Shelton View Elementary

Northshore School District

Shannon Thompson, Principal
Jenny Wright, Office Manager
Kristi Kapioski, Secretary

23400 5th Avenue West
Bothell, WA 98021-8599
425-408-5200 (Phone)
425-408-5202 (Fax)

Request for Excused Absence*

For absences **over** 5 days

Please submit to the office at least two weeks prior to the requested absences dates

Please try to schedule family trips during regular school breaks. We understand that occasionally there are extenuating circumstances. It is important to know that it is very difficult to make up lost instructional time, since much of your child's learning at school is dependent upon student and teacher collaboration, small group work, hands-on learning, and other classroom interactions. These rich classroom experiences cannot be replaced by make-up work.

Classwork and homework assignments will not be provided in advance. When your child returns, the teacher will provide make up assignments at his/her discretion, along with a reasonable timeline for completion. The student is responsible for completing missed work.

***Please note: State law requires that a student be withdrawn after 20 consecutive absences. You can re-enroll your student(s) once you return, but we cannot guarantee placement back in the same classroom. Once you are back from your trip, please email svoffice@nsd.org to let us know when your student will return to school and supply a new of proof of residency to begin the re-enrollment process.**

Student Name(s) **Teacher** **Grade**

_____

_____

_____

_____

First date of absence: _____ Last date of absence: _____

Reason for absence: _____

I understand that I am having my child miss _____ school days of classroom instruction. I am aware of the following impacts to my child's absence from school:

- My Child will miss newly instructed concepts and skills in all academic content areas, music, and PE.
- My child will miss activities, projects and classroom experiences that are not possible to make up
- My child may need extra support at home with assignments upon returning from the absence
- My child may need to relearn established classroom policies and procedures, or learn new ones
- Assignments will not be provided in advance of the absence(s)

_____ _____

Parent/Guardian Signature **Date**