Hartsfield Elementary School
5001 Perry Street
Houston, Texas 77021
(713)746-8280
Cattani Frye, Principal
Dr. M. Nickerson, AP
R. Lovely, Counselor

SDMC Agenda
Tuesday, September 29, 2026

- Welcome

  Ms. Frye started the meeting at 4:35 PM. All attendees present introduced themselves.

- Purpose of the SDMC

  Ms. Frye explained that the purpose of the SDMC is to discuss campus goals, plans, and events that focus on building instructional capacity, student success and community engagement. The purpose is to establish a committee whose function is to collaborate and seek input on matters impacting campus decisions.

- Campus Action Plan

  Ms. Frye reviewed the goals, success criteria, and teacher/admin responsibilities for the Campus Action Plan. Goals address academic concerns in Reading, Math, and Special Education.

- IRT #1 Visit

  Ms. Frye shared the purpose and goal of IRT visits. These visits usually occur four times throughout the school year for campuses to receive feedback on instruction. The IRT visit was held on Wednesday, September 9, 2026. The campus received an average score of 12.08 for IRT #1.
  Praise: 5/6 classrooms listening & speaking engagement opportunities; 5/6 classrooms teachers got to the objective.
  Polish: 6/6 classrooms did not receive full points for use of exemplars; 1/6 classrooms used student answers to reinforce student learning. Planning and Demos have focused on improving in these areas.

- Campus NES Check and Instructional Rounds review and purpose

  The purpose of NES Checks is to see if systems are in place to support instruction, transitions, and implementation of the Team Center. Although we received a proficient score, we need to work on ensuring that Zoom cameras are on and projecting on the wall in our Grades 3-5 classrooms. We had positive feedback about the students' transition to the Team Center and how our Learning Coaches support students when they are in the Team Center. Configuration boards were praised during the visit.

  Instructional Rounds were held on Thursday, September 24, 2026. The purpose of instructional rounds is to identify campus trends on instructional indicators. A team visited 12 classrooms and provided feedback. Our uncapped score was an 11.68 and the capped score was 8. Eleven out of the twelve teachers visited capped in the Focus Four areas. Our polish areas are Teach to the DOL and listening & speaking. Teachers need to improve on internalizing lessons and completing the engagement cycle for listening and speaking. We have begun using the DOL Misconception Tool to support teachers with lesson internalization and frequently model and coach on the implementation of the pair-share strategy.

- S.E.E.D. Partnership

  We have partnered with feeder high schools to support our animal and environmental science magnet program. We had our first Garden Clean Up Day in August. The goal is to restore the garden so that it can be used to grow fruit and vegetables along with support instruction in math and science. Our partner schools also have plans to restore some of the animal habitats.

- Girl Scouts

  We had Girl Scouts representatives at Meet the Teacher night and Open House. There is interest from families about them coming out again to get students signed up.

- Upcoming Events

  - Hispanic Heritage Celebration – October 2nd or October 8th

- PD Day for staff – October 9th

- Election Day – Voting at Hartsfield 7 a.m. – 7 p.m. – November 3rd

- SDMC Meeting Dates

  A reminder was provided for the next SDMC meetings.

  - December 15th at 4:30 p.m.
  - February 9th at 4:30 p.m.
  - May 18th at 4:30 p.m.

- Questions/Concerns
  Our Business Partner, MyKayla Searles expressed concern about the increased pressure on teachers with the update to the Spot form with the Focus Four. She is concerned that teachers are overwhelmed and that there is a need to establish a network of care/support among teachers. She would like to continue providing SEL support to staff on PD Days.