



Location: Conference Room

Agenda

Signature:

1. Welcome:
 - Call to order:
 - Time:
 - Members present:
2. Enrollment
3. Budget
 - Title I
 - GF1
4. Attendance
5. Safety
6. CLI Circle Data Wave 1
7. Interventions
8. Questions/Concerns
9. Adjourn Meeting
 - Motion:
 - Second
 - Time

Minutes

Shared Decision-Making Committee (SDMC) Meeting Minutes

1. Welcome and Call to Order

Ms. Reyes welcomed all members of the Shared Decision-Making Committee (SDMC) and thanked them for their time and participation. She explained that the purpose of the meeting was to review the current state of the school, including enrollment, budget, attendance, safety, student performance data, and intervention efforts.

The meeting was called to order by **Julia Macias at 1:40 p.m.** Nine of the thirteen SDMC members were present, as reflected on the meeting signature page.

2. Enrollment

Ms. Reyes provided an update on student enrollment. The campus currently has an enrollment of **281 students**, compared with a projected enrollment of **315 students**. She noted that the campus has experienced a decline in enrollment and shared that changes related to immigration have contributed to a decrease in the number of students attending the school. The reduction in enrollment has also affected campus funding.

3. Budget

Ms. Reyes reviewed the campus budget and explained that two major factors have affected school funding. First, the state reduced funding to the district as a result of lower student enrollment. In addition, the district adjusted the **Unit Per Allocation** funding provided for students.

The campus currently has an estimated budget of approximately **\$170,000**, compared with approximately **\$75,000** available during the previous school year.

Approximately **\$25,000 in Title I funds** is available. These federal funds must be used for instructional purposes and to provide academic support for students.

The campus also has approximately **\$150,000 in GF1 funds**. Although this represents an increase compared with previous years, Ms. Reyes explained that the school continues to operate with minimal staffing.

Current and anticipated expenditures were discussed. Approximately **\$10,000** has been spent on copier machines, while approximately **\$5,000–\$7,000** has been allocated for professional development. Approximately **\$50,000** has been spent on instructional and school supplies, including paper, cardstock, carpets, books, and other necessary materials.

Ms. Reyes also discussed the need to begin replacing aging technology. Approximately **\$10,000** is planned for the purchase of iPads and an additional **\$5,000** for replacement laptops. Several existing iPads are becoming obsolete and are beginning to experience difficulty supporting current applications.

The campus also anticipates spending approximately **\$30,000 on substitute teachers** during the school year. Ms. Reyes shared that the campus would like to explore hiring an hourly employee as a possible way to reduce substitute costs.

4. Attendance

Attendance continues to be an area of concern. Currently, approximately **33 students** have significant numbers of absences:

- 7 students have been absent more than 10 times.
- 7 students have accumulated 8–9 absences.

- 19 students have accumulated 6–7 absences.

Ms. Reyes emphasized that excessive absences affect both student learning and campus funding. To strengthen attendance interventions, she would like to implement a **red-folder system** for students with excessive absences. The folders will help document attendance concerns and the interventions provided.

Teachers will also be asked to contact the parents or guardians of students who have accumulated more than five absences and maintain documentation of those communications. The goal is to increase family awareness, identify barriers to regular attendance, and provide support before attendance concerns become more serious.

5. Safety

Ms. Reyes discussed several campus safety concerns requiring attention.

One ongoing concern involves the **two storage units located behind the school building**.

Ms. Reyes explained that replacing these units has been a priority since she became principal because they are in poor condition and require immediate attention. Due to current budget restrictions, however, the campus may purchase materials for repairs but is unable to use campus funds to pay for the necessary labor.

A second safety concern involves exposed tree roots on the playground. As the roots have become increasingly visible, students have begun tripping and falling in the affected areas. As a possible solution, Ms. Reyes proposed purchasing mulch to cover the exposed roots. The work could potentially be completed as part of the campus **Beautification Day scheduled for October 24**.

6. CLI Circle Data – Wave 1

Ms. Reyes reviewed the campus's **CLI Circle Wave 1 data**. Overall results decreased compared with the previous school year, with bilingual student performance showing a particularly noticeable decline.

During the review of the assessment, staff identified concerns with the directions. Some directions appeared overly wordy and included issues that may have caused confusion for students and affected their ability to demonstrate what they knew.

Historically, English/ESL student results have tended to be lower than bilingual student results because many students in the regular education classrooms are second-language learners who are continuing to develop their English vocabulary. However, the current bilingual results were lower than expected based on previous years.

Approximately **45% of students met the identified benchmark/goal** based on the available Wave 1 data.

7. Interventions and Student Progress Monitoring

The campus is currently in the process of disaggregating assessment data to identify student needs and establish appropriate intervention groups. Staff will review the data in greater detail on Friday to determine which interventions should be implemented for individual students and groups.

Teachers will be asked to create **student intervention folders** to document interventions and monitor student progress. Student progress will also be documented and monitored through **Panorama**.

Ms. Reyes emphasized the importance of involving families in supporting student academic growth. During parent meetings, she plans to share the academic goals and skills students

are expected to master by the end of the school year.

Parents will also receive activities and materials they can use at home to reinforce classroom instruction. The goal is to strengthen the partnership between school and home and provide families with practical resources to support their children's academic development.

8. Questions and Concerns

Ms. Zapater asked whether some of the available campus funds could be used to hire tutors.

Ms. Reyes explained that the district has placed additional restrictions on how campus funds may be spent this year and is currently limiting campuses' ability to hire additional personnel.

Ms. Martinez asked whether parents could request that the district hire someone to provide tutoring services.

Ms. Reyes responded that parents may communicate their concerns and requests directly to the district and advocate for additional tutoring support for students.

A question was also raised regarding whether parents or community members could replace or repair the campus fence themselves.

Ms. Reyes explained that the campus would need to verify district requirements before allowing parents to complete this type of work. If repairs were performed independently and an incident occurred, there could be liability concerns because the work was not completed or authorized by the district. Parents may, however, communicate the safety concern directly to the district and request that the fence be repaired or replaced through the appropriate district process.

10. Adjournment

With no additional questions or concerns, a motion was made to adjourn the meeting.

Motion to Adjourn: Ms. Datugan

Second: Ms. Zapater

Meeting Adjourned: 2:39 p.m.



Campus Improvement Plan (CIP) Meeting Sign-in Sheet

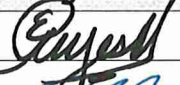
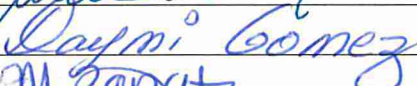
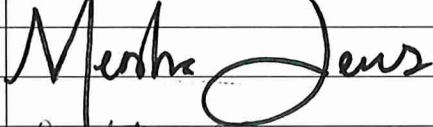
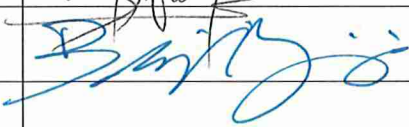
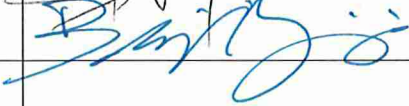
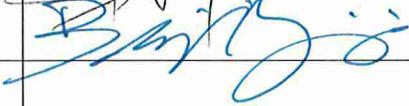
Topic: October CIP Formative Review (SDMC)

Date/Time: October 6, 2206@ 1:30 PM

Presenter: Principal Elisa Reyes

Location: Mistral CEC - Conference Room

* For Role, select from one of the following (as appropriate): Parent, Teacher, Principal, Other School Leader, Paraprofessional, District Level Administrator, or Community Member.

Printed Name	Signature	Role*
Elisa Reyes		Principal
Omar E. Valdivia		Other School Leader
Daymi Gomez		Other School Leader
Maria Zapater		Teacher
Julia Macias		Teacher
Andrea Martinez		Parent
Irvin Alvarez		Parent
Katy Cuevas		Community Member
Meosha Lewis		Community Member
Beatriz Melgoza		Paraprofessional
Sandra Anzueto Veliz		Paraprofessional
Benjamin Grijalva		District Level Administrator
Gricelda Montemayor		District Level Administrator
Maricel Datugan		

*This campus only has one principal.