ORDINANCE NO. 2026:13

AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF THE BOROUGH OF AUDUBON, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE IV, DEPARTMENT, DIVISION 2, VOLUNTEER FIRE DEPARTMENT, SECTION 2-140, FIRE MARSHAL, IN THE CODE OF THE BOROUGH OF AUDUBON

WHEREAS, the Board of Commissioners of the Borough of Audubon find it necessary to amend the Code of the Borough of Audubon regarding the office of Fire Marshal throughout the Borough of Audubon; and

WHEREAS, municipalities are permitted to designate the office of Fire Marshal and the duties of such office; and

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Borough of Audubon, County of Camden, and State of New Jersey, as follows:

SECTION 1: Article IV of Chapter 2 of the Borough of Audubon Code is hereby amended to read as follows:

Sec. 2-140. – Fire Marshal and Fire Inspector.

(a) Fire Marshal

(1) *Office created; appointment; removal.* There is hereby created and established in and for the borough the office of borough fire marshal. The borough fire marshal shall be the formal Fire Official of the Borough of Audubon and shall be in charge of the Bureau of Fire Prevention of the borough. He/she shall be appointed to his/her position by the governing body on the basis of his/her qualifications and experience.

He/she shall serve at the pleasure of the governing body, but unless sooner removed, shall hold office for one (1) year.

(2) *Duties; annual report.*

a. The fire marshal may detail such members of the fire department as inspectors as shall from time to time be necessary. He/she shall be the legal authority to direct code enforcement, issue permits, collect fees, levy penalties or any other actions that may be necessary to be completed to ensure compliance and safety for the Borough's Bureau of Fire Prevention.

   i. He/she shall conduct such investigations as may be necessary or expedient for the purpose of eliminating, avoiding and abating fire hazards or designate the Fire Inspectors to conduct such investigations.

   ii. He/she shall act in an advisory capacity to the fire companies.

   iii. He/she shall perform such duties and exercise such powers as are vested in him by other ordinances of the borough and by the fire prevention code duly adopted by this municipality.

b. A report of the Bureau of Fire Prevention shall be made annually and transmitted to the governing body. It shall contain all proceedings under this code, with such statistics as the fire marshal may wish to include therein. The fire marshal shall also recommend amendments to the code when appropriate.

(3) *Salary.* The borough Fire Marshal shall receive such salary or fees as may be determined by the governing body pursuant to the provisions of duly adopted salary ordinances.

(b) Fire Inspector

(4) *Office created; appointment; removal.* There is hereby created and established in and for the borough the position of borough fire inspector. The borough fire inspector shall be within the Bureau of Fire Prevention and directly report to the Borough Fire Marshal. He/she shall be appointed to his/her position by the governing body on the basis of his/her qualifications and experience. He/she shall serve at the pleasure of the governing body, but unless sooner removed, shall hold office for a term of four (4) years. Upon a second appointment for a term of four (4) years, if applicable, a fire inspector will be granted tenure within the municipality so long as they are a certified municipal fire inspector.

(5) *Duties; annual report.*

a. The fire inspector shall conduct any inspections deemed necessary under the Bureau of Fire Prevention and/or by the Fire Marshal and make recommendations to the Fire Marshal for code enforcement, issue permits, collect fees, levy penalties or any other actions that may be necessary to be completed to ensure compliance and safety for the Borough's Bureau of Fire Prevention based on findings from any and all inspections.

b. He/she shall conduct walk throughs of properties as directed and necessary.

c. He/she shall conduct smoke detector inspections and issue smoke detection resale certifications.

d. He/she shall perform such duties and exercise such powers as are vested in him by other ordinances of the borough and by the fire prevention code duly adopted by this municipality.

(c) The Fire Marshal and Fire Inspector shall comprise the Bureau of Fire Prevention.

SECTION 2:

All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

SECTION 3:

This Ordinance shall take effect upon passage and publication according to law.

THE BOROUGH OF AUDUBON

BY:_____
ROBERT JAKUBOWSKI, MAYOR

ATTEST:

_____
DANIELLE INGVES, BOROUGH CLERK

The foregoing ordinance was introduced by the Board of Commissioners at a meeting held on October 6, 2026. This Ordinance will be considered for adoption on final reading and public hearing to be held on November 4, 2026 at 5:00 p.m.

The purpose of this Ordinance is an amendment to Chapter 2, Administration, in the code of the Borough of Audubon office of Fire Marshal. A copy of this Ordinance is available at no charge to the general public between the hours of 8:30 AM to 4:00 PM, Monday through Friday (Legal Holidays excluded), at the Office of the Borough Clerk, Audubon Municipal Building, 606 Nicholson Road, Audubon, New Jersey.

The foregoing Ordinance was adopted on final reading and public hearing at a meeting held by the Board of Commissioners on _____ 2026.

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Danielle Ingves, Borough Clerk