Sahuaro Site Council Meeting Minutes
Location: Virtual Via Microsoft Teams
Date: December 4, 2025
Time: 5:00pm

The Sahuaro Elementary School Site Council Meeting was called to order at 5:00pm on Thursday, December 4, 2025.

The following Site Council Members were present for today's meeting: Crystal Bustamante, Laura Livesay, Mistie Campbell and Doug Hawkins.

The following Site Council Members were absent from today's meeting: Erica Welch & Wendy Manskey

A motion to approve the meeting minutes from October 16, 2025 was made by Doug Hawkins, and seconded by Laura Livesay. The motion passed by a majority vote of the Site Council.

A motion to approve the meeting agenda for December 4, 2025 was made by Doug Hawkins, and seconded by Laura Livesay. The motion passed by a majority vote of the Sahuaro Site Council.

There were no Citizen Comments for today's Site Council meeting.

The following topics were discussed at today's meeting:

a. Celebrations ~ Be sure to check out Facebook & Instagram pages
    i. Sahuaro Letter Grade = Highly Performing (B)
    ii. Love Our Schools Day (See Photos)
    iii. Sahuaro Block Watch
    iv. Red Ribbon Week
    v. Fall Festival & Trunk-or-Treat
    vi. ROCKS Star Students of the Month
    vii. E.A.G.L.E.S. House System
        1. Amani House – 1st Quarter Winners
    viii. Veterans Day Celebration
    ix. Turkey Trot
    x. 1st Grade Recycle Program
    xi. "Be There" Grief Support Day
    xii. Balloons Over Broadway Kindergarten Parade
    xiii. Kindergarten Hats for Tots
    xiv. Boys Basketball Championship
    xv. New 6th Grade Math Teacher
    xvi. PTA Wacky Wednesdays
    xvii. Band & Strings Performance at Claus-a-thon (See Photos)

b. Current School Enrollment: 540 Students

c. Current School Attendance Rate = 92.9%
    i. Goal = 95%
    ii. 9 Attendance Referrals for Chronic Absences

d. Office Discipline Referral Data = 246 Behavior Incident Referrals; Average = 14 per week

e. Undesignated Tax Credit Balance: $649.88
A motion to move $640 Undesignated Tax Credit to Sports was made by Mistie Campbell, and seconded by Doug Hawkins. The motion passed by a majority vote of the Sahuaro Site Council.

f. Parent Survey Results

2. School Calendar:

- 12/5 - Penguin Patch Holiday Shop Previews in Library
- 12/5 - Student Council Meeting @ 2:30-3:30 - Rm 802
- 12/5 - Spirit Squad Practice @ 2:30-4:00 - Cafeteria
- 12/6 - Cross Country Meet @ ASU West
- 12/8-12/12 - PTA Penguin Patch Holiday Shop
- 12/8 - Cheer Team Recognition Event at Cortez High School @ 4:45pm ($1 Entry)
- 12/8 - PBIS Team Meeting @ 3:00-4:00 - Library
- 12/8 - PTA Virtual Meeting - 6:00pm-7:00pm
- 12/9 – After-School Academy @ 2:30-4:00
- 12/10 - Early Release @ 1pm
- 12/11 - Sahuaro Spelling Bee @ 8:00am - Cafeteria
- 12/11 - Superintendent Site Visit @ 11:30-12:30
- 12/11 – After-School Academy @ 2:30-4:00
- 12/12 - Winter Wonderland Family Event - 5:00pm-7:00pm
- 12/15 - Cross Country End-of-Season Celebration @ 2:30-4:00
- 12/15-12/19 - PTA & Student Council Grinch Grams Fundraiser
- 12/16 - 4th Grade - Arizona Puppet Theater - *The Pirate and the Tooth Fairy* @ 8am - Cafeteria
- 12/15 - Spirit Squad End-of-Season Celebration @ 2:30-4:00
- 12/16 - Cafe Zupas PTA Restaurant Night
- 12/17 - WESD Superintendent Super Kids Visit
- 12/17 - Early Release @ 1pm
- 12/18 – E.A.G.L.E.S. House Meetings & Assemblies
- 12/19 - PTA $1 Pajama Day & $1 Freezy Friday
- 12/19 - Early Release @ 1pm
- 12/19 - Boys Basketball Celebration @ 1:00-2:00
- 12/19 - Quarter 2 Grading Period Ends
- 12/20-1/4 - Winter Break - No School
- 1/5 – Staff Returns from Winter Break – No Students
- 1/6 – Students Return from Winter Break

3. Future Agenda Items:

a. Assessment Data
b. School Letter Grade Data

A motion to adjourn the meeting was made by Doug Hawkins, and seconded by Laura LIvesay. The motion passed by a majority vote of the site council. Meeting was adjourned at 5:39pm.

Next Meeting – 1/8/2026