

October 15, 2026

To: MERSD School Committee

From: Michelle Cresta, Director of Finance & Operations

Copy: Pam Beaudoin, Superintendent of Schools

Re: Financial Memo for 10/20/26 SC Meeting

This financial memo summarizes a request to authorize payments at the School Committee Meeting of October 20, 2026. I am requesting your approval for payment of the following:

- Accounts Payable Vouchers 1022-1024

AP Vouchers

- V1022 \$284.20 – Medicare payment for retirees for November 2026
- V1023 \$12.45 – Meals tax payment for the month of September 2026
- V1024 \$1,016,737.00 - Accounts payable voucher consisting mostly of routine purchases, tuition payments, and other contract payments
 - Payments to note on voucher:
 - American Alarm \$3,717.90 – Deposit for installation and connectivity of cellular communicators for alarm lines to replace old copper phone lines
 - Emcor \$1,536.00 – HVAC repair for offices and exhaust hood service call for Middle High School Kitchen
 - Grainger \$1,515.36 – Replacement of 24 metal stools for science classroom at High School
 - Greenwood Industries \$3,935.41 – roof leak repairs at Essex Elementary
 - Lego Education Co. \$1,919.35 – Computer Science kits for Middle School course
 - National Center on Educ & the Economy \$4,800.00 – Train the trainer series funded by the Investigating History Grant
 - Porta Phone \$1,950.00 – Replacement football headset funded by Gridiron donation

Payroll Voucher:

- Summary of the bi-weekly payroll of October 8, 2026 in the amount of \$857,411.77. This payroll includes regular 12-month employee pay plus a full school year pay for teachers, teaching assistants, and monitors, plus the first half payment for athletic coaching stipends.

If you have any questions about anything included in this packet, please feel free to reach out to me or to Pam Beaudoin.