Florence 1 Schools
Students first

Florence One Schools
Elementary Grading

Grading Timeline Requirements

- All student assignments must be graded and entered into the PowerTeacher Pro gradebook within five school days of the assignment date. Any extension to the five-day grading window requires formal approval from the school principal.
- All individual assignment grades must reflect the actual score earned by the student.

Incomplete Grades and Transfer Students

- Per district makeup policy, students have five school days to complete missing work. Extensions require principal approval.
- If an assignment is not submitted, a grade of zero must be entered immediately as a placeholder. Blank grades are prohibited, and Incomplete (I) may not be used as a final grade. Once late or makeup work is submitted, the teacher must grade and update the score in PowerTeacher Pro within five school days.
- When a student enrolls after the start of a quarter, grades earned at the previous school or with the previous teacher must be included in the overall grade using a standard Transfer Grade Calculation method.

Grade Calculation and Assignment Categories

Academic progress uses a weighted system, with each quarter worth 25% and assignments categorized as Formal Assessments, Informal Assessments, and Classwork.

The table below details the quarterly grading weights and minimum requirements.

	Formal Assessments	Informal Assessments	Classwork
Weight	35%	30%	35%
Minimum Required Each Term (Grades 1-3)	ELA - 2 Reading - 2 Math - 3 Science - 1 Social Studies - 1 Spelling - 5	ELA - 5 Reading - 5 Math - 6 Science - 5 Social Studies - 5	ELA - 5 Reading - 5 Math - 6 Science - 5 Social Studies - 5
Minimum Required Each Term (Grades 4-5)	ELA - 4 Math - 3 Science - 1 Social Studies - 1	ELA - 10 (includes weekly spelling assessments) Math - 6 Science - 5 Social Studies - 5	ELA - 10 Math - 6 Science - 5 Social Studies - 5
Assignment Types	Tests, projects, and extended reading and writing assignments	Quizzes, labs, informal assessments, Quick Checks	Practice assignments and learning activities

By the midpoint of the 9-week grading period, students should have the following minimum number of assignments per subject:

Grades 1-3: ELA - 6, Reading - 6, Spelling - 3 Math - 7, Science - 5, Social Studies - 5

Grades 4-5: ELA - 12, Math - 7, Science - 5, Social Studies - 5