Family/Student Handbook
2026-2027

Sycamore Hills Elementary
11036 Mahogany Dr., Fontana, CA 92337
Tel. 909-580-5029

A Message from your Principal

Welcome to the Home of the Stallions and to the 2026–2027 school year!!!

I'm thrilled to welcome you to a new school year and am honored to begin my 22nd year as an administrator in Colton Joint USD and my 19th year as a principal. Each school year brings new opportunities to learn and grow, and I can't wait to see what Sycamore Hills has in store for our incredible learning community.

Sycamore Hills is filled with pride—our students, staff, and families all embody the Stallion spirit with professionalism, passion, and purpose. My vision is for every scholar to thrive academically while developing courage, resilience, perseverance, and grit.

We take pride in academic excellence by delivering a standards-based curriculum enriched with evidence-based strategies, teacher-created assessments, and targeted enrichment programs. As a Professional Learning Community (PLC), our staff collaborates continuously to ensure every student reaches their fullest potential. Together, we are truly training tomorrow's leaders!

At Sycamore Hills, we uphold the values of Respect, Responsibility, Empathy, and Integrity. Through PBIS and Social-Emotional Learning, our PBIS Team (teachers, coaches, parents, counselor, and administration) supports every student in developing strong character, social skills, and resilience.

Families, connecting with you will continue to be one of my top priorities. Your involvement matters because those connections help build a vibrant, supportive learning environment for everyone. We strive to foster strong partnerships among our parents, students, staff, and community to create a warm, caring, and supportive environment where all students can succeed. We wholeheartedly invite you to engage with the Stallion community through PTO, School Site Council, ELAC, the PBIS Team, the Stallion Store, Library Helper opportunities, and field trip chaperoning. Please visit the office for a volunteer packet to get started.

Keep up with all the exciting moments at Sycamore Hills by visiting our website and following us on Facebook and Instagram. Our social media channels are where school news, events, and student achievements come alive in real time!

My door is always open. Whether you have questions, ideas, or simply want to say hello, please don't hesitate to reach out. Together, let's make the 2026–2027 school year one to remember!

With Stallion Pride,

Dr. Cynthia Coello
Principal

https://sycamorehillselementary.cjusd.net/

Sycamore Hills Elementary School

11036 Mahogany Dr., Fontana, California, 92337
(909) 580-5029, FAX (909)349-2393
Dr. Cynthia Coello, Principal
Sebastian Puraci, Assistant Principal

HOME/SCHOOL PARTNERSHIP

Family support at home and in school ensures that students have consistent structure in completing daily homework and class-work. Families are encouraged to volunteer and work closely with the Sycamore Hills Staff to monitor student progress. Sycamore Hills Elementary School places a high emphasis on daily homework and expects all students to turn in work on time.

Family support is also needed to ensure students come to school on time (each day school is in session). On time means that the student is in line by 7:35am. Being inside the school facility and/or walking to line is not considered being on-time and your student will be marked late if not in line. Students are required to be at school for a complete day of instruction each day. We strongly discourage parents from picking their children up early due to poor weather conditions or for family trips. Students that leave school early, without a valid excuse, will be marked as an early release, which will reflect like a tardy. We understand the fact that it is crowded at the time that students are released and that weather conditions affect pick-up as well. However, it is important that your child remain in class until the end of the school day so that they may receive their full instructional time.

STUDENT ATTENDANCE

ARRIVAL AND DEPARTURE

Site and playground supervision of students is provided from 7:00 a.m. until the 1:55 p.m. dismissal. TK students dismiss at 11:40 a.m. Kinder dismissal will be at 1:45 pm on M/T/TH/F. Breakfast service is available from 7:00 a.m. to 7:30 a.m. For safety reasons, students should not arrive before 7:00 a.m. and should leave at dismissal unless participating in a scheduled after school activity. Arrangements for exceptions to the normal time need to be made in advance with the teacher or the office.

MINIMUM DAYS

Every Wednesday is a minimum day. TK dismisses at 11:40 a.m. Kindergarten dismisses at 12:20 p.m. Students in grades 1-6 are released at 12:30 PM. All students will have additional minimum days during parent conference weeks, October 5-9 and March 10-12, as well as the last day of school, June 1st.

ATTENDANCE AND TARDIES

It is extremely important that all students attend school regularly. According to the Colton Joint Unified School District, perfect attendance is defined as attending school on time, everyday school is in session and remaining at school for the entire day. School attendance is mandated by statute and by laws and regulations of the State of California and the Governing Board of the Colton Joint Unified School District (BP 5113). Sycamore Hills Elementary School has the responsibility to enforce all attendance policies, which assure regular attendance and punctuality. In order for an absence to be cleared, a parent/guardian must send a note within one day to inform the school of the student's absence, or call the school office between 7:00 a.m. and 3:30 p.m. According to the California Compulsory Attendance Law, an absence is excusable for the following reasons:

1. Illness
2. Quarantine directed by a county or city health officer
3. Having medical, dental, or optometric services rendered
4. Attending funeral services of a member of the pupil's immediate family.

When a student accumulates absences, whether excused or unexcused, under the District attendance procedure, the following interventions may occur:

1. ***3 absences*** - Parent/guardian receives written communication from the school. Teacher may conference with the student.
2. ***6 absences*** - Parent/guardian receives a second written communication from the school. Other options may include, but are not limited to:
   a. A scheduled conference with the school attendance clerk or administrator.
   b. Referral to the District's School Attendance Review Team (SART).
   c. Student Study Team Referral (SST).
3. ***9 absences*** - Parent/Guardian receives written communication from the school. Other options may include, but are not limited to:
   a. Referral to SART
   b. Retention/Intersession Referral
   c. Home Tutorial Study Program
   d. Alternative Placement
   e. Assign a failing grade

Make-up work will be the responsibility of the student. The student should immediately ask the teacher for missed work upon returning from an absence. The student will be given the same number of days to make up the work as the number of days absent, excluding the day they return to school. Short term Independent study can be requested or offered to students to help earn attendance credit from 1-15 days of absences. Inquire of the attendance office for more information.

TARDIES

Sycamore Hills Elementary has a "No Tolerance" Tardy Policy. Those students not with their teacher at 7:35 a.m. will be required to obtain a late slip from the office. Excessive tardies may result in a S.A.R.T. contract.

Three tardies in excess of 30 minutes without a valid excuse will be counted as truancy. Students who are habitually tardy will be required to make up the instructional time. Tardies that result in truancies may be referred to SARB for review.

Parents must come into the office to sign their student out for medical, dental, or other kinds of appointments that will require them to leave school early. Office personnel will verify that you are authorized to pick up the child and your student will be sent to the office when you arrive at the office. If possible, medical and dental appointments should be scheduled for after school.

Any person that you have listed on your child's emergency card is authorized to check your child out of school with a valid identification card. Please review who you have put on the card. If there is a custody issue, please notify the school office immediately and bring a copy of the court orders. If there is not a court order on file, both parents have equal rights.

STUDENT RELATIONSHIPS

Students are expected to show maturity and respect in their relationships with other students. Any displays of affection are considered inappropriate for school and school-related activities.

SYCAMORE HILLS ELEMENTARY SCHOOL DISCIPLINE CODE

PHILOSOPHY

The purpose of the Sycamore Hills Elementary School Discipline Code is to maintain a safe environment that enables all students to make the most of all educational opportunities. Positive behavior will contribute to high academic achievement.

This year we will continue with the implementation of our Positive Behavior Intervention and Support (PBIS) process. This process focuses on maintaining a positive behavior management system in our school to maintain safety and high expectations for all students. This process also includes a system that has clear school-wide expectations with clearly stated consequences and incentives to reduce serious problem behavior. In order to achieve this, we will not only teach the appropriate procedure, we will also teach positive and preventive strategies to all students. The students will be taught the appropriate routines in the same way any core curriculum subject is taught.

School Expectations

- Show respect
- Be responsible
- Show empathy
- Act with integrity

GUIDELINES FOR STUDENT BEHAVIOR

- ☺ Be responsible by coming to school each day prepared to learn and by completing and returning all class-work and homework as assigned.
- ☺ Be respectful by always treating others with consideration and courtesy.
- ☺ Be respectful by showing respect and consideration to all staff members and adults on campus.
- ☺ Be responsible by taking care of all assigned school materials, equipment and other school property.(*Students who destroy or vandalize school property will be required to pay for damages)*.
- ☺ Be respectful of others by keeping your hands to yourself. (This includes on the way to and from school each day.)
- ☺ Be responsible by walking away and getting an adult if students are fighting.
- ☺ Be responsible by reporting rumors of a possible fight to an adult.
- ☺ Be safe by walking on campus and using crosswalks.
- ☺ Be safe by staying away from any kind of weapon including a knife or other dangerous object.
- ☺ Be respectful and follow the expectations set up for the cafeteria.
- ☺ Be responsible by leaving all electronic games, music devices, and any other types of toys that can cause distractions, at home.
- ☺ Be respectful and responsible by following the procedures outlined in the Colton Joint Unified School District Dress Code.
- ☺ Be safe by following all safety rules while riding on any Colton Joint Unified School Bus.

BULLYING AND HARASSMENT

Sycamore Hills Elementary School and the Colton Joint Unified School District accept the responsibility to create and maintain a school culture of learning, respect, and safety. Bullying and/or harassing of other students will not be tolerated.

Students and/or parents can report bullying to school employees and/or complete a Bully-Harassment Complaint Form. School personnel who witness bullying behavior, or who have knowledge of such behavior, shall take immediate steps to intervene.

STUDENT DRESS CODE AND GROOMING (CJUSD BP 5132)

The purpose of the student dress and grooming regulations is to establish a positive academic environment and safe school culture. A student may not remain at school or at school activities dressed in a manner which (1) creates a safety hazard for said student or for other students, (2) constitutes a serious or unnecessary distraction to the learning process, (3) tends to disrupt the campus order, or (4) is in conflict with the district's goals and philosophy of the prevention of substance abuse and gang activity.

Parents/guardians have the primary responsibility to see that students are properly attired for school. School personnel have the responsibility for maintaining proper and appropriate

conditions conducive to learning by enforcing district policy. At the Principal's discretion, school personnel are to enforce all guidelines relating to the following regulations. These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extra- curricular activities or specific cases.
In case of questionable dress and/or grooming not covered by the guidelines, the site administrator and/or law enforcement personnel will determine the appropriateness and make the final decision.
1. Headwear that does not obscure the face (except as a religious observance, medical or health/safety-related guidelines, including health and safety facial coverings) is allowed outside. Headwear will be allowed indoors at the staff member's discretion or based on religious practice.
2. Clothing, hats, accessories, body art, and/or personal items shall be free of writing, pictures, or other insignia/logos which are crude, vulgar, profane, sexually suggestive, contain nudity and/or which depicts weapons, drugs, alcohol or tobacco company advertising, promotions, or likeness.
3. Any clothing or accessory that is deemed a safety hazard to the wearer or others is not allowed.
4. Clothing shall be sufficient enough to conceal undergarments/underwear at all times. All shirts, tops, dresses must have at least one strap to secure it over the shoulder or neck. Undergarments and swimwear are not allowed as outerwear. The administration may limit gang affiliated clothing or apparel in consultation with law enforcement or district personnel.

High school and middle school: bare abdomen/midriff of no more than 2 inches above and/or below the navel is acceptable.
For elementary only: bare abdomens/midriffs are not allowed.

5. Appropriate shoes must be worn at all times. **For elementary only**: flip-flops or backless shoes are not acceptable and sandals must have heel straps.
6. Glasses, other than prescription, shall not be worn inside school buildings if they cause a disruption.
7. Student identification badges will be supplied by each middle school and high school. While on campus during the school day students must have their own ID badges in their possession and readily available to show when a district staff member requests a student to identify themselves by their ID badge. The badge must be clearly visible (not to be covered by pins, stickers, etc.). Each school will develop their own ID badge replacement policy; however, a minimal charge will be assessed each time a replacement is issued. This policy will be published and made known to parents/guardians and students through their handbook or other means of communication. The students who have financial difficulty will be offered alternatives to this charge.
8. Students participating in student activities, performances, or athletic events would be exempt during these activities. These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extracurricular activities
or specific cases.

Progressive Intervention
Students and parents have the primary responsibility for dress and grooming. The school district and individual schools are responsible for ensuring that a student's dress and grooming does not interfere with the health or safety of any student, and does not contribute to a hostile or intimidating learning environment.
No academic grade of a student shall be adversely affected based on non-compliance with the dress code, except Physical Education when failure to wear appropriate apparel arises from circumstances within the student's control.

Dress code violations will be resolved quickly to reduce loss of instructional time and addressed privately with individual students. School sites will implement progressive interventions for dress code violations:
1. Warning and self-correct for dress code violation
2. Offer students a change of nondescript and/or school-specific clothing
3. Offer parent/guardian the opportunity to bring a change of clothes
4. Repeated violations may result in a parent-school conference and/or other means of correction

STUDENT INTERVENTIONS

Each referral to the office for disciplinary action will be reviewed individually. The school will work closely with parents to assist all students in exhibiting appropriate behavior at all times. Violation of the school expectations may result in disciplinary action including one or more of the following:

- Corrective Counseling
- Consequences given as part of individual classroom discipline plans
- Referral to the Assistant Principal or Principal
- Student conferences with a teacher, administrator, or counselor (if available)
- Parent contacts, by phone and/or in writing as necessary
- Conferences, or Student Study Teams Meetings, including parents, the student, teachers, and administrators, as needed
- Recess, lunch, and/or after school detention
- On Campus Correction (OCC)
- Student behavior contracts
- Fines for damaged textbooks or school materials
- Placement in alternative educational setting

- Behavior Contract
- PBIS Student Anti-Bullying Coalition
- Anti-bullying Pledge
- Referral to appropriate community agencies
- Bus referrals can result in suspensions from the bus, or removal from the bus for the remainder of the school year
- Suspension and expulsion: Any violation of the Education Code (E.C.) 48900 or 48915.
- **Important Note**: A student may be suspended or expelled for violation of E.C. 48900 or 48915 that are related to school activities or attendance that occurs at any time, including; but not limited to, any of the following:
  - While on school grounds
  - While going to or coming from school
  - During the lunch period whether on or off campus, or
  - During, or while going to or coming from a school sponsored activity.

PARENT VISITS

Sycamore Hills Elementary School is extremely proud of the educational programs being carried out on a daily basis. If you are volunteering in the classroom the CJUSD policy will be enforced. Please view the volunteer policy on the district website and complete the process prior to volunteering. Please see the office staff or the classroom teacher for more details. In order to ensure student safety and to prevent any disruption in the daily instructional program, we request that visitations be made as follows:

- When coming to the school to volunteer; ***please sign in at the school office and get a visitors badge*.** When leaving the school, you are requested to check out in the office. It is an important safety precaution for us to be able to identify and locate anyone on the school campus when classes are in session.
- Please do not bring small children when visiting classrooms as they often distract students from their classroom work. Unfortunately, we are unable to provide babysitting services. Persons under the age of 18 will not be allowed to volunteer or visit classrooms.

TREATS FROM HOME

To ensure the well-being of every student, including those with known and potentially unknown allergies, please follow these guidelines:

Individually Packaged Treats: All treats must be individually packaged. This practice helps us avoid cross-contamination and ensures that each treat is safe and hygienic.

Ingredient Labels: Each treat should have a clear label listing all ingredients. This allows us to identify any potential allergens and accommodate students with specific dietary needs, including those with allergies that may not yet be known.

No Food Delivery Services: We do not allow food to be dropped off by delivery services such as DoorDash, Uber Eats, etc.

By adhering to these guidelines, we can create a safe environment for all students and help prevent allergic reactions or other health issues.

BOOK AND DAMAGED PROPERTY CHARGES

Students and parents are responsible for the books/materials, library books, playground equipment, and any other school property that they check out or are given to use at school. Payment for damaged or lost books, equipment, or property will be required by the Colton Joint Unified School District. Failure to pay for damaged or lost books will result in the grades, diploma, and transcripts of this pupil being withheld from the pupil and parent according to Education Code 48904.

BREAKFAST AND LUNCH

- Breakfast and lunch are offered to students daily. Breakfast is available from 7:00 a.m. to 7:30 a.m. and lunch according to the daily school schedule. All parents are requested to fill out an application for the free or reduced lunch prices. Food must remain in the cafeteria and not be taken to the playground area.

Cafeteria Expectations Include:

- Students are expected to walk to seats and sit at assigned tables.
- Students are expected to talk quietly. Raise hands for assistance.
- Students are expected to keep hands, feet and food to themselves. Sharing food is not permitted.

Students are rewarded for positive behavior in the lunchroom by receiving praise and earning Right Stuff Tickets.

CHANGE OF ADDRESS/TELEPHONE

Students who move or change telephone numbers should inform the Attendance Office as soon as possible. For emergency reasons, it is important to keep this information up-to-date and accurate. Please list at least two usable phone numbers (home and work, or a neighbor). List

only those adults that have a legal right and your permission to pick up your child. If there are any custody situations, please note that at the top of the student's emergency card. Copies of the court orders need to be on file in the school office. It is the policy of Sycamore Hills Elementary School that your child absolutely will not be released to an individual not listed on the emergency card. Additionally, ***any individual picking up your child must be at least 18 years of age and have valid ID or students will not be released into their care.***

EARTHQUAKE, FIRE DRILLS, and EMERGENCIES

Monthly disaster drills are conducted according to the Sycamore Hills School and Colton Joint Unified School District's disaster plans. It is important that all students and staff understand what to do in an emergency. In the case of a fire or earthquake, the signal to evacuate and/or duck and cover will sound. Teachers will instruct students regarding specific procedures and necessary safety precautions. Students and parents may be invited to participate in simulations to assist staff with safety training.

In the event of an emergency, every attempt will be made to contact the parents if a student requires immediate medical attention. Each student must have an emergency card on file so that the school has the necessary information to make the proper contacts. In the event of an emergency, only the person(s) listed on the emergency card will be allowed to take students from campus. ***Please complete and update emergency cards and return them to Sycamore Hills Elementary School as soon as possible.***

FIELD TRIPS

Properly supervised and planned study trips are an important part of the instructional program. A signed permission slip from a parent or guardian is required for all trips outside the school site. Children without a permission slip will not be allowed to participate in the study trip. ***Permission over the phone will not be accepted.*** Parent volunteers for study trips are encouraged and should be discussed with your student's teacher prior to the day of the field trip.

The success of these activities relies on each student's ability to exhibit a positive attitude, responsibility and self-control. All decisions regarding participation will be determined by the principal. If your student is unable to participate in an activity, an appropriate instructional alternative will be given. As always, you are encouraged to maintain open communication with your student's teacher. Working together, we can make this a wonderful end of the year experience for all students.

BATHROOM USAGE

Students are encouraged to use the restrooms and get drinks before school, during recess, at lunch, and after school. Students will be released to use the restroom during instructional time according to individual classroom policies. Students will use the school restrooms for their intended purpose. Students are responsible for keeping restrooms clean and orderly. Anytime students are out of class, they must have a pass issued by the classroom teacher. When going to

the office to see an administrator or the health clerk, students must have a discipline referral or a signed pass.

HOMEWORK POLICY

Homework is assigned by classroom teachers to reinforce or practice applications of a skill, which has been learned or is in the process of being learned. These homework assignments are to be completed beyond the classroom instructional day. Homework will be provided for every student at Sycamore Hills Elementary School. We expect all students to turn in work on time. Teachers will follow through with interventions necessary to ensure homework is completed and turned in on time. Outlined below are some suggestions to help parents and students complete homework regularly.

The Parent Should:

- Designate a place with good lighting for students to do their homework
- Teach students to set priorities and budget time.
- Encourage students to complete homework on a regular basis.
- Communicate with the students' teacher if problems occur or homework is not coming home.
- In case of absence, contact the teacher within two days of the absence to provide background information regarding the student's homework needs.
- Become acquainted with learning expectations at the school and grade level.

The Student Should:

- Ask for work missed due to absence.
- Ask questions concerning homework, until the assignment is understood clearly.
- Practice setting priorities and budgeting time.
- Complete homework to the best of their ability.
- Return homework on time.
- Move toward being responsible for independent learning.
- Make up all work upon returning to school. Poor attendance directly affects student performance.

HEALTH OFFICE AND FIRST AID

In case of an accident or illness at school, Health Aide, School Office Staff Member, Principal, or designee will administer first aid. Parents and/or other person(s) listed on the emergency card will be contacted as soon as possible in most cases. In non-emergency situations, reasonable efforts will be made to contact parents. These are courtesy calls ONLY. Except for first aid at the time of an injury, school personnel cannot treat injuries. Medical treatment is the responsibility of the parent and physician. The school has no facilities to house a sick child for the entire day. When it is necessary for a student to go home because of illness or injury, it is the responsibility of the parent or other person(s) listed on the emergency form to pick the child up from school.

MEDICATIONS

Medications are only given at school for special or serious problems. Education Code 49423 allows the school nurse or other designated trained school personnel, to assist students with medication when certain requirements are met. Parent requests to administer medication to a student at school must be approved by the principal. The following procedures will then be followed:

- Students are not allowed to self-medicate. Medication must be delivered to the school office by the parent or guardian.
- The parent/guardian must complete and sign the form given to the student by school personnel stating the school personnel designated by the Principal have your permission to administer medication specified on the medication release form.
- Prescription medication MUST be in the original bottle, which has the name of the child, physician, drug contained therein, and expiration date. It must also include the amount of medication, or dosage to be taken and the time schedule.
- All medication is to be locked in the school health office at all times. Your child will be responsible to report to the health office to take their medication, under the supervision of the Principal or her designee only. You will be contacted if your child is found with medication in their possession and disciplinary consequences may be assigned.

LOST AND FOUND

Many personal items are left in the classrooms and on the playground. All unclaimed articles are sent to the lost and found. You or your student can reclaim these items at any time. Please assist us by labeling any of your child's possessions that might be misplaced at school. These items may include lunch boxes, book bags, coats, sweaters and jackets. All unclaimed items at the end

of each trimester will be donated to a local charitable organization. Sycamore Hills Elementary School is not responsible for lost or stolen items.

LIBRARY

Classes are scheduled to use the library weekly and students are encouraged to check out books. Library books must be returned on time. Students are responsible for the book(s) they borrow from school. As the parent/guardian, you will be charged for damaged or lost books.

COMPUTERS/CHROMEBOOKS

Students also use computers/chromebooks in the classrooms. Students will participate in a variety of activities that include report writing, phonics software, and Internet research. Students are expected to use equipment carefully and notify adults of any problems. All students using the Internet will be required to complete an Internet use agreement contract, which includes a parent signature.

STUDENT PICK-UP/DROP-OFF AND PARKING

All student pick-up and drop-off takes place in the front of the school and at the side gate on Underwood. If you pick-up or drop-off your student, please model good safety practices for your child. Please do not double or triple-park. The Fontana Police Department will be monitoring all traffic regulations. Follow the assigned traffic flow in the area. If you are dropping off or picking up your student, please do not encourage your child to cross the street through traffic. Do not motion your child to cross the street, please escort your child to your car safely. Please do not park in the student drop off and pick up zone, remain in your vehicle and pull forward whenever possible. All TK-1 students must be picked up from the teacher. TK and Kinder students will be dismissed from their classrooms. Any student not picked up by 3:30 PM will be released to the Fontana Police Department.

PERSONAL PROPERTY

Students assume the responsibility for loss or damage to their personal clothing, equipment, books, and instruments. The school strives to protect all personal properties, but is not responsible for any personal property. Large sums of money and articles of real or sentimental value should never be brought to school. When items of value must be brought to school, they should be taken to the school office or given to the teacher for safekeeping until they are needed. Cell phones are not allowed to be used on any CJUSD elementary campus in accordance with Board Policy. Phones will be confiscated and returned only to a parent/guardian.

PLAYGROUND EXPECTATIONS

- Students are expected to follow all school expectations on the playground. Sycamore Hills Elementary School will provide all playground equipment. Equipment from home is not allowed. When the bell rings, students are expected to cease activity and freeze without talking. A whistle will signal students to line up. Tag and chasing are never

permitted at Sycamore Hills Elementary School. Tetherball, ball wall, four square and basketball must be played according to school expectations.

- Students should stay in their designated area. No playing or loitering in the restrooms, or between buildings.
- Students should not be in the office at any time without a pass, except before and after school.
- Playground equipment should be used according to safety rules.

REPORT CARDS AND PROGRESS REPORTS

Report cards are issued two times per school year. Sycamore Hills Elementary School requires all teachers to meet with every parent for a report card conference after the completion of the first semester of the school year. During spring, parents will be requested to meet for conferences on an as-needed basis. Final grades are available on Parent Portal at the end of the year. Teachers/Parents/Administrators may request conferences or Student Study Team meetings throughout the year as necessary.

TELEPHONE

The office telephones are for emergency purposes only. Phone calls to parents are not allowed for the purpose of forgetting lunch or homework, or asking permission to go home with a friend. School-related activities are announced in advance and classroom assignments are the responsibility of the student. Cell phones are not allowed to be used on campus in accordance with CJUSD Board Policy.

STRATEGIES FOR SUCCESS!

- Attend school regularly.
- Think before you act.
- Be a good citizen at school and in the community.
- Communicate with your parents, friends and school personnel.
- Look for positive role models.
- Try to keep a positive attitude.
- Set goals for yourself and work towards meeting those goals.
- Be a good listener.
- Be flexible.
- Take notes in class and review and/or rewrite them when you get home.
- Be aware of assignment requirements and due dates.
- Accept responsibilities.
- Schedule homework or study time into your daily activities.
- Do not wait until the last minute to do long-term assignments.
- If you do not understand, ask questions.

Sycamore Hills Elementary
11036 Mahogany Drive
Fontana, CA 92337
Phone: (909) 580-5029
www.cjusd.net/sycamore **#sycamorestallions**

@SycamoreCJUSD **sycamore_cjusd**
@sycamorehillscjusd

REGULAR DAY/ DÍA REGULAR School Hours: 7:35 a.m. – 1:55 p.m. (Monday, Tuesday, Thursday, Friday)							MINIMUM DAY/ DÍAS MÍNIMOS School Hours: 7:35 a.m. – 12:30 p.m. (Wednesday)				
Grade	Start	A.M. Recess	Lunch	P.M. Recess	Dismiss		Grade	Start	A.M. Recess	Lunch	Dismiss
TK	7:35	9:00-9:15	10:30 - 11:00	n/a	11:40		TK	7:35	9:00 -9:15	10:30-11:00	11:40
KINDER	7:35	9:00 - 9:15	10:30 - 11:00	12:50 - 1:05	1:45		KINDER	7:35	9:00 – 9:15	10:30 - 11:00	12:20
FIRST	7:35	9:00 – 9:15	10:45 – 11:15	12:45 – 1:00	1:55		FIRST	7:35	9:00 – 9:15	10:45 – 11:15	12:30
SECO	7:3	9:00 –	11:00 –	12:45 –	1:55		SECO	7:3	9:00 –	11:00 –	12:30

ND	5	9:15	11:30	1:00			ND	5	9:15	11:30	
THIRD	7:35	9:00 – 9:15	11:15 – 11:45	12:45 – 1:00	1:55		THIRD	7:35	9:00 – 9:15	11:15 – 11:45	12:30
FOURTH	7:35	9:45 – 10:00	11:30 – 12:00	1:05 – 1:20	1:55		FOURTH	7:35	9:45 – 10:00	11:30 – 12:00	12:30
FIFTH	7:35	9:45 – 10:00	11:45 – 12:15	1:05 – 1:20	1:55		FIFTH	7:35	9:45 – 10:00	11:45 – 12:15	12:30
SIXTH	7:35	9:45 – 10:00	12:00 – 12:30	1:05 – 1:20	1:55		SIXTH	7:35	9:45 – 10:00	12:00 – 12:30	12:30

When your child is absent, please verify their absence by calling the school office at **(909) 580-5029 or** by sending a note with your child upon their return to school. Unverified absences will be considered truant. *Absences of three or more days will require a doctor's note. If a student is absent nine consecutive days without a qualified excuse (i.e., illness with a doctor's note), they will be dropped on the 10th day.*

Please try to schedule any appointments after school hours or when there is no school. However, if this is not possible, please have your child attend as much of the school day as possible. Doctor verification may be required.

Sycamore Hills Elementary

2026-2027 Saturday School Dates

(2026- 2027 Fechas de clases de Sábado)

Attention: ANY missed attendance **AFTER** 3/06/2027 **CANNOT** be cleared with Saturday school.

Atención: **CUALQUIER** falta de asistencia **DESPUÉS** del 3/6/2027 **NO SE PUEDE RECUPERAR** con la escuela de Sábado.

August 29, 2026	September 19, 2026
October 3, 2026	October 17, 2026
November 7, 2026	November 14, 2026
December 5, 2026	January 9, 2027
January 23, 2027	February 6, 2027
February 27, 2027	March 6, 2027

August, 2026

Dear Parent / Guardian(s):

Sycamore Hills believes that a sure fire recipe for success includes being equipped and prepared for the first day of school! Thus, we ask that each student arrive to their classroom with the following items:

1st Grade
2 #2 pencils
5 glue sticks
1 folder w/pockets
2 pink pearl erasers
1 box 24 ct. crayons
1 pr. round Fiscar scissors
1 plastic pencil box
1 ream white Xerox paper
1 box of Kleenex
1 package of baby wipes

2nd Grade
2 #2 pencils
5 glue sticks
1 folder w/pockets
2 pink pearl erasers
1 box 24 ct. crayons
1 pr. round Fiscar scissors
3 spiral notebooks
1 box colored pencils
2 pkgs. of index cards
1 plastic pencil box
1 box Crayola washable markers
1 ream white Xerox paper
1 box of Kleenex
1 package of highlighters
1 pkg. white board markers
1 container of baby wipes

3rd Grade
1 pkg. #2 pencils
2 glue sticks
2 pink pearl erasers
1 box 24 ct. crayon
1 box colored pencils
1 pr. scissors
1 plastic pencil box
1 box Crayola markers
2 70 pg. spiral notebooks
1 ream white Xerox paper
3 boxes of Kleenex
1 pkg. white board markers
1 white board eraser
1 box Mr. Clean Magic Erasers
1 package baby wipes
1 box gallon Ziploc bags
1 box sandwich Ziploc bags

4th Grade
3 pkgs. #2 pencils **(no mech.)**
1 box Kleenex
2 pink pearl erasers
1 sm. box crayons
1 sm. box colored pencils
1 covered pencil sharpener
1 glue stick
Red & blue pens **(no gel)**
1 pr. Scissors
2 highlighters
1 pkg. lined paper **(8.5″ x 11″ college rule)**
Whiteboard markers
Whiteboard eraser / old sock
2″ Binder
1 five tab spiral notebook (200 Page)
Small pencil pouch
Baby wipes

5th Grade
#2 pencils
1 covered pencil sharpener
glue sticks
Red & Blue pens **(no gel)**
1 pr. Scissors
small pencil box or pouch
spiral bound notebook
1 box tissues
2 black whiteboard markers
1 small whiteboard eraser

6th Grade
4 pkgs. #2 pencils
2 pink pearl erasers
2 boxes crayons
2 black / blue erasable pens
2 boxes of colored pencils
3 fine point black markers
1 covered pencil sharpener
4 glue sticks
1 liquid glue bottle
2 red & blue pens **(no gel)**
1 pair scissors
2 boxes thin washable markers
2 highlighters (any color)
3 pkg. college ruled paper
1 pencil pouch
4 spiral bound notebooks
1 box Kleenex
2 whiteboard markers
1 ruler
1 flash drive

We understand that we are all in uncertain times. Therefore any student who is unable to bring the suggested items will have the necessary school supplies provided by the school. Kindergarten students will have a separate list of items placed in their Kindergarten brochure.