# Minutes
# Regular Board of Education Meeting
# Montrose Community Schools
# September 28, 2026 6:00 pm
# KHMS Media Center

**Members Present:** Mary Kreider, Vicki Van Cura, Dan Hill, Barry Gross, Nina Priest, Trevor Jones
**Members Absent**: Chuck Wright
**Other Participants:** Dr. Linden Moore, Cassandra Jackson, Jennifer Sutton, Casey Schaub, Shawna Birchmeier, Kerry Munsey, Angie Florian, Shayne Mishler, Jason Perrin
**Guests: 33**

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| **Call to Order** | Dan Hill called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance. |
| **Presentation** | Student Recognition |
| **First Call for Citizen Comment** | James Blake – 126 McCormick St Montrose, MI<br>Toni & Kevin Kniebbe – 11320 McKinley Rd Montrose, MI<br>Joleigh Herrick – 12152 N Linden Rd Clio, MI<br>Hope Warren – 210 Nanita Dr Montrose, MI<br>Devon Wolfe – 10474 Seymour Rd Montrose, MI<br>Bailey Wells – 13057 Virginia Dr Montrose, MI<br>Finley Miller |
| **BOARD MEMBERS ARE REMINDED TO CONSIDER AND DECLARE POTENTIAL CONFLICT OF INTEREST ISSUES WITH ANY ACTION ITEM** | |
| **Recommended Actions** | A motion was made by Vicki Van Cura to approve the:<br>• Approval of the August 17, 2026 Regular Board Meeting Minutes<br>• Approval of Financial/Secretary Report and Bills as Presented<br>• Approval of Proposed Agenda<br>Support: Mary Kreider<br>*The motion carried with all members' present voting yes.* |
| **Consider Acceptance of Resignation - Maintenance** | Mr. Clint Diffin has informed Dr. Moore of resigning from his Maintenance position at Montrose Community Schools. Mr. Diffin has worked in the district for 13 years.<br>(See attached letter)<br>**RECOMMENDATION:**<br>The Montrose Schools Board of Education accepts the resignation of Mr. Clint Diffin. We appreciate his 13 years of service and dedication to the district and wish him well.<br>Motion: Dan Hill<br>Support: Barry Gross<br>*The motion carried with all members present voting yes.* |
| **Consider Approval of Hire – After School Programs** | Each building administrator posted for After School Programs of Academic Assistance and Dinner Program. After receiving letters of interests and doing |

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<tr><td></td><td>interviews, the chart below shows the recommended hires for each building's After School Program:<br><br>
<table>
<tr><th colspan="3">After School Programs</th></tr>
<tr><th>Building</th><th>Position</th><th>District Hire</th></tr>
<tr><td>Carter Elementary</td><td>Academic Assistance</td><td>Gloria Rendon</td></tr>
<tr><td>Kuehn-Haven Middle School</td><td>6th-7th Academic Assistance</td><td>Mary Andres</td></tr>
<tr><td>Hill-McCloy High School</td><td>After School Support</td><td>Jeremy Harber<br>Krysta Deloney</td></tr>
<tr><td>Dinner Program</td><td>Food Service</td><td>Becky Ducham<br>Karen Taylor</td></tr>
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<br>RECOMMENDATION:<br>The Montrose Schools Board of Education approves the administrators' recommended hires for the After School Programs as presented.<br><br>Motion: Trevor Jones<br>Support: Mary Kreider<br><br>The motion carried with all members present voting yes.</td></tr>
<tr><td>Consider FOIA Appeal</td><td>Mr. James Blake has filed an appeal for a deeper review of his FOIA request. The school district has 10 days from the board meeting to respond to the appeal. Mr. Blake's appeal is attached.<br><br>RECOMMENDATION:<br>The Montrose Schools board will review the appeal and the district will utilize the next 10 business days to review all existing documents to meet the request of the FOIA.<br><br>The motion carried with all members present voting yes.</td></tr>
<tr><td>Consider Approval of Out-of-State Field Trip</td><td>Mr. Kyle Pokropowicz (HMHS Band Director) has requested permission to take 70 students (along with 9 chaperones) to Chicago, IL on Thursday, April 15, 2027 – Sunday, April 18, 2027. Students and parents have conducted numerous fundraiser activities throughout the year to defray the cost of this trip with students responsible for paying any expenses beyond the funds already earned.<br><br>Please see attached itinerary for more information.<br><br>RECOMMENDATION:<br>The Montrose Schools Board of Education approves the out-of-state field trip to Chicago, IL on Thursday, April 15, 2027 – Sunday, April 18, 2027. The Board reserves the right to cancel the trip in the event of severe weather or potentially dangerous world conditions. All staff, students, and parents involved in this trip are cautioned that the district will not assume any financial</td></tr>
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| | responsibility for funds lost due to the cancellation of this trip and may want to consider trip insurance to guard against such a possibility.<br><br>Motion: Mary Kreider<br>Support: Dan Hill<br><br>*The motion carried with all members present voting yes.* |
| **Consider Approval of Custodial/Maintenance Contract Update** | With the resignation of one of the maintenance employees, Dr. Moore and Luke Groulx met to discuss a change to the Custodial/maintenance agreement and have created a letter of agreement to be put in place for the remainder of the agreement.<br><br>**RECOMMENDATION:**<br>Montrose Community Schools Board of Education approve the Letter of Agreement as presented.<br><br>Motion: Trevor Jones<br>Support: Dan Hill<br><br>*The motion carried with all members present voting yes.* |
| **Information Items** | **Administrator Reports**<br>**Superintendent Reports**<br>o Enrollment Update<br>**Board Calendar**<br>o November – Financial Audit Report<br>o December – Special Board Meeting<br>**School Board Requests for Information**<br>**For the Good of the Order** |
| **Future Business** | • October 26 – Regular Meeting<br>• October 30 – Early Release Day |
| **Consider Going into Closed Session to discuss Student Discipline** | Dan Hill motioned to go into **closed** session at 7:00 pm<br>Support: Mary Kreider<br><br>Vicki Van Cura motioned going into **open** session at 7:16 pm<br>Support: Dan Hill<br><br>Student Discipline Hearing #2627-01<br><br>I move that, in the matter of student discipline Case #2627-01 the student is assigned a 20-day suspension. 15 days shall be served out of school and five (5) days shall be served in ISR. Days already served as out-of-school suspension shall be applied toward this total.<br><br>The students shall be required to participate in and successfully complete a Drug Awareness Program.<br><br>Furthermore, should the students be found in violation of any policies related to illicit drugs, alcohol, tobacco, or cannabis in the future, the student will |

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| | receive a 180-day suspension. Following that suspension, the student must petition the school for reinstatement.<br><br>*The motion carried with all member's present voting yes.* |
| **Adjournment** | Dan Hill moved to adjourn the meeting @ 7:17 pm<br><br>*The motion carried with all member's present voting yes.* |

- Minutes recorded and prepared by Jennifer Sutton, Executive Secretary
- Submitted by Vicki Van Cura, Board Secretary