Discussion Item: SGC Cross Council Meeting** Kendra will attend the SGC Cross Council Meeting at the North Learning Center on October 14th.	Genevieve Johnson
7:55am	**Discussion Item: 2026 Council Self-Assessment** • Katie complimented our council for the high participation rate • We will add a review of strategic plan to monthly agenda • Will add info to school newsletter about SGC's work/impact	All Members

8:00am	**Discussion Item: Strategic Plan Update**
	• Progress towards literacy goal (3% growth year over year), including subgroups of SEC and ELL is ongoing
	• Reduce disciplinary infractions:
	  ○ Were down from 36 to 23 in August/September last year to this year
	  ○ Be the Voice and PBIS helping
	• Fiscal responsibility = Woodruff and bookkeeper
	• Increased attendance schoolwide
	  ○ Social worker working with students who have chronic absences
	  ○ Attendance competition ends tomorrow
	• Will invite key leaders to meetings to discuss progress towards their area's strategic plans
	  ○ Parham (literacy): October & February
	  ○ Rogers (PBIS): December & March
	  ○ Nolan (MTSS): January & April
		Laurie Woodruff

Meeting Norms

Silence Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

8:05am	**Informational Item: Principal's Update**	Laurie Woodruff

- Construction Update
  - Contractors worked over Fall Break
  - Will probably be back every break
  - New project manager (same as doing NSHS build)
  - Have asked to be added to paint list for summer 2028 or sooner
- Club Rush, Curriculum Night, etc well attended
- Will keep club rush cards and use in spring for rising sixth grade parent info sessions
- Special Olympics next week at Centennial HS.
  - Our students will be participating in bocce ball
- Fall sports wrapping up
- Hispanic Heritage Month from 9/15-10/15
  - Heritage week celebrated the week of 10/12
  - Spirit days, etc
- AVID
  - Signing night tomorrow
  - 7th grade avid going to University of West Georgia today
- New area superintendent Dr. Crumbley is visiting SSCMS today
- Musical auditions tomorrow after school
- Jr Beta info meeting Wednesday after school
- Daffodil project planting very soon – we have 1000 bulbs

8:30am	**Discussion Item: Our SGC Website**	All Members

- Looked at our site and explained where to find things
  - Council Members names, terms, contact info
  - Committee names and members
  - Meeting dates
  - Agendas, Minutes, & Summaries of Action
- Process
  - Genevieve adds agenda to website at least a week before each meeting.
  - Julie sends prior month's approved minutes + current month's Summary of Action to Genevieve to be added to site within two school days of each meeting
- Katie will audit in October to be sure that all components are up to date and in compliance

8:40am	**Discussion Item: Charter Dollars**	All Members

- We have $40,704.71 in charter dollars this school year
  - This is up from $30,000 last year
- Possibly allocate:
  - $5000 towards PBIS
  - Certain amount (TBD) to each grade level
  - Certain amount (TBD) to special areas
  - Certain amount (TBD) to "mini-grants" proposed by staff members
    - Create a form for this?
      - Base off of PTO form and/or other SGCs forms that Katie will send to Genevieve
- Want to decide on how we are using that money by November so we can make purchases and execute during Spring Semester
- Look more for experiences than items and bring ideas to next month's meeting

8:50am	**Action Item: Next Month's Agenda**	Genevieve Johnson

- Charter Dollar allotments
- Approve new community member
- If you have any other items to add, email Genevieve

8:55am	**Action Item: Adjournment**	Genevieve Johnson

- Motion to adjourn: Genevieve; Seconded by Abi; Unanimously approved at 8:56 am

Meeting Norms

Be on time, prepared, and engaged | Everyone contributes | Focus on solutions, not problems | Consider all students in all decisions