SAFE Annual Budget Narrative

District SAFE Site:__ Allocation: $__

Fiscal Year 26/27

- Due each year on September 15th.
- Must attach a copy of the QSS FAR 300 report
- Revisions due each December 15 (1st Interim Report) and March 15 (2nd Interim Report**)**
- Write a budget narrative of the object code item(s**)**
- List the budget **amount** in the correct budget narrative and enter the total amount. All budget narrative totals must match the QSS FAR **300** report.
- Submit with required signatures to the SCOE Expanded Learning **Program**

Object Code	Budget Narrative	Total Amount
1000	(Certified stipend, release time, etc)	$
2000	(Classified stipend, release time, etc)	$
3000	(Employee benefits on salary and stipends)	$
4000	(Supplies, software, materials price per item) Single items over $499 (Including shipping & tax) need LEA pre-approval.	$
5000	(Mileage conference/training travel, field trips)	

Total: $_____
Needs to match the total allocation amount.

Approvals

SAFE Principal/Superintendent	SAFE Business Official	Director of Expanded Learning

Original - with all signatures to be maintained at the Expanded Learning Program Office.

Copy - to be maintained at the SAFE site. 6/10/26-KC