PINE GROVE AREA SCHOOL DISTRICT

Promoting Growth, Achievement, Success and Direction for ALL Children!
P.G.A.S.D. For ALL Children!

EDUCATIONAL FIELD TRIP
PERMISSION FORM
For Students in Grades 5-8

Directions:

1. Please complete both sides of this form.
2. Return completed form to the principal's office 2 weeks prior to the trip.
3. This form must be approved before the student goes on the trip for the absence to be excused as an educational field trip.
4. A maximum of 5 days may be excused. (4-5 are at the discretion of the administration)
5. Please note that the approved educational field trip days will not count towards the 10 cumulative days of absence.

Name of student: _____ **Grade:** _____

Dates of proposed absences: _____ **To:** _____

Destination: _____

Person(s) directly supervising student during above absences:

Name: _____

Address: _____

Itinerary of trip: include experiences, which will be educational in nature and will, therefore, provide the student with some valuable experiences outside the classroom.

_____

_____

_____

_____

_____

We have read the school policy and guidelines, and we are aware of the responsibilities, which we have assumed or assigned to someone else. We further agree to abide by the stipulations as set forth in the policy and guidelines.

Date: _____ **Parent/Guardian Signature:** _____

FOR SCHOOL USE ONLY:

Determination: Approved _____ NOT Approved _____ Date: _____

Principal's Signature _____

103 School Street, Pine Grove, PA 17963
Phone# (570) 345-2731
FAXES: DO-(570) 345-2790 ES-(570) 345-2792 MS-(570) 345-2791 HS-(570) 345-2793
Visit us on the web www.pgasd.com

TO BE SIGNED BY TEACHERS:

Teachers must be contacted for assignments before leaving on trip.

Period 1_____	Current Grade _____
Period 2 _____	Current Grade _____
Period 3_____	Current Grade _____
Period 4_____	Current Grade _____
Period 5_____	Current Grade _____
Period 6_____	Current Grade _____
Period 7_____	Current Grade _____

OTHER TRIP RULES AND GUIDELINES

State attendance regulations permit a student to be legally excused to participate in a trip when approved by the Principal prior to the trip. Trips must be supervised by the parent or guardian, or by a responsible adult acceptable to the Principal. Parents requesting to have their child(ren) excused from school for a trip with parent(s) for a period of time, must submit a written request two weeks prior to the trip. Parents are encouraged to schedule trips when school is not in session. Absences for trips should not be requested for the first and last three weeks of each semester. Such trips may not be approved for students who are failing any subjects or who have unexcused absences. Shopping trips and similar activities will not be approved as excused trips. Please remember that snow make-up days will be added on at the end of the school year when planning family trips.