Tacoma Public Schools
Head Start Policy Council

Policy Council Meeting Minutes – April 28, 2026 (STAR Center)

Meeting called to order at 1:05 p.m.

Roll Call - The following sites were represented at the meeting:
20 sites with elected members, 6 sites in attendance (30%)

- Blix (Rep. Alt.)
- Edison (Rep.)
- Fern Hill (Rep., Vice Chair)
- Franklin (Rep.)
- Larchmont (WSA Rep.)
- Travis (Rep.)
- PC Chair

Approval of March Minutes
Motion made by Blix Rep. to approve March's meeting minutes. Motion seconded by Franklin Rep. Motion approved.

Director's Report

Staffing: The new FRIA for Mann will be starting Friday, April 30.

Enrollment: The district will be advertising preschool enrollment for 26-27.

Nutrition (Meals): The program is working in partnership with nutrition services to ensure students are receiving nutritious, good tasting meals, and that the program is meeting performance standards regarding nutrition. The goal is to eventually have parents involved in the menu and tasting of food. Early Learning Director and Assistant Director of Nutrition Services will attend the School Nutrition Association Conference in July to explore new food vendors.

ECEAP Contractor: The district will now be its own contractor for ECEAP slots. For the last 30+ years, the district has been a subcontractor through PSESD. As a result, the number of slots will increase from 152 to 160.

Budget Report
The operational budget, which includes salaries, benefits, and discretionary (supplies & services) was shared with the Council. Training budget was also shared. A credit card report showing charges for March 2026 was reviewed.

Action Items
There were no action items for this meeting.

Self-Assessment Data
Component leads presented their program self-assessment data to council members. After the presentations, members gathered as a group and discussed data regarding current physical and dental exam percentages, tardy and attendance data, and CLASS scores. Component leads will take feedback from this meeting and combine it with staff feedback and create a self-assessment report. This report will be shared with the council in June.

Component Reports
No component reports due to program self-assessment review.

In-kind
Stanley was the winner for the most inkind for March and the most improved was Fern Hill.

Share Out

- Question regarding some vegetables being cooked (warm) and other beings served cold, and whether there is a set-menu. Yes, there is a set menu. If the menu states "fresh" then it is a vegetable that will not be cooked. Entrees for Head Start will generally be the same as the other grades. If there is a change in the menu, classrooms are to be notified. Continue to bring any menu concerns to Policy Council and leadership will follow up.

Meeting adjourned
Meeting was adjourned at 2:15 p.m