1045 REVISION OF RULES

1. The Humboldt County Board of School Trustees reserves the right to modify the foregoing rules and regulations by an affirmation of the proposed change by four of its members.

2. The Humboldt County Board of School Trustees feels very strongly its policies and administrative regulations shall be reviewed and updated on a regular basis to keep up with the many changes that the community and the education profession are undergoing.

1050 SAFE SCHOOLS POLICY

The Humboldt County School District believes that the safety and security of students and staff is a major priority. Safe schools require a collaborative effort of the board of education, administrators, teachers, students parents and the community. A variety of prevention and intervention strategies, programs and activities must be in place to ensure student and staff welfare.

Physical aggression, hostile behavior, intimidating acts of harassment, extortion, violent behavior or possession of weapons will not be tolerated. Anyone who demonstrates such behavior will be held accountable for his/her actions in accordance with the student handbooks, the Nevada Revised Statute and civil and criminal law.

We believe that:

1. The school district will develop the resources to maintain safe schools to the best of its capability.
2. Each school's safety and security plan, with stipulated procedures to be followed, will enhance the feeling of well-being at each school site.
3. Various safety and security measures should be implemented, including intervention and police security, as necessary.
4. Administrators, teachers and support staff are the individuals responsible for appropriately supervising, monitoring and assisting students.
5. Parents' presence in schools, as visitors or volunteers, on a regular basis enhances school security.

The superintendent, with assistance of other school personnel, shall establish procedures to be Followed regarding implementation of school safety and security measures.

SAFE AND RESPECTFUL LEARNING ENVIRONMENT (SRLE)

I. Bullying and Cyber-Bullying Is Prohibited in Public Schools

A. The school district is committed to providing a safe and respectful learning environment in which persons of differing beliefs, characteristics, and backgrounds can realize their full academic and personal potential. It is the intent of this policy to ensure that all administrators, principals, teachers, and other personnel of the school district demonstrate appropriate behavior on the premises of any public school by treating other persons, including, without limitation, pupils, with civility and respect and by refusing to tolerate bullying and cyber-bullying.

Definitions:

1. "**Bullying**" means a willful and purposeful act which is written, verbal or physical, or a course of conduct on the part of one or more persons which is not authorized by law and which exposes a person repeatedly and over time to one or more negative actions which is highly offensive to a reasonable person and:

   a. Is intended to cause or actually causes the person to suffer harm or serious emotional distress;
   b. Exploits an imbalance in power between the person engaging in the act or conduct and the person who is the subject of the act or conduct;
   c. Poses a threat of immediate harm or actually inflicts harm to another person or to the property of another person;
   d. Places the person in reasonable fear of harm or serious emotional distress; or
   e. Creates an environment which is hostile to a pupil by interfering with the education of the pupil.

2. "**Cyber-bullying**" means bullying through the use of electronic communication. The term includes the use of electronic communication to transmit or distribute a sexual image of a minor. As used in this policy, "sexual image" has the meaning ascribed to it in NRS 200.737.
3. "**Electronic communication**" means the communication of any written, verbal or pictorial information through the use of an electronic device, including, without limitation, a telephone, a cellular phone, a computer or any similar means of communication.

B. A member of the school district board of trustees, any employee of the school district, including, without limitation, an administrator, principal, teacher, or other staff member, a member of a club or organization which uses the facilities of any public school, regardless of whether the club or organization has any connection to the school, or any pupil shall not engage in bullying or cyber-bullying on the premises of any public school, at an activity sponsored by a public school, or on any school bus.

C. It is the intent of this policy that all persons in the school district are entitled to maintain their own beliefs and to disagree respectfully without resorting to bullying, cyber-bullying, or violence. This policy does not advocate nor require the acceptance of differing beliefs in a manner that would inhibit the freedom of expression, but does require that all persons with differing beliefs be free from abuse.

D. The school district will provide for the appropriate training of all administrators, principals, teachers, and all other personnel employed by the school district as prescribed by this policy under the heading "Professional Development."

II. Policies and Training Established by the Nevada Department of Education; Standards Adopted by the Nevada Council to Establish Academic Standards

A. NRS 388.133 requires that the Nevada Department of Education prescribe by regulation a policy (1) setting forth requirements and methods for reporting violations of the prohibition on bullying and cyber-bulling, and (2) for use by school districts to train members of the board of trustees and all administrators, principals, teachers and all other personnel employed by the board of trustees of the school district. The policy must include provisions for training in the topics listed below under "Professional Development." Upon issuance of the state regulations prescribing a policy, the school district board of trustees will adopt the policy, and the school district will provide the training and comply with other requirements set forth in NRS 388.134.

B. NRS 388.1342 requires that the Nevada Department of Education establish programs

of training as follows:

1. Methods to prevent, identify and report incidents of bullying and cyber-bullying for members of the boards of trustees of school districts.
2. Training to assist school district personnel to assist those persons with carrying out their powers and duties under the Safe and Respectful Learning Environments statutes.
3. Training for administrators in the prevention of violence and suicide associated with bullying and cyber-bullying and appropriate methods to respond to incidents of violence or suicide.

Upon establishment of these programs of training, the school district will complete the programs of training in accordance with the timelines and other requirements set forth under NRS 388.1342.

C. NRS 388.134 requires that the school district board of trustees adopt the policy prescribed by the Council to Establish Academic Standards for the ethical, safe and secure use of computers and other electronic devices (NRS 389.520.2). The standard adopted by the Council for "Digital Citizenship" requires that students understand human, cultural, and societal issues related to technology and practice legal and ethical behavior. The school district adopts that standard and the strands for education in computer education and technology which require that students:

1. Advocate and practice safe, legal, and responsible use of information and technology;
2. Exhibit a positive attitude toward using technology that supports collaboration, learning, and productivity;
3. Demonstrate personal responsibility for lifelong learning; and
4. Exhibit leadership for digital citizenship.

The complete set of Nevada Computer and Technology Standards are available online at http://www.doe.nv.gov/APAC_Computer_Technology/. These standards include indicators for how the strands are applied within specific grade bands in Nevada.

III. Notice that Bullying and Cyber-Bullying Is Prohibited in Public Schools

As required by NRS 388.139, the school district will include this policy and the text of the provisions of NRS 388.121 to 388.145, inclusive, within each copy of the rules of behavior for pupils that the school district provides to pupils under the heading "Bullying and Cyber-Bullying Is Prohibited in Public Schools." The school district will also post this policy on its internet website. Upon the request of a parent or legal guardian, the school district will provide a parent or legal guardian with a written copy of the policy.

IV. Requirements and Methods for Reporting Violations; Investigations

Reporting Violations:

A. Any person who believes that he or she has been a victim of bullying or cyber-bullying by a member of school district board of trustees, any employee of the school district, including, without limitation, an administrator, principal, teacher, or other staff member, a member of a club or organization which uses the facilities of any public school, regardless of whether the club or organization has any connection to the school, or any pupil is encouraged and instructed to adhere to the following reporting mechanism:

1. **Pupils.** School district pupils who are targets of bullying or cyber-bullying and pupils who have first-hand knowledge of such bullying or cyber-bullying should report any incident(s) to a teacher, counselor, or school administrator.
2. **Employees.** A teacher or other staff member who witnesses a violation of the prohibition on bullying and cyber-bullying, or receives information that a violation

has occurred (including overhearing, or receiving a report, formal or informal, written or oral, of bullying or cyber-bullying) must verbally report the violation to the principal or designee on the day on which the teacher or other staff member witnessed the violation or received information regarding the occurrence of a violation.

School Principal Investigations:
The principal or designee must initiate an investigation not later than one day after receiving notice of the violation.

A. The principal or designee must provide written notice of a reported violation to the parent or legal guardian of each pupil involved in the reported violation. The notice must include a statement that the principal or designee will be conducting an investigation into the reported violation and that the parent or legal guardian may discuss with the principal or the designee any counseling and intervention services that are available to the pupil.
B. The investigation must be completed within 10 days after the date on which the investigation was initiated and, if a violation is found to have occurred, include recommendations concerning the imposition of disciplinary action or other measures to be imposed as a result of the violation, in accordance with the policy governing disciplinary action adopted by the school district board of trustees.

No Interfering with or Preventing Disclosure of Information:
Members of the school district board of trustees and school district employees are prohibited from directly or indirectly interfering with or preventing the disclosure of information concerning violations.

Appeal of Disciplinary Decision:
The parent or legal guardian of a pupil involved in the reported violation may appeal a disciplinary decision of the principal or designee, made against the pupil as a result of the violation, in accordance with the policy governing disciplinary action adopted by the school district board of trustees.

Immunity for Reporting Violations; Disciplinary Action for Certain Persons:
No cause of action may be brought against a pupil or an employee or volunteer of a school who reports a violation of the prohibition on bullying and cyber-bullying, unless the person who made the report acted with malice, intentional misconduct, gross negligence, or intentional or knowing violation of the law.

If a principal determines that a report of a violation is false and that the person who made the report acted with malice, intentional misconduct, gross negligence, or intentional or knowing violation of the law, the principal may recommend the imposition of disciplinary action or other measures against the person in accordance with the policy governing disciplinary action adopted by the school district board of trustees.

School District Policy for Employees to Report Violations to Law Enforcement:
The school district board of trustees, in conjunction with local law enforcement agencies that have jurisdiction over the school district and with school police, if applicable, will establish a separate policy for the procedures which must be followed by an employee of the school district when reporting a violation of the prohibition on bullying and cyber-bullying to a school police officer or local law enforcement.

V. Professional Development

The school district superintendent will provide for the appropriate training of all administrators, principals, teachers and all other personnel employed by the school district in accordance with this policy, including training on the following topics:

A. Training in the appropriate methods to facilitate positive human relations among pupils by eliminating the use of bullying and cyber-bullying so that pupils may realize their full academic and personal potential.
B. Training in methods to prevent, identify, and report incidents of bullying and cyber-bullying.
C. Methods to improve the school environment in a manner that will facilitate positive human relations among pupils.
D. Methods to teach skills to pupils so that the pupils are able to replace inappropriate behavior with positive behavior.

VI. School Safety Team

A. The principal or designee must establish a school safety team to develop, foster and maintain a school environment which is free from bullying and cyber-bullying.
B. The principal or designee will conduct investigations of violations of the prohibition on bullying and cyber-bullying occurring at the school.
C. The principal or designee will collaborate with the district office and school district board of trustees and school safety team to prevent, identify and address reported violations of the prohibition on bullying and cyber-bullying at the school.
D. The School Safety Teams must consist of the principal or designee (committee chair) and the following persons appointed by the principal:
    1. School counselor;
    2. At least one teacher at the school;
    3. At least one parent or guardian of a student enrolled in the school; and
    4. Any other persons appointed by the principal.
E. The School Safety Team will:
    1. Meet at least two times each year;
    2. Identify and address patterns of bullying or cyber-bullying;
    3. Review and strengthen school policies to prevent and address bullying or cyber-bullying;
    4. Provide information to school personnel, pupils, and parents and legal guardians of pupils enrolled in the school on methods to address bullying and cyber-bullying; and
    5. To the extent money is available; participate in any training conducted by the school district regarding bullying and cyber-bullying.

VII. Week of Respect

The school board of trustees will determine the most effective manner for the delivery of information to public school pupils during the “Week of Respect” proclaimed by the Governor each year. The information delivered during the “Week of Respect” will focus on:

A. Methods to prevent, identify and report incidents of bullying and cyber-bullying;
B. Methods to improve the school environment in a manner that will facilitate positive human relations among pupils; and
C. Methods to facilitate positive human relations among pupils by eliminating the use of bullying and cyber-bullying.

VIII. Prohibited Conduct

The commission of, or participation in, or unlawful attempt of any of the following activities or acts in school building or on school property is prohibited and may constitute cause for

disciplinary action. In addition, students at school-sponsored, off campus events, on their way to and from school or within one hour of the beginning or end of the school day, and those using district sponsored transportation shall be governed by school district rules and regulation and Nevada Revised Statutes, and are subject to the authority of school and district officials.

An incident which constitutes the commission of a criminal act shall be reported at once to the Humboldt County School District School Resource Officer. In addition, the student's parent(s) or guardian(s) shall also be notified, if possible. Disciplinary action may be taken by the site or district, whether or not criminal charges result.

A. **Criminal Offenses (**As defined in applicable statutes or ordinances) Violations of local, state or federal laws are enforced on properties of the Humboldt County School District or at activities sponsored by the Humboldt County School District. Examples of such laws are indicated below:

1. ALCOHOL: The possession of, sales and furnishing alcoholic beverages.
2. ARSON: The intentional setting of fire.
3. ASSAULT: Physical or verbal threats with the intent and the ability to carry through with same.
4. BATTERY: Touching without consent or application of force to another person.
5. BOMB THREAT/FALSE: Willfully conveying by mail, written notes, telephone, telegraph, radio, or any other means of communication, any threat knowing it to be false.
6. BURGLARY: Illegal entry with the intent to commit a crime.
7. DESTRUCTION OF PROPERTY: Willfully and maliciously destroying or injuring real or personal property of another.
8. DISTURBING THE PEACE: Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
9. EXPLOSIVE DEVICES: The possession of explosive or incendiary devices.
10. FALSE FIRE ALARMS: False reporting of or transmission of signal knowing same to be false.
11. FIREWORKS: The possession of, sale, furnishing, use or discharge of same.
12. INDECENT EXPOSURE: An open indecent or obscene exposure of his or her person or the person of another.
13. LARCENY: Stealing, taking, carrying away property of another.
14. LIBEL: A malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.
15. MARIJUANA: The possession of, sales or furnishing marijuana.
16. NARCOTICS: The possession of, sales or furnishing a controlled substance.
17. NARCOTICS PARAPHERNALIA: The possession of, sales, furnishing or use of.
18. PROFANITY: Use of vile or indecent language.
19. RESISTING OFFICER: Willfully resisting, delaying or obstructing an officer in the performance of duty.

20. ROBBERY: The unlawful taking of personal property from the person of another or in his/her presence against his/her will, by means of force or violence or fear of injury.
21. ROUT/RIOT: Two or more persons meeting to do an unlawful act/two or more persons actually doing an unlawful act with or without a common cause of quarrel.
22. STOLEN PROPERTY: Receiving or possessing property of another, knowing or under such circumstances as would cause a reasonable person to know they were so obtained.
23. TAMPERING WITH MOTOR VEHICLES: Willfully break, injure, tamper, remove parts, deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.
24. THROWING SUBSTANCE AT VEHICLE: To throw any stone, rock, missile or any substance at any motor bus, truck or other motor vehicle.
25. TRESPASS: To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while under the suspension from school.
26. WEAPONS
    - 26.1 Brandishing any knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver, or other firearm, or other deadly weapon in a rude, angry or threatening manner or to use same in any fight or quarrel.
    - 26.2 Concealed – it is unlawful for any person to carry any weapon commonly known as a knife, blackjack, slingshot, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon. For the purpose of this section, nunchakus are included herein.
    - 26.3 Possession – it is unlawful for any person to possess any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon.
27. In addition, violation of other federal or state criminal laws or local ordinances at school, at school-sponsored activities or on district sponsored transportation is prohibited.

B. **District Offenses –** The following non-criminal activities may also lead to disciplinary action. Generally, these are acts which disrupt and interfere with the educational process or with the rights of other members of the educational community.

1. ALCOHOLIC BEVERAGES: Being on campus, on district sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
2. BULLYING: Intentional offensive, intimidating or insulting behavior, an abuse or misuse of power through means to undermine, humiliate, or injure another; often repeated.

3. CYBER BULLYING: Bullying and harassment behaviors using electronic media or information technology to deliberately harass, threaten, or intimidate someone.
4. DISOBEDIENCE, INSOLENCE AND INSUBORDINATION; Students must obey the instructions of district personnel.
5. DISRUPTIVE CONDUCT: Conduct which interferes with the educational process. **Note:** Serious situations may be handled under criminal sanctions.
6. FIGHTING
7. FORGING OR USING FORGED PASSES, EXCUSES OR OTHER SCHOOL DOCUMENTS.
8. GUM CHEWING AND EATING FOOD AT INAPPROPRIATE TIMES OR IN INAPPROPRIATE PLACES AS DETERMINED BY THE PRINCIPAL.
9. HARASSMENT: Unwanted conduct which has the purpose or effect of violating another person's dignity or creating an intimidating, degrading, hostile, humiliating environment towards another; often repeated.
10. HAZING: Any act which forces another student to undergo a humiliating or abusive ordeal, as in initiations.
11. ILLEGAL SUBSTANCE: Being on campus, on district sponsored transportation or at a school-sponsored activity after having used an illegal substance.
12. INAPPROPRIATE DRESS AND APPEARANCE: Dress and appearance must not present potential health or safety problems or cause disruptions.
13. MISCONDUCT ON SCHOOL VEHICLES: any action which creates a safety hazard or distracts the attention of the driver.
14. PLAGIARISM AND CHEATING.
15. POSSESSION AND USE OF TOBACCO, CIGARETTES, CHEW, ETC., ON SCHOOL PROPERTY OR AT SCHOOL-SPONSORED ACTIVITIES.
16. ELECTRONIC DEVICES AND PORTABLE PHONES.
    - 16.1 Students may possess electronic devices, including but not limited to pagers, beepers, and cellular/digital telephones, provided that the use of such devices does not interfere with instruction or disturb the educational setting. Electronic signaling devices shall not be used while in class, during assessments, semester exams, or other testing situations.
    - 16.2 Outside of the school instructional hours or during school activities, electronic signaling device may be carried in the "vibrate" or "silent ringer" notification mode.

17. SEXUAL HARASSMENT:
    - 17.1 A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any district educational program or activity as guaranteed by Title IX of the Educational Amendments of 1972.