Villa Joseph Marie High School

Declining Balance Program

Simplify your child's school dining experience with our Declining Balance program. This secure and convenient option allows you to add funds online and monitor your child's spending.

CREATE A DECLINING BALANCE

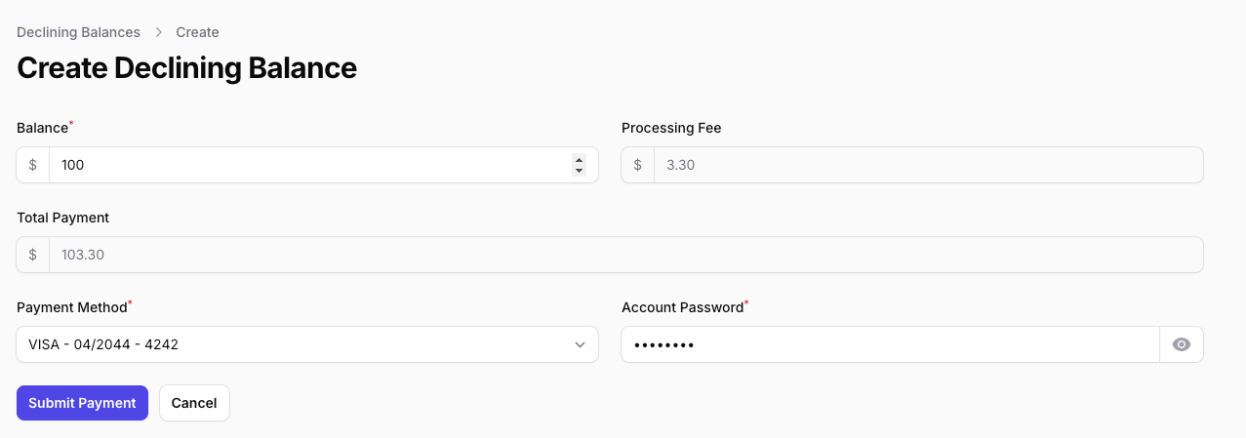
1. **Create Payment Method:** If you saved a credit card, go to the 'Payment Methods' tab and choose a new payment option.
2. **Set Up a New Balance:** Navigate to the 'Declining Balance' tab and click 'Create New Balance.'
3. **Enter the Amount:** Specify the dollar amount you want to add to your declining balance.
4. **Confirm Payment:** Select your saved payment method and enter your account password to confirm the transaction.

Your declining balance will be used automatically for all online payments. No additional action is required, and there will be no additional processing fees.

Café ID - VJMHS

Café password – villa-cafe (all lower case)

Go to:



ADD FUNDS LATER

To add more money to your declining balance in the future, simply:

1. Select the Balance: Find the declining balance you want to update.

2. Add Funds: Click 'Add to Declining Balance' and follow the prompts.

Remember: Your account password is always required for any payment transactions.

ADD STUDENT ID

1. Verify Student Information: Go to the 'Contacts' tab and ensure that all students who will be using the account are listed as contacts.

2. Add Student Details: Include their phone number and the barcode value from their student ID.

Once a student ID is added to their contact information, they can use the declining balance for both in-person purchases.

IN-PERSON USAGE

For your student to use your declining balance in-person, simply show the student ID to the cashier. They'll scan it to find your account and deduct the total from your balance.

There will be no additional processing fees.