MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
MINUTES
SEPTEMBER 29, 2026

Date: September 29, 2026
Kind of Meeting: Audit/Business Meeting
Place of Meeting: MPHS

Those Present:

Board President:	Ms. Lisa Reitan	
Board Vice-President:	Ms. Andrea Spaniolas	
Board Trustee:	Dr. John Galligan	
Board Trustee:	Ms. Jennifer Keller	
Board Trustee:	Mr. Bryan Makarius	arrived @7:55 p.m.
Superintendent:	Dr. Marc Ferris	
Assistant Superintendent:	Ms. Susan Craddock	
Director of Human Resources:	Mr. Chris Herrschaft	
Director of Pupil Personnel Services:	Dr. Jeremy Koch	
Interim School Business Official:	Mr. Bruce Singer	
District Clerk:	Ms. Louise Tromba	

Invitee:

Cullen & Dykman, LLP, Partner	Mr. Christopher Reino

PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE OCTOBER 28, 2026 BUSINESS MEETING

A. PUBLIC SESSION

1. Ms. Reitan called the business meeting to order at 6:30 p.m. and stated that the board needed a motion to move into executive session for the purpose of discussing specific legal and specific personnel matters. She also noted that following the executive session the Board would reconvene at approximately 7:45 p.m. to present the audit committee meeting.

Ms. Reitan asked for a motion to move into executive session at 6:31 p.m. for specific legal and specific personnel matters.
Ms. Spaniolas moved, seconded by Ms. Keller, to move into executive session for specific legal and specific personnel matters.

Yes 4; No 0; Motion Carried

Ms. Reitan asked for a motion to exit the executive session and move into the audit committee meeting at 7:45 p.m.
Dr. Galligan moved, seconded by Ms. Keller to exit the audit meeting.

Yes 5; No 0; Motion Carried

Ms. Reitan asked for a motion to exit the audit committee meeting and reconvene the business meeting at 7:57 p.m.
Ms. Spaniolas moved, seconded by Dr. Galligan, to reconvene the public session.

Yes 5; No 0; Motion Carried

2. **Ms. Reitan reviewed the emergency procedures.**
3. **Hazel Samonas sang the Star Spangled Banner.**

B. RECOGNITION

1. **Recognition of Veterans**
   There were no veterans at the meeting.

2. **Recognition of Media**
   There was no media present at the meeting.

C. MESSAGES

1. **Superintendent Message**
   Ms. Reitan introduced Superintendent Dr. Ferris, who provided updates on positive school visits, strategic plan continuation, and early budget collaboration with the Board. Dr. Ferris reaffirmed the district's zero-tolerance policy regarding bullying and emphasized ongoing efforts to improve community transparency through social media.

- **Communication & Transparency**
  Dr. Ferris highlighted efforts to expand community engagement, including public Audit Committee meetings, and emphasized established communication protocols to address community concerns efficiently.

- **Around the District**
  The cabinet members shared the following:

  MPHS: Held a court dedication honoring former educator/coach Bill Brown and hosted Senior Driver Safety Nights. Recognized national top-10 newsletter competition placement for Virtual Enterprise business *RetroBites*, *Newsday* honors for student-athletes (Lorenzo Killary, Nicholas DiCaprio, Violet Dvorsky, Kelsey Hoffmann, Allison Creighton), and All-State music selections (Clarence Yue, Andy Luo, Jay DiBartolo).

  NCRMS: Commemorated 9/11 with student reflections and recognized Childhood Cancer Awareness Month in September.

  AMPS: Celebrated Constitution Day, implemented "Mindfulness Mondays," and introduced interactive scavenger hunts and arts activities.

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LADSBS: Honored the 25th anniversary of 9/11 and engaged students through interactive math scavenger hunts, sentence-building stations, and physical education teamwork activities.

- **2026-2027 District Focus**
  Dr. Ferris presented the framework focusing on collaboration, perseverance, problem-solving, pride, and responsibility. He underscored that a supportive, caring environment is essential for student achievement and resilience, noting ongoing efforts to engage the community and align district curriculum with emerging state Regents and Portrait of a Graduate standards.

- **Budget Priorities & Planning**
  Dr. Ferris outlined the district's fiscal priorities, which focus on preserving pre-K-12 educational programs, maximizing revenue, reducing non-instructional spending, protecting reserves, and ensuring long-term financial stability with full transparency.

  Mr. Singer reviewed recent short-term and bond borrowing, noting that the district maintained a strong Aa2 Moody's credit rating, which helps lower interest costs, though Moody's prefers higher reserve levels. Additionally, Dr. Ferris presented the district's OSC Fiscal Stress Score of 0.0/100 (No Designation) for 2025–2026, confirming strong solvency and sound fund balances. He also highlighted planned increases to the ERS, TRS, and Workers' Compensation reserves, and explained how bond-funded capital projects optimize the district's ~68% state aid reimbursement rate to maintain facilities without inflating the annual operating tax burden.

- **A Culture of Caring Update**
  Dr. Ferris and Ms. Craddock presented the district's approach to SEL, emphasizing zero tolerance for bullying, harassment, and discrimination. Support systems—guided by district policies (Code of Conduct; Harassment & Bullying; Equity, Inclusivity, and Diversity) and multidisciplinary staff (DASA Coordinators, Counselors, Psychologists, SCOPE Counselors)—integrate safety, respect, and character education into daily instruction and activities to build student resilience and belonging.

2. **Financial Statement Presentation**
   Dr. Ferris introduced Mr. Reino from Cullen & Danowski to present the External Audit Report. Mr. Coffey reported that the district had no significant deficiencies, material weaknesses, or difficulties during the audit. The financial statements will be posted on the Business Office webpage and submitted to the NYS Education Department and the Office of the State Comptroller ahead of the Board's vote. The financial statements will be posted on the District's website for the community to reference on the Business Office webpage. It was also noted that these reports would be submitted to the Office of the State Comptroller and the NYS Education Department.

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3. **Board Members Message**
   Ms.**.** Spaniolas expressed gratitude for recent district presentations and social media highlights showcasing student achievements, staff efforts, and school initiatives.

   Dr. Galligan noted recent community space dedications—including the Bill Brown basketball court, baseball field, and district office spaces—honoring individuals with significant district history.

   Ms. Reitan thanked Dr. Ferris for expanding the district's social media presence and active event attendance, and reported on the Board's recent facility walkthrough, noting completed and ongoing capital improvements (tennis courts, stadium turf, emergency access road, retaining walls, gymnasium banners, and tech room updates).

   Dr. Ferris discussed facility planning, including adjusting the upcoming outdoor bathroom location near the softball field to improve accessibility and address site drainage, as well as developing a five-year plan for instructional, athletic, and arts spaces.

D. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident or non-resident. All comments are to be directed to the Board of Education.

There were no public be heard comments regarding the agenda items.

E. CONSENT AGENDA – MINUTES

1. **Minutes**
   This resolution is to approve the meeting minutes of the Board of Education.

   RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the August 26, 2026 Business Meeting."

F. CONSENT AGENDA – FINANCE/FACILITIES

1. **Treasurer Reports**
   This resolution accepts the Treasurer Reports for the period ending June 30, 2026, July 31, 2026, August 31, 2026.
   RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurer Reports for the period ending June 30, 2026, July 31, 2026 and August 31, 2026."

2. **Financial Reports**
   This resolution accepts the Financial Reports for the period ending June 30, 2026, July 31, 2026, and August 31, 2026.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the period ending June 30, 2026, July 31, 2026 and August 31, 2026."

3. **Extra Classroom Activity Reports**
This resolution accepts the Extra Classroom Activity Reports for the period ending June 30, 2026, July 31, 2026 and August 31, 2026.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the Extra Classroom Activity Fund Reports for the period ending June 30, 2026, July 31, 2026 and August 31, 2026."

4. **Claims Auditor Reports**
This resolution accepts the Claims Auditor Reports as submitted by MacDonald, Rand & Vollaro LLP – Certified Public Accountants for the period ending June 30, 2026, July 31, 2026 and August 31, 2026.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts as presented the Claims Auditor Reports for the period ending June 30, 2026, July 31, 2026 and August 31, 2026."

5. **Obsolete Assets**
Dr. Ferris and Mr. Singer are requesting your approval of the resolution to declare the attached District owned asset list as obsolete and its sale, and/or disposal.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets on the attached list as obsolete and its possible sale, and/or disposal."

6. **Acceptance of Revenue/Increasing 2026-27 Expenditure/Revenue Budgets**
Dr. Ferris and Mr. Singer request your approval of the resolution to approve the 2026-27 revenue and expense budgets changes.
RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby acknowledges the revenue of $18,474.70 from the Maintenance account; and

WHEREAS; that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the revenue which will fund the expenditures from the Maintenance account in the General Fund; and

WHEREAS, the 2026-27 budget of $86,179,643 did not make provisions for the District to meet certain unanticipated expenses and provide a revenue source in the amount of $18,474.70 for the above accepted revenue; and

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2026-27 expenditure budget of $86,179,643 by $18,474.70 for these unanticipated obligations, thereby totaling the 2026-27 budget at $86,198,118.

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2026-27 other state aid revenue section of the overall revenue budget of $86,179,643 by $18,474.70 for these unanticipated revenues, thereby totaling the 2026-27 revenue budget at $86,198,118; and

FINALLY, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation of $18,474.70 to meet these certain unanticipated obligations."

7. **Administrative Equipment Project/Canon Network Copiers with Eastern Suffolk BOCES**
Dr. Ferris and Mr. Singer request your approval of the resolution to approve the Eastern Suffolk BOCES Multi-Year Service Agreement.

RECOMMENDED MOTION: "WHEREAS that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109 and §119 of the General Municipal Law, Section 1950(4) (aa) of the Education Law and Comptroller's Opinion #79-557, to undertake a Technology Project consisting of the acquisition and installation of network copiers and other services as indicated in said Technology Project, and

WHEREAS, the cost of the Administrative Equipment Project # MP-25-071926-2026-2031/Network Copiers is to be paid in equal installments over a four-year period.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the District as follows: The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates,

instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District."

8. **Contract – Tommy Tunes –Class of 2028 Junior Prom DJ**
Dr. Ferris and Mr. Singer are requesting your approval of the resolution to approve the contract with Tommy Tunes for the Miller Place High School Junior Prom for the Class of 2028 to be held on April 30, 2027.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the contract with Tommy Tunes for the Miller Place High School Junior Prom and furthermore authorizes the President of the Board of Education to sign such agreement."

9. **Town of Brookhaven Waiver for Homecoming Parade**
Dr. Ferris and Mr. Singer are requesting your approval of the resolution to approve the waiver /liability release and hold harmless agreement for the MPHS Homecoming Parade on October 17, 2026.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby retroactively approves the waiver/liability release and hold harmless agreement with the Town of Brookhaven for the homecoming parade and furthermore authorizes the Board President to sign such waiver."

10. **Donation Accounts**
The District would like to distribute the $20,000 PTO donation received and BOE approved in August 2020 from the districtwide donation account (A960003E) to the following donation accounts:

A91000E - $7,500 – Andrew Muller Primary School
A92000E - $7,500 – Laddie A. Decker Sound Beach School
A93000E - $2,500 – North Country Road Middle School
A94000E - $2,500 – Miller Place High School

RECOMMENDED MOTION: BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the transfer of donation funds from the districtwide account to the building donation accounts."

G. CONSENT AGENDA – PERSONNEL

1. **Personnel Agenda**
   Dr. Ferris and Mr. Herrschaft recommend and request your approval of the attached personnel list of September 29, 2026.

   RECOMMENDED MOTION: **"BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached personnel list of September 29, 2026, as presented."

H. CONSENT AGENDA – SPECIAL EDUCATION RECOMMENDATIONS

1. **CSE and CPSE Recommendations**
   Dr. Ferris and Dr. Koch are requesting your approval of the CSE and CPSE recommendations.

   RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the following recommendations of the CSE's and CPSE's dated: . CPSE AMPS 9-9-26; CPSE DO 8-17-26; CSE-CPSE AMPS 9-15-26; CSE DO 8-17-26; CSE DO 8-27-26; CSE DO 9-16-26; CSE LADSBS 9-10-26; CSE MPHS 8-20-26;CSE MPHS 8-26-26; CSE MPHS 8-31-26; CSE MPHS 9-3-26; CSE MPHS 9-14-26; CSE MPHS 9-15-26; CSE NCR 9-9-26."

2. **Contract – Mount Sinai UFSD Re: Student #600042516, #600043202**
   Dr. Ferris and Dr. Koch are requesting your approval of the Special Education Instructional Services contract with Mount Sinai UFSD for the term from September 1, 2026 to June 30, 2027.

   RECOMMENDED MOTION: "**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Special Education Instructional Services contract with Mount Sinai USFD for the term of September 1, 2026 to June 30, 2027 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

3. **Contract – Comsewogue UFSD Re: Student # 000102005, #60004078**
   Dr. Ferris and Dr. Koch are requesting your approval of the Special Education Instructional Services contract with Comsewogue UFSD for the term from September 1, 2026 to June 30, 2027.

   RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Special Education Instructional Services contract with Comesewogue USFD for the term of September 1, 2026 to June 30, 2027 and furthermore

authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

4. **Contract – Center Moriches UFSD Re: Student #600040460**
   Dr. Ferris and Dr. Koch are requesting your approval of the Special Education Instructional Services contract with Center Moriches UFSD for the term from September 1, 2026 to June 30, 2027.

   RECOMMENDED MOTION: "**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Special Education Instructional Services contract with Center Moriches USFD for the term of September 1, 2026 to June 30, 2027 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

5. **Contract – East Moriches UFSD Re: Student #600042975**
   Dr. Ferris and Dr. Koch are requesting your approval of the Special Education Instructional Services contract with East Moriches UFSD for the term from September 1, 2026 to June 30, 2027.

   RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Special Education Instructional Services contract with East Moriches USFD for the term of September 1, 2026 to June 30, 2027 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

6. **Contract – East Moriches UFSD Re: Student #600041575**
   Dr. Ferris and Dr. Koch are requesting your approval of the Special Education Instructional Services contract with East Moriches UFSD for the term from September 1, 2026 to June 30, 2027.

   RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Special Education Instructional Services contract with East Moriches USFD for the term of September 1, 2026 to June 30, 2027 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

7. **Contract – ESY 2026 Sayville UFSD Re: Student #600043486**
   Dr. Ferris and Dr. Koch are requesting your approval of the special education services contract with ESY Sayville UFSD for the 2026 ESY school year.

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RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Special Education Instructional Services contract with Sayville USFD for the ESY school year and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

8. **Contract – DaVinci Center, Education & Research**
   Dr. Ferris and Dr. Koch are requesting your approval of the special education services contract with Da Vinci Center, Education & Research for the 2026-2027 school year.

   RECOMMENDED MOTION: "**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract with Da Vinci Center, Education & Research, and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement."

I. CONSENT AGENDA – CURRICULUM AND INSTRUCTION

1. **Undue Burden Independent Evaluator Hardship Waiver Application**
   Dr. Ferris and Ms. Craddock are requesting your approval of the resolution to approve the Undue Burden Independent Evaluator Hardship Waiver application to the NYS Education Department.

   RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District, upon the recommendation of the Superintendent of School, hereby approves the submission of an Undue Burden Independent Evaluator Hardship Waiver application to the NYS Education Department for the 2026-27 school year as presented."

2. **Obsolete Textbooks**
   Dr. Ferris and Ms. Craddock are requesting your approval of the resolution to declare the attached lists of textbooks as obsolete and for its sale, and/or disposal.

   RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the attached lists of textbooks as obsolete and for its possible sale, and/or disposal."

J. CONSENT AGENDA – OTHER

1. **ESBOCES Meeting Date**
   RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the ESBOCES Administrative Budget Vote and Board Election Meeting Date of April 27, 2027. The meeting time is to be determined."

Yes 5; No 0; Motion Carried

K. CONSENT AGENDA - APPROVAL

Ms. Reitan asked for a motion to approve the Consent Agenda as presented.
Dr. Galligan moved, seconded by Mr. Makarius, to accept the Consent Agenda as presented.

Yes 5; No 0; Motion Carried

L. REPORTS AND PRESENTATIONS

1. **Student Representative Report**
   Student Representative Vandorn Johnson provided updates on high school events and student concerns, noting a scheduling conflict between the senior Boston trip and the start of spring sports, as well as revised sign-up procedures for the Ellis Island and Met field trips.

   Student Activities & Athletics: Mid-week hallway decorating is planned for Homecoming to give grades more preparation time, with unbiased voting to recognize the winning class. In sports, field hockey clinched a playoff spot, and football scheduled a new home game against a New Jersey team to replace shortened games, doubling as Senior Night and generating additional revenue for senior events.

2. **Board Committees**
   Ms. Reitan noted that the committees have not started their meeting schedule yet.

3. **Bond 2021 Update**
   Mr. Singer reported that several bond projects remain pending SED approval, while others have reached the punch-list phase. Progress updates will continue to be shared with the Board and published on the district website.

M. DISCUSSION - None

1.

N. DISCUSSION AND ACTION

1. **Assessed Value, Revenue Plan and Voter Approved Tax Levy**
   This resolution accepts the assessed valuation from the Town of Brookhaven, accepts the final board revenue plan and establishes the voter approved tax levy for 2026-27 school year.

   RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the assessed valuation of $16,742,254 to establish the voter approved tax levy and the proposed revenue plan for the 2026-27 school year, and;

   BE IT FURTHER RESOLVED, that the voter approved tax levy for school purposes for 2026-27 will be established at $54,173,161."

   Ms. Reitan asked for a motion to accept the assessed value, revenue plan and tax levy.
   Ms. Spaniolas moved, seconded by Dr. Galligan, to accept the assessed value, revenue plan and tax levy.

   Yes 5; No 0; Motion Carried

2. **Accept External Audit Reports**

Each year the Board is required to have an external audit which reviews and prepares the financial statements for the District. We are required to accept the external audit reports so that they can be submitted to NYSED. Dr. Ferris is requesting your approval of the resolution to accept the External Audit Reports and related documents.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the reports dated June 30, 2026 and cover letters dated September 10, 2026, which have been submitted by the District's external auditors, Cullen and Danowski, LLP, along with the District's response to these documents dated September 23, 2026.

- Financial Statements and Supplementary Schedules with Independent Auditor's Report
- Audit of the 2025-2026 Financial Statements
- Representation Letter of the Financial Statements dated September 10, 2026
- Extraclassroom Activity Funds Financial Statement with Independent Auditor's Report
- Representation letter of the Extra Classroom Activities Fund dated September 10, 2026
- Management letter dated September 10, 2026
- School District's response and corrective action plan dated September 23, 2026."

Ms. Reitan noted the legal requirement for an external audit and financial statement preparation. Following the audit report presented earlier by Cullen & Danowski, the Board accepted the report for submission to the NYS Education Department and the Office of the State Comptroller.
Ms. Reitan asked for a motion to approve the resolution as presented.
Mr. Makarius moved, seconded by Ms. Spaniolas, to approve the resolution as presented.

Yes 5; No 0; Motion Carried

3. **2027-2028 Budget Development Calendar**

Dr. Ferris and Mr. Singer are requesting your approval of the 2027-2028 Budget Development Calendar.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the 2027-2028 Budget Development Calendar dates as noted.

Ms. Reitan asked for a motion to accept 2027-28 Budget Development Calendar.
Ms. Spaniolas moved, seconded by Dr. Galligan, to approve the resolution as presented.

Yes 5; No 0; Motion Carried

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O. BOARD POLICIES – First Time Reading

5020.2.R Non-Discrimination and Equal Opportunity Regulation
6640 Inventories

P. BOARD POLICIES – Review – None

Q. BOARD POLICIES – Action – None

R. OTHER – None

S. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

Fiscal Responsibility & Borrowing: A resident raised concerns regarding district borrowing limits. Dr. Ferris confirmed the district's commitment to maintaining a flat budget structure, staying within the tax cap, and avoiding unnecessary line items or exceeding $5M.

Vaping Education & Parent Programs: In response to a resident inquiry about limited 8th-grade vaping orientation slots, Dr. Ferris explained that participation was capped by the county and integrated into select health and family classes. Regarding parent resources, Dr. Ferris, Ms. Reitan, and Dr. Galligan noted online webpage materials, past joint presentations with local law enforcement, and library partnerships, confirming the district will explore expanding Parent University-style offerings.

Regents & State Assessment Changes: Addressing a question on upcoming NYS Regents and Portrait of a Graduate changes, Dr. Ferris and Ms. Craddock outlined proactive curriculum planning aligned with community values, pending final implementation guidance from NYSED in February.

Facility Accessibility & Drainage: A resident requested improved field accessibility and ADA compliance. Dr. Ferris stated the district is working with the architect on a combined summer project addressing field drainage, access, and outdoor bathroom installation.

T. MOVEMENT TO/FROM EXECUTIVE SESSION

Ms. Reitan asked for a motion to move into executive session for specific legal and specific personnel matters at 9:25 p.m.

Mr. Makarius moved, seconded by Dr. Gallian, to move into executive session for specific legal and specific personnel matters.

Yes 5; No 0; Motion Carried

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U. MOVEMENT TO RETURN TO PUBLIC SESSION

Ms. Reitan asked for a motion to exit the executive session and reconvene the business meeting at 11:48 p.m.

Mr. Makarius moved, seconded by Ms. Spaniolas to exit the executive session.

Yes 5; No 0; Motion Carried

V. ADJOURNMENT OF MEETING

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Ms. Spaniolas to adjourn the meeting at 11:49 p.m.

Respectively submitted by Ms. Louise Tromba, District Clerk

DRAFT

Miller Place Union Free School District
Office of the School Business Official

MEMORANDUM

TO: Bruce Singer

FROM: Madison LePage ML

DATE: October 5, 2026

RE: Treasurer Reports

Enclosed please find the Treasurer Report. The report is for the period ending September 30, 2026. Please present them to the Board of Education for approval at their next meeting.

Should you have any questions or concerns, please feel free to contact me.

Encls.

MILLER PLACE UNION FREE SCHOOL DISTRICT
TREASURER'S REPORTS
FOR THE MONTH ENDED September 30, 2026

BANK RECONCILIATION'S

SCHOOL LUNCH CHECKING - C200.4 - M&T
GENERAL FUND CHECKING - A200.5 - M&T
GENERAL FUND-INVESTMENT - A201.6 M&T
GENERAL FUND-INVESTMENT - A201.6 INT M&T
GENERAL FUND-INVESTMENT - A201.7 - Webster Bank
GENERAL FUND-MONEY MARKET - A201.7MM - Webster Bank
GENERAL FUND-INVESTMENT - A201.8 - Hanover Bank
GENERAL FUND-INVESTMENT - A201.9 - NYCLASS Bank
GENERAL FUND-PAYROLL ACCOUNT - A7200.5PR - M&T
GENERAL FUND T&A ACCOUNT - A200.5 E- M&T
SCHOLARSHIP FUND ACCOUNT - CM200 - M&T
SPECIAL AID CHECKING - F200.5 - M&T
CAPITAL ACCOUNT - H200.8 - M&T
BOND 2021 - H200.8B - M&T

Miller Place Union Free School District
Treasurer's Report
M&T Bank - School Lunch Fund C2004
Month of September 2026

General Ledger 9/1/2026	$ 600,623.51	
Receipts & Deposits	$ 30,014.19	
Interest Earned	$ 2,814.05	
Disbursements & Withdrawals	$ (9,360.98)	
General Ledger 9/30/2026		$ 624,090.77
Bank Balance 9/30/2026	$ 627,431.04	
Deposit-in-Transit	$ -	
Outstanding Checks	$ (3,340.27)	
Reconciling Items:	$ -	
Adjusted Bank Balance 9/30/2026		$ 624,090.77
Difference		$ -

Madison LePage

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - General Fund A2005
Month of September 2026

General Ledger 9/1/2026	$ 2,234,559.07	
Receipts & Deposits	$ 6,048,093.29	
Interest Earned	$ 4,674.80	
Disbursements & Withdrawals	$ (5,215,806.11)	
General Ledger 9/30/2026		$ 3,071,521.05
Bank Balance 9/30/2026	$ 3,307,403.02	
Deposit-in-Transit	$ -	
Outstanding Checks	$ (235,881.97)	
Reconciling Items:		
Adjusted Bank Balance 9/30/2026		$ 3,071,521.05
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - General Fund A2016
Month of September 2026

General Ledger 9/1/2026	$ 2,723,268.64	
Receipts & Deposits	$ 22,597,642.54	
Interest Earned	$ 10,072.14	
Disbursements & Withdrawals	$ (20,690,582.71)	
General Ledger 9/30/2026		$ 4,640,400.61
Bank Balance 9/30/2026	$ 4,640,400.61	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:	$ -	
Adjusted Bank Balance 9/30/2026		$ 4,640,400.61
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - General Fund A2016INT
Month of September 2026

General Ledger 9/1/2026	$ 1,000,000.00	
Receipts & Deposits	$ -	
Interest Earned	$ -	
Disbursements & Withdrawals	$ -	
General Ledger 9/30/2026		$ 1,000,000.00
Bank Balance 9/30/2026	$ 1,000,000.00	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 1,000,000.00
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
Webster Bank - General Fund A2017
Month of September 2026

General Ledger 9/1/2026	$ 1,006,815.01	
Receipts & Deposits	$ -	
Interest Earned	$ 1,498.88	
Disbursements & Withdrawals	$ -	
General Ledger 9/30/2026		$ 1,008,313.89
Bank Balance 9/30/2026	$ 1,008,313.89	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 1,008,313.89
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
Webster Bank - General Fund A2017MM
Month of September 2026

General Ledger 9/1/2026	$ 3,977,079.11	
Receipts & Deposits	$ -	
Interest Earned	$ 11,400.95	
Disbursements & Withdrawals	$ -	
General Ledger 9/30/2026		$ 3,988,480.06
Bank Balance 9/30/2026	$ 3,988,480.06	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 3,988,480.06
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
Hanover Bank - General Fund A2018
Month of September 2026

General Ledger 9/1/2026	$ 2,230,290.81	
Receipts & Deposits	$ -	
Interest Earned	$ 5,774.31	
Disbursements & Withdrawals	$ -	
General Ledger 9/30/2026		$ 2,236,065.12
Bank Balance 9/30/2026	$ 2,236,065.12	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 2,236,065.12
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
NYCLASS Bank - General Fund A2019
Month of September 2026

General Ledger 9/1/2026	$ -	
Receipts & Deposits	$ 11,000,000.00	
Interest Earned	$ 22,847.46	
Disbursements & Withdrawals	$ -	
General Ledger 9/30/2026		$ 11,022,847.46
Bank Balance 9/30/2026	$ 11,022,847.46	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 11,022,847.46
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - General Fund A72005PR
Month of September 2026

General Ledger 9/1/2026	$ 1,157,372.35	
Receipts & Deposits	$ 2,987,302.39	
Interest Earned	$ 121.96	
Disbursements & Withdrawals	$ (2,958,456.04)	
General Ledger 9/30/2026		$ 1,186,340.66
Bank Balance 9/30/2026	$ 1,211,419.08	
Deposit-in-Transit	$ -	
Outstanding Checks	$ (25,078.42)	
Reconciling Items:	$ -	
Adjusted Bank Balance 9/30/2026		$ 1,186,340.66
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - General Fund A2005E
Month of September 2026

General Ledger 9/1/2026	$ 114,434.10	
Receipts & Deposits	$ 232,806.08	
Interest Earned	$ 6,735.46	
Disbursements & Withdrawals	$ (19,067.39)	
General Ledger 9/30/2026		$ 334,908.25
Bank Balance 9/30/2026	$ 337,278.25	
Deposit-in-Transit	$ -	
Outstanding Checks	$ (2,370.00)	
Reconciling Items:	$ -	
Adjusted Bank Balance 9/30/2026		$ 334,908.25
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - Scholarship Fund CM200
Month of September 2026

General Ledger 9/1/2026	$ 43,729.90		
Receipts & Deposits	$ 7,550.00		
Interest Earned	$ 4.32		
Disbursements & Withdrawals	$ -		
General Ledger 9/30/2026		$	51,284.22
Bank Balance 9/30/2026	$ 52,484.22		
Deposit-in-Transit	$ -		
Outstanding Checks	$ (1,200.00)		
Reconciling Items:	$ -		
Adjusted Bank Balance 9/30/2026		$	51,284.22
Difference		$	-

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - Federal Fund F2005
Month of September 2026

General Ledger 9/1/2026	$ 163,321.59	
Receipts & Deposits	$ 500,000.00	
Interest Earned	$ 39.62	
Disbursements & Withdrawals	$ (78,190.36)	
General Ledger 9/30/2026		$ 585,170.85
Bank Balance 9/30/2026	$ 625,022.85	
Deposit-in-Transit	$ -	
Outstanding Checks	$ (39,852.00)	
Reconciling Items:	$ -	
Adjusted Bank Balance 9/30/2026		$ 585,170.85
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - Capital Fund H2008
Month of September 2026

General Ledger 9/1/2026	$ 565,096.11	
Receipts & Deposits	$ 1,280,060.48	
Interest Earned	$ 1,965.89	
Disbursements & Withdrawals	$ (399,973.27)	
General Ledger 9/30/2026		$ 1,447,149.21
Bank Balance 9/30/2026	$ 1,447,149.21	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 1,447,149.21
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Treasurer's Report
M&T Bank - Capital Fund H2008B
Month of September 2026

General Ledger 9/1/2026	$ 1,801,724.41	
Receipts & Deposits	$ 3,000,000.00	
Interest Earned	$ 3,812.05	
Disbursements & Withdrawals	$ (4,280,060.48)	
General Ledger 9/30/2026		$ 525,475.98
Bank Balance 9/30/2026	$ 525,475.98	
Deposit-in-Transit	$ -	
Outstanding Checks	$ -	
Reconciling Items:		
	$ -	
Adjusted Bank Balance 9/30/2026		$ 525,475.98
Difference		$ -

Madison LePage
District Treasurer

Miller Place Union Free School District
Office of the School Business Official

MEMORANDUM

TO: Bruce Singer

FROM: Madison LePage ML

DATE: October 7, 2026

RE: Financial Reports

Enclosed please find the Financial Report. The report is for the period ending September 30, 2026. Please present them to the Board of Education for approval at their next meeting.

Should you have any questions or concerns, please feel free to contact me.

Encls.

MILLER PLACE UNION FREE SCHOOL DISTRICT
FINANCE REPORTS
FOR THE MONTH ENDED September 30, 2026
Madison LePage

CUMULATIVE CASH REPORT

MONTHLY BUDGET TRANSFERS

GENERAL FUND
- APPROPRIATION STATUS REPORT - A FUND
- APPROPRIATION STATUS REPORT - B FUND
- CASH FLOW
- TRIAL BALANCE
- REVENUE STATUS REPORT

CAFETERIA FUND
- APPROPRIATION STATUS REPORT
- TRIAL BALANCE
- REVENUE STATUS REPORT

FEDERAL FUND
- APPROPRIATION STATUS REPORT
- TRIAL BALANCE
- REVENUE STATUS REPORT

CAPITAL FUND
- APPROPRIATION STATUS REPORT
- TRIAL BALANCE - H & V FUNDS
- REVENUE STATUS REPORT

SCHOLARSHIP FUND
- TRIAL BALANCE

CASH REPORT
FOR THE MONTH ENDED
September 30, 2026

GENERAL FUND

A200.5	M&T Bank-Checking	$	3,071,521.05
A201.6	M&T Bank-Savings	$	4,640,400.61
A201.6INT	M&T Bank-Savings	$	1,000,000.00
A2017	Webster Investment	$	1,008,313.89
A2017MM	Webster Money Market	$	3,988,480.06
A200.5E	M&T Bank-T&A Checking	$	334,908.25
A72005PR	M&T Bank-Payroll	$	1,186,340.66
A2018	Hanover Investment	$	2,236,065.12
A2019	NYCLASS Investment	$	11,022,847.46
Total General Fund:		$	28,488,877.10

SCHOOL LUNCH FUND

C200.4	M&T Bank-Checking	$	624,090.77
Total School Lunch Fund:		$	624,090.77

SCHOLARSHIP FUND

CM200	M&T Bank-Checking	$	51,284.22
Total Scolarship Fund:		$	51,284.22

SPECIAL AID FUND

F200.5	M&T Bank-Checking	$	585,170.85
Total Special Aid Fund:		$	585,170.85

CAPITAL FUND

H200.8	M&T Bank-Checking	$	1,447,149.21
H200.8B	M&T Bank-Bond 2022	$	525,475.98
Total Capital Fund:		$	1,972,625.19
Total All Funds:		$	31,722,048.13

GENERAL FUND-A FUND

MONTHLY BUDGET TRANSFERS

MILLER P[illegible]E UFSD

Budget Transfer Query From 9/1/2026 - 9/30/2026 In Between $0.00 And $999,999,999.99

Reference #	Date	Transfer Explanation	Account	Detail Description		Debits	Credits
5636	09/10/2026	Lipshie Retirement	A 1240.400-05-0000			0.00	59,000.00
			A 2110.130-04-0000			59,000.00	0.00
					Transfer Totals:	**59,000.00**	**59,000.00**
5637	09/11/2026	Utica Insurance Claim	A 1910.425-05-0000			0.00	536.50
			A 9030.800-05-0000			536.50	0.00
					Transfer Totals:	**536.50**	**536.50**
5638	09/11/2026	B. Singer Salary	A 1310.150-05-0000			50,000.00	0.00
			A 1310.172-05-0000			0.00	50,000.00
					Transfer Totals:	**50,000.00**	**50,000.00**
5639	09/11/2026	Payroll	A 2020.172-05-0000			0.00	352.75
			A 2110.120-01-0000			0.00	126,838.90
			A 2110.158-01-0000			0.00	25,798.22
			A 2850.151-05-0000			0.00	10,963.58
			A 2020.160-04-0000			352.75	0.00
			A 2110.130-04-0000			152,637.12	0.00
			A 2850.151-04-0000			10,963.58	0.00
					Transfer Totals:	**163,953.45**	**163,953.45**
5640	09/11/2026	Special Ed Salaries	A 2250.155-01-0000			0.00	24,712.23
			A 2250.155-05-0000			0.00	3,059.00
			A 2250.161-01-0000			0.00	323.37
			A 2250.163-01-0000			0.00	62,395.51
			A 2250.155-02-0000			90,490.11	0.00
					Transfer Totals:	**90,490.11**	**90,490.11**
5641	09/11/2026	Move salary funds to correct code	A 2110.125-03-0000			0.00	198,326.29
			A 2110.125-02-0000			198,326.29	0.00
					Transfer Totals:	**198,326.29**	**198,326.29**
5643	09/15/2026	Cover science competitions	A 2850.400-04-0000			930.00	0.00

Reference #	Date	Transfer Explanation	Account	Detail Description		Debits	Credits
			A 2110.429-04-SC00			0.00	930.00
					Transfer Totals:	**930.00**	**930.00**
5644	09/15/2026	Cover mileage reimbursement	A 2850.400-04-0000			137.03	0.00
			A 2110.401-04-HE00			0.00	137.03
					Transfer Totals:	**137.03**	**137.03**
5645	09/15/2026	Cover mileage reimbursement	A 2850.400-04-0000			143.55	0.00
			A 2110.401-04-LA00			0.00	143.55
					Transfer Totals:	**143.55**	**143.55**
5646	09/15/2026	Cover mileage reimbursement	A 2110.405-04-AR00			22.53	0.00
			A 2110.401-04-AR00			0.00	22.53
					Transfer Totals:	**22.53**	**22.53**
5647	09/15/2026	SC Chapter of NYSSFA Annual Meetings	A 1621.402-05-0000			200.00	0.00
			A 1621.406-05-0000			150.00	0.00
			A 1620.406-05-0000			125.00	0.00
			A 1620.404-05-0000			0.00	475.00
					Transfer Totals:	**475.00**	**475.00**
5648	09/15/2026	Home Depot	A 1620.450-05-0000			14,505.00	0.00
			A 1621.450-05-0000			0.00	14,505.00
					Transfer Totals:	**14,505.00**	**14,505.00**
5649	09/15/2026	LADSBS Water	A 1620.416-05-0000			2,500.00	0.00
			A 1620.416-02-0000			0.00	2,500.00
					Transfer Totals:	**2,500.00**	**2,500.00**
5650	09/15/2026	Tuition for ESY for AG	A 2250.471-05-0000			20,280.24	0.00
			A 2250.474-05-0000			0.00	20,280.24
					Transfer Totals:	**20,280.24**	**20,280.24**

Reference #	Date	Transfer Explanation	Account	Detail Description		Debits	Credits
5651	09/15/2026	Cover mileage reimbursement	A 2110.405-04-EN00			174.06	0.00
			A 2110.401-04-EN00			0.00	174.06
					Transfer Totals:	**174.06**	**174.06**
5652	09/16/2026	Purchase additional student supplies	A 2110.400-01-0000			3,248.00	0.00
			A 2815.428-01-0000			100.00	0.00
			A 2110.450-01-0000			0.00	3,248.00
			A 2815.450-01-0000			0.00	100.00
					Transfer Totals:	**3,348.00**	**3,348.00**
5653	09/16/2026	October conference in Saratoga	A 1621.408-05-0000			400.00	0.00
			A 1620.404-05-0000			0.00	400.00
					Transfer Totals:	**400.00**	**400.00**
5654	09/17/2026	Serial Bond Issuance	A 1380.440-05-0000			0.00	8,100.00
			A 9020.800-05-0000			8,100.00	0.00
					Transfer Totals:	**8,100.00**	**8,100.00**
5655	09/22/2026	Hawkins, Delafield & Wood Bond & TAN Services	A 1310.192-05-0000			1,600.00	0.00
			A 1380.440-05-0000			0.00	1,600.00
					Transfer Totals:	**1,600.00**	**1,600.00**
5656	09/23/2026	Mileage Reimbursement	A 2020.400-04-0000			26.10	0.00
			A 2110.401-04-AR00			0.00	26.10
					Transfer Totals:	**26.10**	**26.10**
5657	09/23/2026	Membership Fees	A 2110.400-05-MU00			825.00	0.00
			A 2110.402-05-MU00			0.00	825.00
					Transfer Totals:	**825.00**	**825.00**
5658	09/25/2026	Salaries	A 2020.172-05-0000			0.00	595.00
			A 2110.140-05-0000			0.00	42.42
			A 2110.156-05-0000			0.00	120.02

Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
			A 2110.163-03-0000		0.00	1,410.60
			A 2020.160-05-0000		595.00	0.00
			A 2110.125-02-0000		1,573.04	0.00
				Transfer Totals:	**2,168.04**	**2,168.04**
5659	09/23/2026	To mathematical association increase	A 2110.450-04-MA00		200.00	0.00
			A 2110.400-04-MA00		0.00	200.00
				Transfer Totals:	**200.00**	**200.00**
5660	09/24/2026	Increase to 3V ESY	A 2250.471-05-0000		14,679.14	0.00
			A 2250.473-05-0000		0.00	14,679.14
				Transfer Totals:	**14,679.14**	**14,679.14**
5661	09/29/2026	To increase nursing	A 2250.432-05-0000		41,584.50	0.00
			A 2250.400-05-0000		0.00	41,584.50
				Transfer Totals:	**41,584.50**	**41,584.50**
5662	09/29/2026	Increase for more students at LF for ESY	A 2250.471-05-0000		25,212.19	0.00
			A 2250.474-05-0000		0.00	25,212.19
				Transfer Totals:	**25,212.19**	**25,212.19**
5663	09/29/2026	To increase Kids Ed for JJ hearing	A 2250.432-05-0000		49,675.00	0.00
			A 2250.440-05-0000		0.00	49,675.00
				Transfer Totals:	**49,675.00**	**49,675.00**
5664	09/30/2026	To cover WSCS membership	A 2810.450-04-0000		60.00	0.00
			A 2810.402-04-0000		0.00	60.00
				Transfer Totals:	**60.00**	**60.00**
5665	09/30/2026	To cover science supplies	A 2110.450-04-EN00		100.00	0.00
			A 2110.450-04-SC00		0.00	100.00
				Transfer Totals:	**100.00**	**100.00**

Reference #	Date	Transfer Explanation	Account	Detail Description	Debits	Credits
				Grand Totals:	749,451.73	749,451.73

APPROPRIATION BUDGET STATUS REPORT

A FUND

MILLER PI E UFSD

Appropriation Status Detail Report By Function From 7/1/2026 To 9/30/2026

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-05-0000	Contractual		21,000.00	0.00	21,000.00	3,446.25	17,053.75	500.00
A 1010.402-05-0000	Association Memberships		18,669.00	0.00	18,669.00	6,567.00	11,870.00	232.00
A 1010.404-05-0000	Conferences-Administrators		2,025.00	0.00	2,025.00	90.00	0.00	1,935.00
A 1010.440-05-0000	Professional Services		600.00	0.00	600.00	0.00	0.00	600.00
A 1010.450-05-0000	Supplies		400.00	0.00	400.00	0.00	0.00	400.00
A 1010.490-05-0000	BOCES Services		2,850.00	0.00	2,850.00	0.00	2,850.00	0.00
1010	**BOARD OF EDUCATION**	*	**45,544.00**	**0.00**	**45,544.00**	**10,103.25**	**31,773.75**	**3,667.00**
A 1040.150-05-0000	Salaries - Administrator		0.00	0.00	0.00	0.00	0.00	0.00
A 1040.160-05-0000	Salaries-Support Staff		41,375.00	0.00	41,375.00	6,214.60	0.00	35,160.40
A 1040.400-05-0000	Contractual		50.00	-50.00	0.00	0.00	0.00	0.00
A 1040.401-05-0000	District Related Travel		0.00	50.00	50.00	13.71	36.29	0.00
A 1040.406-05-0000	Conferences-Support Staff		300.00	0.00	300.00	260.00	0.00	40.00
A 1040.424-05-0000	Advertising		500.00	0.00	500.00	0.00	500.00	0.00
A 1040.450-05-0000	Supplies		80.00	0.00	80.00	33.48	46.52	0.00
1040	**DISTRICT CLERK**	*	**42,305.00**	**0.00**	**42,305.00**	**6,521.79**	**582.81**	**35,200.40**
A 1060.160-05-0000	Salaries-Support Staff		3,545.00	0.00	3,545.00	0.00	0.00	3,545.00
A 1060.400-05-0000	Contractual		2,720.00	0.00	2,720.00	0.00	2,720.00	0.00
A 1060.422-05-0000	Equipment Rental		6,400.00	0.00	6,400.00	0.00	800.00	5,600.00
A 1060.424-05-0000	Advertising		5,500.00	0.00	5,500.00	0.00	5,000.00	500.00
A 1060.450-05-0000	Supplies		2,850.00	0.00	2,850.00	0.00	2,850.00	0.00
A 1060.490-05-0000	BOCES-Services		14,155.00	0.00	14,155.00	12,822.50	1,332.50	0.00
1060	**DISTRICT MEETING**	*	**35,170.00**	**0.00**	**35,170.00**	**12,822.50**	**12,702.50**	**9,645.00**
10		**	**123,019.00**	**0.00**	**123,019.00**	**29,447.54**	**45,059.06**	**48,512.40**
A 1240.150-05-0000	Salaries-Administrators		311,391.00	0.00	311,391.00	123,243.12	169,766.76	18,381.12
A 1240.160-05-0000	Salaries-Support Staff		86,085.00	0.00	86,085.00	19,555.77	55,658.65	10,870.58
A 1240.161-05-0000	Salaries-Support Staff-Overtime		5,000.00	0.00	5,000.00	446.06	0.00	4,553.94
A 1240.172-05-0000	Salaries-Support Staff-Subs.		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1240.192-05-0000	Salaries-Longevity-Administrators		0.00	15,000.00	15,000.00	15,000.00	0.00	0.00
A 1240.193-05-0000	Salaries-Longevity-Support Staff		750.00	0.00	750.00	0.00	0.00	750.00
A 1240.400-05-0000	Contractual		13,000.00	59,000.00	72,000.00	72,000.00	0.00	0.00
A 1240.401-05-0000	District Related Travel		5,000.00	2,000.00	7,000.00	3,000.00	4,000.00	0.00
A 1240.402-05-0000	Association Memberships		5,453.00	0.00	5,453.00	4,908.61	0.00	544.39
A 1240.404-05-0000	Conferences-Administrators		3,229.00	0.00	3,229.00	0.00	0.00	3,229.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1240.406-05-0000	Conferences-Support Staff		500.00	0.00	500.00	0.00	0.00	500.00
A 1240.440-05-0000	Professional Services		2,350.00	0.00	2,350.00	0.00	1,000.00	1,350.00
A 1240.450-05-0000	Supplies		3,500.00	0.00	3,500.00	451.07	1,773.93	1,275.00
A 1240.490-05-0000	BOCES Services		10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
1240	**CHIEF SCHOOL ADMINISTRATOR**	*	**448,258.00**	**76,000.00**	**524,258.00**	**238,604.63**	**232,199.34**	**53,454.03**
12		**	**448,258.00**	**76,000.00**	**524,258.00**	**238,604.63**	**232,199.34**	**53,454.03**
A 1310.150-05-0000	Salaries-Administrators		150,980.00	-76,765.50	74,214.50	18,749.97	53,365.42	2,099.11
A 1310.160-05-0000	Salaries-Support Staff		319,231.00	0.00	319,231.00	46,673.26	132,839.24	139,718.50
A 1310.161-05-0000	Salaries-Support Staff-Overtime		12,000.00	0.00	12,000.00	1,180.69	0.00	10,819.31
A 1310.172-05-0000	Salaries-Support Staff-Subs.		20,636.00	61,765.50	82,401.50	47,031.00	0.00	35,370.50
A 1310.192-05-0000	Salaries-Longevity-Administrators		3,900.00	-1,600.00	2,300.00	0.00	0.00	2,300.00
A 1310.193-05-0000	Salaries-Longevity-Support Staff		750.00	0.00	750.00	0.00	0.00	750.00
A 1310.200-05-0000	Equipment		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1310.400-05-0000	Contractual		14,500.00	0.00	14,500.00	6,020.42	8,040.84	438.74
A 1310.401-05-0000	District Related Travel		1,700.00	0.00	1,700.00	0.00	100.00	1,600.00
A 1310.402-05-0000	Association Memberships		2,400.00	0.00	2,400.00	981.92	0.00	1,418.08
A 1310.404-05-0000	Conferences-Administrators		1,600.00	0.00	1,600.00	439.00	0.00	1,161.00
A 1310.440-05-0000	Professional Services		5,159.00	0.00	5,159.00	1,500.00	0.00	3,659.00
A 1310.450-05-0000	Supplies		5,250.00	0.00	5,250.00	499.04	3,379.96	1,371.00
A 1310.490-05-0000	BOCES Services		21,000.00	0.00	21,000.00	0.00	21,000.00	0.00
1310	**BUSINESS ADMINISTRATION**	*	**561,106.00**	**-16,600.00**	**544,506.00**	**123,075.30**	**218,725.46**	**202,705.24**
A 1320.440-05-0000	Professional Services		147,585.00	0.00	147,585.00	9,419.50	114,800.50	23,365.00
1320	**AUDITING**	*	**147,585.00**	**0.00**	**147,585.00**	**9,419.50**	**114,800.50**	**23,365.00**
A 1325.160-05-0000	Salaries-Support Staff		10,000.00	0.00	10,000.00	2,500.03	7,115.35	384.62
1325	**TREASURER**	*	**10,000.00**	**0.00**	**10,000.00**	**2,500.03**	**7,115.35**	**384.62**
A 1345.160-05-0000	Salaries-Support Staff		102,046.00	0.00	102,046.00	24,966.25	71,057.79	6,021.96
A 1345.161-05-0000	Salaries-Support Staff-Overtime		16,000.00	0.00	16,000.00	1,234.49	0.00	14,765.51
A 1345.193-05-0000	Salaries-Longevity-Support Staff		1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
A 1345.402-05-0000	Association Memberships		75.00	0.00	75.00	0.00	50.00	25.00
A 1345.406-05-0000	Conferences-Support Staff		50.00	0.00	50.00	0.00	0.00	50.00
A 1345.424-05-0000	Advertising		1,200.00	0.00	1,200.00	0.00	700.00	500.00
A 1345.440-05-0000	Professional Services		5,000.00	0.00	5,000.00	1,340.00	3,540.00	120.00
A 1345.490-05-0000	BOCES Services		4,669.00	0.00	4,669.00	0.00	4,669.00	0.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1345	**PURCHASING**	*	**130,790.00**	**0.00**	**130,790.00**	**27,540.74**	**80,016.79**	**23,232.47**
A 1380.440-05-0000	Professional Services		32,275.00	9,700.00	41,975.00	39,225.00	2,750.00	0.00
1380	**FISCAL AGENT FEE**	*	**32,275.00**	**9,700.00**	**41,975.00**	**39,225.00**	**2,750.00**	**0.00**
13		**	**881,756.00**	**-6,900.00**	**874,856.00**	**201,760.57**	**423,408.10**	**249,687.33**
A 1420.436-05-0000	Legal-General Retainer		39,000.00	0.00	39,000.00	6,500.00	32,500.00	0.00
A 1420.437-05-0000	Legal-Labor Retainer		38,000.00	0.00	38,000.00	6,333.32	31,666.68	0.00
A 1420.438-05-0000	Legal-Litigation		117,315.00	0.00	117,315.00	2,509.98	112,490.02	2,315.00
1420	**LEGAL**	*	**194,315.00**	**0.00**	**194,315.00**	**15,343.30**	**176,656.70**	**2,315.00**
A 1430.150-05-0000	Salaries-Administrators		209,091.00	909.00	210,000.00	52,499.98	149,423.10	8,076.92
A 1430.160-05-0000	Salaries-Support Staff		195,136.00	-1,909.00	193,227.00	42,303.98	100,695.31	50,227.71
A 1430.161-05-0000	Salaries-Support Staff-Overtime		4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
A 1430.172-05-0000	Salaries-Support Staff-Subs.		10,000.00	0.00	10,000.00	2,223.00	0.00	7,777.00
A 1430.192-05-0000	Salaries-Longevity-Administrators		6,500.00	1,000.00	7,500.00	7,500.00	0.00	0.00
A 1430.193-05-0000	Salaries-Longevity-Support Staff		2,500.00	0.00	2,500.00	0.00	1,000.00	1,500.00
A 1430.400-05-0000	Contractual		3,250.00	0.00	3,250.00	2,000.00	0.00	1,250.00
A 1430.401-05-0000	District Related Travel		400.00	0.00	400.00	0.00	0.00	400.00
A 1430.402-05-0000	Association Memberships		405.00	0.00	405.00	0.00	0.00	405.00
A 1430.403-05-0000	Staff Development		2,400.00	0.00	2,400.00	0.00	0.00	2,400.00
A 1430.404-05-0000	Conferences-Administrators		1,500.00	0.00	1,500.00	0.00	108.42	1,391.58
A 1430.424-05-0000	Advertising		650.00	0.00	650.00	0.00	0.00	650.00
A 1430.428-05-0000	Physicals		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1430.431-05-0000	Clinical Examinations		10,000.00	0.00	10,000.00	2,750.00	2,500.00	4,750.00
A 1430.450-05-0000	Supplies		4,930.00	0.00	4,930.00	993.35	1,447.48	2,489.17
A 1430.490-05-0000	BOCES Services		45,000.00	0.00	45,000.00	0.00	45,000.00	0.00
1430	**PERSONNEL**	*	**497,762.00**	**0.00**	**497,762.00**	**110,270.31**	**300,174.31**	**87,317.38**
A 1460.400-05-0000	Records Management-Contractual		15,000.00	0.00	15,000.00	0.00	1,700.00	13,300.00
1460	**RECORDS MANAGEMENT OFFICER**	*	**15,000.00**	**0.00**	**15,000.00**	**0.00**	**1,700.00**	**13,300.00**
A 1480.490-05-0000	BOCES Services		58,000.00	0.00	58,000.00	0.00	58,000.00	0.00
1480	**PUBLIC INFORMATION & SERVICES**	*	**58,000.00**	**0.00**	**58,000.00**	**0.00**	**58,000.00**	**0.00**
14		**	**765,077.00**	**0.00**	**765,077.00**	**125,613.61**	**536,531.01**	**102,932.38**
A 1620.150-05-0000	Salaries-Administrators		64,034.00	0.00	64,034.00	14,375.01	40,913.45	8,745.54
A 1620.160-05-0000	Salaries-Support Staff		31,162.00	0.00	31,162.00	6,998.23	19,918.12	4,245.65
A 1620.161-05-0000	Salaries-Support Staff-Overtime		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1620.164-01-0000	Salaries-Custodial-AMPS	294,867.00	0.00	294,867.00	61,457.35	115,715.21	117,694.44
A 1620.164-02-0000	Salaries-Custodial-LADSBS	326,657.00	0.00	326,657.00	70,820.38	195,472.69	60,363.93
A 1620.164-03-0000	Salaries-Custodial-NCR	384,856.00	0.00	384,856.00	76,963.38	205,971.94	101,920.68
A 1620.164-04-0000	Salaries-Custodial-HS	546,667.00	0.00	546,667.00	125,797.99	346,905.83	73,963.18
A 1620.164-05-0000	Salaries-Custodial	36,301.00	0.00	36,301.00	2,763.13	14,784.96	18,752.91
A 1620.165-01-0000	Salaries-Custodial OT-AMPS	10,000.00	0.00	10,000.00	35.46	0.00	9,964.54
A 1620.165-02-0000	Salaries-Custodial OT-LADSBS	10,000.00	0.00	10,000.00	886.42	0.00	9,113.58
A 1620.165-03-0000	Salaries-Custodial OT-NCR	15,000.00	0.00	15,000.00	832.78	0.00	14,167.22
A 1620.165-04-0000	Salaries-Custodial OT HS	15,000.00	0.00	15,000.00	1,652.27	0.00	13,347.73
A 1620.165-05-0000	Salaries-Custodial-Overtime	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
A 1620.172-05-0000	Salaries-Support Staff-Subs.	28,705.00	-3,100.00	25,605.00	1,683.92	0.00	23,921.08
A 1620.193-01-0000	Salaries-Longevity-Support Staff	3,350.00	0.00	3,350.00	465.35	1,351.95	1,532.70
A 1620.193-02-0000	Salaries-Longevity-Support Staff	1,750.00	0.00	1,750.00	437.51	1,245.18	67.31
A 1620.193-03-0000	Salaries-Longevity-Support Staff	750.00	1,850.00	2,600.00	650.01	1,849.99	100.00
A 1620.193-04-0000	Salaries-Longevity-Support Staff	3,100.00	1,250.00	4,350.00	1,087.53	3,095.16	167.31
A 1620.193-05-0000	Salaries-Longevity-Support Staff	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1620.200-05-0000	Equipment	35,000.00	0.00	35,000.00	21,048.00	5,188.24	8,763.76
A 1620.400-05-0000	Contractual	23,000.00	0.00	23,000.00	5,274.91	5,329.09	12,396.00
A 1620.401-05-0000	District Related Travel	375.00	0.00	375.00	0.00	375.00	0.00
A 1620.402-05-0000	Association Memberships	350.00	0.00	350.00	175.00	0.00	175.00
A 1620.404-05-0000	Conferences-Administrators	1,500.00	875.00	2,375.00	1,695.00	650.00	30.00
A 1620.406-05-0000	Conferences-Support Staff	250.00	-125.00	125.00	0.00	0.00	125.00
A 1620.407-05-0000	Repair/Service-Equipment	11,000.00	0.00	11,000.00	5,984.44	5,015.56	0.00
A 1620.414-05-0000	Cartage	78,600.00	0.00	78,600.00	17,944.26	2,055.74	58,600.00
A 1620.415-05-0000	LP Gas	82,000.00	0.00	82,000.00	946.36	81,053.64	0.00
A 1620.416-01-0000	Water-AMPS	2,000.00	0.00	2,000.00	190.56	1,809.44	0.00
A 1620.416-02-0000	Water LADSBS	2,000.00	2,500.00	4,500.00	3,351.61	1,148.39	0.00
A 1620.416-03-0000	Water-NCR	2,000.00	0.00	2,000.00	89.78	1,910.22	0.00
A 1620.416-04-0000	Water-HS	7,000.00	0.00	7,000.00	2,663.59	4,336.41	0.00
A 1620.416-05-0000	Water-DW	7,000.00	-2,500.00	4,500.00	296.18	4,203.82	0.00
A 1620.417-01-0000	Electricity-AMPS	60,000.00	0.00	60,000.00	30,765.88	29,234.12	0.00
A 1620.417-02-0000	Electricity-LADSBS	80,000.00	0.00	80,000.00	935.59	79,064.41	0.00
A 1620.417-03-0000	Electricity-NCR	95,000.00	0.00	95,000.00	59,887.30	35,112.70	0.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1620.417-04-0000	Electricity-HS	200,093.00	0.00	200,093.00	59,058.20	141,034.80	0.00
A 1620.417-05-0000	Electricity	30,000.00	0.00	30,000.00	4,546.97	25,453.03	0.00
A 1620.418-01-0000	Heating Oil-AMPS	150,000.00	0.00	150,000.00	19,627.08	130,372.92	0.00
A 1620.418-02-0000	Heating Oil-LADSBS	95,000.00	0.00	95,000.00	0.00	95,000.00	0.00
A 1620.418-03-0000	Heating Oil-NCR	101,629.00	0.00	101,629.00	19,874.14	81,754.86	0.00
A 1620.418-04-0000	Heating Oil-HS	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
A 1620.418-05-0000	Heating Oil	5,000.00	0.00	5,000.00	4,560.70	439.30	0.00
A 1620.419-05-0000	Telephone	8,650.00	0.00	8,650.00	1,094.49	7,305.51	250.00
A 1620.422-05-0000	Equipment Rental	10,600.00	0.00	10,600.00	0.00	5,000.00	5,600.00
A 1620.440-05-0000	Professional Services	95,000.00	0.00	95,000.00	3,637.15	90,000.00	1,362.85
A 1620.450-05-0000	Supplies	110,000.00	-14,505.00	95,495.00	18,058.83	72,435.56	5,000.61
A 1620.453-05-0000	Supplies-Cleaning	60,000.00	0.00	60,000.00	26,323.87	33,676.13	0.00
A 1620.456-05-0000	Supplies-Uniforms	6,800.00	0.00	6,800.00	100.00	6,400.00	300.00
A 1620.459-05-0000	Supplies-Fuel	9,000.00	0.00	9,000.00	1,417.47	7,582.53	0.00
A 1620.490-05-0000	BOCES Services	70,000.00	0.00	70,000.00	2,693.38	67,306.62	0.00
1620	**OPERATION OF PLANT** *	**3,233,046.00**	**-13,755.00**	**3,219,291.00**	**679,147.46**	**1,977,472.52**	**562,671.02**
A 1621.150-05-0000	Salaries-Administrators	64,034.00	0.00	64,034.00	14,375.01	40,913.45	8,745.54
A 1621.160-05-0000	Salaries-Support Staff	31,163.00	0.00	31,163.00	7,623.27	21,696.92	1,842.81
A 1621.161-05-0000	Salaries-Support Staff-Overtime	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1621.166-05-0000	Salaries-Maintenance	294,588.00	0.00	294,588.00	56,239.06	158,360.75	79,988.19
A 1621.167-05-0000	Salaries-Maintenance-Overtime	40,000.00	0.00	40,000.00	4,635.86	0.00	35,364.14
A 1621.168-05-0000	Salaries-Grounds	204,709.00	0.00	204,709.00	51,419.23	80,605.91	72,683.86
A 1621.169-05-0000	Salaries-Grounds-Overtime	13,103.00	0.00	13,103.00	3,032.51	0.00	10,070.49
A 1621.172-05-0000	Salaries-Support Staff-Subs.	6,400.00	0.00	6,400.00	0.00	0.00	6,400.00
A 1621.193-05-0000	Salaries-Longevity-Support Staff	6,325.00	0.00	6,325.00	1,425.01	2,597.09	2,302.90
A 1621.200-05-0000	Equipment	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
A 1621.400-05-0000	Contractual	54,400.00	0.00	54,400.00	1,000.00	3,000.00	50,400.00
A 1621.401-05-0000	District Related Travel	200.00	0.00	200.00	0.00	200.00	0.00
A 1621.402-05-0000	Association Memberships	200.00	-200.00	0.00	0.00	0.00	0.00
A 1621.406-05-0000	Conferences-Support Staff	250.00	-150.00	100.00	0.00	0.00	100.00
A 1621.407-05-0000	Repair/Service-Equipment	36,000.00	0.00	36,000.00	4,153.06	31,846.94	0.00
A 1621.408-05-0000	Repair/Service-Alarm Clock/PA	25,000.00	-400.00	24,600.00	129.39	9,870.61	14,600.00
A 1621.409-05-0000	Repair/Service-Maintenance	150,500.00	18,474.70	168,974.70	43,307.23	106,158.07	19,509.40

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1621.410-05-0000	Repair/Service-Plumbing/Sewers		39,000.00	0.00	39,000.00	225.00	20,775.00	18,000.00
A 1621.411-05-0000	Repair/Service-Electrical		30,000.00	0.00	30,000.00	1,502.80	21,497.20	7,000.00
A 1621.412-05-0000	Repair/Service-HVAC		75,000.00	0.00	75,000.00	1,300.00	28,700.00	45,000.00
A 1621.440-05-0000	Professional Services		40,000.00	0.00	40,000.00	19,083.56	20,916.44	0.00
A 1621.450-05-0000	Supplies		33,000.00	14,505.00	47,505.00	20,819.49	25,573.05	1,112.46
A 1621.454-05-0000	Supplies-Maintenance		22,500.00	0.00	22,500.00	5,913.95	9,086.05	7,500.00
A 1621.455-05-0000	Supplies-Grounds		8,500.00	0.00	8,500.00	271.73	7,228.27	1,000.00
A 1621.456-05-0000	Supplies-Uniforms		6,800.00	0.00	6,800.00	0.00	6,400.00	400.00
A 1621.457-05-0000	Supplies-Small Tools		1,800.00	0.00	1,800.00	247.89	1,552.11	0.00
A 1621.458-05-0000	Supplies-Auto Parts		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1621.459-05-0000	Supplies-Fuel		9,000.00	0.00	9,000.00	1,417.47	7,582.53	0.00
1621	**MAINTENANCE OF PLANT**	*	**1,244,472.00**	**32,229.70**	**1,276,701.70**	**238,121.52**	**604,560.39**	**434,019.79**
A 1622.164-01-0000	Salaries-Security		41,704.00	0.00	41,704.00	3,208.00	36,892.00	1,604.00
A 1622.164-02-0000	Salaries-Security		56,621.00	0.00	56,621.00	3,972.54	45,684.19	6,964.27
A 1622.164-03-0000	Salaries-Security		48,526.00	0.00	48,526.00	3,675.08	42,263.38	2,587.54
A 1622.164-04-0000	Salaries-Security		98,251.00	0.00	98,251.00	7,500.08	86,250.88	4,500.04
A 1622.164-05-0000	Salaries-Security		274,328.00	-1,000.00	273,328.00	44,042.80	77,020.62	152,264.58
A 1622.165-01-0000	Salaries-Security-Overtime		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1622.165-02-0000	Salaries-Security-Overtime		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1622.165-03-0000	Salaries-Security-Overtime		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 1622.165-04-0000	Salaries-Security-Overtime		5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 1622.165-05-0000	Salaries-Security-Overtime		9,888.00	0.00	9,888.00	3,613.17	0.00	6,274.83
A 1622.172-01-0000	Salaries-Security-Subs		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1622.172-02-0000	Salaries-Security-Subs		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1622.172-03-0000	Salaries-Security-Subs		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1622.172-04-0000	Salaries-Security-Subs		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1622.172-05-0000	Salaries-Security-Subs		1,568.00	0.00	1,568.00	0.00	0.00	1,568.00
A 1622.193-01-0000	Salaries-Security-Longevity		0.00	375.00	375.00	93.73	281.27	0.00
A 1622.193-02-0000	Salaries-Security-Longevity		1,750.00	0.00	1,750.00	57.70	663.45	1,028.85
A 1622.193-03-0000	Salaries-Security-Longevity		750.00	0.00	750.00	57.70	663.45	28.85
A 1622.193-04-0000	Salaries-Security-Longevity		750.00	500.00	1,250.00	96.16	1,105.76	48.08
A 1622.193-05-0000	Salaries-Security-Longevity		3,875.00	125.00	4,000.00	999.96	2,846.20	153.84
A 1622.413-05-0000	Security Contracts		263,000.00	0.00	263,000.00	10,350.60	252,649.40	0.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1622		*	**823,011.00**	**0.00**	**823,011.00**	**77,667.52**	**546,320.60**	**199,022.88**
A 1670.422-05-0000	Equipment Rental		3,500.00	0.00	3,500.00	0.00	0.00	3,500.00
A 1670.423-05-0000	Postage		35,500.00	0.00	35,500.00	15,522.94	19,977.06	0.00
A 1670.451-05-0000	Suplies-Copiers		43,000.00	0.00	43,000.00	6,885.66	36,114.34	0.00
A 1670.490-05-0000	BOCES Services		120,000.00	0.00	120,000.00	0.00	120,000.00	0.00
1670	**CENTRAL PRINTING & MAILING**	*	**202,000.00**	**0.00**	**202,000.00**	**22,408.60**	**176,091.40**	**3,500.00**
A 1680.490-05-0000	BOCES Services		90,000.00	0.00	90,000.00	0.00	90,000.00	0.00
1680	**CENTRAL DATA PROCESSING**	*	**90,000.00**	**0.00**	**90,000.00**	**0.00**	**90,000.00**	**0.00**
16		**	**5,592,529.00**	**18,474.70**	**5,611,003.70**	**1,017,345.10**	**3,394,444.91**	**1,199,213.69**
A 1910.425-05-0000	Insurance		550,000.00	39,054.95	589,054.95	586,931.45	2,123.50	0.00
1910	**UNALLOCATED INSURANCE**	*	**550,000.00**	**39,054.95**	**589,054.95**	**586,931.45**	**2,123.50**	**0.00**
A 1981.490-05-0000	BOCES Services		409,454.00	0.00	409,454.00	67,422.16	342,031.84	0.00
1981	**BOCES ADMINISTRATIVE COSTS**	*	**409,454.00**	**0.00**	**409,454.00**	**67,422.16**	**342,031.84**	**0.00**
19		**	**959,454.00**	**39,054.95**	**998,508.95**	**654,353.61**	**344,155.34**	**0.00**
1		***	**8,770,093.00**	**126,629.65**	**8,896,722.65**	**2,267,125.06**	**4,975,797.76**	**1,653,799.83**
A 2010.150-05-0000	Salaries-Administrators		990,237.00	-58,858.65	931,378.35	216,590.73	586,013.25	128,774.37
A 2010.160-05-0000	Salaries-Support Staff		61,969.00	0.00	61,969.00	13,787.48	39,241.37	8,940.15
A 2010.161-05-0000	Salaries-Support Staff-Overtime		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2010.172-05-0000	Salaries-Support Staff-Subs.		2,124.00	0.00	2,124.00	0.00	0.00	2,124.00
A 2010.192-05-0000	Salaries-Longevity-Administrators		12,000.00	2,000.00	14,000.00	14,000.00	0.00	0.00
A 2010.400-05-0000	Contractual		20,200.00	43,858.65	64,058.65	60,858.65	2,400.00	800.00
A 2010.401-05-0000	District Related Travel		5,500.00	0.00	5,500.00	0.00	2,100.00	3,400.00
A 2010.402-05-0000	Association Memberships		2,160.00	0.00	2,160.00	842.00	861.00	457.00
A 2010.403-05-0000	Staff Development		2,900.00	0.00	2,900.00	0.00	1,265.00	1,635.00
A 2010.404-05-0000	Conferences-Administrators		6,470.00	0.00	6,470.00	0.00	1,116.00	5,354.00
A 2010.405-05-0000	Conferences-Teachers		500.00	0.00	500.00	0.00	0.00	500.00
A 2010.434-05-0000	Test Scoring		1,640.00	0.00	1,640.00	0.00	0.00	1,640.00
A 2010.450-05-0000	Supplies		15,680.00	13,000.00	28,680.00	150.46	24,650.00	3,879.54
A 2010.490-05-0000	BOCES Services		76,099.00	0.00	76,099.00	0.00	76,099.00	0.00
2010	**CURRICULUM DEVEL & SUPERVISION**	*	**1,199,479.00**	**0.00**	**1,199,479.00**	**306,229.32**	**733,745.62**	**159,504.06**
A 2020.150-01-0000	Salaries-Administrators-AMPS		424,056.00	-15,565.25	408,490.75	68,216.45	151,399.44	188,874.86
A 2020.150-02-0000	Salaries-Administrator-LADSBS		290,100.00	0.00	290,100.00	59,533.63	169,441.85	61,124.52
A 2020.150-03-0000	Salaries-Administrators-NCR		475,302.00	0.00	475,302.00	91,854.78	296,281.38	87,165.84

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2020.150-04-0000	Salaries-Administrators-HS	634,866.00	0.00	634,866.00	141,911.63	440,587.28	52,367.09
A 2020.150-05-0000	Salaries-Administrators	0.00	0.00	0.00	0.00	0.00	0.00
A 2020.160-01-0000	Salaries-Support Staff AMPS	95,643.00	0.00	95,643.00	22,384.60	51,857.36	21,401.04
A 2020.160-02-0000	Salaries-Support Staff SBS	107,471.00	0.00	107,471.00	21,722.99	62,324.12	23,423.89
A 2020.160-03-0000	Salaries- Support Staff NCR	158,124.00	0.00	158,124.00	25,896.76	115,186.34	17,040.90
A 2020.160-04-0000	Salaries-Support Staff HS	210,176.00	-352.75	209,823.25	52,293.94	112,397.31	45,132.00
A 2020.160-05-0000	Salaries-Support Staff	59,034.00	-1,309.02	57,724.98	5,007.10	0.00	52,717.88
A 2020.161-01-0000	Salaries Support Staff OT AMPS	3,000.00	0.00	3,000.00	268.98	0.00	2,731.02
A 2020.161-02-0000	Salaries Support Staff OT LADSBS	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2020.161-03-0000	Salaries Support Staff OT NCR	3,000.00	0.00	3,000.00	91.92	0.00	2,908.08
A 2020.161-04-0000	Salaries Support Staff OT HS	3,000.00	0.00	3,000.00	262.36	0.00	2,737.64
A 2020.172-01-0000	Salaries Support Staff-Subs-AMPS	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2020.172-02-0000	Salaries-Support Staff Subs-LADSBS	3,100.00	0.00	3,100.00	0.00	0.00	3,100.00
A 2020.172-03-0000	Salaries-Support Staff Subs-NCR	4,156.00	0.00	4,156.00	0.00	0.00	4,156.00
A 2020.172-04-0000	Salaries-Support Staff Subs-HS	5,871.00	-1,300.50	4,570.50	0.00	0.00	4,570.50
A 2020.172-05-0000	Salaries-Support Staff-Subs.	0.00	3,527.50	3,527.50	3,527.50	0.00	0.00
A 2020.192-01-0000	Salaries-Longevity-Administrator-AMPS	11,250.00	2,500.00	13,750.00	13,750.00	0.00	0.00
A 2020.192-02-0000	Salaries-Longevity-Administrator-LADSBS	2,250.00	1,500.00	3,750.00	3,750.00	0.00	0.00
A 2020.192-03-0000	Salaries-Longevity-Administrator-NCR	13,500.00	2,000.00	15,500.00	15,500.00	0.00	0.00
A 2020.192-04-0000	Salaries-Longevity-Administrator-HS	22,500.00	2,500.00	25,000.00	25,000.00	0.00	0.00
A 2020.192-05-0000	Salaries-Longevity-Administrators	0.00	5,500.00	5,500.00	5,500.00	0.00	0.00
A 2020.193-01-0000	Salaries-Longevity-Support Staff	2,500.00	0.00	2,500.00	624.98	1,778.87	96.15
A 2020.193-02-0000	Salaries-Longevity-Support Staff	0.00	1,000.02	1,000.02	265.51	696.05	38.46
A 2020.193-04-0000	Salaries-Longevity-Support Staff	1,000.00	0.00	1,000.00	249.99	750.01	0.00
A 2020.400-02-0000	Contractual	500.00	0.00	500.00	0.00	0.00	500.00
A 2020.400-04-0000	Contractual	9,644.00	-526.10	9,117.90	431.00	0.00	8,686.90
A 2020.401-02-0000	District Related Travel	100.00	0.00	100.00	0.00	0.00	100.00
A 2020.401-03-0000	District Related Travel	2,057.00	0.00	2,057.00	0.00	0.00	2,057.00
A 2020.401-03-DC00	District Related Travel	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2020.402-03-0000	Association Memberships	798.00	0.00	798.00	150.00	0.00	648.00
A 2020.402-04-0000	Association Memberships	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2020.404-04-0000	Conferences-Administrators	500.00	0.00	500.00	0.00	0.00	500.00
A 2020.407-03-0000	Repair/Service-Equipment	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2020.450-01-0000	Supplies		1,500.00	0.00	1,500.00	986.16	454.42	59.42
A 2020.450-02-0000	Supplies		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2020.450-03-0000	Supplies		2,000.00	13.82	2,013.82	687.88	1,296.00	29.94
A 2020.450-04-0000	Supplies		15,942.00	0.00	15,942.00	2,493.26	3,958.67	9,490.07
A 2020.452-01-0000	Furniture & Furnishings		1,177.00	0.00	1,177.00	371.05	128.95	677.00
A 2020.452-02-0000	Furniture & Furnishings		1,315.00	0.00	1,315.00	0.00	0.00	1,315.00
A 2020.452-03-0000	Furniture & Furnishings		1,454.00	0.00	1,454.00	218.53	239.99	995.48
A 2020.452-04-0000	Furniture & Furnishings		2,043.00	0.00	2,043.00	504.21	149.44	1,389.35
2020	**SUPERVISION-REGULAR SCHOOL**	*	**2,593,629.00**	**-512.28**	**2,593,116.72**	**563,455.21**	**1,408,927.48**	**620,734.03**
A 2070.155-05-0000	Salaries-Instructional		40,039.00	0.00	40,039.00	0.00	0.00	40,039.00
A 2070.490-05-0000	BOCES Services		5,200.00	0.00	5,200.00	0.00	5,200.00	0.00
2070	**INSERVICE TRAINING-INSTRUCTION**	*	**45,239.00**	**0.00**	**45,239.00**	**0.00**	**5,200.00**	**40,039.00**
20		**	**3,838,347.00**	**-512.28**	**3,837,834.72**	**869,684.53**	**2,147,873.10**	**820,277.09**
A 2110.120-01-0000	Salaries-Teachers K-3 AMPS		2,577,569.00	225,040.81	2,802,609.81	226,416.05	2,576,193.76	0.00
A 2110.120-02-0000	Salaries-Teachers K-3 SBS		676,037.00	0.00	676,037.00	50,613.02	573,336.67	52,087.31
A 2110.125-02-0000	Salaries-Teachers 4-5 SBS		2,320,636.00	-232,494.64	2,088,141.36	143,280.84	1,649,839.64	295,020.88
A 2110.125-03-0000	Salaries-Teachers Grade 6 NCR		694,039.00	198,326.29	892,365.29	71,389.22	820,976.07	0.00
A 2110.130-03-0000	Salaries-Teachers 7-8 NCR		3,311,996.00	108,048.90	3,420,044.90	336,530.58	2,951,823.03	131,691.29
A 2110.130-04-0000	Salaries-Teachers 9-12 HS		5,598,205.00	-425,886.02	5,172,318.98	417,726.36	4,565,386.74	189,205.88
A 2110.140-01-0000	Salaries-Teacher-Sub-AMPS		185,000.00	0.00	185,000.00	372.65	0.00	184,627.35
A 2110.140-02-0000	Salaries-Teacher-Sub-LADSBS		185,000.00	0.00	185,000.00	1,810.00	0.00	183,190.00
A 2110.140-03-0000	Salaries-Teacher-Sub-NCR		185,000.00	0.00	185,000.00	1,875.00	0.00	183,125.00
A 2110.140-04-0000	Salaries-Teacher-Sub-HS		190,000.00	0.00	190,000.00	3,666.27	0.00	186,333.73
A 2110.140-05-0000	Salaries-Teachers-Substitutes		0.00	42.42	42.42	42.42	0.00	0.00
A 2110.156-01-0000	Tutoring-AMPS		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2110.156-02-0000	Tutoring -LADSBS		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2110.156-03-0000	Tutoring- NCR		25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
A 2110.156-04-0000	Tutoring-HS		25,000.00	0.00	25,000.00	60.01	0.00	24,939.99
A 2110.156-05-0000	Salaries-Homebound		0.00	120.02	120.02	120.02	0.00	0.00
A 2110.158-01-0000	Salaries-Teacher Assist.-AMPS		117,045.00	25,798.22	142,843.22	12,821.56	130,021.66	0.00
A 2110.158-03-0000	Salaries Teacher Assist.-NCR		37,881.00	0.00	37,881.00	0.00	0.00	37,881.00
A 2110.158-04-0000	Salaries-Teacher Assist.-HS		98,634.00	0.00	98,634.00	8,707.54	78,367.69	11,558.77
A 2110.163-01-0000	Salaries-Teacher Aides-AMPS		171,275.00	0.00	171,275.00	5,578.11	0.00	165,696.89

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.163-02-0000	Salaries-Teacher Aides-LADSBS	304,004.00	0.00	304,004.00	11,367.82	65,486.03	227,150.15
A 2110.163-03-0000	Salaries-Teacher Aides-NCR	0.00	1,410.60	1,410.60	1,410.60	0.00	0.00
A 2110.163-04-0000	Salaries-Teacher Aides-HS	162,852.00	0.00	162,852.00	6,717.08	35,634.84	120,500.08
A 2110.163-05-0001	Salaries-Teacher Aides	0.00	0.00	0.00	0.00	0.00	0.00
A 2110.190-01-0000	Salaries-Student Supervision	10,000.00	0.00	10,000.00	2,266.20	0.00	7,733.80
A 2110.190-02-0000	Salaries-Student Supervision	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
A 2110.190-03-0000	Salaries-Student Supervision	39,000.00	0.00	39,000.00	1,892.91	0.00	37,107.09
A 2110.190-04-0000	Salaries-Student Supervision	125,000.00	0.00	125,000.00	8,407.22	0.00	116,592.78
A 2110.191-01-0000	Salaries-Longevity-Teachers	31,500.00	0.00	31,500.00	2,600.66	28,599.01	300.33
A 2110.191-02-0000	Salaries-Longevity-Teachers	27,000.00	4,500.00	31,500.00	2,153.76	24,769.36	4,576.88
A 2110.191-03-0000	Salaries-Longevity-Teachers	43,000.00	29,473.40	72,473.40	4,768.68	54,246.98	13,457.74
A 2110.191-04-0000	Salaries-Longevity-Teachers	63,250.00	0.00	63,250.00	4,242.00	47,237.00	11,771.00
A 2110.193-01-0000	Salaries-Longevity-Support Staff	5,500.00	0.00	5,500.00	272.89	4,150.19	1,076.92
A 2110.193-02-0000	Salaries-Longevity-Support Staff	9,500.00	0.00	9,500.00	355.30	4,490.86	4,653.84
A 2110.193-03-0000	Salaries-Longevity-Support Staff	0.00	3,000.00	3,000.00	214.29	2,714.28	71.43
A 2110.193-04-0000	Salaries-Longevity-Support Staff	8,000.00	0.00	8,000.00	333.34	4,571.42	3,095.24
A 2110.196-05-0000	Salaries - Teachers-Horizontal Advance	97,518.00	0.00	97,518.00	0.00	0.00	97,518.00
A 2110.200-05-MU00	Equipment	5,247.00	0.00	5,247.00	0.00	0.00	5,247.00
A 2110.400-01-0000	Contractual	4,248.00	-3,248.00	1,000.00	0.00	0.00	1,000.00
A 2110.400-01-BC00	Behavioral Counselors	87,666.00	0.00	87,666.00	0.00	87,666.00	0.00
A 2110.400-02-0000	Contractual	3,429.00	0.00	3,429.00	0.00	2,750.00	679.00
A 2110.400-03-0000	Contractual	350.00	2,610.30	2,960.30	0.00	1,500.00	1,460.30
A 2110.400-03-AR00	Contractual	3,500.00	-3,150.00	350.00	0.00	0.00	350.00
A 2110.400-03-BC00	Behavioral Counselor	87,667.00	0.00	87,667.00	0.00	87,667.00	0.00
A 2110.400-04-0000	Contractual	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.400-04-BC00	Behavioral Counselor	87,667.00	0.00	87,667.00	0.00	87,667.00	0.00
A 2110.400-04-MA00	Contractual	250.00	200.00	450.00	275.00	0.00	175.00
A 2110.400-05-MU00	Contractual	2,000.00	-825.00	1,175.00	0.00	750.00	425.00
A 2110.400-05-UPK0	Contractual UPK	0.00	200.00	200.00	200.00	0.00	0.00
A 2110.401-01-0000	District Related Travel	300.00	0.00	300.00	-14.50	0.00	314.50
A 2110.401-03-AR00	District Related Travel	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.401-03-BU00	District Related Travel (NCRMS)	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.401-03-EN00	District Related Travel	150.00	0.00	150.00	0.00	0.00	150.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.401-03-MA00	District Related Travel	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.401-03-PE00	District Related Travel	300.00	0.00	300.00	0.00	45.68	254.32
A 2110.401-03-SC00	District Related Travel	400.00	0.00	400.00	0.00	137.03	262.97
A 2110.401-03-SS00	District Related Travel	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.401-03-TE00	District Related Travel	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.401-04-AR00	District Related Travel	100.00	48.63	148.63	-14.50	0.00	163.13
A 2110.401-04-BU00	District Related Travel	200.00	0.00	200.00	0.00	137.03	62.97
A 2110.401-04-EN00	District Related Travel	100.00	174.06	274.06	0.00	274.06	0.00
A 2110.401-04-FL00	District Related Travel	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.401-04-HE00	District Related Travel	0.00	137.03	137.03	0.00	137.03	0.00
A 2110.401-04-LA00	District Related Travel	0.00	143.55	143.55	0.00	137.03	6.52
A 2110.401-04-MA00	District Related Travel	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.401-04-PE00	District Related Travel	300.00	0.00	300.00	0.00	163.13	136.87
A 2110.401-04-SC00	District Related Travel	200.00	0.00	200.00	0.00	137.03	62.97
A 2110.401-04-SS00	District Related Travel	200.00	0.00	200.00	0.00	137.03	62.97
A 2110.401-04-TE00	District Related Travel	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.401-05-MU00	District Related Travel	981.00	0.00	981.00	0.00	137.03	843.97
A 2110.402-03-AR00	Association Memberships	150.00	0.00	150.00	0.00	0.00	150.00
A 2110.402-03-EN00	Association Memberships	150.00	0.00	150.00	0.00	0.00	150.00
A 2110.402-03-FL00	Association Memberships	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.402-03-HC00	Association Memberships	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.402-03-HE00	Association Memberships	135.00	0.00	135.00	0.00	0.00	135.00
A 2110.402-03-PE00	Association Memberships	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.402-03-SS00	Association Memberships	200.00	-200.00	0.00	0.00	0.00	0.00
A 2110.402-04-BU00	Association Memberships	400.00	0.00	400.00	160.00	100.00	140.00
A 2110.402-04-FL00	Association Memberships	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.402-04-PE00	Association Memberships	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.402-04-SC00	Association Memberships	0.00	300.00	300.00	300.00	0.00	0.00
A 2110.402-04-SS00	Association Memberships	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.402-05-MU00	Association Memberships	2,082.00	825.00	2,907.00	0.00	2,739.00	168.00
A 2110.405-03-BU00	Conferences-Teachers	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.405-03-EN00	Conferences-Teachers	500.00	0.00	500.00	0.00	0.00	500.00
A 2110.405-03-FL00	Conferences-Teachers	350.00	0.00	350.00	0.00	0.00	350.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.405-03-G600	Conferences-Teachers	800.00	0.00	800.00	0.00	0.00	800.00
A 2110.405-03-HE00	Conferences-Teachers	210.00	0.00	210.00	0.00	0.00	210.00
A 2110.405-03-MA00	Conferences-Teachers	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.405-03-SC00	Conferences-Teachers	300.00	0.00	300.00	0.00	0.00	300.00
A 2110.405-03-SS00	Conferences-Teachers	150.00	-150.00	0.00	0.00	0.00	0.00
A 2110.405-03-TE00	Conferences-Teachers	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.405-04-0000	Conferences-Teachers	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2110.405-04-AR00	Conferences-Teachers	200.00	-22.53	177.47	0.00	150.00	27.47
A 2110.405-04-EN00	Conferences-Teachers	1,000.00	-174.06	825.94	0.00	0.00	825.94
A 2110.405-04-FL00	Conferences-Teachers	250.00	0.00	250.00	0.00	0.00	250.00
A 2110.405-04-MA00	Conferences-Teachers	500.00	0.00	500.00	0.00	0.00	500.00
A 2110.405-04-PE00	Conferences-Teachers	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.405-04-SC00	Conferences-Teachers	1,000.00	0.00	1,000.00	450.00	0.00	550.00
A 2110.405-04-SS00	Conferences-Teachers	500.00	0.00	500.00	0.00	200.00	300.00
A 2110.405-05-MU00	Conferences-Teachers	2,000.00	0.00	2,000.00	40.00	80.00	1,880.00
A 2110.407-03-HC00	Repair/Service-Equipment	500.00	0.00	500.00	0.00	0.00	500.00
A 2110.407-03-SC00	Repair/Service-Equipment	1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2110.407-04-SC00	Repair/Service-Equipment	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
A 2110.407-04-TE00	Repair/Service-Equipment	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.407-05-MU00	Repair/Service-Equipment	13,500.00	0.00	13,500.00	1,136.78	8,708.22	3,655.00
A 2110.429-02-0000	Student Participation Fees	300.00	0.00	300.00	200.00	0.00	100.00
A 2110.429-03-0000	Student Participation Fees	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.429-03-AR00	Student Participation Fees	400.00	0.00	400.00	0.00	0.00	400.00
A 2110.429-03-FL00	Student Participation Fees	900.00	-150.00	750.00	0.00	0.00	750.00
A 2110.429-03-MA00	Student Participation Fees	900.00	150.00	1,050.00	893.25	105.00	51.75
A 2110.429-03-SS00	Student Participation Fees	200.00	-200.00	0.00	0.00	0.00	0.00
A 2110.429-03-TE00	Student Participation Fees	900.00	-170.00	730.00	0.00	0.00	730.00
A 2110.429-04-AR00	Student Participation Fees	100.00	0.00	100.00	0.00	0.00	100.00
A 2110.429-04-SC00	Student Participation Fees	0.00	930.00	930.00	795.00	0.00	135.00
A 2110.429-05-MU00	Student Participation Fees	5,800.00	0.00	5,800.00	1,520.00	1,310.00	2,970.00
A 2110.435-05-0000	Homebound Instruction	51,000.00	0.00	51,000.00	0.00	50,600.00	400.00
A 2110.450-01-0000	Supplies	18,818.00	3,248.00	22,066.00	6,770.22	12,161.16	3,134.62
A 2110.450-02-0000	Supplies	27,160.00	-262.17	26,897.83	10,616.30	9,704.86	6,576.67

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.450-03-0000	Supplies	700.00	0.00	700.00	140.47	309.24	250.29
A 2110.450-03-AR00	Supplies	5,000.00	0.00	5,000.00	4,372.54	318.27	309.19
A 2110.450-03-BU00	Supplies	200.00	0.00	200.00	0.00	0.00	200.00
A 2110.450-03-EN00	Supplies	600.00	0.00	600.00	185.90	88.88	325.22
A 2110.450-03-FL00	Supplies	400.00	0.00	400.00	242.25	73.29	84.46
A 2110.450-03-G600	Supplies	3,000.00	0.00	3,000.00	2,161.76	549.17	289.07
A 2110.450-03-HC00	Supplies	4,000.00	0.00	4,000.00	62.43	3,937.57	0.00
A 2110.450-03-HE00	Supplies	1,100.00	0.00	1,100.00	903.54	0.00	196.46
A 2110.450-03-MA00	Supplies	600.00	0.00	600.00	395.57	100.00	104.43
A 2110.450-03-PE00	Supplies	1,236.00	0.00	1,236.00	1,236.00	0.00	0.00
A 2110.450-03-SC00	Supplies	2,500.00	0.00	2,500.00	2,135.44	253.91	110.65
A 2110.450-03-SS00	Supplies	400.00	1,075.88	1,475.88	1,475.88	0.00	0.00
A 2110.450-03-TE00	Supplies	6,000.00	0.00	6,000.00	658.81	5,341.19	0.00
A 2110.450-04-AR00	Supplies	3,500.00	2,100.00	5,600.00	4,095.93	1,233.01	271.06
A 2110.450-04-BU00	Supplies	800.00	0.00	800.00	175.74	121.70	502.56
A 2110.450-04-EN00	Supplies	2,000.00	-100.00	1,900.00	175.49	500.00	1,224.51
A 2110.450-04-FL00	Supplies	1,200.00	0.00	1,200.00	179.05	235.41	785.54
A 2110.450-04-HE00	Supplies	400.00	0.00	400.00	99.62	262.77	37.61
A 2110.450-04-MA00	Supplies	2,500.00	-200.00	2,300.00	253.31	1,438.64	608.05
A 2110.450-04-PE00	Supplies	2,000.00	0.00	2,000.00	1,450.69	407.14	142.17
A 2110.450-04-SC00	Supplies	14,000.00	-2,300.00	11,700.00	4,215.44	7,402.87	81.69
A 2110.450-04-SS00	Supplies	3,000.00	0.00	3,000.00	199.00	41.04	2,759.96
A 2110.450-04-TE00	Supplies	3,000.00	0.00	3,000.00	1,345.80	40.41	1,613.79
A 2110.450-05-MU00	Supplies	8,069.00	0.00	8,069.00	1,190.65	3,713.17	3,165.18
A 2110.471-05-0000	Tuition-Out of District Public	90,000.00	0.00	90,000.00	12,321.00	62,894.00	14,785.00
A 2110.475-05-0000	Tuition-Foster care	77,000.00	0.00	77,000.00	0.00	0.00	77,000.00
A 2110.480-01-0000	Textbooks	28,248.00	-2,828.82	25,419.18	14,611.64	7,431.08	3,376.46
A 2110.480-02-0000	Textbooks	32,215.00	2,383.17	34,598.17	31,518.17	3,080.00	0.00
A 2110.480-03-0000	Textbooks	8,000.00	-4,615.19	3,384.81	2,685.98	0.00	698.83
A 2110.480-03-EN00	Textbooks	3,500.00	-890.00	2,610.00	0.00	2,610.00	0.00
A 2110.480-03-FL00	Textbooks	3,000.00	-2,490.00	510.00	0.00	0.00	510.00
A 2110.480-03-G600	Textbooks	8,000.00	15,727.03	23,727.03	20,216.17	3,510.86	0.00
A 2110.480-03-HC00	Textbooks	1,500.00	-1,500.00	0.00	0.00	0.00	0.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.480-03-LA00	Textbooks		2,000.00	-2,000.00	0.00	0.00	0.00	0.00
A 2110.480-03-MA00	Textbooks		8,000.00	-8,000.00	0.00	0.00	0.00	0.00
A 2110.480-03-SC00	Textbooks		4,000.00	-1,486.04	2,513.96	0.00	1,995.00	518.96
A 2110.480-03-SS00	Textbooks		1,002.00	-1,002.00	0.00	0.00	0.00	0.00
A 2110.480-04-0000	Textbooks		2,876.00	1,500.00	4,376.00	3,593.87	351.00	431.13
A 2110.480-04-AR00	Textbooks		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2110.480-04-BU00	Textbooks		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2110.480-04-EN00	Textbooks		6,000.00	0.00	6,000.00	2,720.20	648.00	2,631.80
A 2110.480-04-FL00	Textbooks		3,000.00	-500.00	2,500.00	0.00	0.00	2,500.00
A 2110.480-04-HE00	Textbooks		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2110.480-04-MA00	Textbooks		3,000.00	-1,150.00	1,850.00	1,545.99	0.00	304.01
A 2110.480-04-SC00	Textbooks		10,000.00	-6,500.00	3,500.00	850.00	1,069.98	1,580.02
A 2110.480-04-SS00	Textbooks		10,000.00	0.00	10,000.00	6,311.25	0.00	3,688.75
A 2110.480-04-TE00	Textbooks		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2110.480-05-MU00	Textbooks		7,551.00	0.00	7,551.00	427.80	2,657.20	4,466.00
A 2110.490-05-0000	BOCES Services		95,000.00	0.00	95,000.00	3,400.00	91,600.00	0.00
A 2110.491-05-0000	BOCES Services-Textbook Loan		30,527.00	0.00	30,527.00	0.00	30,527.00	0.00
2110	**TEACHING-REGULAR SCHOOL**	*	**18,310,575.00**	**-74,981.16**	**18,235,593.84**	**1,478,893.33**	**14,207,887.35**	**2,548,813.16**
21		**	**18,310,575.00**	**-74,981.16**	**18,235,593.84**	**1,478,893.33**	**14,207,887.35**	**2,548,813.16**
A 2250.140-01-0000	Salaries Teachers Substitutes		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2250.140-02-0000	Salaries Teachers Substitutes		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
A 2250.140-03-0000	Salaries Teachers Substitutes		29,977.00	0.00	29,977.00	0.00	0.00	29,977.00
A 2250.140-04-0000	Salaries Teachers Substitutes		30,000.00	0.00	30,000.00	165.30	0.00	29,834.70
A 2250.150-05-0000	Salaries-Administrators		326,318.00	0.00	326,318.00	73,140.29	210,513.56	42,664.15
A 2250.155-01-0000	Salaries-Instructional-AMPS		963,433.00	49,533.73	1,012,966.73	84,475.75	928,490.98	0.00
A 2250.155-02-0000	Salaries-Instructional-LADSBS		1,313,149.00	-92,571.11	1,220,577.89	102,430.72	964,598.40	153,548.77
A 2250.155-03-0000	Salaries-Instructional-NCR		1,436,455.00	26,102.40	1,462,557.40	125,867.30	1,278,145.04	58,545.06
A 2250.155-04-0000	Salaries-Instructional-HS		1,261,881.00	-136,114.90	1,125,766.10	85,003.72	968,232.92	72,529.46
A 2250.155-05-0000	Salaries-Instructional		0.00	3,857.00	3,857.00	3,857.00	0.00	0.00
A 2250.158-01-0000	Salaries-Teach Assist-AMPS		116,192.00	0.00	116,192.00	6,618.08	67,184.88	42,389.04
A 2250.158-02-0000	Salaries-Teach Assist-SBS		134,513.00	0.00	134,513.00	8,596.00	98,854.00	27,063.00
A 2250.158-03-0000	Salaries-Teach Assist-NCR		133,979.00	17,866.00	151,845.00	12,354.08	133,313.88	6,177.04
A 2250.158-04-0000	Salaries-Teach Assist-HS		86,213.00	0.00	86,213.00	6,390.70	73,230.95	6,591.35

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2250.160-05-0000	Salaries-Support Staff	172,663.00	0.00	172,663.00	41,512.09	118,038.86	13,112.05
A 2250.161-01-0000	Salaries-Support Staff-Overtime	0.00	323.37	323.37	323.37	0.00	0.00
A 2250.161-03-0000	Salaries-Support Staff-Overtime	0.00	0.00	0.00	0.00	0.00	0.00
A 2250.161-05-0000	Salaries-Support Staff-Overtime	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
A 2250.163-01-0000	Salaries-Teacher Aids-AMPS	308,373.00	62,395.51	370,768.51	30,027.39	340,741.12	0.00
A 2250.163-02-0000	Salaries-Teacher Aides-LADSBS	137,541.00	67,608.00	205,149.00	13,906.75	153,690.40	37,551.85
A 2250.163-03-0000	Salaries Teacher Aides-NCR	229,036.00	0.00	229,036.00	18,062.42	197,230.37	13,743.21
A 2250.163-04-0000	Salaries-Teacher Aides-HS	207,526.00	0.00	207,526.00	13,745.72	151,018.42	42,761.86
A 2250.172-01-0000	Support Staff-Subs-AMPS	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2250.172-02-0000	Support Staff-Sub-LIDSBS	5,000.00	0.00	5,000.00	648.90	0.00	4,351.10
A 2250.172-03-0000	Support Staff-Subs-NCR	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 2250.172-04-0000	Support Staff-Subs-HS	5,610.00	0.00	5,610.00	119.00	0.00	5,491.00
A 2250.191-01-0000	Salaries-Longevity Tch AMPS	10,000.00	0.00	10,000.00	692.28	7,961.58	1,346.14
A 2250.191-02-0000	Salaries-Longevity Tch LADSBS	16,000.00	0.00	16,000.00	1,307.64	14,077.00	615.36
A 2250.191-03-0000	Salaries-Longevity Tch NCR	16,500.00	0.00	16,500.00	1,304.00	14,044.00	1,152.00
A 2250.191-04-0000	Salaries-Longevity Tch HS	7,600.00	0.00	7,600.00	538.44	6,192.34	869.22
A 2250.192-05-0000	Salaries-Longevity-Administrators	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
A 2250.193-01-0000	Salaries-Longevity-Support Staff	5,500.00	1,000.00	6,500.00	961.52	5,307.72	230.76
A 2250.193-02-0000	Salaries-Longevity-Support Staff	5,500.00	0.00	5,500.00	346.14	3,980.79	1,173.07
A 2250.193-03-0000	Salaries-Longevity-Support Staf	4,500.00	0.00	4,500.00	391.94	3,912.09	195.97
A 2250.193-04-0000	Salaries-Longevity-Support Staff	7,500.00	0.00	7,500.00	538.44	6,192.34	769.22
A 2250.193-05-0000	Salaries-Longevity-Support Staff	1,500.00	0.00	1,500.00	374.99	1,067.32	57.69
A 2250.400-05-0000	Contractual	430,952.00	41,584.50	472,536.50	64,214.50	408,322.00	0.00
A 2250.401-05-0000	District Related Travel	700.00	0.00	700.00	0.00	700.00	0.00
A 2250.402-05-0000	Association Memberships	3,268.00	0.00	3,268.00	400.00	2,122.00	746.00
A 2250.404-05-0000	Conferences-Administrators	2,163.00	0.00	2,163.00	0.00	2,163.00	0.00
A 2250.407-05-0000	Repair/Service Equipment	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
A 2250.431-05-0000	Clinical Examinations	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
A 2250.432-05-0000	Therapists	590,820.00	-91,259.50	499,560.50	20,388.51	462,741.49	16,430.50
A 2250.435-05-0000	Homebound Instruction	225,000.00	0.00	225,000.00	4,100.48	165,056.00	55,843.52
A 2250.440-05-0000	Professional Services	276,788.00	49,675.00	326,463.00	20,333.11	306,129.89	0.00
A 2250.450-01-0000	Supplies AMPS	6,500.00	-4,681.24	1,818.76	1,350.91	467.85	0.00
A 2250.450-02-0000	Supplies-LADSBS	6,500.00	-3,061.76	3,438.24	1,602.92	456.94	1,378.38

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2250.450-03-0000	Supplies-NCR		6,500.00	0.00	6,500.00	1,667.34	874.92	3,957.74
A 2250.450-04-0000	Supplies-HS		6,500.00	-5,463.00	1,037.00	270.35	738.06	28.59
A 2250.450-05-0000	Supplies		9,492.00	5,463.00	14,955.00	12,014.82	2,615.46	324.72
A 2250.471-05-0000	Tuition-Out of District Public		2,254,807.00	137,828.43	2,392,635.43	15,077.03	2,273,729.97	103,828.43
A 2250.472-05-0000	Tuition-Out of District Private		329,660.00	0.00	329,660.00	0.00	329,660.00	0.00
A 2250.473-05-0000	Tuition-Summer School Public		84,147.00	14,679.14	98,826.14	43,719.50	55,106.64	0.00
A 2250.474-05-0000	Tuition-Summer School Private		61,757.00	45,492.43	107,249.43	27,402.12	79,847.31	0.00
A 2250.480-05-0000	Textbooks		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2250.490-05-0000	BOCES Services		2,989,603.00	-198,000.00	2,791,603.00	0.00	2,790,603.00	1,000.00
2250	**PROGRAMS-STUDENTS W/ DISABIL**	*	**14,321,116.00**	**-7,743.00**	**14,313,373.00**	**846,241.56**	**12,639,353.49**	**827,777.95**
A 2280.490-05-0000	BOCES-Services		710,855.00	0.00	710,855.00	0.00	710,855.00	0.00
2280	**OCCUPATIONAL EDUCATION**	*	**710,855.00**	**0.00**	**710,855.00**	**0.00**	**710,855.00**	**0.00**
22		**	**15,031,971.00**	**-7,743.00**	**15,024,228.00**	**846,241.56**	**13,350,208.49**	**827,777.95**
A 2330.150-05-DE00	Salary- Driver's Education		0.00	0.00	0.00	1,950.00	0.00	-1,950.00
A 2330.160-05-DE00	Salary Support Staff		0.00	0.00	0.00	575.00	0.00	-575.00
2330	**TEACHING-SPECIAL SCHOOLS**	*	**0.00**	**0.00**	**0.00**	**2,525.00**	**0.00**	**-2,525.00**
23		**	**0.00**	**0.00**	**0.00**	**2,525.00**	**0.00**	**-2,525.00**
A 2610.155-01-0000	Salaries- AMPS		51,614.00	0.40	51,614.40	3,970.34	45,658.89	1,985.17
A 2610.155-02-0000	Salaries-LADSBS		77,197.00	5,887.00	83,084.00	6,391.08	73,497.38	3,195.54
A 2610.155-03-0000	Salaries-NCR		64,518.00	0.00	64,518.00	4,962.92	57,073.62	2,481.46
A 2610.155-04-0000	Salaries-HS		137,421.00	0.00	137,421.00	10,304.92	118,506.62	8,609.46
A 2610.161-05-0000	Salaries-Support Staff-Overtime		500.00	0.00	500.00	0.00	0.00	500.00
A 2610.163-01-0000	Salaries-Teacher Aides AMPS		59,881.00	-5,887.40	53,993.60	9,326.99	25,776.98	18,889.63
A 2610.163-02-0000	Salaries-Teacher Aides SBS		32,020.00	0.00	32,020.00	2,403.33	27,249.55	2,367.12
A 2610.163-03-0000	Salaries-Teacher Aides NCR		13,460.00	0.00	13,460.00	0.00	0.00	13,460.00
A 2610.163-04-0000	Salaries-Teacher Aides HS		16,301.00	0.00	16,301.00	0.00	0.00	16,301.00
A 2610.191-04-0000	Salaries-Longevity-Teachers		2,000.00	0.00	2,000.00	153.84	1,769.24	76.92
A 2610.193-01-0000	Salaries-Longevity-Support Staff		0.00	0.00	0.00	0.00	0.00	0.00
A 2610.193-04-0000	Salaries-Longevity-Support Staf		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 2610.400-04-0000	Contractual		500.00	-202.00	298.00	0.00	0.00	298.00
A 2610.401-03-0000	District Related Travel		100.00	0.00	100.00	0.00	0.00	100.00
A 2610.402-03-0000	Association Memberships		100.00	0.00	100.00	25.00	0.00	75.00
A 2610.402-04-0000	Association Memberships		250.00	202.00	452.00	0.00	0.00	452.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2610.405-02-0000	Conferences-Teachers	200.00	0.00	200.00	0.00	75.00	125.00
A 2610.405-03-0000	Conferences-Teachers	300.00	0.00	300.00	0.00	100.00	200.00
A 2610.405-04-0000	Conferences-Teachers	500.00	0.00	500.00	0.00	425.00	75.00
A 2610.450-01-0000	Supplies	1,100.00	0.00	1,100.00	335.66	385.26	379.08
A 2610.450-02-0000	Supplies	2,750.00	0.00	2,750.00	1,029.01	0.00	1,720.99
A 2610.450-03-0000	Supplies	1,200.00	0.00	1,200.00	418.90	288.66	492.44
A 2610.450-04-0000	Supplies	1,000.00	0.00	1,000.00	587.07	171.76	241.17
A 2610.466-01-0000	Books, Periodicals & Audio	4,438.00	0.00	4,438.00	1,783.24	0.00	2,654.76
A 2610.466-02-0000	Books, Periodicals & Audio	4,409.00	0.00	4,409.00	2,850.54	14.40	1,544.06
A 2610.466-03-0000	Books, Periodicals & Audio	5,825.00	0.00	5,825.00	3,544.84	462.21	1,817.95
A 2610.466-04-0000	Books, Periodicals & Audio	8,187.00	0.00	8,187.00	5,036.76	2,250.04	900.20
A 2610.490-05-0000	BOCES Services	84,248.00	0.00	84,248.00	29,662.63	54,585.37	0.00
2610	**SCHOOL LIBRARY & AUDIOVISUAL**	**571,019.00**	**0.00**	**571,019.00**	**82,787.07**	**408,289.98**	**79,941.95**
A 2630.150-05-0000	Salaries-Administrators	212,407.00	0.00	212,407.00	42,349.03	138,432.62	31,625.35
A 2630.160-01-0000	Salaries Support Staff AMPS	43,601.00	0.00	43,601.00	10,183.23	28,983.12	4,434.65
A 2630.160-02-0000	Salaries Support Staff SBS	50,658.00	-670.50	49,987.50	11,697.53	33,292.85	4,997.12
A 2630.160-03-0000	Salaries Support Staff NCR	43,601.00	0.00	43,601.00	10,183.23	28,983.12	4,434.65
A 2630.160-04-0000	Salaries Support Staff HS	40,498.00	0.00	40,498.00	9,407.52	26,775.17	4,315.31
A 2630.160-05-0000	Salaries-Support Staff	276,312.00	670.50	276,982.50	73,962.76	192,608.47	10,411.27
A 2630.161-01-0000	Salaries-Support Staff OT-AMPS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2630.161-02-0000	Salaries-Support Staff OT-LADSBS	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2630.161-03-0000	Salaries-Support Staff OT_NCR	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
A 2630.161-04-0000	Salaries-Support Staff OT-HS	10,000.00	0.00	10,000.00	82.47	0.00	9,917.53
A 2630.161-05-0000	Salaries-Support Staff-Overtime	12,000.00	0.00	12,000.00	6,159.36	0.00	5,840.64
A 2630.192-05-0000	Salaries-Longevity-Administrators	9,000.00	0.00	9,000.00	9,000.00	0.00	0.00
A 2630.193-01-0000	Salaries-Longevity-Support Staff	0.00	0.00	0.00	0.00	0.00	0.00
A 2630.193-02-0000	Salaries-Longevity-Support Staff	1,000.00	0.00	1,000.00	249.99	711.55	38.46
A 2630.193-05-0000	Salaries-Longevity-Support Staff	1,750.00	0.00	1,750.00	0.00	0.00	1,750.00
A 2630.220-05-0000	Equipment-Computer Hardware	20,500.00	0.00	20,500.00	0.00	0.00	20,500.00
A 2630.400-05-0000	Contractual	41,000.00	0.00	41,000.00	9,290.00	3,718.00	27,992.00
A 2630.401-05-0000	District Related Travel	2,000.00	0.00	2,000.00	0.00	200.00	1,800.00
A 2630.402-05-0000	Association Memberships	50.00	0.00	50.00	0.00	0.00	50.00
A 2630.407-05-0000	Repair/Service- Equipment	4,400.00	0.00	4,400.00	689.95	2,685.04	1,025.01

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2630.450-05-0000	Supplies		170,531.00	7,743.00	178,274.00	91,056.02	73,587.98	13,630.00
A 2630.461-04-0000	Instructional Software-HS		0.00	1,650.00	1,650.00	0.00	0.00	1,650.00
A 2630.461-05-0000	Instructional Software		97,911.00	39,930.22	137,841.22	53,910.64	22,699.70	61,230.88
A 2630.490-05-0000	BOCES Services		1,278,800.00	0.00	1,278,800.00	22,742.01	1,256,057.99	0.00
2630	**COMPUTER ASSISTED INSTRUCTION**	*	**2,324,019.00**	**49,323.22**	**2,373,342.22**	**350,963.74**	**1,808,735.61**	**213,642.87**
26		**	**2,895,038.00**	**49,323.22**	**2,944,361.22**	**433,750.81**	**2,217,025.59**	**293,584.82**
A 2810.150-03-0000	Salaries Administrators NCR		54,764.00	0.00	54,764.00	11,800.88	33,587.10	9,376.02
A 2810.150-04-0000	Salaries-Administrators HS		54,765.00	0.00	54,765.00	11,800.88	33,587.10	9,377.02
A 2810.153-01-0000	Salaries-Guidance AMPS		78,337.00	0.00	78,337.00	5,929.78	68,192.33	4,214.89
A 2810.153-02-0000	Salaries-Guidance LADSBS		87,554.00	0.00	87,554.00	12,632.96	64,002.86	10,918.18
A 2810.153-03-0000	Salaries-Guidance NCR		326,991.00	0.00	326,991.00	32,098.08	266,066.18	28,826.74
A 2810.153-04-0000	Salaries-Guidance HS		529,611.00	-2,766.00	526,845.00	61,690.26	419,228.34	45,926.40
A 2810.160-04-0000	Salaries-Support Staff HS		0.00	93,143.00	93,143.00	23,285.74	66,274.84	3,582.42
A 2810.160-05-0000	Salaries-Support Staff		99,877.00	-99,877.00	0.00	0.00	0.00	0.00
A 2810.161-05-0000	Salaries-Support Staff-Overtime		1,220.00	0.00	1,220.00	0.00	0.00	1,220.00
A 2810.172-05-0000	Salaries-Support Staff-Subs.		3,651.00	0.00	3,651.00	0.00	0.00	3,651.00
A 2810.191-01-0000	Salary-Longevity Tch AMPS		1,250.00	0.00	1,250.00	96.14	1,105.79	48.07
A 2810.191-02-0000	Salary-Longevity Tch LADSBS		1,250.00	0.00	1,250.00	96.16	1,105.76	48.08
A 2810.191-03-0000	Salary-Longevity Tch NCR		5,000.00	0.00	5,000.00	384.60	4,423.10	192.30
A 2810.191-04-0000	Salary-Longevity Tch HS		4,000.00	2,500.00	6,500.00	564.10	5,653.85	282.05
A 2810.192-04-0000	Salary-Longevity-Administrator HS		0.00	5,000.00	5,000.00	5,000.00	0.00	0.00
A 2810.192-05-0000	Salary-Longevity-Administrator		4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
A 2810.193-04-0000	Salaries-Longevity-Support Staff		0.00	2,000.00	2,000.00	499.98	1,423.10	76.92
A 2810.193-05-0000	Salaries - Longevity - Support Staff		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2810.401-04-0000	District Related Travel		1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
A 2810.402-03-0000	Association Memberships		100.00	0.00	100.00	25.00	0.00	75.00
A 2810.402-04-0000	Association Memberships		200.00	60.00	260.00	0.00	160.00	100.00
A 2810.405-03-0000	Conferences-Teachers		400.00	0.00	400.00	0.00	0.00	400.00
A 2810.405-04-0000	Conferences-Teachers		500.00	0.00	500.00	0.00	0.00	500.00
A 2810.450-03-0000	Supplies		800.00	0.00	800.00	178.63	122.92	498.45
A 2810.450-04-0000	Supplies		1,500.00	-60.00	1,440.00	140.55	317.80	981.65
2810	**GUIDANCE-REGULAR SCHOOL**	*	**1,259,770.00**	**0.00**	**1,259,770.00**	**166,223.74**	**966,251.07**	**127,295.19**
A 2815.150-05-CE00	CEU-Nurse's Unit		3,000.00	0.00	3,000.00	0.00	0.00	3,000.00

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2815.160-01-0000	Salaries-Support Staff-AMPS	40,408.00	0.00	40,408.00	3,402.38	30,621.43	6,384.19
A 2815.160-02-0000	Salaries-Support Staff-LADSBS	51,512.00	0.00	51,512.00	4,675.54	40,561.00	6,275.46
A 2815.160-03-0000	Salaries-Support Staff- NCR	37,408.00	50,119.00	87,527.00	17,227.85	66,605.58	3,693.57
A 2815.160-04-0000	Salaries-Support Staff-HS	91,210.00	-51,094.00	40,116.00	2,748.06	31,602.91	5,765.03
A 2815.161-01-0000	Salaries Support Staff OT AMPS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2815.161-02-0000	Salaries Support Staff OT LADSBS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2815.161-03-0000	Salaries Support Staff OT NCR	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2815.161-04-0000	Salaries Support Staff OT HS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2815.162-01-0000	Salaries-Nurses-AMPS	65,312.00	0.00	65,312.00	7,818.10	54,981.90	2,512.00
A 2815.162-02-0000	Salaries-Nurse-LADSBS	63,084.00	1,349.39	64,433.39	8,563.45	53,443.63	2,426.31
A 2815.162-03-0000	Salaries-Nurse-NCR	75,604.00	0.00	75,604.00	9,669.25	60,344.77	5,589.98
A 2815.162-04-0000	Salaries-Nurses-HS	69,556.00	0.00	69,556.00	5,624.04	56,095.19	7,836.77
A 2815.162-05-0000	Salaries-Nurses	54,400.00	-1,349.39	53,050.61	0.00	0.00	53,050.61
A 2815.172-01-0000	Salaries Support Staff Subs	7,038.00	0.00	7,038.00	225.00	0.00	6,813.00
A 2815.172-02-0000	Salaries Support Staff Subs	7,038.00	0.00	7,038.00	425.00	0.00	6,613.00
A 2815.172-03-0000	Salaries Support Staff Subs	7,037.00	0.00	7,037.00	225.00	0.00	6,812.00
A 2815.172-04-0000	Salaries Support Staff Subs	7,037.00	0.00	7,037.00	450.00	0.00	6,587.00
A 2815.193-02-0000	Salaries-Longevity-Support Staff	2,500.00	0.00	2,500.00	153.84	1,769.24	576.92
A 2815.193-03-0000	Salaries-Longevity-Support Staff	1,525.00	975.00	2,500.00	624.98	1,778.87	96.15
A 2815.193-04-0000	Salaries-Longevity-Support Staff	7,800.00	0.00	7,800.00	76.92	884.62	6,838.46
A 2815.400-01-0000	Contractual	160.00	0.00	160.00	0.00	100.00	60.00
A 2815.400-02-0000	Contractual	50.00	0.00	50.00	0.00	0.00	50.00
A 2815.400-04-0000	Contractual	200.00	0.00	200.00	0.00	0.00	200.00
A 2815.400-05-0000	Contractual	10,000.00	0.00	10,000.00	0.00	500.00	9,500.00
A 2815.401-04-0000	District Related Travel	100.00	0.00	100.00	0.00	0.00	100.00
A 2815.402-01-0000	Association Memberships	185.00	0.00	185.00	0.00	185.00	0.00
A 2815.402-02-0000	Association Memberships	200.00	0.00	200.00	0.00	0.00	200.00
A 2815.402-03-0000	Association Memberships	200.00	0.00	200.00	185.00	0.00	15.00
A 2815.402-04-0000	Association Memberships	200.00	0.00	200.00	185.00	0.00	15.00
A 2815.406-03-0000	Conferences-Support Staff	150.00	0.00	150.00	0.00	0.00	150.00
A 2815.428-01-0000	Physicals	150.00	-100.00	50.00	0.00	50.00	0.00
A 2815.428-02-0000	Physicals	400.00	0.00	400.00	0.00	150.00	250.00
A 2815.428-04-0000	Physicals	500.00	0.00	500.00	0.00	0.00	500.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2815.430-05-0000	Health Services-Other Districts		85,000.00	0.00	85,000.00	0.00	85,000.00	0.00
A 2815.450-01-0000	Supplies		800.00	100.00	900.00	148.83	600.00	151.17
A 2815.450-02-0000	Supplies		1,378.00	0.00	1,378.00	349.99	97.78	930.23
A 2815.450-03-0000	Supplies		1,500.00	0.00	1,500.00	586.24	100.00	813.76
A 2815.450-04-0000	Supplies		2,000.00	0.00	2,000.00	0.00	68.95	1,931.05
2815	**HEALTH SERVICES-REGULAR SCHOOL**	*	**702,642.00**	**0.00**	**702,642.00**	**63,364.47**	**485,540.87**	**153,736.66**
A 2816.450-03-0000	Supplies		500.00	0.00	500.00	0.00	0.00	500.00
2816	**DIAGNOSTIC SCREENING-REGULAR SCHOOL**	*	**500.00**	**0.00**	**500.00**	**0.00**	**0.00**	**500.00**
A 2820.154-01-0000	Salaries-Pyschologist AMPS		201,945.00	81.00	202,026.00	15,418.84	177,316.74	9,290.42
A 2820.154-02-0000	Salaries-Pyschologist SBS		141,752.00	-1,581.00	140,171.00	11,390.04	123,085.94	5,695.02
A 2820.154-03-0000	Salaries-Pyschologist NCR		103,645.00	0.00	103,645.00	9,632.96	86,696.56	7,315.48
A 2820.154-04-0000	Salaries-Pyschologist HS		183,158.00	0.00	183,158.00	13,654.84	157,030.74	12,472.42
A 2820.191-01-0000	Salaries-Psychologist Longevity		1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 2820.191-02-0000	Salaries-Psychologist Longevity		1,000.00	500.00	1,500.00	115.38	1,326.93	57.69
A 2820.191-03-0000	Salaries-Psychologist Longevity		1,000.00	0.00	1,000.00	95.24	857.14	47.62
A 2820.191-04-0000	Salaries-Psychologist Longevity		1,500.00	1,000.00	2,500.00	192.30	2,211.55	96.15
A 2820.490-05-0000	BOCES Services		204,412.00	0.00	204,412.00	0.00	204,412.00	0.00
2820	**PSYCHOLOGICAL SRVC-REG SCHOOL**	*	**839,912.00**	**0.00**	**839,912.00**	**50,499.60**	**752,937.60**	**36,474.80**
A 2850.151-01-0000	Salaries Co Curricular		8,680.00	0.00	8,680.00	0.00	3,496.00	5,184.00
A 2850.151-02-0000	Salaries Co Curricular		19,139.00	0.00	19,139.00	0.00	0.00	19,139.00
A 2850.151-03-0000	Salaries Co Curricular		52,716.00	0.00	52,716.00	0.00	29,424.00	23,292.00
A 2850.151-04-0000	Salaries Co Curricular		125,643.00	-10,963.58	114,679.42	0.00	71,617.00	43,062.42
A 2850.151-05-0000	Salaries-Co-Curricular		14,245.00	10,963.58	25,208.58	1,001.68	24,206.90	0.00
A 2850.157-05-0000	Salaries-Intramurals		6,370.00	0.00	6,370.00	0.00	0.00	6,370.00
A 2850.400-03-0000	Contractual		100.00	0.00	100.00	0.00	0.00	100.00
A 2850.400-04-0000	Contractual		3,000.00	-1,210.58	1,789.42	0.00	0.00	1,789.42
A 2850.429-02-0000	Student Participation Fees		590.00	0.00	590.00	0.00	0.00	590.00
A 2850.429-03-0000	Student Participation Fees		500.00	170.00	670.00	385.00	285.00	0.00
A 2850.429-04-0000	Student Participation Fees		1,000.00	500.00	1,500.00	385.00	900.00	215.00
A 2850.450-02-0000	Supplies		250.00	0.00	250.00	0.00	0.00	250.00
A 2850.450-03-0000	Supplies		5,280.00	0.00	5,280.00	0.00	5,105.97	174.03
A 2850.450-04-0000	Supplies		2,000.00	0.00	2,000.00	0.00	186.58	1,813.42

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2850	**CO-CURRICULAR ACTIV-REG SCHL**	*	**239,513.00**	**-540.58**	**238,972.42**	**1,771.68**	**135,221.45**	**101,979.29**
A 2855.150-05-0000	Salaries-Administrators		226,335.00	0.00	226,335.00	50,630.26	144,101.47	31,603.27
A 2855.152-03-0000	Salaries-Coaches NCR		175,000.00	0.00	175,000.00	0.00	29,430.00	145,570.00
A 2855.152-04-0000	Salaries-Coaches HS		383,288.00	3,950.00	387,238.00	76,743.00	77,261.00	233,234.00
A 2855.152-05-0000	Salaries-Coaches		0.00	1,605.58	1,605.58	1,605.58	0.00	0.00
A 2855.160-05-0000	Salaries-Support Staff		130,814.00	-4,605.58	126,208.42	23,265.33	84,958.70	17,984.39
A 2855.161-05-0000	Salaries-Support Staff-Overtime		5,000.00	0.00	5,000.00	1,049.23	0.00	3,950.77
A 2855.190-03-0000	Salaries Student Supervision NCR		25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
A 2855.190-04-0000	Salaries Student Supervision HS		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00
A 2855.192-05-0000	Salaries-Longevity-Administrators		4,500.00	3,000.00	7,500.00	7,500.00	0.00	0.00
A 2855.193-05-0000	Salaries-Longevity-Support Staff		1,000.00	0.00	1,000.00	249.99	711.55	38.46
A 2855.200-05-0000	Equipment		12,500.00	0.00	12,500.00	0.00	7,292.05	5,207.95
A 2855.400-05-0000	Contractual		123,690.00	0.00	123,690.00	68,456.46	49,696.75	5,536.79
A 2855.401-05-0000	District Related Travel		2,500.00	2,000.00	4,500.00	1,000.00	2,750.00	750.00
A 2855.402-05-0000	Association Memberships		21,725.00	0.00	21,725.00	2,085.00	0.00	19,640.00
A 2855.404-05-0000	Conferences-Administrators		1,200.00	0.00	1,200.00	0.00	0.00	1,200.00
A 2855.406-05-0000	Conferences-Support Staff		3,650.00	0.00	3,650.00	500.00	0.00	3,150.00
A 2855.407-05-0000	Repair/Service- Equipment		24,800.00	0.00	24,800.00	157.00	20,165.00	4,478.00
A 2855.428-05-0000	Physicals		3,300.00	0.00	3,300.00	0.00	2,500.00	800.00
A 2855.429-05-0000	Student Particiaption Fees		13,515.00	0.00	13,515.00	2,445.00	500.00	10,570.00
A 2855.450-05-0000	Supplies		64,220.00	-11,750.00	52,470.00	11,226.15	28,218.67	13,025.18
A 2855.456-05-0000	Supplies-Uniforms		0.00	12,250.00	12,250.00	5,753.45	5,746.55	750.00
A 2855.490-05-0000	BOCES Services		7,150.00	0.00	7,150.00	0.00	7,150.00	0.00
2855	**INTERSCHOL ATHLETICS-REG SCHL**	*	**1,304,187.00**	**6,450.00**	**1,310,637.00**	**252,666.45**	**460,481.74**	**597,488.81**
28		**	**4,346,524.00**	**5,909.42**	**4,352,433.42**	**534,525.94**	**2,800,432.73**	**1,017,474.75**
2		***	**44,422,455.00**	**-28,003.80**	**44,394,451.20**	**4,165,621.17**	**34,723,427.26**	**5,505,402.77**
A 5510.150-05-0000	Salaries-Administrators		100,654.00	-19,557.20	81,096.80	13,585.02	34,491.90	33,019.88
A 5510.160-05-0000	Salaries-Support Staff		16,000.00	0.00	16,000.00	0.00	0.00	16,000.00
A 5510.192-05-0000	Salaries-Longevity-Administrators		2,600.00	0.00	2,600.00	0.00	0.00	2,600.00
A 5510.400-05-0000	Contractual		800.00	0.00	800.00	0.00	0.00	800.00
A 5510.401-05-0000	District Related Travel		25.00	0.00	25.00	0.00	0.00	25.00
A 5510.440-05-0000	Professional Services		75,000.00	0.00	75,000.00	12,384.72	62,615.28	0.00
5510	**DISTRICT TRANSPORT**	*	**195,079.00**	**-19,557.20**	**175,521.80**	**25,969.74**	**97,107.18**	**52,444.88**

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 5540.424-05-0000	Advertising		200.00	0.00	200.00	0.00	200.00	0.00
A 5540.439-05-AT00	Transportation		267,806.00	0.00	267,806.00	0.00	267,806.00	0.00
A 5540.439-05-FT00	Transportation		75,000.00	0.00	75,000.00	768.00	74,232.00	0.00
A 5540.439-05-NP00	Transportation		322,807.00	0.00	322,807.00	0.00	322,807.00	0.00
A 5540.439-05-OE00	Transportation		235,969.00	0.00	235,969.00	0.00	235,969.00	0.00
A 5540.439-05-RS00	Transportation		2,243,716.00	0.00	2,243,716.00	0.00	2,243,716.00	0.00
A 5540.439-05-SE00	Transportation		2,134,730.00	0.00	2,134,730.00	0.00	2,134,730.00	0.00
A 5540.459-05-0000	Supplies-Fuel		268,750.00	0.00	268,750.00	0.00	268,750.00	0.00
5540	**CONTRACT TRANSPORT**	*	**5,548,978.00**	**0.00**	**5,548,978.00**	**768.00**	**5,548,210.00**	**0.00**
A 5581.490-05-FT00	BOCES Services		12,000.00	0.00	12,000.00	0.00	12,000.00	0.00
A 5581.490-05-SE00	BOCES Services		195,000.00	0.00	195,000.00	0.00	195,000.00	0.00
5581	**TRANSPORTATION FROM BOCES**	*	**207,000.00**	**0.00**	**207,000.00**	**0.00**	**207,000.00**	**0.00**
55		**	**5,951,057.00**	**-19,557.20**	**5,931,499.80**	**26,737.74**	**5,852,317.18**	**52,444.88**
5		***	**5,951,057.00**	**-19,557.20**	**5,931,499.80**	**26,737.74**	**5,852,317.18**	**52,444.88**
A 8070.160-05-0000	Salaries-Support Staff		50.00	0.00	50.00	0.00	0.00	50.00
8070	**CENSUS**	*	**50.00**	**0.00**	**50.00**	**0.00**	**0.00**	**50.00**
80		**	**50.00**	**0.00**	**50.00**	**0.00**	**0.00**	**50.00**
8		***	**50.00**	**0.00**	**50.00**	**0.00**	**0.00**	**50.00**
A 9010.800-05-0000	ERS		1,410,367.00	0.00	1,410,367.00	-349,962.15	1,410,367.00	349,962.15
9010	**STATE RETIREMENT**	*	**1,410,367.00**	**0.00**	**1,410,367.00**	**-349,962.15**	**1,410,367.00**	**349,962.15**
A 9020.800-05-0000	TRS		2,687,587.00	-17,818.00	2,669,769.00	-2,082,856.46	1,662,675.75	3,089,949.71
9020	**TEACHERS' RETIREMENT**	*	**2,687,587.00**	**-17,818.00**	**2,669,769.00**	**-2,082,856.46**	**1,662,675.75**	**3,089,949.71**
A 9030.800-05-0000	FICA & Medicare		2,858,803.00	-234.50	2,858,568.50	317,502.47	2,518,882.16	22,183.87
9030	**SOCIAL SECURITY**	*	**2,858,803.00**	**-234.50**	**2,858,568.50**	**317,502.47**	**2,518,882.16**	**22,183.87**
A 9040.800-05-0000	Workers' Compensation		400,000.00	-35,713.00	364,287.00	308,990.00	50,000.00	5,297.00
9040	**WORKERS' COMPENSATION**	*	**400,000.00**	**-35,713.00**	**364,287.00**	**308,990.00**	**50,000.00**	**5,297.00**
A 9045.800-05-0000	Life Insurance		45,000.00	0.00	45,000.00	7,378.38	35,166.71	2,454.91
9045	**LIFE INSURANCE**	*	**45,000.00**	**0.00**	**45,000.00**	**7,378.38**	**35,166.71**	**2,454.91**
A 9050.800-05-0000	Unemployment Benefits		50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
9050	**UNEMPLOYMENT INSURANCE**	*	**50,000.00**	**0.00**	**50,000.00**	**0.00**	**50,000.00**	**0.00**
A 9055.800-05-0000	Disability Insurance		30,300.00	-1,730.45	28,569.55	8,907.50	16,069.50	3,592.55
9055	**DISABILITY INSURANCE**	*	**30,300.00**	**-1,730.45**	**28,569.55**	**8,907.50**	**16,069.50**	**3,592.55**
A 9060.800-05-0000	Health Insurance		13,731,038.00	0.00	13,731,038.00	2,923,453.76	10,807,584.24	0.00

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9060	**HOSPITAL, MEDICAL INSURANCE**	*	**13,731,038.00**	**0.00**	**13,731,038.00**	**2,923,453.76**	**10,807,584.24**	**0.00**
A 9089.800-05-0000	Dental Insurance		130,000.00	0.00	130,000.00	67,915.39	60,788.61	1,296.00
9089	**DENTAL INSURANCE**	*	**130,000.00**	**0.00**	**130,000.00**	**67,915.39**	**60,788.61**	**1,296.00**
90		**	**21,343,095.00**	**-55,495.95**	**21,287,599.05**	**1,201,328.89**	**16,611,533.97**	**3,474,736.19**
A 9711.600-05-0000	Debt Service Principal		3,461,667.00	0.00	3,461,667.00	435,000.00	3,026,667.00	0.00
A 9711.700-05-0000	Debt Service Interest		1,144,650.00	0.00	1,144,650.00	462,415.63	682,234.37	0.00
9711	**DEBT SERVICE-SERIAL BONDS**	*	**4,606,317.00**	**0.00**	**4,606,317.00**	**897,415.63**	**3,708,901.37**	**0.00**
A 9760.700-05-0000	Debt Service Interest		400,000.00	0.00	400,000.00	0.00	400,000.00	0.00
9760	**DEBT SERVICE-TAX ANTICIP NOT**	*	**400,000.00**	**0.00**	**400,000.00**	**0.00**	**400,000.00**	**0.00**
A 9789.600-05-0000	Energy Performance Bond-Principal		540,187.00	0.00	540,187.00	149,304.23	390,882.77	0.00
A 9789.700-05-0000	Energy Performance Bond-Interest		54,291.00	0.00	54,291.00	24,563.58	29,727.42	0.00
9789		*	**594,478.00**	**0.00**	**594,478.00**	**173,867.81**	**420,610.19**	**0.00**
97		**	**5,600,795.00**	**0.00**	**5,600,795.00**	**1,071,283.44**	**4,529,511.56**	**0.00**
A 9901.910-05-0000	Transfer-Special Aid Fund		87,000.00	0.00	87,000.00	87,000.00	0.00	0.00
9901	**TRANSFER TO SPECIAL AID**	*	**87,000.00**	**0.00**	**87,000.00**	**87,000.00**	**0.00**	**0.00**
99		**	**87,000.00**	**0.00**	**87,000.00**	**87,000.00**	**0.00**	**0.00**
9		***	**27,030,890.00**	**-55,495.95**	**26,975,394.05**	**2,359,612.33**	**21,141,045.53**	**3,474,736.19**
	Fund ATotals:		**86,174,545.00**	**23,572.70**	**86,198,117.70**	**8,819,096.30**	**66,692,587.73**	**10,686,433.67**
	Grand Totals:		**86,174,545.00**	**23,572.70**	**86,198,117.70**	**8,819,096.30**	**66,692,587.73**	**10,686,433.67**

APPROPRIATION BUDGET STATUS REPORT

B FUND

MILLER PI E UFSD

Appropriation Status Detail Report By Function From 7/1/2026 To 9/30/2026

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1320.440-05-0000	Professional Services		0.00	29,075.00	29,075.00	18,600.00	10,475.00	0.00
1320	**AUDITING**	*	**0.00**	**29,075.00**	**29,075.00**	**18,600.00**	**10,475.00**	**0.00**
13		**	**0.00**	**29,075.00**	**29,075.00**	**18,600.00**	**10,475.00**	**0.00**
A 1620.417-04-0000	Electricity-HS		0.00	39,000.00	39,000.00	0.00	39,000.00	0.00
A 1620.440-05-0000	Professional Services		0.00	16,930.03	16,930.03	16,930.03	0.00	0.00
A 1620.490-05-0000	BOCES Services		0.00	244,247.07	244,247.07	18,619.13	225,627.94	0.00
1620	**OPERATION OF PLANT**	*	**0.00**	**300,177.10**	**300,177.10**	**35,549.16**	**264,627.94**	**0.00**
A 1621.408-05-0000	Repair/Service-Alarm Clock/PA		0.00	91,779.64	91,779.64	0.00	91,779.64	0.00
A 1621.409-05-0000	Repair/Service-Maintenance		0.00	249,846.68	249,846.68	51,204.19	198,642.49	0.00
A 1621.411-05-0000	Repair/Service-Electrical		0.00	5,672.38	5,672.38	0.00	5,672.38	0.00
A 1621.412-05-0000	Repair/Service-HVAC		0.00	990.85	990.85	0.00	990.85	0.00
A 1621.440-05-0000	Professional Services		0.00	7,800.00	7,800.00	0.00	7,800.00	0.00
1621	**MAINTENANCE OF PLANT**	*	**0.00**	**356,089.55**	**356,089.55**	**51,204.19**	**304,885.36**	**0.00**
16		**	**0.00**	**656,266.65**	**656,266.65**	**86,753.35**	**569,513.30**	**0.00**
1		***	**0.00**	**685,341.65**	**685,341.65**	**105,353.35**	**579,988.30**	**0.00**
A 2110.450-03-TE00	Supplies		0.00	750.00	750.00	750.00	0.00	0.00
A 2110.450-04-MA00	Supplies		0.00	6,730.25	6,730.25	6,730.25	0.00	0.00
2110	**TEACHING-REGULAR SCHOOL**	*	**0.00**	**7,480.25**	**7,480.25**	**7,480.25**	**0.00**	**0.00**
21		**	**0.00**	**7,480.25**	**7,480.25**	**7,480.25**	**0.00**	**0.00**
A 2250.450-05-0000	Supplies		0.00	125.00	125.00	121.00	0.00	4.00
2250	**PROGRAMS-STUDENTS W/ DISABIL**	*	**0.00**	**125.00**	**125.00**	**121.00**	**0.00**	**4.00**
22		**	**0.00**	**125.00**	**125.00**	**121.00**	**0.00**	**4.00**
A 2610.450-04-0000	Supplies		0.00	231.05	231.05	0.00	231.05	0.00
2610	**SCHOOL LIBRARY & AUDIOVISUAL**	*	**0.00**	**231.05**	**231.05**	**0.00**	**231.05**	**0.00**
A 2630.450-05-0000	Supplies		0.00	2,540.50	2,540.50	2,514.48	26.02	0.00
2630	**COMPUTER ASSISTED INSTRUCTION**	*	**0.00**	**2,540.50**	**2,540.50**	**2,514.48**	**26.02**	**0.00**
26		**	**0.00**	**2,771.55**	**2,771.55**	**2,514.48**	**257.07**	**0.00**
A 2855.450-05-0000	Supplies		0.00	24,703.17	24,703.17	23,978.64	724.53	0.00
A 2855.456-05-0000	Supplies-Uniforms		0.00	19,399.63	19,399.63	7,783.68	11,615.95	0.00
2855	**INTERSCHOL ATHLETICS-REG SCHL**	*	**0.00**	**44,102.80**	**44,102.80**	**31,762.32**	**12,340.48**	**0.00**
28		**	**0.00**	**44,102.80**	**44,102.80**	**31,762.32**	**12,340.48**	**0.00**
2		***	**0.00**	**54,479.60**	**54,479.60**	**41,878.05**	**12,597.55**	**4.00**
	Fund ATotals:		**0.00**	**739,821.25**	**739,821.25**	**147,231.40**	**592,585.85**	**4.00**

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
	Grand Totals:	**0.00**	**739,821.25**	**739,821.25**	**147,231.40**	**592,585.85**	**4.00**

GENERAL FUND-A FUND

MILLER PLACE UNION FREE SCHOOL DISTRICT
CASH FLOW - CURRENT YEAR
2026-27- ACTUAL

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
BEGINNING CASH BALANCE:	**$20,263,838.42**	**$ 17,589,354.81**	**$14,443,819.06**	**$28,488,877.10**	**$28,488,877.10**	**$28,488,877.10**
RECEIPTS:						
INTEREST INCOME	39,102.31	31,555.36	56,407.46			
STAR						
STATE AID		593,418.05	3,249,946.52			
State Aid to be transferred to other Funds	733,367.14	26,231.70	126,753.00			
BOCES Aid/Refunds	857,789.90					
TAX LEVY						
SALE OF SURPLUS SUPPLIES						
BUDGET INCREASE REVENUE						
TUITIONS (FOSTER/GENERAL)						
INSURANCE RECOVERIES						
OTHER INCOME	45,879.39	80,542.48	285,710.60			
TOTAL INCOME RECEIPTS:	**$ 1,676,138.74**	**$ 731,747.59**	**$ 3,718,817.58**	**$ -**	**$ -**	**$ -**
TAX ANTICIPATION NOTE			13,105,170.00			
BANS/BONDS			3,069,587.00			
TRANSFERS FROM OTHER FUNDS						
TOTAL TRANSFER RECEIPTS:	**$ -**	**$ -**	**$16,174,757.00**	**$ -**	**$ -**	**$ -**
GRAND TOTAL RECEIPTS:	**$ 1,676,138.74**	**$ 731,747.59**	**$19,893,574.58**	**$ -**	**$ -**	**$ -**
DISBURSEMENTS:						
DEBT SERVICE PRINCIPAL	149,304.23	435,000.00				
DEBT SERVICE INTEREST EXP	24,563.58	227,796.88	234,618.75			
SALARY EXPENSES	733,624.84	610,735.30	1,733,213.28			
OPERATING EXPENSES	3,443,129.70	2,603,751.16	3,380,684.51			
TOTAL EXPENSE DISBS.:	**$ 4,350,622.35**	**$ 3,877,283.34**	**$ 5,348,516.54**	**$ -**	**$ -**	**$ -**
BAN & TAN REPAYMENT						
TRANSFER TO OTHER FUNDS			500,000.00			
TOTAL TRANSFER DISBS.:	**$ -**	**$ -**	**$ 500,000.00**	**$ -**	**$ -**	**$ -**
GRAND TOTAL DISBURSEMENTS:	**$ 4,350,622.35**	**$ 3,877,283.34**	**$ 5,848,516.54**	**$ -**	**$ -**	**$ -**
ENDING CASH BALANCE:	**$17,589,354.81**	**$ 14,443,819.06**	**$28,488,877.10**	**$28,488,877.10**	**$28,488,877.10**	**$28,488,877.10**

MILLER PLACE UNION FREE SCHOOL DISTRICT
CASH FLOW - CURRENT YEAR
2026-27- ACTUAL

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	YEAR TO DATE
BEGINNING CASH BALANCE:	$ 28,488,877.10	$ 28,488,877.10	$ 28,488,877.10	$ 28,488,877.10	$ 28,488,877.10	$ 28,488,877.10	$ 20,263,838.42
RECEIPTS:							
INTEREST INCOME							127,065.13
STAR							0.00
STATE AID							3,843,364.57
State Aid to be transferred to other Funds							886,351.84
BOCES Aid/Refunds							857,789.90
TAX LEVY							0.00
SALE OF SURPLUS SUPPLIES							0.00
BUDGET INCREASE REVENUE							0.00
TUITIONS (FOSTER/GENERAL)							0.00
INSURANCE RECOVERIES							0.00
OTHER INCOME							412,132.47
TOTAL INCOME RECEIPTS:	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,126,703.91
TAX ANTICIPATION NOTE							13,105,170.00
BANS/BONDS							3,069,587.00
TRANSFERS FROM OTHER FUNDS							0.00
TOTAL TRANSFER RECEIPTS:	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,174,757.00
GRAND TOTAL RECEIPTS:	$ -	$ -	$ -	$ -	$ -	$ -	$ 22,301,460.91

MILLER PLACE UFSD

Trial Balance Report From 7/1/2026 - 9/30/2026

NVISION

Account	Description	Debits	Credits
A 2005	M&T - Accounts Payable	3,071,521.05	0.00
A 2005E	T&A Student Deposits	334,908.25	0.00
A 2016	M&T - General Fund	4,640,400.61	0.00
A 2016INT	M&T - High Interest General Fund	1,000,000.00	0.00
A 2017	Webster Bank - Investment Account	1,008,313.89	0.00
A 2017MM	Webster Money Market	3,988,480.06	0.00
A 2018	Hanover - Cash	2,236,065.12	0.00
A 2019	NYCLASS - Investment Account	11,022,847.46	0.00
A 210	Petty Cash	896.05	0.00
A 263040	Laptop Insurance	0.00	1,397.40
A 263047	Laptop Repairs	0.00	5,012.03
A 27740E	Life Insurance Contributions	0.00	2,609.52
A 27770E	Health Insurance Contributions	0.00	147,096.10
A 27780E	Dental Insurance Contributions	0.00	26,790.60
A 27815E	Flex Contributions	0.00	0.01
A 27816E	Vision Contributions	0.00	32.27
A 380	Accounts Receivable	36,860.46	0.00
A 391	Due From Other Funds	19.79	0.00
A 391C	Due From Cafeteria	815.58	0.00
A 391F	Due From Federal Fund	690,453.10	0.00
[illegible]91H	Due From Capital Fund	5,777.94	0.00
[illegible]10	State & Federal Aid Receivable	0.00	32,065.00
A 440	Due From Other Governments	701,828.10	0.00
A 480	Prepaid Expenditures	126,177.37	0.00
A 510	Estimated Revenue	81,801,409.70	0.00
A 521	Encumbrances	67,285,173.58	0.00
A 522	Expenditures	8,966,327.70	0.00
A 599	Appropriated Fund Balance	5,136,529.25	0.00
A 600	Accounts Payable	0.00	703,601.16
A 620	TANS Payable	0.00	13,000,000.00
A 630C	Due to School Lunch	0.00	199,197.10
A 630H	Due to Capital Fund	0.00	2,984,545.93
A 632	Due To Teachers Retirement System	0.00	34,640.16
A 691	Deferred Revenue	0.00	25,561.02
A 718	Employment Retirement (T18)	0.00	1,161.98
A 720	Health Insurance (T20)	1,030.91	0.00
A 72005PR	M&T - Payroll (T2005)	1,186,340.66	0.00
A 720A	Dental Insurance (T20A)	51.54	0.00
A 787	AFLAC (T87)	0.00	70.41
A 806	Non Spendable Prepaids	0.00	126,177.30
A 814	Reserve for Workers Comp	0.00	1,081,290.36
[illegible]15	Reserve for Unemployment Insurance	0.00	754,206.07
[illegible]21	Reserve for Encumbrances	0.00	67,285,173.58
A 828	Reserve for TRS	0.00	1,895,523.15
A 837	Reserve for ERS	0.00	2,658,076.23
A 863	Reserve for Insurance	0.00	399,243.22

Account	Description	Debits	Credits
A 885	Reserve for Employee Benefits	0.00	3,783,100.80
A 91000E	AMPS-Student Fees	5,238.13	0.00
A 91010E	AMPS Donation	0.00	7,213.01
A 914	Fund Balance, Appropriated	0.00	2,671,708.00
A 917	Unassigned:Fund Balance	0.00	3,916,781.59
A 92000E	LADSBS Student Fees	1,251.05	0.00
A 92010E	LADSBS Donations	0.00	15,415.04
A 93000E	NCR Student Fees	719.50	0.00
A 93010E	NCR Donations	0.00	2,280.19
A 94000E	HS Student Fees	0.00	463.96
A 94010E	HS Donations	0.00	3,537.13
A 94020E	HS AP Exams	0.00	10,873.36
A 94070E	HS PSAT	0.00	6,500.55
A 94100E	Foreign Language Donation	0.00	1,000.00
A 94DE	Drivers Education	0.00	23,503.06
A 94SPED	Special Education Donation - PTO	0.00	205.18
A 9500-1E	Secondary Music - Delguidice	0.00	7,600.00
A 95004E	Music Donations - Tri-M Honor Society	0.00	233.14
A 95ARTE	Art Donations	0.00	304.14
A 960	Appropriations	0.00	86,937,938.95
A [illegible]000E	Athletics Donations	0.00	10,003.15
A [illegible]003E	District Wide Donations	0.00	25,000.00
A 97000E	District Wide Music Fees	0.00	1,306.14
A 980	Revenues	0.00	4,460,998.86
	A Fund Totals:	**193,249,436.85**	**193,249,436.85**
	Grand Totals:	**193,249,436.85**	**193,249,436.85**

MILLER P[illegible]E UFSD

Revenue Status Report By Function From 7/1/2026 To 9/30/2026

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	52,020,150.00	0.00	52,020,150.00	0.00	52,020,150.00
A 1085	NYS STAR Payment	3,000,000.00	0.00	3,000,000.00	0.00	3,000,000.00
A 2230	Tuition - Other NY Schools	100,000.00	0.00	100,000.00	0.00	100,000.00
A 2330	Foster Tuition	100,000.00	0.00	100,000.00	0.00	100,000.00
A 2401	Interest and Earnings	200,000.00	0.00	200,000.00	142,761.17	57,238.83
A 2680	Insurance Recoveries	0.00	18,474.70	18,474.70	18,474.70	0.00
A 2705	Gifts & Donations	0.00	5,098.00	5,098.00	5,098.00	0.00
A 2710	Premium On Obligations	0.00	0.00	0.00	174,757.00	-174,757.00
A 2770	Other Unclassified Revenue	189,134.00	0.00	189,134.00	42,618.33	146,515.67
A 3101	Basic Formula - State Aid	16,711,612.00	0.00	16,711,612.00	1,024,911.25	15,686,700.75
A 3101.02	Excess Cost Aid	4,171,692.00	0.00	4,171,692.00	0.00	4,171,692.00
A 3102	State Aid - Lottery Aid	3,729,308.00	0.00	3,729,308.00	3,018,451.52	710,856.48
A 3103	BOCES Aid	1,351,440.00	0.00	1,351,440.00	0.00	1,351,440.00
A 3260	Textbooks	130,000.00	0.00	130,000.00	0.00	130,000.00
A 3262	Computer Software/Hardware Aid	59,501.00	0.00	59,501.00	0.00	59,501.00
A 3263	Library Aid	15,000.00	0.00	15,000.00	0.00	15,000.00
A 4289	Other Federal Aid	0.00	0.00	0.00	15,389.28	-15,389.28
A 4602	Medicaid Assistance	0.00	0.00	0.00	18,537.61	-18,537.61
	A Totals:	**81,777,837.00**	**23,572.70**	**81,801,409.70**	**4,460,998.86**	**77,340,410.84**
	Grand Totals:	**81,777,837.00**	**23,572.70**	**81,801,409.70**	**4,460,998.86**	**77,340,410.84**

CAFETERIA FUND-C FUND

MILLER P CE UFSD

Appropriation Status Detail Report By Function From 7/1/2026 To 9/30/2026

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
C 2860.160-05-0000	Salaries-Support Staff		70,000.00	0.00	70,000.00	8,625.41	45,283.24	16,091.35
C 2860.161-05-0000	Salaries-Support Staff-Overtime		5,000.00	0.00	5,000.00	401.56	0.00	4,598.44
C 2860.200-05-0000	Equipment		75,000.00	0.00	75,000.00	3,026.87	0.00	71,973.13
C 2860.400-05-0000	Contractual		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
C 2860.402-05-0000	Association Memberships		500.00	0.00	500.00	0.00	0.00	500.00
C 2860.407-05-0000	Repair/Service-Equipment		35,000.00	0.00	35,000.00	0.00	5,000.00	30,000.00
C 2860.410-05-0000	Food Purchases		150,000.00	0.00	150,000.00	1,695.79	0.00	148,304.21
C 2860.421-05-0000	Net Management Co Direct Expense		1,475,000.00	0.00	1,475,000.00	0.00	0.00	1,475,000.00
C 2860.422-05-0000	Management Co Admin Sevice Fee		17,000.00	0.00	17,000.00	0.00	0.00	17,000.00
C 2860.450-05-0000	Supplies		10,000.00	0.00	10,000.00	1,379.73	6,172.27	2,448.00
C 2860.490-05-0000	BOCES		30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
2860		*	**1,868,500.00**	**0.00**	**1,868,500.00**	**15,129.36**	**56,455.51**	**1,796,915.13**
28		**	**1,868,500.00**	**0.00**	**1,868,500.00**	**15,129.36**	**56,455.51**	**1,796,915.13**
2		***	**1,868,500.00**	**0.00**	**1,868,500.00**	**15,129.36**	**56,455.51**	**1,796,915.13**
C 9010.800-05-0000	ERS		15,000.00	0.00	15,000.00	1,624.64	0.00	13,375.36
9010		*	**15,000.00**	**0.00**	**15,000.00**	**1,624.64**	**0.00**	**13,375.36**
C 9030.800-05-0000	FICA & Medicare		7,500.00	0.00	7,500.00	656.50	0.00	6,843.50
9030		*	**7,500.00**	**0.00**	**7,500.00**	**656.50**	**0.00**	**6,843.50**
C 9060.800-05-0000	Health Insurance		15,000.00	0.00	15,000.00	0.00	0.00	15,000.00
9060		*	**15,000.00**	**0.00**	**15,000.00**	**0.00**	**0.00**	**15,000.00**
90		**	**37,500.00**	**0.00**	**37,500.00**	**2,281.14**	**0.00**	**35,218.86**
9		***	**37,500.00**	**0.00**	**37,500.00**	**2,281.14**	**0.00**	**35,218.86**
	Fund CTotals:		**1,906,000.00**	**0.00**	**1,906,000.00**	**17,410.50**	**56,455.51**	**1,832,133.99**
	Grand Totals:		**1,906,000.00**	**0.00**	**1,906,000.00**	**17,410.50**	**56,455.51**	**1,832,133.99**

MILLER PLACE UFSD

Trial Balance Report From 7/1/2026 - 9/30/2026

Account	Description	Debits	Credits
C 2004	M&T - SCHOOL LUNCH	624,090.77	0.00
C 380	ACCOUNTS RECEIVABLE	202.14	0.00
C 391A	DUE FROM GENERAL FUND	199,197.10	0.00
C 410	STATE & FEDERAL AID RECEIVABLE	106,670.00	0.00
C 510	ESTIMATED REVENUE	1,906,000.00	0.00
C 521	ENCUMBRANCES	56,455.51	0.00
C 522	EXPENDITURES	17,410.50	0.00
C 630A	DUE TO GENERAL FUND	0.00	815.58
C 631	DUE TO OTHER GOV'TS.	0.00	139.76
C 691	DEFERRED REVENUE	0.00	121,050.26
C 821	RESERVE FOR ENCUMBRANCES	0.00	56,455.51
C 909	FUND BALANCE, UNRESERVED	0.00	687,363.64
C 960	APPROPRIATIONS	0.00	1,906,000.00
C 980	REVENUES	0.00	138,201.27
	C Fund Totals:	**2,910,026.02**	**2,910,026.02**
	Grand Totals:	**2,910,026.02**	**2,910,026.02**

MILLER P CE UFSD

Revenue Status Report By Function From 7/1/2026 To 9/30/2026

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1445	STUDENT ALA CARTE	376,500.00	0.00	376,500.00	27,191.00	349,309.00
C 1446	TEACHER ALA CARTE	11,000.00	0.00	11,000.00	29.21	10,970.79
C 1447	VENDING SALES	40,500.00	0.00	40,500.00	0.00	40,500.00
C 2401	INTEREST	2,500.00	0.00	2,500.00	161.13	2,338.87
C 2770	MISC. INCOME	0.00	0.00	0.00	2,454.14	-2,454.14
C 3410	STATE AID - LUNCHBLE	750,000.00	0.00	750,000.00	63,552.00	686,448.00
C 3415	STATE BREAKFAST	200,000.00	0.00	200,000.00	10,219.00	189,781.00
C 3420	FEDERAL AID - LUNCH	300,000.00	0.00	300,000.00	27,016.00	272,984.00
C 3425	FEDERAL BREAKFAST	100,000.00	0.00	100,000.00	5,883.00	94,117.00
C 4190	SURPLUS FOOD	125,500.00	0.00	125,500.00	1,695.79	123,804.21
	C Totals:	**1,906,000.00**	**0.00**	**1,906,000.00**	**138,201.27**	**1,767,798.73**
	Grand Totals:	**1,906,000.00**	**0.00**	**1,906,000.00**	**138,201.27**	**1,767,798.73**

FEDERAL FUND-F FUND

MILLER P[illegible]E UFSD

Appropriation Status Detail Report By Function From 7/1/2026 To 9/30/2026

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
F 0409.150-01-UPK2	INSTRUCTIONAL SALARIES UPK		104,867.00	0.00	104,867.00	7,368.09	94,163.50	3,335.41
F 0409.160-01-UPK2	NONINSTRUCTIONAL SALARIES UPK		93,628.00	0.00	93,628.00	6,901.91	83,425.32	3,300.77
F 0409.400-01-UPK2	UPK Additional-SCOPE		675,000.00	0.00	675,000.00	0.00	0.00	675,000.00
F 0409.416-01-UPK2	UPK - WATER		293.00	0.00	293.00	0.00	0.00	293.00
F 0409.417-01-UPK2	UPK - ELECTRIC		14,745.00	0.00	14,745.00	0.00	0.00	14,745.00
F 0409.418-01-UPK2	UPK - HEATING		11,467.00	0.00	11,467.00	0.00	0.00	11,467.00
0409		*	**900,000.00**	**0.00**	**900,000.00**	**14,270.00**	**177,588.82**	**708,141.18**
04		**	**900,000.00**	**0.00**	**900,000.00**	**14,270.00**	**177,588.82**	**708,141.18**
0		***	**900,000.00**	**0.00**	**900,000.00**	**14,270.00**	**177,588.82**	**708,141.18**
F 2111.150-01-2627	TITLE I SALARIES 26-27		72,291.00	0.00	72,291.00	10,256.76	56,905.86	5,128.38
F 2111.450-01-2627	TITLE I SUPPLIES 26-27		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2111		*	**73,291.00**	**0.00**	**73,291.00**	**10,256.76**	**56,905.86**	**6,128.38**
F 2116.150-16-2627	611 PART B SALARIES 26-27		24,223.00	0.00	24,223.00	0.00	19,055.00	5,168.00
F 2116.400-16-2627	611 PART B CONTRACTUAL 26-27		373,888.00	0.00	373,888.00	38,308.74	7,578.00	328,001.26
F 2116.490-16-2627	611 PART B BOCES 26-27		194,316.00	0.00	194,316.00	0.00	0.00	194,316.00
2116		*	**592,427.00**	**0.00**	**592,427.00**	**38,308.74**	**26,633.00**	**527,485.26**
F 2117.150-17-2627	619 PRESCHOOL SALARIES 26-27		15,857.00	0.00	15,857.00	609.69	4,558.31	10,689.00
F 2117.400-17-2627	619 PRESCHOOL CONTRACTUAL 26-27		15,723.00	0.00	15,723.00	13,497.57	2,225.00	0.43
2117		*	**31,580.00**	**0.00**	**31,580.00**	**14,107.26**	**6,783.31**	**10,689.43**
F 2128.150-01-2627	TITLE IIA SALARIES 26-27		8,750.00	0.00	8,750.00	0.00	0.00	8,750.00
F 2128.150-02-2627	TITLE IIA SALARIES 26-27		22,859.00	0.00	22,859.00	1,247.60	12,237.60	9,373.80
2128		*	**31,609.00**	**0.00**	**31,609.00**	**1,247.60**	**12,237.60**	**18,123.80**
F 2133.150-01-2627	TITLE IV SALARIES 26-27		4,900.00	0.00	4,900.00	0.00	0.00	4,900.00
F 2133.150-02-2627	TITLE IV SALARIES 26-27		5,100.00	0.00	5,100.00	0.00	0.00	5,100.00
2133		*	**10,000.00**	**0.00**	**10,000.00**	**0.00**	**0.00**	**10,000.00**
21		**	**738,907.00**	**0.00**	**738,907.00**	**63,920.36**	**102,559.77**	**572,426.87**
2		***	**738,907.00**	**0.00**	**738,907.00**	**63,920.36**	**102,559.77**	**572,426.87**
	Fund FTotals:		**1,638,907.00**	**0.00**	**1,638,907.00**	**78,190.36**	**280,148.59**	**1,280,568.05**
	Grand Totals:		**1,638,907.00**	**0.00**	**1,638,907.00**	**78,190.36**	**280,148.59**	**1,280,568.05**

MILLER PLACE UFSD

Trial Balance Report From 7/1/2026 - 9/30/2026

Account	Description	Debits	Credits
F 2005	M&T - FEDERAL	585,170.85	0.00
F 410	STATE & FEDERAL AID RECEIVABLE	136,468.77	0.00
F 510	ESTIMATED REVENUE	1,638,907.00	0.00
F 521	ENCUMBRANCES	280,148.59	0.00
F 522	EXPENDITURES	78,190.36	0.00
F 600	ACCOUNTS PAYABLE	0.00	10.29
F 630A	DUE TO G/F	0.00	690,453.10
F 691	DEFERRED REVENUE	0.00	22,366.59
F 821	RESERVE FOR ENCUMBRANCES	0.00	280,148.59
F 960	APPROPRIATIONS	0.00	1,638,907.00
F 980	REVENUES	0.00	87,000.00
	F Fund Totals:	**2,718,885.57**	**2,718,885.57**
	Grand Totals:	**2,718,885.57**	**2,718,885.57**

MILLER P[illegible]E UFSD

Revenue Status Report By Function From 7/1/2026 To 9/30/2026

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
F 0409	UPK Additional	900,000.00	0.00	900,000.00	0.00	900,000.00
F 1127	TITLE I 26-27	73,291.00	0.00	73,291.00	0.00	73,291.00
F 1627	611 PART B 26-27	592,427.00	0.00	592,427.00	0.00	592,427.00
F 1727	619 PRESCHOOL 26-27	31,580.00	0.00	31,580.00	0.00	31,580.00
F 2827	TITLE IIA 26-27	31,609.00	0.00	31,609.00	0.00	31,609.00
F 3327	TITLE IV 26-27	10,000.00	0.00	10,000.00	0.00	10,000.00
F 5031	INTERFUND TRANSFERS	0.00	0.00	0.00	87,000.00	-87,000.00
	F Totals:	**1,638,907.00**	**0.00**	**1,638,907.00**	**87,000.00**	**1,551,907.00**
	Grand Totals:	**1,638,907.00**	**0.00**	**1,638,907.00**	**87,000.00**	**1,551,907.00**

CAPITAL FUND-H FUND

MILLER PL E UFSD

Appropriation Status Detail Report By Function From 7/1/2026 To 9/30/2026

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 1626.450-DW-7999	SSBA-DW-Supplies & Materials	0.00	28,980.00	28,980.00	0.00	28,980.00	0.00
1626	*	**0.00**	**28,980.00**	**28,980.00**	**0.00**	**28,980.00**	**0.00**
H 1630.245-02-3019	2020 SBS-RPZ, Playground & Asbestos Architect	0.01	0.00	0.01	0.00	0.00	0.01
H 1630.245-04-6034	2020 HS-Asbestos, Paving, Electric - Architect	16,557.50	0.00	16,557.50	0.00	0.00	16,557.50
H 1630.296-04-6034	2020 HS-Asbestos, Paving, Electric - Electrical	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
H 1630.297-04-6034	2020 HS-Asbestos, Paving, Electric - Site Development	587,941.25	0.00	587,941.25	0.00	0.00	587,941.25
H 1630.298-04-6034	2020 HS-Asbestos, Paving, Electric - Utilities	161,804.50	0.00	161,804.50	0.00	0.00	161,804.50
1630	*	**786,303.26**	**0.00**	**786,303.26**	**0.00**	**0.00**	**786,303.26**
H 1631.200-02-3021	2021 BOND Phase 2 LADSBS Equipment	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
H 1631.200-03-1020	2021 BOND Phase 2 NCR Equipment	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
H 1631.201-01-2021	2021 BOND Phase 2 AMPS Misc Clerk of Works	0.00	80,947.16	80,947.16	0.00	80,947.16	0.00
H 1631.201-02-3020	2021 BOND Clerk of the works SBS Phase 1	0.00	120,810.00	120,810.00	0.00	120,810.00	0.00
H 1631.201-02-3021	2021 BOND Phase 2 LADSBS Clerks of the Works	0.00	10,130.00	10,130.00	0.00	10,130.00	0.00
H 1631.201-03-1020	2021 BOND Phase 2 NCR Clerk of Works	80,000.00	42,190.00	122,190.00	0.00	42,190.00	80,000.00
H 1631.201-03-1021	2021 BOND Phase 3 NCR Clerk of Works	0.00	29,000.00	29,000.00	0.00	29,000.00	0.00
H 1631.201-04-6035	2021 BOND Phase 2 MPHS Clerk of Works	0.00	216,230.00	216,230.00	0.00	216,230.00	0.00
H 1631.201-04-6036	2021 BOND Phase 4 MPHS Clerk of Works	62,000.00	0.00	62,000.00	0.00	0.00	62,000.00
H 1631.240-01-2021	2021 BOND Phase 2 AMPS Misc Admin Costs	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
H 1631.240-02-3020	2021 BOND Admin Costs SBS Phase 1	69,195.00	0.00	69,195.00	0.00	0.00	69,195.00
H 1631.240-03-1020	2021 BOND Phase 2 NCR General Admin Costs	11,483.70	0.00	11,483.70	0.00	0.00	11,483.70
H 1631.240-03-1021	2021 BOND Phase 3 NCR General Admin Costs	4,644.00	0.00	4,644.00	0.00	0.00	4,644.00
H 1631.240-04-6035	2021 BOND PHASE 2 MPHS GENERAL ADMIN COSTS	36,916.53	0.00	36,916.53	0.00	0.00	36,916.53
H 1631.240-04-6036	2021 BOND Phase 4 MPHS General Admin Costs	11,688.24	0.00	11,688.24	0.00	0.00	11,688.24
H 1631.245-01-2021	2021 BOND Phase 2 AMPS Misc Architect	6,097.01	10,785.57	16,882.58	0.00	10,785.57	6,097.01
H 1631.245-02-3020	2021 BOND Architect SBS Phase 1	0.00	152,638.55	152,638.55	0.00	152,638.55	0.00
H 1631.245-02-3021	2021 BOND Phase 2 LADSBS Art Room Architect	3,233.75	7,800.00	11,033.75	0.00	7,800.00	3,233.75
H 1631.245-03-1020	2021 BOND Phase 2 NCR Architect	2,466.25	71,890.26	74,356.51	0.00	71,890.26	2,466.25

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 1631.245-03-1021	2021 BOND Phase 3 NCR Architect	0.00	14,293.77	14,293.77	0.00	14,293.77	0.00
H 1631.245-04-6035	2021 BOND Phase 2 High School Architect	0.00	127,712.51	127,712.51	0.00	127,712.51	0.00
H 1631.245-04-6036	2021 BOND Phase 4 MPHS Architect	0.00	6,880.22	6,880.22	0.00	6,880.22	0.00
H 1631.246-01-2022	2021 BOND Phase 2 AMPS Gym Survey & Soil Testing	0.00	13.14	13.14	0.00	13.14	0.00
H 1631.293-02-3021	2021 BOND Phase 2 LADSBS General Construction	48,602.04	0.00	48,602.04	0.00	0.00	48,602.04
H 1631.293-03-1020	2021 BOND Phase 2 NCR General Construction	258,397.96	0.00	258,397.96	0.00	0.00	258,397.96
H 1631.293-03-1021	2021 BOND Phase 3 NCR General Construction	196,281.97	4,921.47	201,203.44	0.00	4,921.47	196,281.97
H 1631.293-04-6035	2021 BOND Phase 2 MPHS General Contruction	1,644,090.80	2,090.62	1,646,181.42	0.00	2,090.62	1,644,090.80
H 1631.293-04-6036	2021 BOND Phase 4 MPHS General Construction	181,000.00	180,000.00	361,000.00	113,810.00	66,190.00	181,000.00
H 1631.294-01-2021	2021 BOND Phase 2 AMPS Misc HVAC	205,484.50	0.00	205,484.50	0.00	0.00	205,484.50
H 1631.294-01-2022	2021 BOND Phase 2 AMPS Gym-HVAC	2,366.25	0.00	2,366.25	0.00	0.00	2,366.25
H 1631.294-02-3020	2021 BOND HVAC SBS Phase 1	793,000.00	0.00	793,000.00	0.00	0.00	793,000.00
H 1631.294-02-3021	2021 Bond Phase 2 LADSBS HVAC	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00
H 1631.294-03-1020	2021 BOND Phase 2 NCR HVAC	978,143.55	0.00	978,143.55	0.00	0.00	978,143.55
H 1631.294-04-6035	2021 BOND Phase 2 MPHS HVAC	561,000.00	134,901.50	695,901.50	0.00	134,901.50	561,000.00
H 1631.295-01-2022	2021 BOND Phase 2 AMPS Gym-Plumbing	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
H 1631.295-02-3021	2021 BOND Phase 2 LADSBS Plumbing	36,000.00	0.00	36,000.00	0.00	0.00	36,000.00
H 1631.295-03-1020	2021 BOND Phase 2 NCR Plumbing	70,000.00	0.00	70,000.00	0.00	0.00	70,000.00
H 1631.295-03-1021	2021 BOND Phase 3 Plumbing	39,800.00	7,210.00	47,010.00	0.00	7,210.00	39,800.00
H 1631.295-04-6035	2021 BOND Phase 2 MPHS Plumbing	25,900.00	12,355.00	38,255.00	0.00	12,355.00	25,900.00
H 1631.296-01-2021	2021 BOND Phase 2 AMPS Misc Electric	407,877.01	10,000.00	417,877.01	0.00	10,000.00	407,877.01
H 1631.296-02-3020	2021 BOND Electric SBS Phase 1	482,000.00	0.00	482,000.00	0.00	0.00	482,000.00
H 1631.296-02-3021	2021 BOND Phase 2 LADSBS Electric	19,733.00	11,424.72	31,157.72	0.00	11,424.72	19,733.00
H 1631.296-03-1020	2021 BOND Phase 2 NCR Electric	0.00	107,504.71	107,504.71	0.00	107,504.71	0.00
H 1631.296-03-1021	2021 BOND Phase 3 NCR Electric	14,200.00	0.00	14,200.00	0.00	0.00	14,200.00
H 1631.296-04-6035	2021 BOND Phase 2 MPHS Electric	637,350.00	0.00	637,350.00	0.00	0.00	637,350.00
H 1631.296-04-6036	2021 BOND Phase 4 MPHS Electric	50,605.00	16,395.00	67,000.00	0.00	17,817.11	49,182.89
H 1631.297-01-2021	2021 BOND Phase 2 AMPS Misc	29,410.51	0.00	29,410.51	0.00	0.00	29,410.51
H 1631.297-01-2022	2021 BOND Phase 2 AMPS Gym Site Development	4,166.24	0.00	4,166.24	0.00	0.00	4,166.24

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
H 1631.297-02-3020	2021 BOND Site Development SBS Phase 1		573,642.58	0.00	573,642.58	0.00	0.00	573,642.58
H 1631.297-03-1020	2021 BOND Phase 2 NCR Site Development		42,587.02	0.00	42,587.02	0.00	0.00	42,587.02
H 1631.297-04-6035	2021 BOND Phase 2 MPHS Site Development		0.00	820,064.50	820,064.50	583,910.10	236,154.40	0.00
H 1631.297-04-6036	2021 BOND Phase 4 Site Development		538,450.05	1,257,565.00	1,796,015.05	615,839.40	641,725.60	538,450.05
H 1631.298-01-2021	2021 BOND Phase 2 AMPS Misc Utilities		75,000.00	0.00	75,000.00	0.00	0.00	75,000.00
H 1631.298-02-3020	2021 BOND Utilities SBS Phase 1		13,387.50	0.00	13,387.50	0.00	0.00	13,387.50
H 1631.298-03-1020	2021 BOND Phase 2 NCR Utilities		115,800.00	0.00	115,800.00	0.00	0.00	115,800.00
1631		*	**8,451,000.46**	**3,455,753.70**	**11,906,754.16**	**1,313,559.50**	**2,143,616.31**	**8,449,578.35**
16		**	**9,237,303.72**	**3,484,733.70**	**12,722,037.42**	**1,313,559.50**	**2,172,596.31**	**9,235,881.61**
1		***	**9,237,303.72**	**3,484,733.70**	**12,722,037.42**	**1,313,559.50**	**2,172,596.31**	**9,235,881.61**
	Fund HTotals:		**9,237,303.72**	**3,484,733.70**	**12,722,037.42**	**1,313,559.50**	**2,172,596.31**	**9,235,881.61**
	Grand Totals:		**9,237,303.72**	**3,484,733.70**	**12,722,037.42**	**1,313,559.50**	**2,172,596.31**	**9,235,881.61**

MILLER PLACE UFSD

Trial Balance Report From 7/1/2026 - 9/30/2026

Account	Description	Debits	Credits
H 2008	M&T - CAPITAL	1,447,149.21	0.00
H 2008B	M&T - BOND 2022	525,475.98	0.00
H 391A	DUE FROM GENERAL FUND	2,984,545.93	0.00
H 440	DUE FROM OTHER GOVERNMENTS	7,300.00	0.00
H 521	ENCUMBRANCES	2,172,596.31	0.00
H 522	EXPENDITURES	1,313,559.50	0.00
H 599	APPROPRIATED FUND BALANCE	12,722,037.42	0.00
H 600	ACCOUNTS PAYABLE	0.00	96,064.50
H 630A	DUE TO GENERAL FUND	0.00	5,777.94
H 821	RESERVE FOR ENCUMBRANCES	0.00	2,172,596.31
H 899	FUND BALANCE RESTRICTED-OTHER	0.00	5,541,010.00
H 909	FUND BALANCE, UNRESERVED	3,824,801.00	0.00
H 917	UNASSIGNED FUND BALANCE	0.00	1,459,979.18
H 960	APPROPRIATIONS	0.00	12,722,037.42
H 980	REVENUES	0.00	3,000,000.00
	H Fund Totals:	**24,997,465.35**	**24,997,465.35**
	Grand Totals:	**24,997,465.35**	**24,997,465.35**

MILLER PL E UFSD

Revenue Status Report By Function From 7/1/2026 To 9/30/2026

Account	Description		Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
H 5710	BOND PROCEEDS		0.00	0.00	0.00	3,000,000.00	-3,000,000.00
		H Totals:	**0.00**	**0.00**	**0.00**	**3,000,000.00**	**-3,000,000.00**
		Grand Totals:	**0.00**	**0.00**	**0.00**	**3,000,000.00**	**-3,000,000.00**

SCHOLARSHIP FUND-CM FUND

MILLER PLACE UFSD

Trial Balance Report From 7/1/2026 - 9/30/2026

Account	Description	Debits	Credits
CM 200	M&T - SCHOLARSHIP	51,284.22	0.00
CM 630A	Due to General Fund	0.00	19.79
CM 899	Fund Balance Restricted	0.00	15,863.69
CM 909	Fund Balance, Unreserved	15,863.69	0.00
CM 940	General Scholarship Account	0.00	4,715.25
CM 940.04	General Scholarship Account - AP	0.00	9,250.00
CM 942	SEPTA SCHOLARSHIP	0.00	169.18
CM 951	SHARON & MARGAUX BROWN MEMORIAL SCHOLARSHIP	0.00	3,215.00
CM 954	ARTHUR CALACE JR SCHOLARSHIP	0.00	215.00
CM 959	JOSHUA FAITHFULL MEMORIAL SCHOLARSHIP	0.00	150.00
CM 961	SEAN KING MEMEORIAL SCHOLARSHIP	0.00	6,350.00
CM 962	TRISHA LATHAM SCHOLARSHIP	0.00	2,345.00
CM 963	CRAIG ARAUJO STUDENT OF THE YEAR	0.00	0.00
CM 964	VICKI LOPEZ LANGUAGE SCHOLARSHIP	0.00	30.00
CM 965	ANDREW MCMORRIS FOUNDATION SCHOLARSHIP	0.00	100.00
CM 967	MISS MARGIE MARCHAND MEMORIAL SCHOLARSHIP	0.00	4,650.00
CM 968	CATHERINE DANOWSKI SERVICE SCHOLARSHIP	0.00	1,500.00
CM 969	DR. GRACE BRINDLEY SCHOLARSHIP	0.00	6,805.00
CM 971	VONBARGEN SCHOLARSHIP	0.00	7,270.00
CM 972	BRENNAN FAMILY MEMORIAL SCHOLARSHIP	0.00	4,500.00
	CM Fund Totals:	**67,147.91**	**67,147.91**
	Grand Totals:	**67,147.91**	**67,147.91**

Business Office

Miller Place Union Free School District

MEMORANDUM

TO: Bruce Singer

FROM: Carrie Little

DATE: October 20, 2026

RE: Extra-Classroom Activity Report

Enclosed please find the Extra-Classroom Activity Account. The report is for the period ending September 30, 2026. Please present them to the Board of Education for approval at their next meeting.

Should you have any questions or concerns, please feel free to contact me.

Encls.

MILLER PLACE U.F.S.D.
EXTRA CLASSROOM ACTIVITY ACCOUNT
September 30, 2026

FROM: 9/1/2026
TO: 9/30/2026

ACCOUNT	NAME	9/1/2026 BEG. BAL.	RECEIPTS	DISB	JE OR TRANSFERS	9/30/2026 END BAL.
600-2026	CLASS OF 2026	$3,157.12	$0.00	$0.00	$0.00	$3,157.12
600-2027	CLASS OF 2027	$8,229.59	$2,634.20	$6,741.90	$0.00	$4,121.89
600-2028	CLASS OF 2028	$254.17	$20.00	$0.00	$0.00	$274.17
600-2029	CLASS OF 2029	$1,491.92	$0.00	$0.00	$0.00	$1,491.92
610-1040	MPHS-DRAMA CLUB	$21,751.20	$614.28	$0.00	$0.00	$22,365.48
610-1041	MPHS-DRAMA CLUB - FALL	$549.28	$0.00	$549.28	$0.00	$0.00
610-1061	MPHS-FBLA CLUB	$1,423.63	$0.00	$0.00	$0.00	$1,423.63
610-1065	MPHS-FOREIGN LANGUAGE HONOR CLUB	$1,728.43	$0.00	$0.00	$0.00	$1,728.43
610-1070	MPHS - VARSITY CLUB	$214.85	$0.00	$214.85	$0.00	$0.00
610-1075	MPHS-TRI M MUSIC HONOR SOCIETY	$273.88	$0.00	$0.00	$0.00	$273.88
610-1141	MPHS-NAT'L HONOR SOCIETY	-$200.99	$214.85	$0.00	$0.00	$13.86
610-1150	MPHS SERVICE CLUB INTERACTIVE	$428.18	$0.00	$0.00	$0.00	$428.18
610-1160	MPHS SCIENCE CLUB	$0.00	$0.00	$0.00	$0.00	$0.00
610-1161	MPHS SCIENCE OLYMPIAD CLUB	$730.59	$0.00	$0.00	$0.00	$730.59
610-1170	MPHS-MATHLETES	$128.60	$0.00	$0.00	$0.00	$128.60
610-1190	MPHS-SADD CLUB	$433.49	$0.00	$0.00	$0.00	$433.49
610-1198	MPHS-STUDENT COUNCIL	$7,814.08	$0.00	$0.00	$0.00	$7,814.08
610-1251	MPHS-YEARBOOK CLUB	$5,932.21	$0.00	$0.00	$0.00	$5,932.21
620-1040	NCRMS-DRAMA CLUB	$19,337.91	$98.15	$0.00	$0.00	$19,436.06
620-1141	NCRMS-NAT'L HONOR SOCIETY	$0.00	$0.00	$0.00	$0.00	$0.00
620-1198	NCRMS-STUDENT COUNCIL	$512.43	$0.00	$0.00	$0.00	$512.43
620-1251	NCRMS-YEARBOOK CLUB	$1,015.72	$0.00	$0.00	$0.00	$1,015.72
631	SALES TAX	$0.00	$0.00	$0.00	$0.00	$0.00
391A	DONATION DUE FROM T & A	$0.00	$0.00	$0.00	$0.00	$0.00
630E	TO DUE TRUST & AGENCY	$0.00	$0.00	$0.00	$0.00	$0.00
700	SURPLUS FUNDS	$15.28	$0.00	$0.00	$6.38	$21.66
	TOTALS	$75,221.57	$3,581.48	$7,506.03	$6.38	$71,303.40

		9/1/2026 BEG. BAL.	RECEIPTS	DISB.	CASH MOVE	9/30/2026 END BAL.
S2005	**CHECKING ACCOUNT-People's United Bank**	$75,221.57	$3,581.48	$7,506.03	$6.38	$71,303.40

I certify that this financial report is correct, that all cash receipts have been recorded and deposited intact, that all disbursements were supported by the proper authorities and documentary evidence with state laws, regulations and school board regulations.

Caterina Schretzmyer — Treasurer

Certified by: Carrie Little — Auditor

MILLER PLACE U.F.S.D.
BANK STATEMENT AND RECONCILIATION
9/30/2026

FROM: 9/1/2026
TO: 9/30/2026

Balance shown on bank statement		9/30/2026	People's	$78,658.53
Deduct:	Outstanding Checks			$7,355.13
Add:	In Transit			$0.00
S391	Due from other funds			$0.00
Cash balance as of		9/30/2026		$71,303.40

Check book balance as of		9/1/2026	$75,221.57
Add:	Receipts		$3,581.48
Deduct:	Disbursements		$7,506.03
Deduct:	NSF Checks		$0.00
Add:	Interest /JE		6.38
Deduct:	In Transit		0.00
Cash balance as of		9/30/2026	$71,303.40

$0.00

Business Office
Miller Place Union Free School District

MEMORANDUM

TO: Bruce Singer

FROM: Carrie Little, Purchasing Agent
Jacqueline Peters, Accounts Payable

DATE: October 20, 2026

RE: Claims Auditor Reports

As per your direction and until you advise us differently, we will be responding to you each month in writing regarding the comments and suggestions noted in the monthly Claims Auditor's Report.

September 2026

There were 341 claims reviewed and six issues were reported.

School Specialty - (General Fund) incorrect payment amount. Check voided and reissued.

KAH - (General Fund) incorrect payment amount.

Nassau Suffolk School Boards - (General Fund) invoice over 90 days.

Outback Portable Toilets - (General Fund) – invoice over 90 days.

Regarding the two confirming purchase orders, please note the following:

KAH - (General Fund) the new PO for 2026-2027 was not issued until July 9th and the service period started July 1st.

Pulik Pottery - (General Fund) the vendor was called in for a broken pottery wheel without a PO in place.

As discussed, please reiterate the District's purchasing policy to those Administrators and District Consultants responsible for issuing purchase orders.

Thank you for the opportunity to respond to the monthly Claims Auditor Report. Should you have any additional questions or concerns regarding these reports, please let us know so we can respond accordingly.

Macdonald, Rand & Vollaro LLP
Certified Public Accountants

550 Route 25A
Rocky Point, New York 11778

Tel: (631) 744-0531
Fax: (631) 744-5064

October 6, 2026

Board of Education
Miller Place Union Free School District
7 Memorial Drive
Miller Place, New York 11764

RE: CLAIMS AUDIT REPORT FOR THE MONTH OF SEPTEMBER 2026

Board of Education:

Attached are reports indicating the results of claims auditing services for warrants processed for the period September 1, 2026 through September 30, 2026. The services we performed, as outlined within our proposal, included reviewing all claims against the District. The purpose of this report is to update the Board of Education on work performed for the month indicated, including our findings and recommendations.

For ease of reference, we have categorized the remainder of this report as follows:

Claims Audit Services

Executive Summary

Additional Recommendations

Attachments

Claims Audit Services

The claims audit services performed on each claim against the District consisted of:

1. Verification of the accuracy of invoices and claim forms.
2. Ensuring proper approval of all purchases; checking that purchases constitute legal expenses of the school district.
3. Determining that purchase orders have been issued in accordance with Board of Education policy, and applicable state laws.
4. Comparison of invoices or claims with previously approved contracts.
5. Reviewing price extensions, claiming of applicable discounts, and inclusion of shipping and freight charges.
6. Approving all charges that are presented for payment which are supported with documentary evidence indicating compliance with all pertinent laws, policies and regulations.

We audited 341 claims against the District for the month of September 2026, totaling $11,148,447.41. Six of the claims audited resulted in inquiries where two invoice dates preceded the purchase order date, two invoices were over 90 days old, and two checks were for the wrong amount. This indicates the Business Office's continued effectiveness.

Executive Summary – Month of September 2026

As indicated above, of the 341 claims reviewed in the month of September, six resulted in inquiries.

There are currently no outstanding inquiries regarding the audit of claims made against the District for the claims audit month of September 2026.

I trust that the foregoing comments and executive summary are clear. If you have any questions or would like to discuss this report further, please feel free to contact me.

Additional Recommendations

There are no additional recommendations for the month.

Sincerely,

Jared Vollaro
Jared Vollaro, CPA

Attachments

Summary of Internal Claims Audit By Fund
Miller Place Union Free School District

July 1, 2026 - June 30, 2027

Month	Fund	# of Checks and Wires	$ Value of Checks and Wires	# of Inquiries	$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Resolution
July 2026	A	149	3,124,096.43	1	80.00	1	0	C
July 2026	C	55	93,690.18	0	-	0	0	
July 2026	CM	0	-	0	-	0	0	
July 2026	E	5	8,294.09	0	-	0	0	
July 2026	F	1	499.48	0	-	0	0	
July 2026	H	2	354,132.00	0	-	0	0	
July 2026	T	9	448,967.04	0	-	0	0	
Total - July 2026		221	4,029,679.22	1	80.00	1	0	
August 2026	A	128	4,919,330.55	2	3,250.00	2	0	C
August 2026	C	0	-	0	-	0	0	
August 2026	CM	1	-	0	-	0	0	
August 2026	E	9	49,900.01	1	85.00	1	0	C
August 2026	F	1	28,130.00	0	-	0	0	
August 2026	H	2	559,454.23	0	-	0	0	
August 2026	T	11	284,484.60	0	-	0	0	
Total - August 2026		152	5,841,299.39	3	3,335.00	3	0	
September 2026	A	297	9,621,787.30	6	18,244.35	6	0	C
September 2026	C	3	4,406.60	0	-	0	0	
September 2026	CM	0	-	0	-	0	0	
eptember 2026	E	4	5,550.99	0	-	0	0	
September 2026	F	6	51,806.31	0	-	0	0	
September 2026	H	4	286,163.27	0	-	0	0	
September 2026	T	27	1,178,732.94	0	-	0	0	
Total - September 2026		341	11,148,447.41	6	18,244.35	6	0	

Fund Legend			
A-General		F-Federal	
A/B-General-Prior Year		H-Capital	
C-Cafeteria		T-Payroll Trust & Agency	
E-Trust & Agency		CM - Scholarship	

Resolution Legend	
C-Corrective action taken by Business Office	
V-Voided & reissued	
I-Information provided	
O-Other - explain	

Internal Claims Audit by Fund
Miller Place School District

Week 1 - 9/2/26										
Warrant Date	Warrant #	Audit Date	Fund	# of Checks and Wires	$ Value of Checks and Wires	# of Inquiries	$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check and Wire Sequence
9/1/2026	A-19-27	9/2/2026	A	36	59,104.38					122819 - 122854
9/1/2026	C-4-27	9/2/2026	C	1	1,130.83					16870
9/1/2026	E-6-27	9/2/2026	E	2	3,228.99					12313 - 12314
TOTAL				39	63,464.20	0	-	0	0	

Fund Legend				
A-General		F-Federal		
A/B-General-Prior Year		H-Capital		
C-Cafeteria		T-Payroll Trust & Agency		
E-Trust & Agency		CM - Scholarship		

Internal Claims Audit by Fund
Miller Place School District

Week 2 - 9/9/26

Warrant Date	Warrant #	Audit Date	Fund	# of Checks and Wires	$ Value of Checks and Wires	# of Inquiries	$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check and Wire Sequence
9/8/2026	A-20-27	9/9/2026	A	26	248,872.35	1	16,188.00	1	0	122855 - 122880
9/8/2026	A-21-27	9/9/2026	A	27	165,104.49	1	0.15	1	0	122881 - 122907
9/8/2026	C-5-27	9/9/2026	C	1	248.90					16871
9/11/2026	PAYROLL	9/9/2026	T	3	453,541.30					716 - 718
9/11/2026	PAYROLL	9/9/2026	T	10	127,906.96					15033 - 15042
9/3/2026	WIRE	9/9/2026	A	1	4,000,000.00					
TOTAL				68	4,995,674.00	2	16,188.15	2	0	

Fund Legend			
A-General		F-Federal	
A/B-General-Prior Year		H-Capital	
C-Cafeteria		T-Payroll Trust & Agency	
E-Trust & Agency		CM - Scholarship	

Internal Claims Audit by Fund
Miller Place School District

Week 3 - 9/16/26										
Warrant Date	Warrant #	Audit Date	Fund	# of Checks and Wires	$ Value of Checks and Wires	# of Inquiries	$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check and Wire Sequence
9/15/2026	A-22-27	9/16/2026	A	22	74,083.65					122908 - 122928
9/15/2026	A-23-27	9/16/2026	A	40	1,349,403.34	1	0.20	1	0	122929 - 122968
9/15/2026	A-24-27	9/16/2026	A	43	124,032.34					122969 - 123010
9/16/2026	A-25-27	9/16/2026	A	3	867.36					123011 - 123013
9/16/2026	A-26-27	9/16/2026	A	3	0.00					123014 - 123015
9/16/2026	H-4-27	9/16/2026	H	3	255,288.27					6236 - 6237
9/15/2026	WIRE	9/16/2026	A	1	234,618.75					
9/11/2026	WIRE	9/16/2026	A	1	6,758.20					
TOTAL				116	2,045,051.91	1	0.20	1	0	

Fund Legend			
A-General	F-Federal		
A/B-General-Prior Year	H-Capital		
C-Cafeteria	T-Payroll Trust & Agency		
E-Trust & Agency	CM - Scholarship		

Internal Claims Audit by Fund
Miller Place School District

Week 4 - 9/23/26

Warrant Date	Warrant #	Audit Date	Fund	# of Checks and Wires	$ Value of Checks and Wires	# of Inquiries	$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check and Wire Sequence
9/22/2026	A-27-27	9/23/2026	A	43	146,978.14					123016 - 123058
9/22/2026	E-7-27	9/23/2026	E	1	2,050.00					12315
9/22/2026	F-4-27	9/23/2026	F	5	29,034.31					9285 - 9289
9/22/2026	H-5-27	9/23/2026	H	1	30,875.00					6238
9/25/2026	PAYROLL	9/23/2026	T	3	467,940.86					719 - 721
9/25/2026	PAYROLL	9/23/2026	T	11	129,343.82					15043 - 15053
TOTAL				64	806,222.13	0	-	0	0	

Fund Legend			
A-General		F-Federal	
A/B-General-Prior Year		H-Capital	
C-Cafeteria		T-Payroll Trust & Agency	
E-Trust & Agency		CM - Scholarship	

Internal Claims Audit by Fund
Miller Place School District

Week 5 - 9/30/26

Warrant Date	Warrant #	Audit Date	Fund	# of Checks and Wires	$ Value of Checks and Wires	# of Inquiries	$ Value of Inquiries	# of Resolved Inquiries	# of Outstanding Inquiries	Check and Wire Sequence
9/29/2026	A-28-27	9/30/2026	A	49	205,206.10	3	2,056.00	3	0	123059 - 123106
9/29/2026	C-6-27	9/30/2026	C	1	3,026.87					16872
9/29/2026	E-8-27	9/30/2026	E	1	272.00					12316
9/29/2026	F-5-27	9/30/2026	F	1	22,772.00					9290
9/22/2026	WIRE	9/30/2026	A	1	3,000,000.00					
9/22/2026	WIRE	9/30/2026	A	1	6,758.20					
TOTAL				54	3,238,035.17	3	2,056.00	3	0	

Fund Legend				
A-General		F-Federal		
A/B-General-Prior Year		H-Capital		
C-Cafeteria		T-Payroll Trust & Agency		
E-Trust & Agency		CM - Scholarship		

Claims Audit - Analysis by Number and Value of Inquiries
Summary of Inquiries/Resolution and Percentage of Total Claims

2026/2027 YTD

	July 2026		August 2026		September 2026		October 2026		November 2026		December 2026	
Reason For Inquiry	#	$	#	$	#	$	#	$	#	$	#	$
Discount not applied	0	-	0	-	0	-	0	-	0	-	0	-
Incorrect check amount	0	-	0	-	2	0.35	0	-	0	-	0	-
Incorrect coding	0	-	0	-	0	-	0	-	0	-	0	-
Insufficient supporting backup	0	-	0	-	0	-	0	-	0	-	0	-
Invoice date precedes PO date - Confirming PO	1	80.00	3	3,335.00	2	16,619.00	0	-	0	-	0	-
Invoice inconsistent with bid price	0	-	0	-	0	-	0	-	0	-	0	-
Invoice over 90 days outstanding	0	-	0	0	2	1,625.00	0	-	0	-	0	-
Missing receiving signature on Invoice or PO & approval	0	-	0	-	0	-	0	-	0	-	0	-
Missing approval signature	0	-	0	-	0	-	0	-	0	-	0	-
Not an original invoice	0	-	0	-	0	-	0	-	0	-	0	-
Paying duplicate invoice	0	-	0	-	0	-	0	-	0	-	0	-
Purchase Order detail inconsistent with invoice	0	-	0	-	0	-	0	-	0	-	0	-
Payment in advance	0	-	0	-	0	-	0	-	0	-	0	-
No indication of quote or bid	0	-	0	-	0	-	0	-	0	-	0	-
Vendor name incorrect	0	-	0	-	0	-	0	-	0	-	0	-
Wrong remittance address	0	-	0	-	0	-	0	-	0	-	0	-
No Board of Education approval	0	-	0	-	0	-	0	-	0	-	0	-
New PO needed	0	-	0	-	0	-	0	-	0	-	0	-
Additional reimbursement omitted	0	-	0	-	0	-	0	-	0	-	0	-
Lowest cost not used	0	-	0	-	0	-	0	-	0	-	0	-
No invoice or contract	0	-	0	-	0	-	0	-	0	-	0	-
Overuse of Petty Cash	0	-	0	-	0	-	0	-	0	-	0	-
Sales tax paid	0	-	0	-	0	-	0	-	0	-	0	-
Total Number (#) of Inquiries	1		3		6		0		0		0	
Total (#) Claims Audited	221		152		341		0		0		0	
% Inquiries of (#) Claims Audited	0.45%		1.97%		1.76%		0.00%		0.00%		0.00%	
Total Value ($) of Inquiries		80.00		3,335.00		18,244.35		-		-		-
Total ($) Claims Audited		4,029,679.22		5,841,299.39		11,148,447.41		0.00		0.00		0.00
% Inquiries of ($) Claims Audited		0.002%		0.06%		0.16%		0.00%		0.000%		0.00%
Total Outstanding Inquiries		0		0		0		0		0		0

Claims Audit - Analysis by Number and Value of Inquiries
Summary of Inquiries/Resolution and Percentage of Total Claims

September 2026

	Week1		Week 2		Week 3		Week 4		Week 5		Total	
Reason For Inquiry	#	$	#	$	#	$	#	$	#	$	#	$
Discount not applied											0	-
Incorrect check amount			1	0.15	1	0.20					2	0.35
Incorrect coding											0	-
Insufficient supporting backup											0	-
Invoice date precedes PO date - Confirming PO			1	16,188.00					1	431.00	2	16,619.00
Invoice inconsistent with bid price											0	-
Invoice over 90 days outstanding									2	1,625.00	2	1,625.00
Missing receiving signature on Invoice or PO & approval											0	-
Missing approval signature											0	-
Not an original invoice											0	-
Paying duplicate invoice											0	-
Purchase Order detail inconsistent with invoice											0	-
Payment in advance											0	-
No indication of quote or bid											0	-
Vendor name incorrect											0	-
Wrong remittance address											0	-
No Board of Education approval											0	-
New PO needed											0	-
Additional reimbursement omitted											0	-
Lowest cost not used											0	-
No invoice or contract											0	-
Overuse of Petty Cash											0	-
Sales tax paid											0	-
Total Number (#) of Inquiries	0		2		1		0		3		6	
Total (#) Claims Audited	39		68		116		64		54		341	
% Inquiries of (#) Claims Audited	0.00%		2.94%		0.86%		0.00%		5.56%		1.76%	
Total Value ($) of Inquiries		-		16,188.15		0.20		-		2,056.00		18,244.35
Total ($) Claims Audited		63,464.20		4,995,674.00		2,045,051.91		806,222.13		3,238,035.17		11,148,447.41
% Inquiries of ($) Claims Audited		0.00%		0.32%		0.00%		0.00%		0.06%		0.164%
Total Outstanding Inquiries	0		0		0		0		0		0	

Miller Place Union Free School District
Office of the School Business Official

M E M O R A N D U M

TO: Bruce Singer

FROM: Madison LePage ML

DATE: October 22, 2026

RE: Obsolete / Surplus Assets

Please see the list of assets that need to be declared obsolete/surplus by the Board of Education because they are broken beyond repair, outdated, or no longer being utilized by the Miller Place Union Free School District.

Please submit a resolution to the Board of Education for their consideration at their next meeting:

RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached list of District owned assets as obsolete/surplus and for its possible sale or disposal."

Obsolete Equipment
BOE Meeting October 28th, 2026

Item	Manufacturer	Model #	Serial #	Asset Tag #
Milling Machine	Enco	9_002	B0-_-1618	000985
Lathe	Jet	JET-1024P	7839	000984
Field Aerovator Machine			118418	002237

Miller Place Union Free School District
Office of the School Business Official

M E M O R A N D U M

TO: Bruce Singer

FROM: Madison LePage

DATE: October 23, 2026

RE: Acceptance of Revenue & Increasing the 2026-27 Expenditure/Revenue Budgets

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As discussed with the Board of Education, the 2026-27 expenditure budget does not include revenue from the Driver's Education account of $8,940 and in as much as the salaries, benefits, and other expense costs associated with the Driver's Ed account were not budgeted in the 2026-27 General Fund expenditure budget, and the revenue budget does not include this revenue, resolutions are necessary to increase both of these budgets and to accept the funds to cover these expenses.

Therefore, please present the following resolution to the Board of Education for consideration at their next meeting:

RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby acknowledges the revenue of $8,940 from the Driver's Ed account; and

WHEREAS; that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the revenue which will fund the expenditures from the Driver's Ed account in the General Fund; and

WHEREAS, the 2026-27 budget of $86,198,118 did not make provisions for the District to meet certain unanticipated expenses and provide a revenue source in the amount of $8,940 for the above accepted revenue; and

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2026-27 expenditure budget of $86,198,118 by $8,940 for these unanticipated obligations, thereby totaling the 2026-27 budget at $86,207,058.

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School

District approves increasing the 2026-27 miscellaneous revenue section of the overall revenue budget of $86,198,118 by $8,940 for these unanticipated revenues, thereby totaling the 2026-27 revenue budget at $86,207,058; and

FINALLY, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation of $8,940 to meet these certain unanticipated obligations."

Miller Place Union Free School District
Office of the School Business Official

M E M O R A N D U M

TO: Bruce Singer

FROM: Ray Swartz

DATE: October 6, 2026

RE: Eastern Suffolk BOCES Transportation Contract

Enclosed please find the Eastern Suffolk BOCES Regional Transportation contract for the field trips for the 2026-27 school year. Each year the Board of Education must approve the District purchasing these services from Eastern Suffolk BOCES.

Please submit the following resolution to the Board for their consideration at the next Board meeting.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the Eastern Suffolk BOCES Regional Transportation Contract for the field trips for the 2026-27 school year and authorizes the Board President and the Superintendent of Schools to sign such contract."

THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 1223
Office of School Governance, Policy and Religious & Independent Schools
Room 1075, Education Building Annex
Tel: (518) 474-6541
Email: transportation@nysed.gov

Transportation Contract (TC) and Transportation Contract Summer (TCS) Signature Page

Please Select the type of contract you are providing an electronic signature:

Transportation Contract: ☑ **Transportation Contract Summer:** ☐

	DESCRIPTION	TYPE
Contract Type:	Athletic/Field Trip Contract	AFC
Contract Identity:	Athletic/Field Trip Transportation Program	

Agreement Date: 08/14/2026

Contract Begin Date: 09/01/2026

Contract End Date: 6/30/2027

Specifications:	District will supply contractor with fuel	YES ☐	NO ☑
	Provision for attendants and/or monitors	YES ☑	NO ☐
	Clause for increasing or decreasing service	YES ☑	NO ☐

TOTAL ANTICIPATED AMOUNT: 45,013.00

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

	Miller Place UFSD
Signature or Trustee of President of the Board of Education	Party of the First Part
	Eastern Suffolk BOCES
Signature of Contractor	Party of the Second Part

COMPLIANCE CERTIFICATION. I certify that this contract was awarded in accordance with the competitive bidding provisions of Section 103 of the General Municipal Law, Section 305 (14) of the Education Law, and Section 156.1(b) of Commissioner of Education Regulations, or in accordance with the request for proposals provisions of Section 305(14) of the Education Law, and Section 156.12 of the Commissioner of Education Regulations. I also certify that this contract has been authorized by the voters in accordance with Section 1709(27) of the Education Law and has been approved by the Superintendent of Schools in accordance with Section 3635(1) of the Education Law.

Approval Date: _____

Filed By: _____
Signature of Superintendent or designee

Miller Place Union Free School District
Office of the School Business Official

MEMORANDUM

TO: Bruce Singer

FROM: Carrie A. Little

DATE: October 1, 2026

RE: Majestic Gardens – 2027 8th Grade Moving Up Dance

Please find attached Majestic Gardens contract for the 2027 8th Grade Moving Up Dance for Wednesday, June 23, 2027.

Please submit the following resolution to the Board of Education for their consideration at their meeting:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby authorizes the contract with Majestic Gardens for the 2027 8th Grade Moving Up Dance and furthermore authorizes the President of the Board of Education to sign such agreement."

MAJESTIC GARDENS
- E EVENT AT A TIME -

AGREEMENT

420 Route 25A, Rocky Point, NY 11778
Phone: 631-744-9500 · Fax: 631-744-3066
E-mail: info@majesticgardens.com · www.MajesticGardens.com

MAJESTIC GARDENS AGREES WITH Miller Place 8th Grade Dance

OF _____ PHONE 631-474-27[illegible]

TO FURNISH FACILITIES ON Wed 6/23/27 FROM 6pm TO 9pm PHONE _____

EMAIL _____ EMAIL _____ CELL _____

NO. GUARANTEED 175 PRICE PER PERSON $44.95 - ~~Plus 20% administrative fee, plus~~ all applicable sales tax

BANQUET NOTES:

3 hour Buffet Menu as follow
- Chicken Fingers/French Fries
- Penne Vodka
- Meatballs Marinara
- Mixed Vegetables
- Mixed Green Salad
- Ice Cream Parfait
- Soda station w/ Coffee for Chaperons on Request
- Maitr'd & staff Gratuity not included
- Host to provide Security

NOTES:

NAME OF:

BRIDE _____

GROOM _____

SWEET 16 _____

OTHER _____

CEREMONY _____

Our regulations require that all outside vendors including entertainers, photographers, florists, video persons, bands, DJs submit a 1 million dollar liability insurance certificate one month prior to event. *HOST/VENDORS PERMITTED TO ARRIVE NO EARLIER THAN ONE HOUR PRIOR TO START TIME.*

Initial Initial

PAYMENT SCHEDULE

DATE		AMOUNT
~~60 Days~~	~~From Date of Agreement~~	~~2,000.00~~
120 Days	From Date of Agreement	2,000.00
~~6 Months~~	~~Prior to Event~~	~~2,000.00~~
~~60 Days~~	~~Prior to Event~~	~~50% Total Cost~~
10 Days	Prior to Event	Final Payment Cash, Certified or Bank Check Only

All Deposits Deducted From Final Payment

DATE	AMOUNT	CASH CHECK	INITIALS
	$1000 to Secure date		

MP School dance ("Host") hereby authorize the management of Majestic Gardens, Inc. ("Management") to prepare the above ~~ied~~ menu. Host guarantees payment for at least 175 persons and understands the price to be $44.95 per ~~person plus the administrative~~ fee stated herein and all applicable sales tax. Host agrees to pay the total cost-of the event in full, by certified check or cash, at least ten days before the event. Host agrees to pay, at a minimum, for the guaranteed number of guests, even if the number of guests attending shall be less than the guarantee. If a refund is owed due to overpayment, a refund will be mailed by Management within one week of event. Deposits are required per payment schedule set forth above. In the event a deposit is not made when due, Host shall be in default. In the event of default, in addition to all other legal remedies available, Management shall have the right to cancel this contract upon ten days notice to Host, by mail, at the above address.

In the event of cancellation, host forfeits all deposit hereunder. In the event any litigation is commenced pertaining to the deposits made hereunder, Host agrees to be liable for all court costs and legal fees incurred by Management.

Host and Vendors will have access to the venue for set-up and pictures no more than one hour prior to the event start time and Host will have ½ hour at the end of the end of the event to depart from the premises without incurring any additional charges. If the venue schedule permits, an earlier arrival time may be available at an additional cost but must be contracted and paid for in advance.

IT IS FURTHER AGREED:

1. There are NO VERBAL AGREEMENTS.
2. The hours herewith stipulated shall be strictly observed unless special arrangements are made with Management, in which case Management reserves the right to make an extra charge, incidental to the extension of time.
3. If the Event is cancelled for any reason, Management will demand damages including rental of premises.
4. Management will not be responsible for articles of clothing or personal property lost, stolen, or left behind on premises by Host or guests.
5. NO OUTSIDE LINEN, FOODS, LIQUOR, BEER, WINE, OR BEVERAGES OF ANY KIND ARE PERMITTED ON PREMISES
6. Host assumes responsibility for any and all losses, damages, and bodily injury caused by. Host, Host's agents, any of Host's guests, invitees, vendors, or any other person attending Event.
7. This agreement cannot be assigned by Host.
8. Final guarantee as to number of guests must be given with return of floor plan 10 days prior to Event. Deletions will be accepted up to 8 days prior to Event.
9. Management is not liable for any damage or loss to parked cars or for loss of personal property left in cars or for any damages caused by Valet Parking service.
10. Force Majeure: Management shall not be responsible or liable for failure to supply any service or to otherwise comply with the terms of this Agreement prevente from doing so because of fire, accidents, or any other cause beyond Management's control or by order or regulations of any governmental authority, or failure of fuel supply, water, gas, electricity, or air conditioning, or epidemic or pandemic or other such health crisis. The date of the event under this Agreement affected by force majeure shall be tolled for the duration of such force majeure. The parties hereby agree not to cancel but reschedule the event to a mutually agreed date as soon as practicable after the force majeure condition ceases to exist.
11. Management shall have the right to make substitutions in the menu or any other item which shall not be reasonably available in the open market.
12. Pursuant to §527.8(1) of Sales and Use Tax Regulations and TSB-A-85(38)S, all administrative fees collected under this Agreement are subject to sales ta:
13. The administrative fee set forth herein is a charge for the administration of your event/ banquet, is not a gratuity, and will not be distributed as gratuities to the employees of the Management. Customary gratuities for Maitr'd, captain, bridal attendant and banquet staff are left to the discretion of the host.
14. In the event of any threat of violence by anyone invited to, employed at, or otherwise on the premises, Management shall have the right, without liability ~~refor~~, to take all steps .Management deems necessary to protect the premises, its employees, and all persons on the premises, including but not limited to, ~~sing~~ all bars and Immediately ending the event.
15. Final payment must be made at least ten days prior to the event by bank check, bank wire, certified check or cash. In the event final payment of all amounts du under this Agreement is not timely made, Management reserves the right to terminate this agreement. In such an event all deposits made hereunder shall be forfeited

DATE: 9/24/25 ~~9/24~~ HOST: _____

MAJESTIC GARDENS, INC. BANQUET MANAGER: Olympia

Miller Place Union Free School District
Office of the School Business Official

M E M O R A N D U M

TO: Bruce Singer

FROM: Carrie A. Little

DATE: October 20, 2026

RE: Walsworth Publishing Company Yearbook Agreement

Enclosed please find the agreement with Walsworth Publishing Company. This contract is for the Miller Place High School yearbook for the 2027-28 school year.

Please submit the following resolution to the Board for their consideration at their meeting:

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Walsworth Publishing Company agreement and furthermore authorizes the Board of Education President to sign the enclosed agreement."

Enclosure

PURCHASE AGREEMENT

school name	Miller Place High School
address	15 Memorial Place
address line 2	
city, state, zip	Miller Place, New York 11764
county	Suffolk
school phone	(631) 474-2723
school fax	

customer #	333278
sales rep	St. Pierre 346
job #	8-08526
bill to	Same as address

primary contact	Ms. Nicole Caperna
title	Yearbook Adviser
phone	(631) 474-2723
email	ncaperna@millerplace.k12.ny.us
other contact	Mr. Kevin Slavin
title	Principal
phone	(631) 474-2723
email	kslavin@millerplace.k12.ny.us

Delivery year(s)	2028
	Renewal

requested ship date: May 16, 2028
(week ending)
Dependent upon customer meeting copy and proof return deadlines. Delivery planned by following Thursday at 3 p.m.

specifications					
	deadlines must be submitted on a deadline agreement form.				
Program/size	Simplicity 8				
copies	325	pages	168	binding	Smyth Sewn
board weight	120pt. Board	paper	100# matte or enamel paper		
submission	YB360				
proofs	Unlimited proofs generated in YB360				
cover	Four process color cover due on or before 10.31.27				
Endsheet	White index				
color printing	All pages printed in four process color				
additional	Additional charges will be submitted in writing before work is completed for approval of adviser. Additional pages at $1459 per eight. Additional copies at $39.00 per book.				

price $23,205.18

F.O.B. printer

This Purchase Agreement includes and is subject to supplementary terms and conditions as stated on the reverse side.

Customer authorized signature _____ date _____

John St. Pierre
Walsworth authorized signature

10/12/26
date

Miller Place Union Free School District
Office of the School Business Official

MEMORANDUM

TO: Bruce Singer

FROM: Carrie A. Little

DATE: October 20, 2026

RE: Curriculum Travel of America (CTA)

The attached Curriculum Travel of America contract is for the Miller Place High School Senior trip to Boston in March 2027. This contract has a date change. The new date is March 3-5, 2027.

Please submit the following resolution to the Board of Education for their consideration at their next meeting:

RECOMMENDED MOTION "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby authorizes the contract with CTA Curriculum Travel of America for the 2026-27 Miller Place High School Senior trip to Boston and furthermore authorizes the President of the Board of Education to sign such agreement."

Attachment

CTA
Curriculum
Travel of America
AN AFFILIATE OF JUNIOR TOURS

Trip Leader Packet

Matt Nicoletti (Trip Leader)
Miller Place High School
15 Memorial Dr, Miller Place, NY 11764

Destination:	Tour Dates:	Tour Cost:	Group Size:
Boston	March 3-5, 2027	$929 per person	40-45 (or 75-100)

TOUR CONFIRMATION: On 10/7/26, Matt Nicoletti, the undersigned on behalf of **Miller Place High School** ("the Organization"), approves the travel itinerary arranged by Curriculum Travel of America, Inc. ("CTA") and Junior Bus Tours, Inc. ("Junior Tours") for a field trip to **Boston** from **March 10-12, 2027** that will include the following (see itinerary for specifics):

- 1 private charter motorcoaches from Coachman Luxury for round-trip and local transportation (gratuities included)
- 2-night accommodations at the Hyatt Place Braintree
- 1 CTA Trip Director (gratuities included)
- 2 breakfasts at the hotel
- 2 dinners
- All admissions and taxes for included events while on tour
- Secure online registration and payment portal

RATES: The all-inclusive Tour Costs for both students and adults are summarized below. The Tour Costs are based on a minimum group size of 40-45 paying participants with 6 free chaperones (2 in single and 4 in double). A smaller number of paying participants may increase the above rates, with the difference charged to the Organization or paid by individual participants.

Quad Occupancy:	Triple Occupancy:	Double Occupancy:	Single Occupancy:
$929 per person	$967 per person	$1031 per person	$1261 per person

PAYMENT SCHEDULE: The total Tour Cost shall be paid according to the following deposit schedule. Participants will register and submit payments directly through the CTA / Junior Tours online portal (https://ctajuniortours.groupcollect.com). Junior Tours will process registration and payments on behalf of CTA. Payments from the Organization, including fundraising proceeds, financial assistance, or other group credits, may also be submitted to Junior Tours and applied to participant accounts. The Trip Leader will have access to the Junior Tours online portal to monitor registration and payment activity. A copy of the Terms & Conditions to be presented to the participants upon registration is included on the following page.

1st Payment: $230	2nd Payment: $230	3rd Payment: $230	4th Payment: Balance
Due 11/1/2026	Due 12/1/2026	Due 1/1/2027	Due 2/1/2027

ROOM & BUS ASSIGNMENTS: Final room assignments must be submitted no later than 6 weeks before departure. Final bus assignments (and required traveler information) must be submitted no later than 4 weeks before departure.

INSURANCE: Junior Tours maintains professional liability insurance in connection with the operation of the trip. Upon request, Junior Tours will provide the Organization with a Certificate of Insurance in the amount of $2,000,000 naming the Organization as an additional insured.

CTA
Curriculum
Travel of America

General Responsibilities and Policies

Standard Cancellation Policy: The Group Leader has the sole discretion to make all decisions on behalf of the Group in regard to the Tour and whether to reschedule or cancel the Tour if conditions warrant a change. Any decision reached by the Group Leader and Junior Tours is binding on all registered tour participants. All payments received, less non-recoverable deposits, will be applied to the new tour if the Tour is rescheduled. All payments received, less non-recoverable deposits and a $200 per person booking fee, will be refunded if the Tour is canceled.

If an individual Tour Participant wants to cancel from a scheduled tour, they must notify Junior Tours in writing. Junior Tours will retain:
25% of the Tour Price if cancellation notice is received 90 days or more prior to departure.
50% of the Tour Price if cancellation notice is received more than 46-89 days prior to departure.
100% of the payments received if cancellation notice is received 45 days or less prior to departure.

Junior Tours recommends that each person purchase TravMark's Standard Protection. Each person will have the opportunity to purchase the protection when they register online. Individuals who purchase the Standard Protection are entitled to a 100% refund of any monies lost after applying the Standard Cancellation Policy if they can document that they are cancelling for a 'qualified reason'. Qualified reasons include, but are not limited to, things such as unforeseen sickness, accidental injury, death, weather causing delay or cancellation of travel, jury duty, military personnel called to emergency duty for a disaster other than war, etc.

Junior Bus Tours, Inc., its employees, shareholders, directors and affiliates, (collectively "Junior Tours"), does not own, operate or control any person or entity which provides goods or services for your Tour including, for example, lodging facilities, transportation companies, guides, entertainment or sightseeing operators, restaurants, etc. All such persons and entities are independent contractors. As a result, Junior Tours is not liable for any negligent or willful act of any such person or entity, or of any third party.

Without limitation, Junior Tours is not responsible for any injury, loss or damage to person or property, death, delay or inconvenience in connection with the provision of any goods or services whether occasioned by or resulting from, but not limited to, acts of God, force majeure, acts of government, war, civil unrest, insurrection, strikes or other labor activities, criminal or terrorist activities of any kind or the threat thereof, lost or stolen belongings, overbooking or downgrading of accommodations, mechanical or other failure of airplanes or other means of transportation or for any failure of any transportation mechanism to arrive or depart timely or safely, dangers associated with animals, insects or pests, sanitation problems, food poisoning, illness, epidemics or the threat thereof, lack of or unacceptable quality of medical care, difficulty in evacuation in case of a medical or other emergency, or for any other cause beyond the direct control of Junior Tours.

The Tour Cost is based upon an agreed minimum number of full paying participants and specific activities as set forth on the sample itinerary. Failure to reach the minimum number of paying participants and/or the addition of new activities to the Tour may necessitate an increase in the final Tour Cost. Junior Tours reserves the right to pass along to the Group any and all unforeseen increases in supplier cost (e.g. fuel surcharges, taxes or fees) imposed by airlines, motor coach companies and/or other vendors. Changes in hotels or itinerary may be made at the discretion of Junior Tours if deemed necessary or desirable. Junior Tours is not responsible for any lost or stolen items while on Tour.

Junior Tours specifically disclaims any and all responsibility for the general supervision and behavior of tour participants. The number of complimentary chaperones provided by Junior Tours is not a recommendation as to the actual number of chaperones that should accompany the Tour. The actual number of chaperones accompanying the tour shall be determined by the Group in its reasonable discretion. Junior Tours reserves the right to decline to accept or retain any person as a member of any trip.

Any controversy or claim arising out of or relating in any way to this Tour Confirmation Agreement or any other information relating to in any way to our Tour, or the Tour itself, shall be settled solely and exclusively by binding arbitration. Such proceedings will be governed by substantive (but not procedural) New Jersey law and will take place in Newark, New Jersey in accordance with the commercial rules of the American Arbitration Association then existent. The arbitrator and not any federal, state, or local court or agency shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, conscionability, or formation of this contract, including but not limited to any claim that all or any part of this contract is void or voidable. By agreeing to these terms and conditions, the parties are waiving our right to a trial by jury.

Junior Bus Tours, Inc.

By: *Richard Abrams* *10-07-2026*
Authorized Representative Date

Miller Place High School

By: _____ _____
Authorized Representative Date

Please sign and return one copy of this agreement within 14 days.

Junior Tours

Miller Place Union Free School District
Office of the School Business Official

M E M O R A N D U M

TO: Bruce Singer

FROM: Ray Swartz

DATE: October 20, 2026

RE: District Transportation Contract Extension for Large Bus, Special Ed, Mini Bus, Matron, Athletics and Trips

---

Enclosed please find the First Student letter of contract extension. Transportation contract for the 2026-2027 through the Summer. Each year the Board of Education must approve the District purchasing these services from First Student.

Please submit the following resolution to the Board for their consideration at the next Board meeting.

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves First Student Transportation Contract extension for the 2026-2027 school year through summer of 2027, and authorizes the Board President and the Superintendent of Schools to sign such contract."

THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 1223
Office of School Governance, Policy and Religious & Independent Schools
Room 1075, Education Building Annex
Tel: (518) 474-6541
Email: transportation@nysed.gov

Transportation Contract Extension (TCE) / Contract Extension Summer (CES) Signature Page

Please Select the type of contract you are providing an electronic signature:

Transportation Contract Extension: ☑ **Contract Extension Summer:** ☐

Contract Extension #:

Contract Type:	Athletic/Field Contract	AFC
	DESCRIPTION	**TYPE**

Contract Identity School Year Contract

Original Contract Agreement Date: 7/1/2023

Contract Extension Agreement Date: 7/1/2026

Contract Begin Date: 7/1/2026

Contract End Date: 6/30/2027

Specifications:		
District will supply contractor with fuel	YES ☑	NO ☐
Provision for attendants and/or monitors	YES ☑	NO ☐
Clause for increasing or decreasing service	YES ☑	NO ☐
Cost Justification Form- for CPI Pass Through Expenses	YES ☐	NO ☑
TOTAL ANTICIPATED COST:	277180	

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

	Miller Place UFSD
Signature of Trustee or President of the Board of Education	Party of the First Part
	First Student Inc.
Signature of Contractor	Party of the Second Part

COMPLIANCE CERTIFICATION. I certify that this contract extension has been approved by the Superintendent of Schools in accordance with the provisions of Education Law, section 3625.

Approval Date:

Filed By:

Signature of Superintendent or designee

THE STATE EDUCATION DEPARTMENT/THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 1223
Office of School Governance, Policy and Religious & Independent Schools
Room 1075, Education Building Annex
Tel: (518) 474-6541
Email: transportation@nysed.gov

Transportation Contract Extension (TCE) / Contract Extension Summer (CES) Signature Page

Please Select the type of contract you are providing an electronic signature:

Transportation Contract Extension: ☑ **Contract Extension Summer:** ☐

Contract Extension #:

Contract Type:	Regular & Special Education Pupils Comb	RSC
	DESCRIPTION	**TYPE**
Contract Identity	School Year Contract	

Original Contract Agreement Date: 7/1/2023

Contract Extension Agreement Date: 7/1/2026

Contract Begin Date: 7/1/2026

Contract End Date: 6/30/2027

Specifications:		
District will supply contractor with fuel	YES ☑	NO ☐
Provision for attendants and/or monitors	YES ☑	NO ☐
Clause for increasing or decreasing service	YES ☑	NO ☐
Cost Justification Form- for CPI Pass Through Expenses	YES ☐	NO ☑
TOTAL ANTICIPATED COST:	5546035	

IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

	Miller Place UFSD
Signature of Trustee or President of the Board of Education	Party of the First Part
	First Student Inc.
Signature of Contractor	Party of the Second Part

COMPLIANCE CERTIFICATION. I certify that this contract extension has been approved by the Superintendent of Schools in accordance with the provisions of Education Law, section 3625.

Approval Date:

Filed By:

Signature of Superintendent or designee

Business Office
Miller Place Union Free School District

MEMORANDUM

TO: Bruce Singer

FROM: Carrie A. Little

DATE: October 1, 2026

RE: Contract – LADSBS - NCR – MPHS - School Datebooks

Please find the attached contract with School Datebooks. After extensive research, my recommendation is to purchase the Districts student agendas from School Datebooks. I obtained three quotes from School Datebooks and two additional companies. I am recommending School Datebooks as the lowest responsible quote, for student agendas at the Laddie A. Decker Sound Beach School, North Country Road Middle School and Miller Place High School. Please note that the District will be saving approximately $2,500 per school, per year in comparison to other vendors.

Please present the following resolution to the Board of Education for consideration at their meeting:

RECOMMENDED MOTION: "BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract with School Datebooks for student agenda books for Laddie A. Decker Sound Beach School, North Country Road Middle School and Miller Place High School for the 2027-28 school year and furthermore, authorizes the Board President to sign such agreement."

Order Status: Active Make Draft

sdi innovations

2027 Boulder 6.625x9 Quote

Order online @ schooldatebooks.com

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

School
Miller Place High School
15 Memorial Dr
Miller Place, NY 11764

Administrator
Mr. Kevin Slavin, Principal
Phone: (631) 474-2723 x 306
Fax: (518) 474-1734
Email: kslavin@millerplace.k12.ny.us

Contact
Mr. Kevin Slavin, Principal
Phone: (631) 474-2723
Cell/Summer Number: (631) 474-2723
Email: kslavin@millerplace.k12.ny.us;dwhite@millerplace.k12.ny.us

Date: 9/23/2026
Sales Rep: Jacob Yocum
jacob@schooldatebooks.com
Account Manager: Erin Sanchez
erin.sanchez@schooldatebooks.com

Billing and Shipping

Bill To PO#:
Miller Place High School
Mr. Kevin Slavin
15 Memorial Dr
Miller Place, New York 11764
United States
Email: kslavin@millerplace.k12.ny.us;
dwhite@millerplace.k12.ny.us

Ship To Miller Place High School
Mr. Kevin Slavin
15 Memorial Dr
Miller Place, New York 11764
United States
Phone: (631) 474-2723
Email: kslavin@millerplace.k12.ny.us;dwhite@millerplace.k12.ny.us

Desired Delivery Date: 8/6/2027
Earliest Delivery Date: 7/20/2027
(do not complete if 'Ship When Ready' is checked)

OR Ship When Ready
Do not check if summer hours or budget deadlines restrict delivery.

No deliveries prior to **5/3/2027**. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required.

Product	#Books	# Custom Pages	Cost/Book	Base Cost
Boulder 6.625x9	750	40	$3.50	$2,625.00

FastTrack Pricing

FastTrack	$2,625.00	x	0%	$0.00

Discounts *Discounts do not apply to three-year orders

4% Discount per year with a three-year order	$2,625.00	x	0.00	-$0.00
4% Discount for orders received by 10/30/26*	$2,625.00	x	0.00	-$0.00
3% Discount for orders received by 12/11/26*	$2,625.00	x	0.00	-$0.00
2% Discount for orders received by 4/16/27*	$2,625.00	x	0.00	-$0.00
1% School District Discount	$2,625.00	x	0.00	-$0.00

Cover Options

▶ Custom Cardstock	High value, full-color, laminated cardstock front cover	$0.30	x	750	$225.00
Custom Cardstock Back Cover		$0.15	x	750	$112.50
Printing on inside covers (inside front and inside back)		$0.15	x	0	$0.00

Enhancements

Vinyl pocket page	$0.40	x	0	$0.00
Stickers (per sheet)	$0.40	x	0	$0.00
Card-stock hall pass	$0.20	x	0	$0.00
Full Color handbook	$1.00	x	0	$0.00

Accessories

This Week Marker *(Minimum order of 25)*	$0.30	x	0	$0.00
Teacher Lesson Plan and Grade Book *(Minimum order of 25)*	$4.95	x	0	$0.00
			Sub-Total*	**$2,962.50**

Shipping and Handling: 17% , Minimum $20, Rate applies to contiguous US only. International shipping rates may vary and are subject to change after 30 days. S&H: $503.63

Sales Tax: Exempt#: Cert on file Tax: $0.00

Total (USD) **$3,466.13**
Pricing valid for 30 days

* Net 30 (Net due within 30 days from invoice date)*
* Sales tax will be added if applicable. **Sales Tax on order is an estimate only.** The official tax amount will be calculated on the order ship date. Buyer is responsible for the tax amount listed on the final invoice.
* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Buyer understands that handbook material and cover artwork are to be provided to SDI Innovations ("SDI") in the formats specified and within the deadlines provided in order to meet the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled orders will be subject to a charge of 15% of the order total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this order and that this order will remain in effect in the event that I leave my position prior to the completion of the order.

In the event that an item on this order is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.

*SDI reserves the right to request prepayment prior to processing an order.

One-Year Order
We agree to purchase datebooks from SDI Innovations for the year of 2027-2028.

Three-Year Order
We agree to purchase datebooks from SDI Innovations for the years of 2027-2028, 2028-2029, 2029-2030 at a 4% discount per year. The three year order also "locks" into our current price grid for the length of the order.* (*Shipping rate subject to change after initial year.)

Date _____ Signed (School Administrator) _____ Title _____

Order Status: Active

Make Draft

sdi innovations

2027 Elementary Matrix 8.5x11 Quote

Order online @ schooldatebooks.com

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

School	Administrator	Contact
Laddie A. Decker	Ms. Jean Marie D'Aversa, Principal	Ms. Kim Caravello, Secretary
Sound Beach School	Phone: (631) 474-2700	Phone: (631) 474-2700 x 2,5
197 N Country Road	Fax: (631) 474-2497	Cell/Summer Number: (631) 474-2719
Miller Place, NY 11764	Email: jdaversa@millerplace.k12.ny.us	Email: jdaversa@millerplace.k12.ny.us;kcaravel@millerplace.k12.ny.us

Date: 9/24/2026
Sales Rep: Jacob Yocum
jacob@schooldatebooks.com
Account Manager: Erin Sanchez
erin.sanchez@schooldatebooks.com

Billing and Shipping

Bill To PO#:
Laddie A. Decker Sound Beach School
Ms. Kim Caravello
197 N Country Road
Miller Place, New York 11764
United States
Email: kcaravel@millerplace.k12.ny.us

Ship To Laddie A. Decker Sound Beach School
Ms. Kim Caravello
197 N Country Road
Miller Place, New York 11764
United States
Phone: (631) 474-2700
Email: jdaversa@millerplace.k12.ny.us;kcaravel@millerplace.k12.ny.us

Desired Delivery Date: 7/30/2027
Ship When Ready: ☑

No deliveries prior to **5/3/2027**. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required.

Product	#Books	# Custom Pages	Cost/Book	Base Cost
Elementary Matrix 8.5x11	460	8	$3.36	$1,545.60

FastTrack Pricing

FastTrack	$1,545.60	x	0%	$0.00

Discounts *Discounts do not apply to three-year orders

4% Discount per year with a three-year order	$1,545.60	x	0.00	-$0.00
4% Discount for orders received by 10/30/26*	$1,545.60	x	0.04	-$61.82
3% Discount for orders received by 12/11/26*	$1,545.60	x	0.00	-$0.00
2% Discount for orders received by 4/16/27*	$1,545.60	x	0.00	-$0.00
1% School District Discount	$1,545.60	x	0.01	-$15.46

Cover Options

▶ Custom Cardstock	High value, full-color, laminated cardstock front cover	$0.40	x	460	$184.00
Custom Cardstock Back Cover		$0.20	x	0	$0.00
Printing on inside covers (inside front and inside back)		$0.20	x	0	$0.00

Enhancements

Vinyl pocket page	$0.50	x	0	$0.00
Stickers (per sheet)	$0.50	x	0	$0.00
Card-stock hall pass	$0.25	x	0	$0.00
Full Color handbook	$0.24	x	0	$0.00

Accessories

Wall chart	$7.00	x	0	$0.00
This Week Marker *(Minimum order of 25)*	$0.30	x	0	$0.00
Teacher Lesson Plan and Grade Book *(Minimum order of 25)*	$4.95	x	0	$0.00

Adjustments

Per Unit: sales rep. discount	$0.17	x	460	-$78.20

Adjustments Total	**$78.20**
Sub-Total*	**$1,574.12**

Shipping and Handling: 17% , Minimum $20, Rate applies to contiguous US only. International shipping rates may vary and are subject to change after 30 days. S&H: $267.60

Sales Tax: Exempt#: Cert on file Tax: $0.00

* Net 30 (Net due within 30 days from invoice date)*
* Sales tax will be added if applicable. **Sales Tax on order is an estimate only.** The official tax amount will be calculated on the order ship date. Buyer is responsible for the tax amount listed on the final invoice.

Total (USD) **$1,841.72**
Pricing valid for 30 days

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Final Per Book Cost $4.00

Buyer understands that handbook material and cover artwork are to be provided to SDI Innovations ("SDI") in the formats specified and within the deadlines provided in order to meet the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled orders will be subject to a charge of 15% of the order total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this order and that this order will remain in effect in the event that I leave my position prior to the completion of the order.
In the event that an item on this order is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.
*SDI reserves the right to request prepayment prior to processing an order.

☐ **One-Year Order**
We agree to purchase datebooks from SDI Innovations for the year of 2027-2028.

☐ **Three-Year Order**
We agree to purchase datebooks from SDI Innovations for the years of 2027-2028, 2028-2029, 2029-2030 at a 4% discount per year. The three year order also "locks" into our current price grid for the length of the order.* (*Shipping rate subject to change after initial year.)

Date _____ Signed (School Administrator) _____ Title _____

sdi innovations

2027 Boulder 6.625x9 Quote

Order online @ schooldatebooks.com

2880 Old U.S. Hwy. 231 S.
Lafayette, IN 47909-2414
Phone: (800) 705-7526
Fax: (765) 471-8874

School
North Country Road Middle School
191 N Country Rd
Miller Place, NY 11764

Administrator
Ms. Christine Mangiamele, Principal
Phone: (631) 474-2710
Fax: (631) 474-5178
Email: cmangiam@millerplace.k12.ny.us

Contact
Ms. Christine Mangamele, Principal
Phone: (631) 474-2710
Cell/Summer Number: (631) 804-3606
Email: cmangiam@millerplace.k12.ny.us

Date: 9/25/2026
Sales Rep: Jacob Yocum
jacob@schooldatebooks.com
Account Manager: Erin Sanchez
erin.sanchez@schooldatebooks.com

Billing and Shipping

Bill To PO#:
North Country Road Middle School
Ms. Christine Mangamele
191 N Country Rd
Miller Place, New York 11764
United States
Email: cmangiam@millerplace.k12.ny.us

Ship To North Country Road Middle School
Ms. Christine Mangiamele
191 North Country Road
Miller Place, New York 11764
United States
Phone: (631) 474-2710
Email: cmangiam@millerplace.k12.ny.us

Desired Delivery Date: 8/6/2027
Ship When Ready:::: ☑

No deliveries prior to **5/3/2027**. To allow for transit time, a 2-week window between the Earliest Delivery Date and Desired Delivery Date is required.

Product	#Books	# Custom Pages	Cost/Book	Base Cost
Boulder 6.625x9	550	24	$3.10	$1,705.00

Discounts *Discounts do not apply to three-year orders

4% Discount per year with a three-year order	$1,705.00	x	0.00	-$0.00
4% Discount for orders received by 10/30/26*	$1,705.00	x	0.04	-$68.20
3% Discount for orders received by 12/11/26*	$1,705.00	x	0.00	-$0.00
2% Discount for orders received by 4/16/27*	$1,705.00	x	0.00	-$0.00
1% School District Discount	$1,705.00	x	0.01	-$17.05

Cover Options

Custom PolyFusion™ 100% custom, full-color front and back covers – highest durability	$0.85	x	550	$467.50
Printing on inside covers (inside front and inside back)	$0.40	x	0	$0.00

Enhancements

Vinyl pocket page	$0.40	x	550	$220.00
Stickers (per sheet)	$0.40	x	0	$0.00
Card-stock hall pass	$0.20	x	1,650	$330.00
Full Color handbook	$0.60	x	0	$0.00

Accessories

This Week Marker *(Minimum order of 25)*	$0.30	x	0	$0.00
Teacher Lesson Plan and Grade Book *(Minimum order of 25)*	$4.95	x	0	$0.00

Adjustments

Per Unit: sales rep. discount-JY $0.10		x	550	-$55.00
			Adjustments Total	**$55.00**
			Sub-Total*	**$2,582.25**

Shipping and Handling: 17% , Minimum $20, Rate applies to contiguous US only. International shipping rates may vary and are subject to change after 30 days. S&H: $438.98

Sales Tax: Exempt#: Cert on file Tax: $0.00

* Net 30 (Net due within 30 days from invoice date)*
* Sales tax will be added if applicable. **Sales Tax on order is an estimate only.** The official tax amount will be calculated on the order ship date. Buyer is responsible for the tax amount listed on the final invoice.

Total (USD) **$3,021.23**
Pricing valid for 30 days

* Exchange policy: Custom orders (which includes handbook, personalized/custom cover, or any enhancements) cannot be exchanged. Non-custom orders can be exchanged for a different product at school's shipping expense. (Shipping must be via traceable method within 30 days of receipt.) No returns.

Final Per Book Cost $5.49

Buyer understands that handbook material and cover artwork are to be provided to SDI Innovations ("SDI") in the formats specified and within the deadlines provided in order to meet the desired delivery date. Failure to follow these guidelines may result in delivery delays and/or additional costs to the Buyer. Buyer understands that datebook and cover change requests after submission may result in additional costs and that quantity changes may result in a different per unit cost. Redelivery fees may apply if buyer is unable to accept delivery during the agreed upon delivery window. Cancelled orders will be subject to a charge of 15% of the order total or the total of all costs incurred as of the date of cancellation, whichever is greater. Buyer understands that when purchase orders are required, the buyer will be responsible for delivering the purchase order to SDI. In the event that invoices are not paid when due, Buyer will be responsible for any expenses, including reasonable legal fees, incurred by SDI in attempt to collect the balance due. Buyer represents and warrants to SDI that it owns or has the right to use and reproduce any and all trademarks, logos, images or other materials reproduced in this product. Buyer will be responsible for securing any required licenses and/or paying any and all licensing fees that may be due. Buyer agrees to indemnify and hold SDI harmless from and against any and all liability related to the use and reproduction of such items. As a representative of the Buyer, I understand and agree that I have authority to sign this order and that this order will remain in effect in the event that I leave my position prior to the completion of the order.

In the event that an item on this order is impacted by tariffs, SDI may impose a surcharge in the amount of the tariff. SDI will notify you if your order will be impacted.

*SDI reserves the right to request prepayment prior to processing an order.

☐ **One-Year Order**
We agree to purchase datebooks from SDI Innovations for the year of 2027-2028.

☐ **Three-Year Order**
We agree to purchase datebooks from SDI Innovations for the years of 2027-2028, 2028-2029, 2029-2030 at a 4% discount per year. The three year order also "locks" into our current price grid for the length of the order.* (*Shipping rate subject to change after initial year.)

Date _____ Signed (School Administrator) _____ Title _____

Miller Place Union Free School District
Office of the School Business Official

M E M O R A N D U M

TO: Bruce Singer

FROM: Dr. Marc Ferris

DATE: October 28, 2026

RE: Donation – Always Compassionate Health

Always Compassionate Health would like to donate a supply of sweatpants for the school to use for students comfort. Please see the attached letter.

Please present the resolution to the Board of Education for consideration at their next meeting on:

RECOMMENDED MOTION: "BE IT RESOLVED that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the donation of a supply of sweatpants from Always Compassionate Health."

09/24/2026

To Whom It May Concern:

On behalf of Always Compassionate, we are pleased to support our school partners through our **Sweatpants Initiative**, an initiative created as part of our continued commitment to giving back to the schools and communities we serve.

Through this initiative, Always Compassionate donates sweatpants to participating schools to keep on hand for students who may need a change of clothing during the school day due to accidents, spills, or other unexpected circumstances. Our goal is to provide schools with a practical resource that helps students return to the classroom comfortably and with dignity while also supporting school staff in meeting these everyday needs.

Always Compassionate is proud to partner with school districts throughout the community by providing clinical and related services, including **Registered Nurse (RN) and Licensed Practical Nurse (LPN) services, as well as Occupational Therapy (OT) and Physical Therapy (PT) services**. We value the relationships we have built with our school partners and believe that our commitment should extend beyond the clinical services we provide.

The Sweatpants Initiative is one of the ways we are able to give back and demonstrate our appreciation for the schools, staff, students, and families we have the privilege of supporting.

The sweatpants are being provided **at no cost to the school or district and without any expectation of goods or services in return**. They are intended solely for use by the school to support students as needs arise.

We appreciate the opportunity to continue strengthening our partnership and supporting the students and school communities we serve.

Sincerely,

Mary Tejada
Director of Clinical Services
Always Compassionate Health

October, 2026

Phase 1

Laddie A. Decker Sound Beach School

- Project Complete

Phase 2

AMPS

- Complete

NCR

- Project Complete

LADSBS

- Project Complete

AMPS Gymnasium

- Gym project – Complete

The bond projects in phase 3 and 3a:

Phase 3

- HS Access road – Project is nearly complete, the bleacher modification needs to be completed and the final fencing needs to be finished
- HS Unit Ventilator replacement with air conditioning is Complete

- HS Boys showers - Completed
- HS Art rooms renovation – Completed

- NCR Art room renovation – Completed
- NCR 2nd Family and Consumer Science classroom converted to flexible classroom – Completed.
- HS parking lot – Completed
- Solar battery back-up for Server rooms at NCR and MPHS – removed from project list.

Phase 4

- Robotics room conversion – The counter top has been installed and the project is beginning the closeout process
- Tennis courts – Project is ready for close-out
- Turf – Completed

MG ARCHITECT

STATUS UPDATE
October 2026

MILLER PLACE UFSD
2021 BOND

PROJECT	CONSTRUCTION DOCUMENTS	NYSED	BID	CONSTRUCTION	NOTES
PHASE 1					
LADSBS Parking					Project Completed
AMPS Emergency Road					Project Completed
AMPS Upper Parking					Project Completed
LADSBS Air Conditioning					Project Completed
LADSBS Air Scrubber					
LADSBS Generator Hook-up					Project Completed
PHASE 2					
AMPS Ventilation - A/C					Project Completed
AMPS Playground					Project Completed
AMPS Bathroom Door Frames					Project Completed
AMPS Classroom Sink/Cabinets					Project Completed
AMPS Gym Addition					Project Completed
LADSBS Art Room					Project Completed
NCRMS Family Consumer Science Classroom					Project Completed
NCRMS Ventilation - A/C					Project Completed
NCRMS Boilers					
NCRMS Generator Hook-up					Project Completed
PHASE 3					
MPHS Ventilation - A/C					Project Completed
MPHS Paving					Project Completed
NCRMS Art Rooms					Project Completed
NCRMS Convert FCS to Classroom					Project Completed
MPHS Boys Showers					Project Completed
MPHS Art Rooms					Project Completed
MPHS Emergency Access Road					Project 95% Completed
MPHS/NCRMS Solar Back up		n/a	n/a	n/a	This project has been removed due to issues with battery storage.
PHASE 4					
MPHS Robotics Room					Final inspection needed for close out
MPHS Tennis Courts					Project ready for closeout
MPHS Turf					Project ready for closeout

--> This update does not include the other project list (B-list). If funding allows, these other projects may be added in future updates.

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Community Relations												
1050		Annual District Meeting	03/26/25	Law		X	BO				x	
1120		School District Records	06/17/26	1120F, 2200;6950		X	BO/SC/CH				x	
1120	F	Application for Public Access to School District Records	06/17/26	none		X	BO/SC/CH				x	
1420		Public Complaints about Curricula or Instructional Material	04/23/25	none		X	SC				x	
1420	F	Request for Reconsideration of a Work	04/23/25	none		X	SC				x	
1420	R	Public Complaints about Curricula or Instructional Material RegulationRequest for Reconsideration of a Work	04/23/25	none		X	SC				x	
1440		Public Complaints about District Personnel	04/23/25	Law		X	CH				x	
1450		Civility and Decorum	03/25/26	none		X	CH				x	
1450	R	Civility and Decorum Regulation	03/25/26	none		X	CH				x	
1511		Posting or Distributing Flyers	07/31/25	none		X	CH				x	
1521		Campaigning in Schools	01/24/24	9600		X	BO				x	
1530		No Smoking, Vaping, or Other Tobacco Use on School Premises	05/28/25	9530, Law		X	CH				x	
1600		Use of School-Owned Materials and Equipment	02/26/25	Law		X	BO				x	
1741		Home Instruction	03/25/26	Law		X	SC				x	
1800		Donations, Gifts, and Grants to the District	08/23/23	Law		X	SL				x	
1900		Parent and Family Engagement Policy	03/25/26	Law	X	X	SC				x	
1900	E.1	Parent and Family Engagement Policy - Exhibit	03/25/26	none		X	SC				x	
1900	E.2	Parent and Family Engagement Policy - Exhibit	03/25/26	none		X	SC				x	
1925		Interpreters for Hearing-Impaired Parents	05/28/26	Law		X	JK				x	
19						**19**	**PLANNED**	**0**	**0**	**0**	**19**	

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Board Governance and Operations												
2120.1		Candidates and Campaigning	01/24/24	Law		X	BO				x	
2120.2		Voting Procedures	01/24/24	Law		X	BO				x	
2130		Poll Watchers Guide for the Annual Meeting	01/24/24	None		X	BO				x	
2160		Code of Ethics	02/26/25	Law	X	X	BO				x	
2161		News Media Relations	12/08/21	Law		X	BO	x				
2170		Board Member Conflict of Interest	01/24/24	2160, Law		X	BO				x	
2200		Duties of the District Clerk	02/26/25	Law		X	BO				x	
2230		Duties of the External Independent Auditor	02/26/25	Law		X	BO				x	
2230	E	Duties of the External Independent Auditor-Exhibit	02/26/25	OSC		X	BO				x	
2230	R	Duties of the External Independent Auditor-Regulation	02/26/25	None		X	BO				x	
2231		Duties of the Claims Auditor	02/26/25	Law		X	BO				x	
2231	E	Duties of the Claims Auditor Warrant Certification	02/26/25	None		X	BO				x	
2231	R	Duties of the Claims Auditor-Regulation	02/26/25	None		X	BO				x	
2232		Duties of the School District Treasurer	07/03/23	Law		X	BO				x	
2235		Duties of the Extra-Classroom Activities Funds Treasurer	02/26/25	5250, Law		X	BO				x	
2236		Ex-Officio Student Non-Voting Member of the Miller Place BOE	02/15/23	None		X	SC		x	x		
2250		Board Committees	05/25/22	None		X	BO		x	x		
2265		Shared Decision-Making and School-Based Planning	04/29/26	Law		X	SC				x	
2270		School Attorney	05/25/22	Law		X	BO		x	x		
2341		Agenda Format	09/28/22			X	BO				x	
2360		Minutes	02/28/24	Law		X	BO				x	
2410		Formulation, Adoption, and Amendment of Policies	01/24/24	None		X	BO				x	
2450		Policy Dissemination	01/24/24	None		X	BO				x	
2451		Service of Process Upon the District for Subpoenas Duces Tecum Other Subpoenas and Legal Documents in General	01/24/24	Law		X	BO				x	
2550		Compensation and Expenses-Board Members	02/28/24	6830, Law		X	BO				x	
25						**25**	**PLANNED**	**1**	**3**	**3**	**21**	

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Administration												
3000		Administrative Goals	05/29/19			X	Super				x	
3120		Duties of the Superintendent	05/29/19			X	Super				x	
3121		Evaluation of Superintendent	07/02/19			X	Super				x	
3200		Safety Policy	12/08/21			X	BO	x				
3300		Notification of Release of Sex Offenders	03/30/22	Law		X	SC		x	x		
3300	R	Guidelines Regarding Notification of Release of Sex Offenders	03/30/22			X	SC		x	x		
3400		Meals and Refreshments	12/08/21	6830; Law		X	BO	x				
3400	R	Meals and Refreshments Regulation	12/08/21	6830		X	BO	x				
3410		Mobile Devices	12/08/21	Law		X	BO	x				
3410	F	Mobile Devices Form	12/08/21			X	BO	x				
3410	R	Mobile Devices Regulation	12/08/21			X	BO	x				
3411		Use of District Laptop Computers and Residential Internet Services	04/27/23			X	SC				x	
3411	R	Use of District Laptop Computers and Residential Internet Services Regulation	04/27/23			X	SC				x	
3420		Credit Cards	03/11/26	Law		X	BO				x	
3420	F	Credit Cards Form	03/11/26			X	BO				x	
3420	R	Credit Cards Regulation	03/11/26			X	BO				x	
3430		Professional Development Opportunities and Conference Attendance	03/30/22	Law		X	SC/CH		x	x		
17						**17**	**PLANNED**	**6**	**3**	**3**	**8**	

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Instruction												
4200		Curriculum Management	04/23/25	Law		X	SC				x	
4311.1		Display of the Flag	03/30/22	Law		X	SC	x				
4321		Programs for Students with Disabilities	01/24/24			X	JK				x	
4321.1		Allocation of Space for Special Education Programs and Services	01/24/24	Law		X	JK				x	
4321.12		Use of Time Out rooms, Physical Restraints and Aversives	12/17/25	Law		X	JK				x	
4321.12	R	Use of Time Out rooms, Physical Restraints and Aversives Regulation	12/17/25			X	JK				x	
4321.2		Preschool Special Education	01/24/24	Law		X	JK				x	
4321.4		Impartial Hearing Officer Appointment and Compensation	01/24/24	Law		X	JK				x	
4321.5		Individualized Education Program Distribution	01/24/24	Law		X	JK				x	
4325		Remedial Instruction	05/31/23			X	SC		x	x		
4325.1		Secondary Academic Intervention Services	03/30/22	Law		X	SC	x				
4326		Programs for English Language Learners	01/25/23	Law		X	JK		x	x		
4326	E1	Programs for English Language Learners Exhibit	01/25/23			X	JK		x	x		
4326	E2	Programs for English Language Learners Exhibit	01/25/23			X	JK		x	x		
4327		Homebound Instruction	07/03/23			X	SC				x	
4334.2		Course Credit by Examination	06/12/24			X	SC				x	
4511		Textbook Selection and Adoption	04/29/26	1420/Law		X	SC				x	
4513		Library Materials Selection	04/23/25	1420/Law		X	SC				x	
4526		Student Computer Network Acceptable Use and Internet Safety	04/26/23			X	SC		x	x		
4526	R	Computer Network for Education Regulation	04/26/23			X	SC		x	x		
4526	E1	Computer Network for Education Exhibit (Sample Parent Letter)	04/26/23			X	SC		x	x		
4526	E2	Computer Network for Education Exhibit (Student Agreement)	04/26/23			X	SC		x	x		
4526.1		Employee Computer Network Acceptable Use & Internet Safety	04/26/23			X	SC		x	x		
4526.1	F	Employee Computer Network Acceptable Use & Internet Safety Form	04/26/23			X	SC		x	x		
4531		Field Trips and Excursions	06/14/23	Law		X	SC		x	x		
4730		Homework	03/30/22			X	SC	x				
4730	R	Homework - Regulation	03/30/22			X	SC	x				
4750		Promotion or Retention of Students	04/26/23	Law		X	SC		x	x		
4773.2		Credentials for Students with Disabilities	01/24/24	Law		X	JK				x	
29						**29**	**PLANNED**	**4**	**12**	**12**	**13**	

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Student Policies												
5010		Equity, Inclusivity and Diversity in Education	06/12/24			X	BOE/Cabinet				x	
5020.2		Non-Discrimination and Equal Opportunity	04/26/23	5020.1/9140.1/ Law		X	CH		x	x		
5020.2	E1	Non-Discrimination and Equal Opportunity Complaint Form	04/26/23			X	CH		x	x		
5020.2	E2	Non-Discrimination and Equal Opportunity Appeal Form	04/26/23			X	CH		x	x		
5020.2	R	Non-Discrimination and Equal Opportunity	04/26/23			X	CH		x	x		
5020.3		Students with Disabilities Pursuant to Section 504	02/26/25			X	JK				x	
5020.5		Student Harassment and Bullying Prevention and Intervention	05/28/25	0100; 0110;4321; 5300; 5710; 9700 Law		X	CH				x	
5020.5	E1	Student Harassment and Bullying Prevention and Intervention Complaint Form	05/28/25			X	CH				x	
5020.5	E2	Student Harassment and Bullying Prevention and Intervention Complaint Appeal Form	05/28/25			X	CH				x	
5020.5	R	Student Harassment and Bullying Prevention and Intervention Regulation	05/28/25			X	CH				x	
5020.6		Transgender and Gender Nonconforming Students	06/15/22	Law		X	CH	x				
5025		Gender Neutral Restrooms	04/28/21	Law		X	CH	x				
5030		Prayer in the Schools	04/23/25			X	SC				x	
5140		Student Wellness	01/28/26	5020.1,5020.2, 5020.5, 5310.4,Law	X	X	BO				x	
5140	R	Student Wellness-Regulation	01/28/26	5140, 5140.1.R	X	X	BO				x	
5140.1	R	Student Wellness-Administrative Guidelines	01/28/26	5140, 5140.R, Law	X	X	BO				x	
5146		Food Allergy Policy	01/28/26		X	X	BO				x	
5150		School Admissions	02/28/24	Law		X	SC				x	
5150	E	School Admissions-Landlord's Affidavit of Occupancy	02/28/24	None		X	SC				x	
		School Admissions-Custodial Affidavit	02/28/24	None		X	SC				x	
		School Admissions-Parent Affidavit	02/28/24	None		X	SC				x	
		School Admissions-Affidavit of Emancipation	02/28/24	None		X	SC				x	
		School Admissions Affidavit to Substantiate Residency	02/28/24	None		X	SC				x	
5160		Student Attendance	03/27/24	Law		X	SC				x	
5162		Students Dismissal Precaution	06/17/26	Law		X	CH					
5191		Students with HIV-Related Illness	04/26/23			X	SC		x	x		
5200		Co-Curricular and Extracurricular Activities	04/29/26			X	SC				x	
5205		Eligibility for Extracurricular & Co-curricular Activities	04/29/26	5310.4, Law		X	SC				x	
5250		Extra-classroom Activity Funds	02/15/23			X	BO		x	x		
5250		Extra-classroom Activity Funds Appendix A	02/15/23			X	BO		x	x		

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5250	R	Rules for the Safeguarding, Accounting, and Auditing of Extra-classroom Activity Funds Administrative Regulations	02/15/23			X	BO		x	x		
5251		Fundraising	01/28/26	Law		X	BO				x	
5252		Athletic Placement Process	05/28/26	Law		X	CH				x	
5280		Interscholastic Athletics	05/25/22	5305, 5160, 5020.4		X	CH	x				
5280.1		Sports Physicals	05/25/22			X	CH	x				
5280.3		Transportation to and from School Events	12/08/21			X	BO	x				
5285		Concussion Management	08/21/24	Law		X	CH				x	
5305		Eligibility	04/26/23			X	CH		x	x		
5306		Armed Forces Recruiter Access to Students and Student Recruiting Information	04/26/23			X	CH		x	x		
5306	R	Armed Forces Recruiter Access to Students and Student Recruiting Information Regulation	04/26/23			X	CH		x	x		
5310.4		Public Conduct on School Property	07/31/25			X	CH				x	
5320		Student Conduct on School Buses	04/23/25	5310.4		X	BO				x	
5320	R	Student Conduct on School Buses Regulation	04/23/25			X	BO				x	
5425		Automated External Defibrillator	05/25/22	Law		X	CH	x				
5425	R	Automated External Defibrillator Regulation	05/25/22			X	CH	x				
5450		Student Safety	05/25/22			X	CH	x				
5454		Student Automobile Use	05/25/22			X	CH	x				
5460		Child Abuse, Maltreatment or Neglect in a Domestic Setting	03/30/22	Law		X	SC	x				
5460	R	Child Abuse, Maltreatment or Neglect in a Domestic Setting Regulation	03/30/22	Law		X	SC	x				
5500		Student Records	04/23/25	1120, 4321, 6950,Law		X	SC				x	
5500	R	Student Records Regulation	04/23/25			X	SC				x	
5520		Student Privacy	04/23/25	5420;5500, Law		X	SC				x	
5660		Student Gifts and Solicitations	03/30/22			X	SC	x				
5695		Use of Internet-enabled Devices	06/17/26			X	SC				x	
5700		Voter Registration Policy	01/28/26	Law		X	BO				x	
5810		Confidentiality and Access to Individualized Education Programs (IEPs), Individualized Education Services (IESPs), and Service Plans (SPs)	03/11/26	Law		X	JK				x	
5811		Homeless Children	03/11/26	Law		X	JK				x	
5811	R	Homeless Children Regulation	03/11/26			X	JK				x	
54						**58**	**PLANNED**	**12**	**11**	**11**	**34**	
Fiscal Management												
6110		Budget Planning	01/28/26			X	BO				x	
6111		Budget Deadlines and Schedules	01/28/26			X	BO				x	

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6113		Dissemination of Budget Recommendations	01/28/26			X	BO				x	
6120		Budget Hearing	01/28/26			X	BO				x	
6130		Budget Vote and Procedures for Voters Propositions	03/26/25			X	BO				x	
6133		Administration of the Budget	01/28/26			X	BO				x	
6135		Contingency Budget	01/28/26	Law		X	BO				x	
6150		Budget Transfers	01/28/26	Law		X	BO				x	
6200		Revenues	12/08/21	2232, Law		X	BO	x				
6210		School Tax Assessment and Collection	12/08/21	Law		X	BO	x				
6211		Property Tax Exemption for Senior Citizens	12/08/21	Law	X	X	BO	x				
6230		Maintenance of Fiscal Effort-Title I Programs	12/08/21	Law		X	BO	x				
6235		Use of District Funds for Political Expenditures	02/26/25	Law		X	BO				x	
6236		Use of Federal Funds for Political Expenditures	02/26/25			X	BO				x	
6240		Investment	09/30/25		X	X	BO				x	
6245		Capitalization	12/08/21	GASB		X	BO	x				
6252		Gate Receipts and Admissions	12/08/21			X	BO	x				
6300		Borrowing of Funds	12/08/21	Law		X	BO	x				
6310		Accounting of Funds	12/08/21	Law		X	BO	x				
6315		Fund Balance	12/08/21			X	BO	x				
6320		Expenditures of School District Funds	12/08/21	Law		X	BO	x				
6410		Authorized Signatures	07/03/23	Law		X	BO				x	
6500		Bonded Employees and Personnel	01/25/23	Law		X	BO		x	x		
6630		School District Report Cards	01/28/26	Law		X	BO				x	
6635		Publication of the District's Annual Financial Statements	01/28/26	Law		X	BO				x	
6640		Inventories	12/08/21	6245		X	BO	x				
6670		Petty Cash Funds and Cash in School Buildings	11/20/24	Law		X	BO				x	
6670	R	Petty Cash Funds and Cash in School Buildings Regulation	11/20/24			X	BO				x	
6700		Purchasing	03/26/25	Law	X	X	BO				x	
6700	R	Purchasing Regulation	03/26/25	Law	X	X	BO				x	
6710		Principles of Purchasing	02/26/25	Law		X	BO				x	
6720		Competitive Bids and Quotations	02/26/25	6700, 6700.R, Law		X	BO				x	
6730		Contracts for Services, Equipment and Materials	01/22/25	6700, 6700.R, Law		X	BO				x	
6830		Expense Reimbursement	01/28/26	3400, Law	X	X	BO				x	
6830	R	Expense Reimbursement Regulation	01/28/26		X	X	BO				x	
6900		Disposal of School District Property	12/08/21			X	BO	x				
6950		Records Management	01/28/26	Law		X	BO				x	
37						**37**	**PLANNED**	**12**	**1**	**1**	**24**	
Facilities Development												
7000		Public Use of School Facilities	08/23/23	1530; Law		X	SL				x	

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7000	E1	Public Use of School Facilities Sign Off Sheet	08/23/23			X	SL				x	
7000	E2	Application for Public Use of School Facilities	02/28/24			X	SL				x	
7100		Facilities Planning	02/26/25	Law		X	BO				x	
7500		Naming Facilities	08/23/23			X	BO				x	
7500	R	Naming Facilities Regulation	06/14/23			X	BO	x				
6						**6**	**PLANNED**	**1**	**0**	**0**	**5**	

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Support Services												
8100		Health and Safety Committee	12/08/21	Law		X	BO	x				
8110		Building & Grounds Inspection	12/08/21	Law		X	BO	x				
8111		Reporting of Hazards	12/08/21	Law		X	BO	x				
8113		Extreme Heat Condition Days	08/05/25	Law		X	BO				x	
8120.2		Safe Use of Hazardous Materials	12/08/21	Law		X	BO	x				
8121.1		Opioid Overdose Prevention	04/26/23	Law		X	CH		x	x		
8121.1	R	Opioid Overdose Prevention Regulation	04/26/23			X	CH		x	x		
8130.2		Workplace Violence Prevention Policy	12/13/23			X	CH				x	
8130.2	E1	Evaluation of the Physical Environment	12/13/23			X	CH				x	
8130.2	E2	List of Risks and Mitigation Efforts	12/13/23			X	CH				x	
8130.2	E3	Records Examination	12/13/23			X	CH				x	
8130.2	F	Workplace Violence Incident Report	12/13/23			X	CH				x	
8134		Emergency Closings	12/08/21	Law		X	BO	x				
8135		Safe Schools	12/08/21			X	BO	x				
8212		Vandalism	12/08/21	Law		X	BO	x				
8410		Student Transportation	01/22/25	Law		X	BO				x	
8411		School Bus Scheduling and Routing	02/26/25			X	BO				x	
8411	E	Agreement to Provide Transportation on Private Roads	02/26/25			X	BO				x	
8411	R	School Bus Scheduling and Routing Regulation	02/26/25			X	BO				x	
8413		Transportation for Non-Public School Students	01/22/25	Law		X	BO				x	
8414.5		Alcohol and Controlled Substance Testing for Drivers	02/26/25			X	BO				x	
8414.5	R	Alcohol and Controlled Substance Testing for Drivers Regulation	02/26/25			X	BO				x	
8415		Idling of School Buses, Other School Vehicles and Private Vehicles on School Grounds	02/26/25	Law		X	BO				x	
8415	R	Idling of School Buses, Other School Vehicles and Private Vehicles on School Grounds Regulation	02/26/25	Law		X	BO				x	
8417		Copyright Law Compliance	04/23/25			X	SC				x	
8417	F	Copyright Law Compliance Publication Release Form	04/23/25			X	SC				x	
8420		Bomb Threats	12/08/21	Law		X	CH	x				
8500		School Lunch and Breakfast Program	01/28/26	Law		X	BO				x	
8505		Meal Charges	01/28/26	Law		X	BO				x	
8635		Information and Data Privacy, Security, Breach, and Notification	04/29/26			X	SC				x	
8635	R	Information and Data Privacy, Security, Breach, and Notification Regulation	04/29/26			X	SC				x	
8700		Insurance	01/28/26	Law		X	BO				x	
32						**32**	**PLANNED**	**8**	**2**	**2**	**22**	

Miller Place UFSD - Policy Review Plan

Updated 6/18/2026

Number	Ext	Policy	Last Action	Cross Reference	Annual Review	Posted on Web Site	Admin Assigned	Plan for 2026-27	Plan for 2027-28	Plan for 2028-29	Future Years	Phase = 1st, & 2nd Reading, Action
Personnel and Negotiations												
9010		Equal Employment Opportunity	04/23/25			X	CH				x	
9010.2		Sexual Harassment	11/19/25	Law		X	CH				x	
9010.2	E1	Complaint Form for Reporting Sexual Harassment	11/19/25			X	CH				x	
9010.2	E2	Sexual Harrassment Definitions	11/19/25			X	CH				x	
9010.2	E3	Sexual Harrassment Grievance Procedure	11/19/25			X	CH				x	
9010.2	R	Sexual Harassment Regulation	11/19/25			X	CH				x	
9120.1		Staff Conflict of Interest	04/23/25	Law		X	CH				x	
9140.1		Employee Complaint Procedure	11/20/24	Law		X	CH				x	
9140.1	R	Employee Complaint Procedure Regulation	11/20/24	Law		X	CH				x	
9160		Personnel Records	04/29/26			X	CH				x	
9260		Conditional Appointment & Emergency Conditional Appointment Student Safety Policy	04/29/26	Law		X	CH				x	
9310		Staff Health	04/29/26	Law		X	CH				x	
9320		Drug-Free Workplace	05/28/26	Law		X	CH				x	
9320	R	Drug-Free Workplace Regulation	05/28/26			X	CH				x	
9460		Incidental Teaching	04/29/26	Law		X	CH				x	
9520.2		Family and Medical Leave	05/28/25	Law		X	CH				x	
9520.2	R	Family and Medical Leave Regulation	05/28/25			X	CH				x	
9530		No Smoking, Vaping, or Other Tobacco Use on School Premises	05/28/25	1530, Law		X	CH				x	
9600		Campaigning in Schools	01/24/24	1521		X	BO				x	
9610		Staff Alcohol and Substance Abuse	05/25/22			X	CH		x	x		
9620		Child Abuse in an Educational Setting	06/15/22	5460, Law		X	CH		x	x		
9620	E	Child Abuse in an Educational Setting - Exhibit	06/15/22	5460		X	CH		x	x		
9620	F	Child Abuse in an Educational Setting - Form	06/15/22	5460		X	CH		x	x		
9720		Professional Research and Publishing	05/25/22			X	CH		x	x		
9800		Labor Agreements with Collective Bargaining Units	05/25/22			X	CH		x	x		
9900		Theft of Services or Property	04/29/26			X	CH				x	
26						**26**	**PLANNED**	**0**	**6**	**6**	**20**	
245						**249**	**TOTAL**	**44**	**38**	**38**	**166**	



DISTRICT-WIDE COMPREHENSIVE SCHOOL SAFETY PLAN

2026-2027 SCHOOL YEAR

MILLER PLACE SCHOOL DISTRICT

BOARD OF EDUCATION

Lisa Reitan, President

Andrea Spaniolas, Vice President

John Galligan, Trustee

Jennifer Keller, Trustee

Bryan Makarius, Trustee

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Introduction

The New York State Education Department has mandated that School Districts develop a District-Wide School Safety Plan in accordance with Project SAVE (Safe Schools Against Violence in Education). The majority of District-Wide School Safety Plans were developed, submitted and reviewed prior to September 11, 2001. The events of that day have changed some of the thinking about safety plans. In particular, there is a heightened sensitivity around the issues of confidentiality of information contained in plans, as well as the level of detail provided.

The District-Wide School Safety Plan is a public document and will be made available for public review in accordance with Education Law §2801-a and 8 NYCRR §155.17. Building-Level Emergency Response Plans and protected operational details, including sensitive security information, shall remain confidential and shall be shared only with authorized personnel and emergency response agencies as permitted by law.

The District-Wide Plan coordinates with but, does not publicly reproduce or incorporate the confidential contents of the Building-Level Emergency Response Plans and other protected operational documents. It describes the District's prevention, intervention, response, and recovery programs and coordination with local, county, state, and federal agencies.

It is important to recognize that these plans will always be subject to change – they should not be viewed as a one-time exercise to fulfill a requirement. The experiences of September 11 have generated many changes, and it is likely that the required annual review of these plans will contribute to their ongoing development and refinement.

Section I: General Considerations and Planning Guidelines

Discussion

Section I is used to provide information about key considerations and planning guidelines that were used in developing the District-Wide plan. This includes the purpose of the plan; an identification of the District-Wide School Safety Team; an identification of the overall concepts of operation included in the plan; a description of the plan; review and public comment period; and the character education process that will be used in the district. The district plan includes specific information such as the names and positions/affiliations of individuals on the planning team and how this plan supports the development and coordination of the Building-Level Emergency Response Plans.

A. Purpose

The Miller Place School District-Wide Comprehensive School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. In collaboration with the Miller Place School District Board of Education, the Superintendent, and the Health and Safety committee acting as the District-Wide School Safety Team the development and maintenance of the District-Wide Comprehensive School Safety Plan was devised.

B. Identification of District-Wide School Safety Team

The Miller Place School District has appointed a District-Wide School Safety Team consisting of, but not limited to, representatives of the School Board, teachers, administrators, parent organizations, school safety personnel, and other school personnel. The members of the team and their positions or affiliations are as follows:

- Superintendent
- Assistant Superintendent
- School Business Administrator
- Director of Pupil Personnel Services, Director of Facilities and Director of Human Resources
- School Principals
- Director of Athletics
- Board of Education Members
- Suffolk County Police Department
- Miller Place Fire Department
- Representative of the Teachers' Association
- Representative of the Operations' Union
- Representative of the Nurses' Union
- Representative of the Clerical Union
- Representative of the Administrators' Association
- Representative of the Miller Place Parent Teachers Organization (P.T.O.)
- Community Member

C. Concept of Operations

The District-Wide Comprehensive School Safety Plan is directly linked to the individual Building-Level Emergency Response Plans for each school building. Protocols reflected in the District-Wide Comprehensive School Safety Plan guided the development and implementation of individual Building-Level Emergency Response Plans.

The methodology used to develop the District-Wide plan, included the involvement of the community and the district employees as noted in Section B through regularly scheduled planning meetings as well as special developmental, building, and departmental meetings using previous data and safety plans to determine the key elements of the current plan.

In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the Building-Level School Safety Team, to identify sites of potential emergencies including both internal and external hazards that may warrant protective actions such as the evacuation and sheltering of the school population as well as utilizing one or more communications processes which are in place to notify the district.

The Building-Level School Safety Team is selected by the Principal and includes at a minimum, representatives of teacher, administrator, and parent organizations, safety and other school personnel, community members, local law enforcement officials, local ambulance and other emergency response agencies, and any other representative deemed appropriate.

Upon the activation of the Building-Level School Safety Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified by the Incident Commander or his/her designee.

Emergency Planning Rationale

The New York State Education Department Commissioner of Education Regulation Section 155.17 requires that each Building-Level School Safety Team develop an Emergency Response Plan and update it by **July 1** of each school year so it can be incorporated into the District-Wide Comprehensive Safety Plan. This will ensure the safety and health of students and staff and ensure integration and coordination with similar emergency planning at the Municipal, County and State levels. Each School Principal will designate a Building-Level School Safety Team to oversee the development, implementation, updating, and testing of the Emergency Plan. The School Principal will coordinate with both internal staff and representatives from external agencies to meet required elements of the law. The initial response to all emergencies at the School Building-Level will be by the School Safety Team. Once the School Principal activates the School Safety Team, the Superintendent of Schools will be notified and, if necessary, local emergency officials will be notified. Protocols will be established to obtain assistance from County and State agencies if necessary.

The intent of the Plan is to develop consistent responses to emergency situations experienced by the school district and to integrate the district's emergency response with other emergency responses. The school building's planning process is critical to a workable emergency response and has been developed to include the following:

- ☑ Building-Level School Safety Team
- ☑ Building-Level Emergency Response Team
- ☑ Building-Level Post-Incident Response Team
- ☑ Building-Level Volunteer Search Team
- ☑ Incident Management System (IMS) / Incident Commander (IC)
- ☑ School Cancellation, Early Dismissal, Evacuation and Sheltering Plans and any emergency response drills deemed necessary by the Board of Education
- ☑ Emergency Notification to Parents
- ☑ Staff Telephone #'s (internal)
- ☑ School Building Floor Plans & District Resources
- ☑ School Building Command Post (and Alternates)
- ☑ Emergency Procedures and Training for Students and Staff
- ☑ Annual Emergency Response Plan Review
- ☑ Needs of Handicapped Students and Staff
- ☑ Coordination with Local, County, State and Federal Agencies
- ☑ Pre-Emergency Planning and Hazard Response Guide
- ☑ Hazard Analysis
- ☑ Communication Systems
- ☑ Public Information Officer and Alternate
- ☑ Transportation
- ☑ Emergency Response Kit

Planning Considerations

In an emergency, time is a critical factor in the decision-making process. Decision-makers need to know if the Plans have current and accurate information (names, telephone numbers, student information, building resources, etc.). Basic components include:

- ➢ Integration of police, fire, emergency medical services, hospitals, gas and electric utilities and transportation.
- ➢ Delineation of the roles and responsibilities of personnel at the emergency sites (Chain-of-Command).
- ➢ Notification of who should be contacted in an emergency and in what order.
- ➢ The student population information is maintained in the electronic student management system.

Transportation

The transportation of students in each school, as well as those who walk home, must be taken into consideration. During a **Go-Home** or an **Off-Site Evacuation** the District's Transportation Director or designee will contact *First Student*, the District's contracted bus company, in order to expedite the removal of students from school property so they are no longer in the area of danger during an emergency. Notification and/or arrangements for BOCES students and students on field trips must also be made since these students may be off-site during an emergency. Please see the transportation annex for more information.

Plans of Action

To account for the variable character of disaster emergencies and the extent of advance warning, there are different plans of action to protect the health and safety of students and staff**.** The plans are as follows:

School Cancellation Plan

- The School Cancellation Plan meets the need to keep students and staff in their homes based on any condition that may exist which would prevent the safe opening of school. The Superintendent of Schools will make this determination. Some of the factors used to make this decision could be severe weather (such as snow or hurricane), loss of heat or water, or damage to a particular building or buildings due to a catastrophic event that would cause students to be placed in an unsafe environment.

Go-Home Plan

- The Go-Home Plan meets the need to return students to their homes and family as rapidly as possible. All Miller Place Schools are required to have current plans that include names and telephone numbers of family and designated surrogates. Special student's needs will also be identified and planned for appropriately. Although it cannot be guaranteed, the Districts goal is that elementary school students would not be returned to unoccupied, unsupervised homes.

Shelter-in-Place Plans

- **Shelter-in-Place Plan**
  The Shelter-in-Place Plan*,* or stay where you are, is a decision to be made when the situation is safer inside than outside. This means keeping students in school buildings and sheltering them when it is deemed safer for students to remain inside rather than return home or be evacuated. For example, during conditions when the roads are closed for outside travel, or when there are extremely hazardous conditions, sheltering is called for. Generally, sheltering is for a short time–but conditions could warrant extended sheltering. Sheltering Plans generally include provisions for at least 24 hours. School buildings are surveyed to identify the safest area(s) for occupants.

Shelter-in-Place Plans (cont'd.)

- **Lockdown**
  A Lockdown is a special kind of shelter plan that would require individuals to remain within the safety of their immediate area to protect them from immediate danger in or around the school. This means to immediately clear the hallways, lock doors, hide from view and remain silent. An intruder may be one reason to invoke this type of response.

- **Secure Lockout**
  A Secure Lockout allows the school to continue with the normal school day but curtails outside activity due to a concern outside the school and allows no unauthorized personnel into the building.

Hold and Hold in Place

- **Hold and Hold in Place**
  This means the restriction of movement of students and staff within the building while dealing with short-term emergencies.

Evacuate Plan

- An Evacuation to a safe place requires that a building's inhabitants get out and go somewhere else. Evacuation may mean only going outside, away from the building and waiting for the danger to pass. In some circumstances, however, the nature of the emergency may demand that students be transported and housed temporarily in some other building. District-Wide and Building-Level Plans include provisions for transportation and use of alternate sites.

Drills

- Drills and training shall be conducted in a trauma-informed, developmentally and age-appropriate manner. Drills and training shall not include props, actors, simulations, or other tactics intended to mimic a school shooting, incident of violence, or other emergencies. Students and Staff shall be informed when a school is conducting a drill. Full scale drills involving local law enforcement may not be conducted during the school day or when athletics are occurring on school grounds Required drills shall include at least eight evacuation drills and four lockdown drills annually, subject to current State requirements. Drill scheduling, advance notifications, and any limitations on realistic simulations shall follow current NYSED requirements; the District shall retain records demonstrating compliance.

Identification of School Teams

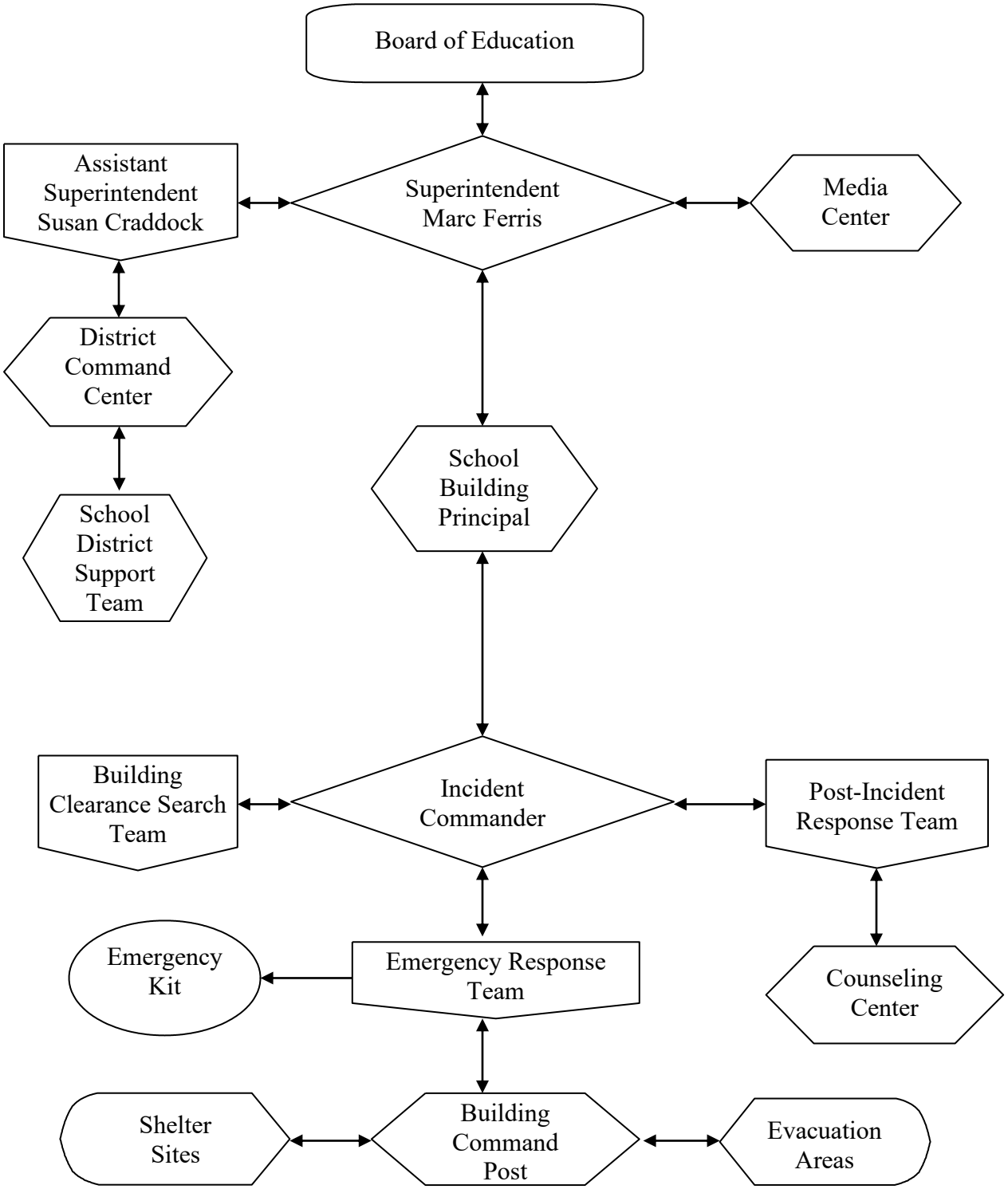
- **Building-Level School Safety Team**
  The Building-Level School Safety Team will be selected by the Principal and include, at a minimum, representatives of teacher, administrator, and parent organizations, safety and other school personnel, community members, emergency response agencies, and any other representatives deemed appropriate.

- **Building-Level School Emergency Response Team**
  The Building-Level Post-Incident Response Team will provide post-incident psychological and medical aftercare if necessary. If the Building-Level Response Team does not have sufficient resources to handle the aftercare necessary, other Building-Level Post Incident Response Teams resources would be utilized. In addition, some incidents may expand beyond the capability of the school district and require the assistance of county and state services including the Suffolk County Division of Community Mental Hygiene Services to access these services.

- **Building-Level School Post-Incident Response Team**
  The Building-Level Post-Incident Response Team will provide post-incident psychological and medical aftercare if necessary. If the Building-Level Response Team does not have sufficient resources to handle the aftercare necessary, other Building-Level Post Incident Response Teams resources would be utilized. In addition, some incidents may expand beyond the capability of the school district and require the assistance of county and state services including the Suffolk County Division of Community Mental Hygiene Services to access these services.

- **Building-Level School Volunteer Search Team**
  Although not specifically required by the SAVE legislation, each school building will have an established Volunteer Search Team. This Team will assist local emergency responders in their efforts to successfully search a building in instances such as a bomb threat. The involvement of building personnel is important since they will be more familiar with the building and be more likely to spot something unusual or out of place. Volunteers will never be asked to touch or handle questionable items.

Emergency Response Plan Overview



D. Plan Review and Public Comment

Pursuant to the Commissioner's Regulation, Section 155.17 (e) (3), this plan will be made available for public comment at least 30 days prior to its adoption. The District-Wide plan may be adopted by the Miller Place School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education.

Full copies of the District-Wide Comprehensive School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption.

This plan will be reviewed periodically during the year by the appropriate District personnel. The required annual review will be completed on or before July 1 of each year. There will be a public hearing and comment period to review this plan and it will be adopted by August 31 by the Board of Education and submitted to the appropriate regulatory authorities. A copy of the plan will be available at Miller Place School District Office, 7 Memorial Drive, Miller Place, NY 11764.

Section II: Risk Reduction/Prevention and Intervention

A. Prevention/Intervention Strategies

Student Safety Programs and Initiatives
The school district undertakes many programs to improve communication among students and between students and staff. The district works with many community groups including SCOPE Educational Services, Booster Clubs, Police Department, and Fire Department to name a few. Some of the strategies that are utilized include peer mediation, character education, conflict resolution, bullying curricula, and drug awareness seminars for students and parents. Each school develops their own character curriculums that are outlined in **Section V**. The school also has an anonymous Safe School Helpline that any person can call to report anything that could affect the school, students, and staff.

Implementation of School Security Measures
The school district recognizes the need to provide a safe environment for students, staff, and visitors to the schools. The school district has many security measures that it utilizes to provide a safe and secure environment as possible. Some of the security prevention measures that the district follows are:

Visitors

- *Signs posted for proper entrance to building, playground usage, loitering, skateboarding, etc.*
- *Visitor badge / sign-in procedure at all main lobbies*
- *Visitor Management Background Check (sex offender only)*
- *Security guards monitoring for suspicious activity and loitering, as well as conducting security screenings using handheld metal detectors (wanding)*

Building

- *Maintain a secure building*
- *Use of various perimeter safety protocols*
- *Security vestibules at main entrances to school*
- *Video surveillance system*
- *Radio communication system*
- *Key card access system*
- *Door and hall monitors*
- *Use of K-9 searches*
- *Fingerprint clearance of all new hires*
- *Routine perimeter by security patrols*
- *Armed Security Guards during the school day and at determined events with large gatherings*

Staffing

- *Each teacher/staff member who occupies a room or area should scan the room or area upon first entering*
- *Teacher/staff member should lock and close the door when leaving any room vacant*
- *Principal/Administrator should be notified immediately if anything looks suspicious*

Building Safety Personnel Training

Training for Emergency Teams and Safety Officers may include de-escalation techniques. The Board of Education or their designee will determine the specific type and schedule for such training. School Guards shall be required to meet the requirements of the New York State Security Guard Act. These requirements include pre-assignment training, in-service training and annual refresher training. Guards may be required to show proof of completion of this training.

Annual Multi-Hazard Training for Staff and Students

The District-Wide Comprehensive School Safety Plan requires annual multi-hazard training for students and District personnel. The training may include:

- *Blood borne pathogens*
- *Lockdowns*
- *Secure Lockouts*
- *Shelter drills*
- *Fire drills*
- *Evacuation drills*
- *Right-to-Know*
- *Diversity Training*
- *Sexual Harassment*
- *Suicide Prevention*
- *Additional building-based training based on site discretion and needs*

The intent of this training is to make building personnel aware of the specific response procedures in their buildings. All school building personnel will be familiarized with the basic concepts of the Incident Management System. This type of training can be most successfully accomplished by members of the Building-Level School Safety Team who

would be most familiar with the procedures they have established. The Team will utilize a train-the-trainer approach to train individual classroom teachers to relate this information to their class. Staff training may be incorporated into regular staff meetings. The *Hazard Response Guide* should be a major training tool used for this effort. Each school's plan includes their response and identified staff members based on the District-Wide Hazard Response Guide outlined in **Section V.**

District and Contracted Security Personnel
School District Security personnel may be needed to break up fights or to assist in dispersing students. At no time are District Security involved or required to be involved in the disciplining of students. This is strictly the role of building administration.

Contracted Security Personnel are to never break up fights or get involved in student discipline as stated in their Post Orders under the Forward Section: "*…the overall mission is to assist with access control and to not engage in any physical altercations. We are not there to break up student fights or intervene in matters that involve student discipline. These matters will be handled by the Administrative team at each of the schools.*"

Coordination with Emergency Officials
The Building-Level School Safety Team includes members of local emergency response services who will be instrumental in assisting the Team in annual review of the Plan and may include conducting drills and exercises to test the Plan. These tests may include tabletop exercises which will be coordinated with local and county emergency responders and preparedness officials. The School Building Emergency Response Team will be critical in the coordination of these exercises. Please see **Section V** for a listing of local, county, state, and federal agencies that can be utilized in an emergency.

B. Identification of Sites of Potential Emergencies

The District-Wide Comprehensive School Safety Plan requires each Building-Level School Safety Team to identify sites of potential emergencies including both internal and external hazards that may warrant protective actions such as the evacuation and sheltering of the school population. The District-Wide Team has identified the following sites of potential emergencies:

Sites of Potential Emergencies:	*All school buildings*
	All playgrounds and athletic fields
	All transportation & field trips
Major Highways and Intersections:	*Route 25A and Miller Place Road*
	North Country Road and Lower Rocky Point Road
	All School Entrances
Outdoor Hazardous Waste or Chemical Storage Facilities:	*Underground Oil Tanks*
	Generator Oil Tanks (Aboveground-AMPS/HS/Administration Building)
	Underground Chemical Waste Tank (HS)
	Gibneys (gasoline)
	Grounds Shed (gasoline)
	Propane Tank (portable concession stand)
	Welding Tank (maintenance area)
Indoor Chemical Storage including Laboratories:	*Science Prep Rooms*
	Science Laboratories
	Auditorium Storage Closets (Paint)
	Custodial Offices / Closets
Technical and Industrial Art Areas:	*Paints / Thinners / Adhesives*
	Kilns (HS)/ Inert gas tank
Areas Subject to Environmental Flooding:	*Creek / Pond along North Campus*
Areas Subject to Indoor Flooding:	*Boiler Rooms*
	Bathrooms
	Kitchens
	Waste Water Clean Outs

C. Identification of Types of Potential Emergencies

The District-Wide Comprehensive School Safety Plan requires each Building-Level School Safety Team to identify potential types of emergencies including both internal and external hazards that may warrant protective actions such as the evacuation and sheltering of the school population. The **Hazard Response Guide** is located in **Section V** of the Plan. The District-Wide Team has identified the following types of potential emergencies:

Airplane Crash
Allergic Reaction
Bomb Threat
Building Structural Failure
Civil Disturbance
Earthquake
Electrical Failure
Explosion (Fuel, chemical or other)
Fire
Fire Alarm System Activation
Flood (Natural/Building Related)
Hazardous Material Spill (Offsite/Onsite)
Heating System Failure
Hostage Situation
Intruder
Radiologic Incident
Suicide (Threat, Attempt)
Weather Related (Thunderstorm, Tornado, Hurricane/Tropical Storm, Winter)
Transportation Related

D. Incident Management System (IMS) / Incident Commander (IC)

The IMS consists of procedures for controlling personnel, facilities, equipment, and communication. The IMS will be implemented at the beginning of an incident and will end when management and operations are no longer required. This system is structured to expand with the needs of an escalating incident and fulfill the command-and-control requirements of each incident. The District IMS is designed to respond to any type of incident and will improve student and staff safety by providing better accountability of personnel and use of available resources.

It is intended that, if possible, the responsibility of the IC is to implement the necessary functions within this system based on the demands of the incident. As the needs of the incident increase, the IC will further expand the system as necessary. It is clear that in response to any given incident only the IC can be in command and will be responsible for the following:

- Assessing the situation and available resources
- Determining an appropriate action plan
- Monitor the hazard response plan's effectiveness
- Adjust response as necessary to meet the needs of the situation

IMS Components:

Modular Organization
Generally, the IC oversees five main incident functions that may or may not be staffed, depending on the nature of the incident, as follows:

1. Command
2. Operations
3. Planning
4. Logistics
5. Finance

Integrated Communication
A common communication plan must be utilized.

Unified Command
Due to the fact that many different agencies and personnel may respond to any given incident (police, fire, school, etc.) it is important that each entity act as one organization operating from one command post with each agency maintaining control over its own personnel. Under unified command, the senior command official from each agency will meet and work together at one location.

Consolidated Action Planning
Depending on the nature of the incident, the IC will establish a plan of action based on known risks and expected hazards (SOP - standard operating procedures) and decide whether a variation from the SOP is necessary due to specific conditions that may exist. The plan should address:

1. What do we need to know?
2. What do we need to do?
3. What are the strategies, tactics and support activities needed during the entire incident?

Designated Incident Facilities
It is important to pre-determine areas that will serve a specific purpose. The following need to be considered:

- **Command Post** – Since all incident operations will be directed from the command post it is important that it has expansion capability to support added personnel (other agencies) due possible to incident escalation. If due to the nature of the incident, the command post becomes unavailable, an alternate site should be established.

- **Staging Area** – This is an area where additional resources (staff and equipment) are held awaiting assignment.

- **Rest Area** – This is an area that affords protection from the weather where staff members are sent to rest, eat and replenish themselves. While not necessary, it may be advisable to locate this area in close proximity to the staging area.

E. Activation of the Incident Management System
Any emergency response presents a complicated and rapidly changing situation. The IMS will be initiated when any team is actively engaged in incident operations.

The size of the command structure will reflect the type and complexity of the incident. As complexity increases, positions within the IMS are assigned to manage primary support equipment and personnel. Positions described within the school building IMS organizational charts are not necessarily people but indicate component functions that may have to be performed at the incident.

Initial Command
The first staff member arriving at an incident is designated as the initial IC. The initial IC will remain in command until command is formally passed to the next arriving senior school or district staff member. Please note that the IC will transfer command to emergency service personnel upon their arrival.

Command Responsibility

The responsibilities of the IC are as follows:

- Assume an effective command position
- Size up the incident and issue an initial report to all administrators
- Establish objectives; select strategy and implement planned response
- Assign individuals/teams as required to fulfill strategy
- Review and evaluate the plan of action and revise the plan as needed
- Request and assign additional resources as necessary
- Terminate command

Key considerations when sizing up an incident:

1. What is the problem?
2. Where is the problem?
3. Who or what is in danger?
4. What can I do to better protect individuals and property?

Objectives for responding to the incident:

1. Evacuation
2. Rescue of staff and students
3. Sheltering on/off site of students and staff
4. Relocation off site for students and staff
5. Accountability of students and staff
6. Parental notifications
7. Media support
8. Returning the facility to operations

Section III: Response Guidelines and Responsibilities

A. When reporting an Emergency (911):

1. Identify yourself.
2. Give the school location.
3. Identify the nature of the situation.
4. Give the phone number where the emergency is.

B. Assignment of Responsibilities

All buildings will utilize the **IMS** as described in **Section II** as its routine means of response to emergencies. It is recognized that most emergencies will not require the full utilization of the IMS but will allow us to unfold and expand the response as each individual incident dictates. Generally, the School Building Principal will serve as the Incident Commander. IMS dictates that the first person to become aware of an emergency could become the Incident Commander at that moment and remain as such until command is relinquished to the next higher building official.

In most instances, command will be transferred to emergency response personnel upon their arrival. The District's IC transferring command to emergency response personnel will readily assume a support role for the emergency personnel.

C. School Building Command Post

Depending on the nature of a response action, either an interior or exterior command post may be selected. At any given point in time, only one command post can be operational.

D. School Building Emergency Response Kit

Each school building will have an Emergency Response Kit (speed bag) at each command post which will remain in the possession of the School Building Principal or IC upon evacuation of the building or relocation to an alternate command post. The Speed Bag should contain:

Equipment	**Information**
Two-Way Radios	*School Safety Plan Binders*
Megaphones/Whistle	*Floor Plans including shutoffs*
First Aid Kit	*Area Street Maps*
Plastic Gloves	*District Phone Directory*
School Incident Commander Vest	*Student Contact Cards*
Caution/Barricade Tape	*Student Roster*
Flashlights and Batteries	*Student Bus Attendance/Routes*
Duct Tape	*Attendance Lists (Daily Basis)*
Plastic Garbage Bags	*Emergency Medications*
Name Tags	*Student Medical Cards*
Pens/Paper/Clipboard	*Staff Roster*
Assorted tools	*Staff Contact Cards*
Waterproof Duffel Bag	*MSDS Manual*
AM/FM Portable Radio	*Asbestos Management Plan*
Master Keys	*Yearbook*

E. Cardiac Emergency Response Plan

In the case of a Sudden Cardiac Arrest (SCA) or similar emergency, the following procedures will be followed.

a. Ensure scene safety for all involved parties – victim, yourself, other bystanders
b. Evaluate weather conditions, uneven terrain, standing water, traffic, pedestrians or other people, etc., and move victim and response area to a new location if necessary)
c. Initiate Emergency Medical Services – steps assigned to specific individuals per Team or Building Level Emergency Action Plans
   - Call or Direct responsible party to contact 911
   - Follow instructions as provided by 911 Emergency Dispatch Personnel
   - Obtain nearest AED Device and Med-Kit
   - Contact appropriate Administration or School Personnel (Athletic Trainer)
d. Initiate CPR/AED protocols as indicated by the situation

- Check for Breathing
- Check for Pulse
- Initiate CPR and/or AED as indicated by the assessment

e. Per Emergency Action Plan, designed individual or Administrator will Direct EMS to appropriate site location.
f. Once onsite EMS will assume lead for treatment protocols
g. School Administrator or Designee will initiate contact with necessary school personnel and document the process for debriefing
h. After the situation is resolved there should be a debriefing meeting scheduled within 3 days of the event including all involved and Administrative District Personnel.

F. CPR/AED Certified Personnel

a. All MPSD approved Coaches, and our District Athletic Trainer are certified in First Aid, CPR and AED use. Certifications are required for annual coaching appointments and updated every 2 years as required by NYSED regulations.

b. All MPSD Administrators and Nurses are certified in 1st Aid, CPR and AED use. Certifications are required for annual coaching appointments and updated every 2 years as required by NYSED regulations.

G. Automatic External Defibrillator (AED) Locations

Each instructional school facility is equipped with on-site automated external defibrillator (AED) equipment in centralized accessible locations, including but not limited to the athletic programs. Such AEDs are clearly marked, accessible, and maintained consistent with guidelines set by the American Heart Association, or other nationally recognized guidelines focused on emergency cardiovascular care.

- Each Athletic Team is provided with a portable AED unit to be brought with them to all practices, home games, and off-site contests

Public Information Officer

The Superintendent of Schools, Board of Education President, or their designee as the School District Public Information Officer will be the only official spokespersons with the media during an emergency. Parents and guardians will be notified through the news media of any situation that requires a school to be evacuated. The Public Information Officer will handle emergency notification of the media on behalf of the school district. The Public Information Officer is designated to provide assistance in compiling information on the emergency for release to the media and public. The Public Information Officer will respond to inquiries from parents and guardians during an emergency. If necessary, a media center will be established to inform the media of the nature of the emergency and to give scheduled daily updates. The media center will be established as deemed necessary to keep the media informed but not interfere with the emergency response due to the nature of its location.

During situations in which outside assistance is received from emergency service agencies, information regarding the situation will be coordinated with those agencies before being released to the media and public. Information regarding the activities of other agencies in response to the emergency will only be released with their special authorization.

Only the ranking officer of the agency in charge of the response will grant Media access to the emergency scene. School officials will abide by the wishes of the outside agency officials determined to be in control.

☞ **.....**Public Information Officer (PIO) .....**Superintendent of Schools**

☞ **.....**Public Information Officer (PIO) Alternate .....**Board President**

Access to Floor Plans

Easy access to school building floor plans, evacuation routes, school grounds, road maps, and the immediate surrounding areas is required. The ability of emergency services to obtain this information quickly and efficiently will have a major impact on the success of any response effort. Recognizing this, we have established a special section of this Plan to contain these documents, which is located in the appendix of each respective school's plan. We will continually update this information and look for improved ways to provide it.

Notification and Activation (Communication Systems)

During an emergency, internal and external communication systems are vital to an effective emergency response. As one or more systems become unavailable due to emergency conditions, the next most effective form of communication will be utilized. The school district's communication system will utilize the following types of communication as deemed most suitable at that time:

VoIP Telephone System	*Two-way radios*
Alarm Systems	*FAX Machines/E-mail/Internet*
Public Address System	*Connect-Ed System*
News Media (TV, Radio, etc.)	*Audible signals and flashlights/flares*
Administrative District Cell Phones	

The first person aware of an incident should report it directly to the School Building Principal. In the event that this person cannot notify the Principal due to possibly responding to the emergency, he or she will designate a responsible person to notify the Principal. The School Building Principal or designee will notify all building occupants of appropriate protective action to take.

Hazard and Chemical Hygiene Plan Guidelines

The Building-Level Emergency Response Plan contains hazard specific responses for many different situations. The **Hazard Response Guide** is located in **Section V** of the Plan. The Guide is meant for use in training staff on currently acceptable response procedures. Response procedures will be updated by the School Building-Level Safety Team on a regular basis. The **Chemical Hygiene Plan** is also located in **Section V** of the Plan.

D. Situational Responses

Depending upon the situation the District may initiate one of the following responses:

Lockdown

This procedure is used when there is an immediate and imminent threat to the school building population. School staff and students are secured in the rooms they are currently in, and no one is allowed to leave until the situation has been curtailed. This allows the school to secure the students and staff in place and remove any innocent bystanders from immediate danger.

Secure Lockout

This is a procedure, which allows the school to continue with the normal school day, but curtails outside activity, and allows no unauthorized personnel into the building (most commonly used when incident is occurring outside school building, on or off school property).

Short-Term Shelter-in-Place

This is a procedure whereby the entire school population is moved to a single (or multiple) location(s) in the school (depending on building population). Most commonly used during bomb threats and weather emergencies.

Hold and Hold in Place

This procedure is where the students and staff will be restricted from moving within the building while dealing with a short term emergency.

Evacuate & Shelter in Place Procedures

Shelter in Place

School shelter areas will generally be large assembly areas such as gymnasiums and cafeterias. However, the School Building Principal (IC) may designate other areas based upon emergency conditions that exist. For example, cafeterias and gymnasiums may need to be avoided during tornados and severe storms that may make them structurally vulnerable or during an exterior bomb threat where the potential detonation is in close proximity to the shelter site.

The School Building Principal (IC), in coordination with the Superintendent of Schools, and the Director of Facilities, will authorize the use of the school building as a shelter for the public or students from other schools. Responsibility for maintaining records when students are sheltered in another school will be assigned to the School Building Principal (IC) of both the evacuated and host school.

☞ **Shelter Sites .....Will be moved to a safe and predetermined place.**

Evacuate

The School Building Principal (IC), in consultation with other appropriate personnel, will issue an order to evacuate. As in normal school activities, teachers and staff will maintain responsibility for the welfare of students during an evacuation. Parents and guardians will be notified through appropriate means. Responsibility for securing an evacuated building will begin with the School Building Head Custodian. The School Building Principal (IC) will ensure the security of school records, special equipment, etc., that may be left behind, before an evacuated building is re-inhabited, the Superintendent of Schools in consultation with other appropriate school district staff and public officials (Fire Marshal, Health Department, Police Department, Local Emergency Management Office, etc.), will ensure that no conditions exist that would prevent safe school operations.

☞ **Evacuation Sites .....Will be moved to a safe and predetermined place.**

Off-Site Evacuation Procedures

This procedure will be in accordance with school buildings plans.

Off-Site Evacuation Procedures - Dismissal (students going home via buses)

This procedure will be in accordance with school buildings plans.

Off-Site Evacuation Procedures - Dismissal (students going back to school via bus or on foot)

This procedure will be in accordance with school buildings plans.

Emergency Evacuation of Disabled Persons

This procedure will be in accordance with school buildings plans.

E. Emergency Drills

At least once every school year, each school building will conduct a test of its Emergency Plan in cooperation with Local Emergency Management Officials when possible. Transportation and communication procedures will be included in the test. Parents or guardians will be notified in writing at least one week prior to such a drill.

F. Coordination and Use of School District Resources

The Incident Commander or his/her designee may request the usage of any school district assets and manpower available. This includes the use of uniformed security, custodial, maintenance and grounds personnel as well as vehicles and equipment from the Operations Department as needed. Please see **Section V** for the listings of staff and equipment available.

G. Protocols for State Disaster Emergencies Involving Public Health

In September 2020, Governor Cuomo signed legislation that requires all New York State public employers to adopt a plan for operations in the event of a declared State disaster emergency involving a communicable disease. The new legislation will constitute New York State Labor Law Section 27-c and serve as a response to the effects of the sudden onset of the COVID-19 pandemic in the Spring of 2020. In addition to 27-c, the following section was added to 2801-a of the Education Law that required additions to the District Plan.

Education Law - 2801-a(m) - protocols for responding to a declared public health emergency involving a communicable disease that are substantially consistent with the provisions of 27-c of the labor law.

Protocols

1. In the event of a state-ordered reduction of the District's in-person workforce, the following is a list of essential employees.

Essential Position or Title	Description
Superintendent of Schools	The Superintendent of Schools is the Board of Education's executive officer and District's educational leader
Director of Human Resources	Provides a range of human resources services to the employees of the Miller Place School District
Assistant Superintendent	Responsible for the K-12 instructional program. Additionally, the Department coordinates the staff development program that provides continuous education and instructional support to the District's professional staff
School Business Administrator	Responsible for all procurement management, food service program, and student bus transportation.
Director of Pupil Personnel Services(PPS)	Responsible for Special Education placements, foster students, and acts as homeless liaison.
Assistant of Pupil Personnel Services	Assists Director of PPS
Director of Facilities	Responsible for the cleaning and maintenance of all District grounds buildings, and building security.
Director of Technology	Responsible for instructional technology, network security, hardware procurement and distribution. The IT Department is also responsible for administering network and data security including directory, group policy, firewalls, virus protection and email security. Maintains all District software programs. Install and maintain proper hardware and software to keep the District network functioning properly
Administrator for Physical Education, Health, Athletics, and Intramurals	Oversees Physical education & health curriculum and instruction practices. Schedules and supervises athletic practices, games, and athletic transportation.
Administrator for Instruction and Data Reporting	Responsible for student data reporting and student registration and withdrawal

Public Information Officer	Acts as liaison between the District and the news media, providing in-depth and breaking news about the Miller Place School District
District Clerk	Records the proceedings of all meetings of the District. Receives, keeps and preserves any and all records, books and papers of the District
Head Custodians	Maintains essential building systems and equipment
Maintenance Personnel	Repairs all district systems and equipment
Security Personnel	Responsible for building security

2. The District will follow its business continuity plan to enable all non-essential employees and contractors to continue to provide necessary services to the District.

3. If needed, to reduce overcrowding at our worksites, the District may impose any or all of the following:
   - Class schedules may be staggered to a daily cohort system.
   - In-person days may be staggered by cohorts.
   - Parents may be encouraged to walk or drive their children to school.
   - Staff may be required to arrive on campus prior to students in a staggered work shift or staggered assigned day of work.
   - Employees may be permitted to work remotely.
   - Students may be permitted to receive instruction remotely.
   - Contractors may not be permitted on campus during school hours.
   - Visitors may not be permitted on campus during school hours.

4. Personal protective equipment (PPE) will be procured and stored:
   - The Director of Facilities, in coordination with the District's Health Professionals, the School Business Official, the Purchasing Agent, and the Administrator for Athletics Physical Education, Health and Intramurals will maintain an inventory of PPE in accordance with NYS OGS guidelines and continually restock same as needed.
   - Storage of personal protective equipment will be on campus and comply with the manufacturer's storage recommendations for each item.
   - PPE equipment will be readily available, if needed.

5. In the event an employee, student or contractor is exposed to a known case of a communicable disease that is subject to a public health emergency, exhibits symptoms of such disease, or tests positive for such disease, the District will respond as per guidance from Local, State, and/or Federal guidelines as well as utilize the District's Reopening Plan.

6. All essential employees and contractors will have their hours and work locations documented; this includes off-site visits. Monitoring and documentation will be accomplished by:
   - All entrances will be locked and monitored by Security
   - All employees and contractors are required to complete a daily health assessment prior to entering all district locations
   - Payroll/nVision (Timepiece) along with the attendance management system (Aesop) will further document an employee's presence on campus
   - Contractors will sign in at the Security Vestibules and their presence registered in the visitor logbook and/or visitor management system
   - Non-essential visitors will not be allowed on site

7. If emergency housing is needed, the District may coordinate appropriate accommodations for essential employees.

8. If there is a declared public health emergency that involves the Miller Place School District, all staff, essential and non-essential, will be contacted, and they will be guided by the protocols and any other requirements determined by the department of health such as contact tracing or testing, social distancing, hand hygiene and disinfecting, or mask wearing.

Section IV: Recovery

A. Recovery Short and Long Term

The aftermath of a severe act of violence or other emergency can have a major effect on the well being of students, school staff, and the entire school community. Generally, the School Building Post-Incident Response Team will enlist the services of pre-identified School Building medical and mental health personnel. If district resources are inadequate or need to be supplemented, other medical and mental health resources may be utilized.
Please see **Section V, Appendix 3** for a listing of local, state, and federal agencies that may assist.

Section V: Appendices

Appendix 1: School Buildings and Staff

Appendix 2: Operations Staff Information

Appendix 3: Coordination with Local, County, State and Federal Resources

Appendix 4: Key Vendor List

Appendix 5: Sample Telephoned Bomb Threat Worksheet

Appendix 6: Building-Level Emergency Response Safety Plans

Appendix 7: Chemical Hygiene Plan

Appendix 8: Listing of District Resources

Appendix 9: Character Education Program

Appendix 10: Emergency Remote Instruction Plan

Appendix 11: Hazard Response Guide

Appendix 1- School Buildings and Staff

DISTRICT OFFICE

7 Memorial Drive, Miller Place, NY 11764

Main Phone – (631) 474-2700 Main Fax – (631) 331-8832

Superintendent of Schools, Dr. Marc Ferris – x722
Coreen Moschella – Secretary to the Superintendent – x722
Louise Tromba, District Clerk – x738

Assistant Superintendent, Ms. Susan Craddock – x728
Elizabeth Cascione – Office Assistant – x728

Director of Human Resources, Mr. Christopher Herrschaft – x723
Nadine Steffens, Personnel / Attendance –x723
Bonnie Sannito, Personnel – x754
Diane Williams, Personnel – x736

School Business Administrator, Mr. Bruce Singer– x761
Tracy Camarda, Employee Benefits – x724
Carrie Little, Purchasing – x729
Deanne McDonnell, Payroll – x734
Madison LePage, Accounting – x731
Jacqueline Peters, Accounts Payable – x739
Ray Swartz, Transportation – x730

Director of Facilities III, Mr. Wayne Casey – x354 / (631) 474-2731
Lisa Smith, Senior Office Assistant – x362

School Lunch Coordinator, Cathy Schretzmayer – x753

Director of Pupil Personnel Services, Mr. Jeremy Koch – x799
Leigh Coleman, Asst. Director of Pupil Personnel Services –x732
Kelly Dobias, Special Education Office – x733
Carolann Franks, Special Education Office – x758
Jennifer Smith, Special Education Office – x737
Staci Martinez, Special Education Office – x747
Shanna Doyle, Special Education Office – x757

Administrator for Physical Education, Athletics Mr. Ron Petr – x333 / (631) 474-2723
Stacey Hammond, Athletic Director Secretary – x307

Administrator for Instruction and Data Reporting, Mr. Kurt Roth – x728
Elizabeth Cascione, Registration – x728

Director of Technology, Ms. Barbara Weir – x764
MaryBeth Hutchinson, Technology/Records Retention – x764

MILLER PLACE HIGH SCHOOL
15 Memorial Drive, Miller Place, NY 11764
Main Phone – (631)474-2723 Main Fax – (631)474-1734

Principal, Kevin Slavin – x301
Ashleigh Kiezel-Lohmann, Principal's Secretary – x301
Katie Perera, Account Clerk – x364
Joann DaSilva, Attendance – x308

Assistant Principal, Debra White – x315
Jessica Bird, Assistant Principal's Secretary – x303

Assistant Principal / Director of Guidance, Sean White – x379
Christine Ingenito, Senior Office Assistant – x341

Dean (Part-Time), Dom LoRe– x435

Counseling (Guidance) Office – (631) 474-2728
Melissa Johnson, Guidance Senior Office Assistant – x313
Maria Tyler, Guidance Senior Office Assistant – x314
Meghan Gallo, Guidance Counselor – x309
Jane Hayden, Guidance Counselor – 310
John Scherer, Guidance Counselor – x312
Josephine Fiumano, Guidance Counselor – x311

Curriculum Specialist for Humanities and LOTE, Matt Nicoletti– x324
Curriculum Specialist for Math, Science, Technology & Business, Nick Corleto – x374

Psychologists
Desiree Shanks – x350
Jamie Mistretta – x313, 314
Behavior Counselor, Julianna O'Brien – x384

School Nurse
Kimberly Gelibter, R.N. – x317
Claudia Duffy, Office Assistant – x343

Library, Catherine Lynch – x376
Computer Lab Assistant, Daniel Giovanniell – x323
Kitchen – x321
Security Vestibule, Thad Shaffer – x305

Custodial Office
David Gonzalez, Head Custodian – x335
Travus Gustafson, Night Head Custodian – x335

Appendix 1- School Buildings and Staff (Contd.)

NORTH COUNTRY ROAD SCHOOL
191 North Country Road, Miller Place, NY 11764
Main Phone – (631) 474-2710 Main Fax – (631) 474-5178

Principal, Christine Mangiamele – x437
Katrina Picarella, Senior Office Assistant – x437
Johanna Testa, Account Clerk – x436

Assistant Principal, Diana Tufaro – x447
Jamie Richardsen, Office Assistant – x446

Part-Time Dean, Donald Denning – x435
Kelly Carter, Attendance – x450

Guidance
Tara Melucci, Guidance – x453
Marissa Raptis, Guidance – x434

School Nurse
Erin Southworth, R.N.– x461
Kelly O'Reilly, Office Assistant – x442

Psychologists
Danielle Quiroz – x452
Jamie Mistretta – x428

Behavior Counselor, Marissa Prager – x421

Physical Education Office – x445

Library, Melanie Fales – x444 / (631) 474-5526

Computer Lab Assistant, Annette Oliveria – x427 / (631) 474-5526

Kitchen – x439
Music Suite – x460
Faculty Room – x443

Security Vestibule, Christine Lovell – x484

Custodial Office
Jessalyn Barrett, Head Custodian – x441
Alex McCann, Night Senior Custodian – x441

LADDIE A. DECKER SOUND BEACH SCHOOL
197 North Country Road, Miller Place, NY 11764
Main Phone – (631) 474-2719 Main Fax – (631) 474-2497

Principal, Ms. Jean Marie D'Aversa – x521
Kim Caravello, Senior Office Assistant, Principal's Office – x521
Megan Mangano, Office Assistant, Principal's Office – x531

Assistant Principal, Tricia Cucinello – x535

Elementary Curriculum Specialist, Evan Curran – x504

School Nurse
Justine Jacobs, R.N. **–** x527
Margaret Guido, Office Assistant – x526

Psychologist
Shannon McNulty **–** x536
Brittany Schreiber – x536

Behavior Counselor– x534

Guidance Counselor, John McMorris – x505

Library, Jenna Ely – x525

Computer Lab Assistant, Jill Block – x537

Teacher's Room – x529
Kitchen – x532

Security Vestibule, Jane Lauria – x528

Custodial Office
Nicole Ventura, Head Custodian – x530
Don Collins, Night Senior Custodian – x530

Appendix 1- School Buildings and Staff (Contd.)

ANDREW MULLER PRIMARY SCHOOL
65 Lower Rocky Point Road, Miller Place, NY 11764
Main Phone – (631)474-2715 Main Fax – (631)474-4738

Principal, Laura Gewurz – x623
Holly Schierwagen, Secretary, Principal's Office – x622
Josephine Randone, Principal's Office – x621

Assistant Principal, Tricia Cucinello – x603
Teachers Room – x632
Office Work Room – x624

School Nurse
Amanda Misson, R.N. – x626 (direct 631-474-2717)
Kathleen Houck, Office Assistant – x627

Psychologist
Dr. Cara Biondo – x638
Kelly McGuinness – x629

Behavior Counselor, Kevin Walker– x630

Guidance Counselor, John McMorris – x634

Elementary Curriculum Specialist, Evan Curran – x504

Library, T.B.D. – x628

Computer Lab Assistant, Dawn Savino – x602

Conference Room – x636
Kitchen – x631

Security Vestibule, Robert McCann – x635

Custodial Office
Eric Swanson, Head Custodian – x633
Karen Girzadas, Night Senior Custodian – x633

Appendix 2- Operations Staff Information

Custodial	Shift
MPHS	
David Gonzalez, H.C.	Day
Robert Bray	Day
Stephen Rawlins	Day (Overlaps)
Travus Gustafson, H.C.	Night
Jeffery Frank	Night
James Floerke	Night
Matthew Certari	Night
Kenneth Franks	Night
Matthew Coleman	Night/wraparound weekend days
NCRMS	
Jessalyn Barrett, H.C.	Day
Charles Stewart	Day
Joe Esposito	Day (Overlaps)
Alex McCann, S.C.	Night
Liam Monfett	Night
T.B.D.	Night
Kellan Trelfa	Night
Amanda Massar	Night (PT)
LADSBS	
Nicole Ventura, H.C.	Day
Joseph Paoli	Day (Overlaps)
Donald Collins, S.C.	Night
Gary Lohr	Night
Todd Troutman	Night
T.B.D.	Night (PT)
AMPS	
Eric Swanson, H.C.	Day
Daniel Cuoco	Day (Overlaps)
Karen Girzadas, S.C.	Night
Robert Bennett	Night
Emerson Titus	Night
Carlos Flores	Night (PT)

Appendix 2 - Operations Staff Information (Cont'd)

Maintenance	**Shift**
Mike Schultz, Supervisor	Day
Alex Kesten / Cory Breines	Part time
Jesse Montgomery	Night
Christopher Parsley	Day
Dan Otton	Day
Grounds	
Kristopher Terry, Supervisor	Day
Steve Winckler	Day
James Bennett	Wrap-around Day
Security	
Will Finamore (PT)	HS-Morning/Night-Split Shift
Jonathan LoRe (FT - 12 month)	North Campus – Day – Split
Bill Sorensen (FT -10 month)	MPHS – Day – Parking Lot
Thad Shaffer (FT - 10 month)	MPHS – Vestibule
Christine Lovell (FT - 10 month)	NCRMS – Vestibule
Jane Lauria (FT - 10 month)	LADSBS – Vestibule
Robert McCann (FT - 10 month)	AMPS – Vestibule
Tamika Copeland (PT – 10 month)	Lunch Relief/Traffic
Shainamonique Biggers (FT - 10 month)	Roving District Wide Guard
Frank Lamia (PT – 12 month)	NCR/HS Split
Rob Alexander (PT – 12 months)	NCR-Evenings and Saturdays
Brian McCabe (PT – 10 months)	Playground Guard
Messenger/Mail	
Jonathan LoRe	As Part of Security Shift

Appendix 3 - Coordination with Local, County, State and Federal Resources

The District may obtain advice and assistance from local government officials including Suffolk County or New York State officials responsible for implementation of Article 2-B of the Executive Law.

Eastern Suffolk BOCES Resources

Agency/Department	Office	Phone
School Safety Team	ESBOCES, Kristen Nannini	631-693-3028

Suffolk County Resources

Agency/Department	Office	Phone
Fire, Rescue & Emergency Services	Commissioner's Office Nights, Weekends, Holidays	631-852-4855 631-852-4815
Department of Health Services	Information & Referrals - Days Nights, Weekends, Holidays	631-853-3000 631-852-4820 (after 5:00 p.m.)
Poison Control Helpline	Emergency Number - 24 hour	1-800-222-1222
Division of Environmental Quality	Administration Nights, Weekends, Holidays	631-852-5800 631-852-4820 (after 5:00 p.m.)
Division of Public Health	Administration Public Health Hotline Nights, Weekends, Holidays	631-853-3055 631-787-2200 631-852-4820 (after 5:00 p.m.)
Police Department School Resource Officer	Local Precinct #6 Kathryn Skippon	631-854-8600 631-275-9558 c (631-854-8661 o)
Department of Public Works	Administration Highway Maintenance-Days Nights, Weekends, Holidays	631-852-4010 631-852-4070 631-852-4256 (after 3:00 p.m.)
General Information-County	Hauppauge Center	631-853-5593
Division of Community Mental Hygiene Services	Administration (For emergency mental health resources)	631-853-8500
Suffolk County Water Authority	Customer Service After Hours Emergency	631-698-9500 631-665-0663

State Resources

Agency/Department	Office	Phone
DEC - Department of Environmental Conservation	Regional Director Spills (Chemical or Oil) 24-hour Emergency Spill Hotline	631-444-0345 631-444-0320 1-800-457-7362
DOH - Department of Health	Environmental Health Information	1-800-458-1158
DOL - Department of Labor	PESH-Public Employee Safety and Health-Regional Office	516-228-3970
OEM - Office of Emergency Management	Regional Office State Coordination Center 24-hour	631-952-6322 518-292-2200

Appendix 3 - Coordination with Local, State and Federal Resources (cont'd)

Federal Resources

Agency/Department	Office	Phone
FEMA - Federal Emergency Management Agency	Emergency Number - 24 hour Regional Office Public Affairs Office	1-800-621-3362 212-225-7209 212-225-7216
OSHA - Occupational Safety and Health	Emergency Number - 24 hour Regional Office	1-800-321-6742 212-337-2378
DOE - Department of Energy	Radiological Assistance Hotline	212-264-1023

Other Resources

Agency/Department	Office	Phone
American Red Cross	Suffolk County Emergency Number - 24 hour	631-924-6700 631-924-6911
Miller Place Fire Department	Emergency Number Non-emergency	911 or 631-473-2202

Appendix 4 - Key Vendor List

Service Provided	Company	Phone No.
Asbestos	J.C. Broderick Associates	631-831-0560
Boiler	Commercial Instrumentation	631-243-4300
Bomb / Drug Searches	Maximum K9 Detection	631-940-1511
Burglar Alarm	Protective Management	631-750-0685
Chemical / Hazardous Waste Removal	American HazMat Radiac Research Corp	631-404-2862 718-963-2233
Electrical work	Relle Electric	631-580-6111
Elevator	Island Elevator	631-491-3392
Fencing	LandTek RFC Fence	631-691-2381 631-924-3011
Fire alarm detectors	J&K Alarm	631-744-8945
Fire alarms panels/clocks	Johnson Control Fire Protection	631-404-1000 516-246-1459
Fire Marshall	KLH	516-790-7661
Garbage removal	Winter Bros. Carting	631-244-7272
Glass	Sterling Glass	631-744-4358
HVAC	Flex Air, Inc. Commercial Instrumentation Services	631-412-5693 631-243-4300
Insurance	Industrial Coverage (Utica)	631-736-7500
PA system	Symbrant Technologies	631-414-7077
Pneumatics	Cardinal Controls	631-244-7200
Portable toilets	Sani-Lav	631-981-7433
Radios	Motorola	631-244-9834
Roof repairs	Statewide Roofing	631-277-1610
Spill / Cat III Clean-up Mitigation	Renu Contracting & Restoration	631-782-1020
Telephone	Signature Communications	631-617-8118
Telephone POTS VoIP	Verizon Lightpath	516-330-4118 516-357-2234 516-803-5600
Tool / Equipment Rental	Sunbelt Rentals MVP Outdoor Power Equipment	631-348-7100 631-331-8100
Utilities	PSEG National Grid	800-490-0075 631-755-6900 800-322-3223

Appendix 5 - FBI Bomb Threat Checklist

Please see insert

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Appendix 6 - Building-Level Emergency Response Plans

Miller Place High School

North Country Road Middle School

Laddie A. Decker Sound Beach School

Andrew Muller Primary School

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Appendix 7 - Chemical Hygiene Plan

The District has a Chemical Hygiene Plan that would be enacted in an emergency. The plan is located in the appropriate area on the District website, go to:

District Information
District Plans
Chemical Hygiene Plan

Appendix 8 - Listing of District Resources

1 2004 Chevrolet Box Truck
2 2005 Ford E350 Panel Truck
3 2005 Ford F250 Pickup Truck
4 2007 Ford F250 Pickup Truck
5 2014 Ford Explorer
6 2015 Dodge Durango
7 2015 Ford F250 Pickup Truck (with lift gate and diesel transfer tank)
8 2026 Ford Maverick small Pickup Truck
9 2015 Ford F150 Pickup Truck
10 2017 Ford Transit Work Van
11 2026 Ford Transit Work Van
12 2017 Ford Escape
13 2017 Ford Escape
14 2017 Ford Escape
15 2018 Dodge 3500 Dump Truck
16 2005 CAT Backhoe (with bucket)
17 Kubota Tractor
18 2022 Utility Cart
19 2009 Utility Trailer
20 2022 Utility Trailer
21 2025 Nifty Lift
22 Additional portable radios with spare batteries, one laptop PC, spare fire extinguishers, copier, cell/land phone & first aid supplies – Operations Trailer
23 Assorted tools, shovels, brooms, compressors, generators, pumps, hoses, etc. – Maintenance and Grounds Departments Garages
24 Traffic flags, flashlights, cones, vests, raincoats – Security Dept. vehicles
25 Portable toilets on athletic fields at High School and North Campus and two bathrooms in Operations Trailer
26 Bottled water and food rations in high school kitchen storage room
27 Concession Stands (1 portable and 1 stationery)

Appendix 9 - Character Education Programs

Miller Place High School

- National Honor Society – Tutoring, Blood Drive, Food Drives
- Athletes Helping Athletes
- Student Assemblies
- Professional Developments for Teachers and Coaches

North Country Road Middle School

- Diversity Week
- Tolerance Week
- Peer Mediation
- Bully Prevention
- Project Wisdom
- Washington D.C. Trip
- Black History Month Showcase
- Student Assemblies

Laddie A. Decker Sound Beach School

- Monthly Character Education Bulletin Board
- Athletes Helping Athletes
- Various Classroom Initiatives
    - Letters to soldiers
    - Martin Luther King "I Have a Dream" essay contest
    - Fundraisers
- Classroom Presentations
    - Accepting differences
    - Bullying
- Student Assemblies

Andrew Muller Primary School

- Monthly Character Education Lunches with the Principal based on the pillars of character education
- Monthly Character Education lessons given by Guidance Counselor
- Peace and Kindness Day
- Autism Awareness Week
- Student Assemblies

Appendix 10 – Emergency Remote Instruction Plan

The District has a Remote Instruction Plan that would be enacted in an emergency. The plan is located in the appropriate areas on the District website, go to:

District Information
District Plans
Emergency Remote Instruction Plans

Appendix 11 – Hazard Response Guide

Please see insert

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Appendix 12 – Cybersecurity Annex

Please refer to the Cybersecurity Contingency Management and Incident Response Plan which is confidential.

Appendix 13 – Transportation Annex

The transportation of students in each school, as well as those who walk home, must be taken into consideration. Notification and/or arrangements for BOCES students and students on field trips must also be made since these students may be off-site during an emergency. This annex applies to all school buses utilized by the District.

- During a **Go-Home** or an **Off-Site Evacuation** the District's Transportation Department will contact *First Student*, the District's contracted bus company, in order to expedite the removal of students from school property so they are no longer in the area of danger during an emergency situation or incident. It may be necessary to utilize a smaller number of buses in an emergency situation to begin the evacuation process as quickly as possible.
- The District has two different *First Student* bus yards and dependent on the situation would contact the appropriate yard or both yards.
- The District would enact an emergency evacuation following the protocols listed in the District-wide school safety plan and move students to a temporary shelter or evacuate to another off-site location, if necessary.
- The Transportation Department would be in contact with the Superintendent of Schools to notify them of the situation if necessary.
- The Building Principals will maintain a current list of bus assignments for each student and their respective bus letter.
- First Student drivers automatically re-route their buses if a road or weather condition exists that impacts that route and notifies the District of the re-routing so that impacted student may be contacted, if necessary.
- The First Student safety team is contacted in any accident/incident situation and dispatched to the accident scene. District personnel are notified of any accident/incident situation.
- The District sends buses on field trips and to athletic events and should remain at the location site to provide emergency shelter if needed in the case of a need.
- Bus reports are written up by bus drivers in the case of students with behavior issues for building administration to review and respond .
- Bus drivers are required to meet all state and federal licensing and training requirements for driving a school bus. Bus monitors are trained to meet the requirements of working with students on the school bus. The District files a report twice a year to meet the NYSED compliance requirements.
- Each school bus is equipped with a fire extinguisher, first aid kit, emergency reflectors, and a body fluid kit in case of an emergency.
- The District will hold a practice drill each year for the emergency go-home early (early dismissal) drill.

Lauren M. Agunzo
John K. Hoffman
Darin V. Iacobelli
David M. Tellier

NawrockiSmith
ACCOUNTANTS & ADVISORS

Christoper A. Angotta
P. Dimitris Bantileskas
John M. Spatola
Michael E. Nawrocki
Ernest Patrick Smith

October 28, 2026

VIA EMAIL

Board of Education
Miller Place Union Free School District
7 Memorial Drive
Miller Place, NY 11764

Re: Internal Audit Key Control Reports

Board of Education:

We have performed internal audit services for the Miller Place Union Free School District applicable to various key controls within the Business Office. The services we performed include testing, reviewing and evaluating internal controls pertaining to selected transactions and accounting functions within the Business Office of the District. Enclosed within this correspondence are individual internal audit reports for work performed to date in the following audit areas:

- **Retirement Payout Analysis**

If you have any questions or you would like to discuss this matter further, please contact our offices.

Very truly yours,

Nawrocki Smith LLP

DRAFT

INTERNAL AUDITOR'S REPORT
Miller Place Union Free School District

Retirement Payout Analysis
June 2026

Inherent Risk Rating: High

Control Risk Rating: Low

Audit Opinion: Satisfactory

Purpose/Objectives:

Pursuant to the request of the Miller Place Union Free School District we have reviewed the District's calculations of thirteen (13) retirement payouts applicable to the employees retiring during or at the end of the 2025-2026 school year. The objectives of our analysis in this regard were to:

- Determine compliance with bargaining unit, individual contracts, or memorandums of agreement (MOAs)
- Determine the accuracy of retirement payout calculations
- Determine whether the internal controls pertaining to the retirement payouts are adequate
- Determine the adequacy and completeness of the documents provided to us by the District, inclusive of:
    - Employment Agreements between the District and the Miller Place Teachers Association, Miller Place Operations Unit, and Miller Place Secretarial and Clerical bargaining units
    - Employment Agreements between the District and individual employees.
    - District Calculations for Retirement Payouts
    - Employee Attendance Records from nVision
    - Board of Education minutes indicating retirement/resignation of each employee
    - Letter of Intent to Retire from employee
    - Teacher's Retirement System (TRS) or Employee's Retirement System (ERS) membership information
- Determine if the employee meets the terms of the retirement incentive
- Identify weaknesses, if any, in the internal control process
- Recommend possible enhancements to the process, if applicable

Scope:

We communicated with the School Business Official and Senior Account Clerk in order to understand the procedures in place to monitor, track, calculate, and process retirement payouts. We then reviewed thirteen (13), or one hundred percent (100%), of the retirement payouts for the 2025-2026 school year in order to test that all payouts are in compliance with the objectives outlined above.

Retirement Payout Process

a. The retiring employee prepares a retirement letter addressed to the Superintendent of Schools, which is sent to the Human Resources Department.

b. An employee from the Human Resources Department stamps the retirement letter with the date received.

c. The Human Resources Department lists the employee's retirement for approval within the monthly Board of Education personnel agenda.

d. The Board of Education approves the effective date of the employee's retirement within the Board of Education minutes.

e. The Human Resources Department generates an Attendance Report from nVision to obtain the number of accrued sick, personal, and vacation (if applicable) days available to the employee.

f. The Human Resources Department forwards the Attendance Report with the amount of available sick, personal, and vacation (if applicable) days to the Payroll Department.

g. Teacher Retirement System membership information is provided by the teacher or staff member and reviewed by the Payroll Department to verify employee eligibility for retirement.

h. The Senior Account Clerk in the Payroll Department reviews the Attendance Reports to ensure attendance has not been changed before completing a retirement payout form for each employee as well as a spreadsheet which includes calculations for the number of available days, daily rate, and payout amount for all employees.

i. The retirement payout forms and supporting documentation are then forwarded to the School Business Official for final review and approval. The School Business Official must sign the retirement payout form prior to processing payment for the employee.

Observation

We noted that all thirteen (13) retirement payouts followed the retirement processes noted above, were accurately calculated and were in compliance with the objectives noted above.

- *No recommendation at this time.*

Audit Comment:

The District's controls surrounding the retirement payout function are operating effectively.

NawrockiSmith

Miller Place Union Free School District

Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations

June 2026

DRAFT

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED UPON PROCEDURES

The Board of Education
Miller Place Union Free School District

We have performed the procedures enumerated below, which were agreed to by the Miller Place Union Free School District (the "District"), solely to assist the District. This agreed upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

We have updated our June 2025 Risk Assessment by performing certain internal audit procedures pertaining to the time period starting July 1, 2025 through June 30, 2026. The updated Risk Assessment and related internal audit plan concentrates on the following key internal control areas:

- Governance and Planning
- Budget Development
- Accounting and Reporting
- Revenue and Cash Management
- Grants
- Payroll
- Human Resources
- Benefits
- Purchasing and Related Expenditures
- Facilities Maintenance
- Capital Projects
- Fixed Assets
- Food Service
- Extraclassroom Activity Fund
- Information Systems
- Cyber Security
- Student Data Management
- Pupil Personnel Services
- Transportation
- Security and Safety
- Insurance / Risk Management

Our engagement is limited in scope and will be confined to our agreed-upon procedures. We will not be conducting an audit or review of the district's financial statements and therefore we will not express an opinion or any other form of assurance on them.

At the end of our engagement, we will present the results of applying the agreed-upon procedures in the form of our findings in a report. Our accountants' report should be used only for the intent of the original users of this report and will include a statement indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. As such, using this report for anything other than the original intent of the agreed-upon procedures could mislead the readers. You must notify us immediately if the original users of the report change.

Very truly yours,

Nawrocki Smith LLP
October 20, 2026

NawrockiSmith

Miller Place Union Free School District

Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations

June 2026

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Internal Audit Risk Assessment Update Summary 4

Risk Rating and Internal Audit Plan 5

Risk Assessment Observations and Recommendations 8

DRAFT

RISK ASSESSMENT OVERVIEW

This Risk Assessment report provides a presentation of our view of the school district's risk pertaining to its financial operations. It gives the District's administration the information necessary to help optimize its overall performance. The report identifies, expresses, and prioritizes the key program risks so that the District's administration can focus on those areas most critical to its success. This analysis is used to define the District's risk profile. It will provide an overview of the risks facing the District's operations.

In accordance with the laws of New York, 2005, Chapter 263, all school districts and BOCES were required to establish an internal audit function no later than July 1, 2006 and be in operation no later than December 31, 2006. This function should include, at a minimum, development of a risk assessment of district operations, including but not limited to:

- A review of financial policies, procedures, and practices.
- An annual review and update of such risk assessment.
- Annual testing and evaluation of one or more areas of the District's internal controls.
- Preparation of reports which analyze significant risk assessment findings.
- Recommended changes for strengthening controls and reducing identified risk; and specifying time frames for implementation of such recommendations.

Pursuant to Section 170.12 – Regulations of the Commissioner of Education – School District Financial Accountability, each school district must prepare a corrective action plan, approved by the Board of Education in response to findings to final reports issued by the internal auditor. This plan should include expected dates of implementation and should be filed with the New York State Education Department.

INTERNAL AUDIT OBJECTIVES

The objectives of our engagement are as follows:

- Develop an understanding of the critical business processes of the District within each functional area.
- Identify and qualify risks based on the understanding of the business processes and stated business rules.
- Identify stated controls that are currently in place to address those risks and ascertain if they are operating effectively.
- Recommend improvements in internal controls.

SCOPE AND METHODOLOGY

The Board of Education has engaged Nawrocki Smith as the District's internal auditor. In compliance with New York State Laws, we have performed an annual update to the District risk assessment with respect to policies, procedures, and internal controls pertaining to District operations. The procedures applicable to the annual update of the District's risk assessment were performed during the twelve months ending June 2026 and were carried out in order to determine an internal audit plan for fiscal year 2026/2027 and thereafter. This risk assessment will be updated annually to reflect any changes in the current control environment and the existing internal audit plan.

Our risk assessment consisted of the following methodology:

- Perform interviews of Administration and other appropriate personnel.
- Document procedures within key Functional Areas.
- Identify key controls and perform audit tests of those controls.
- Assess effectiveness of the key controls.
- Identification and review of organization structure.
- Analysis of risks that are a threat to the achievement of objectives.
- Create a risk profile and internal audit plan.

In addition to the above procedures, we have also evaluated and considered the following within our overall risk assessment:

- District policies and procedures.
- Recent focus of State Comptroller Audits.
- Board of Education/Audit Committee Meetings.
- Materiality to Financial Statements.
- Changes in management or key personnel.
- Financial reports provided to the Board.
- External auditor management letters.
- District corrective action plans.
- Organizational chart and job descriptions.

INTERNAL AUDIT RISK ASSESSMENT UPDATE SUMMARY

We have analyzed twenty-one (21) Business Process areas within the District and have developed an internal audit plan based upon our assessment of each area. Each of the twenty-one (21) Business Processes contains multiple categories for which an extensive cycle analysis will be performed during the proposed time period noted within the risk rating and internal audit plan. The plan as presented will be revised each year based upon the annual risk assessment update and events/requests that occur during the year which impact the priority of future internal audit services.

The results of our initial risk assessment are summarized below and, in the tables, presented on pages 5 through 7. We have utilized a "Low," "Moderate," and "High" control risk rating assessment scale of the organization.

CURRENT YEAR RATINGS

Rating	2025/2026	
High	-	*0.00%*
Moderate	4	*4.35%*
Low	88	*95.65%*
Total	**92**	***100.00%***

CHANGE FROM PRIOR YEAR

Category (*)	Count	
"High" to "Low"	-	*0.00%*
"High" to "Moderate"	-	*0.00%*
"Moderate" to "Low"	-	*0.00%*
"Low" to "Moderate"	2	*100.00%*
"Moderate" to "High"	-	*0.00%*
Total	**2**	***100.00%***

Our June 2026 risk assessment update contains two (2) recommendations, as follows:

Business Process	Recommendation(s)
Human Resources	2
Total	**2**

The prior year risk assessment report contained no recommendations.

	Complete	In-Process	Not Started	Total
Recommendations	-	-	-	-

We have summarized below our work plan for the 2026/2027 fiscal year:

Cycle Reviews:

- Payroll
- NIST GAP Analysis-(on-going)

Other 2026/2027 Planned Internal Audit Services:

- Human Resources Cycle Recommendations Follow-Up
- Key Control Testing and External Audit Corrective Action Plan Monitoring
- Annual Risk Assessment Update as of June 2027
- Other Internal Audit Services at the Request of the District/BOE

Miller Place Union Free School District
Annual Risk Assessment
June 2026

Risk Rating and Internal Audit Plan

√ = Internal Audit Services Provided
★= Business Cycle Review Complete
X = Proposed Business Cycle Review
T = Proposed Key Control Testing

	Business Process		Business Process Categories	RISK			YEAR OF SERVICE		
				Inherent	Control		Prior	26-27	Subsequent
					24-25	25-26			
1	Governance and Planning	1	Governance Environment	H	L	L			X
		2	Control Environment / Policies& Proc.	H	L	L	✓	T	X
2	Budget Development	3	Budget Development	H	L	L	✓		X
		4	Budget Monitoring & Reporting	H	L	L	✓		X
3	Accounting & Reporting	5	Financial Accounting and Reporting	H	L	L	✓		X
		6	External/Internal/Claims Auditing	H	L	L			X
		7	Fund Balance Management	H	L	L			X
	Revenue and Cash Management	8	Real Property Tax	M	L	L	★		
		9	State Aid	H	L	L	★		
		10	Out of District Tuition/Reimb. Exp.	M	L	L	★		
		11	Use of Facilities	L	L	L	★		
		12	Donations	M	L	L	★		
		13	Vending Machines	H	L	L	★		
		14	Cash Receipts	H	L	L	★		
		15	Cash & Investment Management	H	L	L	★		
		16	Petty Cash	L	L	L	★		
		17	Bank Reconciliations	H	L	L	★		
		18	Online Banking	H	L	L	★		
		19	Accounts Receivable	H	L	L	★		
5	Grants	20	General Processing	H	L	L	★		
		21	Grant Application	M	L	L	★		
		22	Allowable Costs & Expenditures	H	L	L	★		
		23	Monitoring	M	L	L	★		
		24	Reporting	H	L	L	★		
6	Payroll	25	Payroll Disbursements	H	L	L	★	X	
		26	Overtime Reporting	H	L	L	★	X	
		27	Payroll Accounting & Reporting	H	L	L	★	X	
		28	Payroll Tax Filings	H	L	L	★	X	
		29	Payroll Reconciliation	H	L	L	★	X	
7	Human Resources	30	Employment Requisition/Hiring	H	L	L	★		
		31	Personnel Evaluation	H	L	L	★		
		32	Termination	H	L	L	★		
		33	Employee Attendance	H	L	M	★		

Risk Rating and Internal Audit Plan (Continued)

√ = Internal Audit Services Provided
★ = Business Cycle Review Complete
X = Proposed Business Cycle Review
T = Proposed Key Control Testing

	Business Process		Business Process Categories	RISK			YEAR OF SERVICE		
				Inherent	Control		Prior	26-27	Subsequent
					24-25	25-26			
8	Benefits	34	Eligibility	H	L	L	★		
		35	Benefit Calculations	H	L	L	★		
		36	Patient Protection & Affordable Care Act	H	L	L	★		
		37	Retiree Benefits	H	L	L	★		
		38	ERS/TRS	H	L	L			
9	Purchasing and Related Expenditures	39	PO System & Vendor Database	H	L	L	★		
		40	Purchasing Process	H	L	L	★		
		41	Payment Processing	H	L	L	★	T	
		42	Employee Reimbursements	H	L	L	★		
		43	Credit Cards	H	L	L	★		
10	Facilities Maintenance	44	Facilities Maintenance/Work Orders	H	L	L	✓		X
		45	Staff Supervision	M	L	L			X
		46	Preventive Maintenance	M	L	L			X
		47	Coordination with Outside Vendors	M	L	L			X
11	Capital Projects	48	Construction Planning & Monitoring	H	L	L	★		
		49	Capital Project Funding & Payments	M	L	L	★		
		50	Recordkeeping & Reporting	M	L	L	★	T	
12	Fixed Assets	51	Inventory/ Capitalization Policy	H	L	L	★		
		52	Acquisition and Disposal	H	L	L	★		
		53	Inventory Process & Recordkeeping	H	L	L	★		
13	Food Service	54	Sales Cycle and System	M	L	L	★		
		55	Inventory and Purchasing	M	L	L	★		
		56	Free & Reduced Meals	M	L	L	★		
		57	Federal and State Reimbursement	H	L	L	★		
		58	Financial Reporting & Monitoring	H	L	L	★		
14	Extraclassroom Activity Fund	59	General Controls	H	L	M	★		
		60	Revenue	H	L	L	★		
		61	Expenditures	M	L	L	★	T	
		62	Reporting	M	L	L	★		

Risk Rating and Internal Audit Plan (Continued)

√ = Internal Audit Services Provided
★ = Business Cycle Review Complete
X = Proposed Business Cycle Review
T = Proposed Key Control Testing

	Business Process		Business Process Categories	RISK			YEAR OF SERVICE		
				Inherent	Control		Prior	26-27	Subsequent
					24-25	25-26			
15	Information System	63	Governance	H	L	L	✓	X	
		64	Inventory	H	L	L	✓	X	
		65	Network Security	H	L	L	✓	X	
		66	Application Security	H	L	L	✓	X	
		67	Physical Security	H	L	L	✓	X	
		68	Disaster Recovery	H	L	L	✓	X	
16	Cybersecurity	69	General Controls	H	M	M	✓	X	
		70	Information & Asset Security	H	L	L	✓	X	
		71	Vulnerability Assessment	H	L	L	✓	X	
		72	Incident Response & Recovery	H	L	L	✓	X	
17	Student Data Management	73	Registration & Enrollment	H	L	L	★		
		74	Student Attendance	H	L	L			X
		75	Student Performance	H	L	L	✓		X
		76	Student Eligibility	H	L	L		T	X
18	Pupil Personnel Services	77	Budgeting and Planning	H	L	L	★		
		78	STAC Reimbursement	H	L	L	★		
		79	Medicaid Reimbursement	H	L	L	★		
		80	RFP and Contracts	H	L	L	★		
19	Transportation	81	Fleet Inventory and Maintenance	H	L	L			X
		82	Bus Routing and Planning	H	L	L	✓		X
		83	Labor and Supervision	H	L	L			X
		84	Contract Management	H	L	L	✓		X
		85	Federal and State Reimbursement	H	L	L	✓		X
20	Safety & Security	86	Plan Development & Strategy	H	L	L	✓		X
		87	Building Access & Security System	H	M	M	✓		X
		88	Compliance and Incident Reporting	H	L	L			X
		89	Safety & Security Monitoring	H	L	L			X
21	Insurance / Risk Management	90	General	H	L	L			X
		91	Policy Management	H	L	L			X
		92	Claims Reporting	H	L	L			X

Inherent Risk - Inherent risk pertains to the overall school district industry. Inherent risk is the risk of a material misstatement may occur assuming the absence of internal controls.

Control Risk - Control risk pertains specifically to the Miller Place Union Free School District. Control risk is the risk that a material misstatement will not be detected and corrected by Management's internal controls on a timely basis.

RISK ASSESSMENT OBSERVATION

Current Year Observations and Recommendations

Human Resources

1. We noted that only initial certifications are entered into and tracked in nVision. Permanent and professional certifications are reviewed and confirmed prior to an employee being hired, however, the certification information is not entered into nVision.

➢ *We recommend that all certification information be entered into and tracked in nVision. Although permanent and professional certifications do not expire, it would be beneficial to have all certifications in nVision to easily confirm an employee is certified for a specific grade and/or area in the event of a position change.*

2. We noted that there is clerical employee in the main office of each school building that is responsible for tracking and documenting daily employee absences. The building principals are responsible for reviewing daily absences and assisting with class coverage to ensure that all classes are assigned a substitute teacher for the day. Although daily absence reports are reviewed by building principals, the review is not documented.

➢ *We recommend that building principals continue to assist with class coverage and review daily absences for the respective buildings. To enhance this process, each building principal should sign and date the daily absence list before it is sent to the Human Resources Department for recording.*

Status of Prior Year Recommendations

➢ *No prior year recommendations.*

EXHIBITS

Exhibit I History of Internal Audit Reports Issued

Exhibit II Internal Audit Plan for 2026/2027

Miller Place Union Free School District
Internal Audit - Nawrocki Smith LLP
History of Internal Audit Reports Issued
Years: 2015/2026 - 2025/2026

	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26
Risk Assessment	X	X	X	X	X	X	X	X	X	X	X
Accounting and Reporting											
Fund Balance Analysis						X					
Journal Entries			X	X							X
Corrective Action Plan - Comptroller's Report											
Corrective Action Plan - External Audit	X	X	X	X	X	X	X	X	X	X	X
Benefits		X							X		
Affordable Care Act											
Employee Medicare Reimbursement Analysis											
Budget Development											
Budget Transfers		X		X					X		
Capital Projects/Facilities	X										
Facilities Maintenance											
Facilities/Capital Projects - State Aid Reimbursement											
Use of Facilities Policy				X						X	X
Cyber Security											
Data Security											
Penetration Testing (Vulnerability Assessment)	X										
Extraclassroom Activity Fund											
Cash Disbursements		X					X				
Cash Receipts		X					X				
Fixed Assets											
Acquisition & Disposal											
Inventory							X				
Food Service											
Eligibility Verification											
Sales System	X										
Purchasing & Inventory											
Grants				X							X
Applications											
ARRA Funds Review											X
Human Resources											
Employee Attendance			X						X		
Employee Hiring										X	
Employee Credentialing					X	X					
Employee Termination											
Administrative Contracts											
Cabinet Attendance Review	X										
Superintendent Attendance Review	X	X	X	X	X	X	X	X	X	X	X
Information Systems										X	X
Audit Log					X						
IT Financial Applications - Permission Testing	X			X							
Payroll			X								
Disbursements - Contractual						X				X	
Disbursements - Hourly Employees						X				X	
Internal Controls Audit											
Payroll Payout											
Payroll Tax Filings					X						
Stipend Testing											
Retirement Payout Analysis	X		X	X	X	X	X	X	X	X	X
Programs				X							
Physical Education											
Driver's Education Program			X								

Miller Place Union Free School District
Internal Audit - Nawrocki Smith LLP
History of Internal Audit Reports Issued
Years: 2015/2026 - 2025/2026

	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26
Pupil Personnel Services											
Medicaid Reimbursement								X			
RFP & Contracts			X								
STAC Reimbursement											
Health Services Contracts			X								
Purchasing											
Payment Processing		X					X				
Credit Cards											
Travel and Conferences											
Vendor Database Analysis			X								
Administration Expense Reimbursement Review											
Cabinet Expense Reimbursement Review	X										
Superintendent Exp. Reimbursement Review	X	X	X	X	X	X	X	X	X	X	X
Revenue and Cash Management			X								
Bank Reconciliations & Treasurer's Reports	X	X		X	X	X	X	X			
Cash Receipts		X		X							
Out of District Tuition											
Petty Cash Testing											
Reserves Analysis						X					
Use of Facilities											
Vending Machines	X										
Safety and Security											
Building Access & Security System				X					X		
Compliance and Incident Reporting										X	
Plan Development & Strategy											
Student Data Management											
Student Registration and Enrollment										X	
Student Performance/Grade Change		X									
Transportation											
Bus Routing & Planning											
State Aid											
Transportation Contract Management						X					X

NawrockiSmith

Miller Place Union Free School District
2026/2027 INTERNAL AUDIT PLAN
(Based upon June 2026 Risk Assessment)

2026/2027 Cycle Review	Status
• Payroll	Planned for Nov-26

Key Control Testing Areas	
• Payment Processing	Planned for Jan-27
• Capital Projects – Recordkeeping and Reporting	Planned for Feb-27
• Student Eligibility	Planned for Mar-27
• ECAF – Cash Disbursements	Planned for May-27

Additional Internal Audit Services	Status
• Annual Risk Assessment Update Report as of June 2026	Complete
• Superintendent Expense Reimbursement	Planned for Mar-27
• Superintendent Attendance	Planned for Mar-27
• NIST Framework GAP Analysis	In Process
• Annual Risk Assessment Update as of June 2027	Planned for Jun-27
• External Audit Corrective Action Plan Review	Planned for Mar-27
• Retirement Payout Analysis	Planned for Jun-27
• Other Internal Audit Services at the Request of the District	As Requested

Tentative On-Site Internal Audit Schedule:

November 19th
December 21st
January 21st
February 24th
March 24th
April 7th
May 12th
June TBD

POLICIES

FIRST TIME READING

October 28, 2026

Board of Education Policy

NEWS MEDIA RELATIONS

The Board of Education invites and welcomes the active participation of all forms of mass media in promoting the cause of good education within the district and elsewhere.

The Board President is designated as the spokesperson for the Board when the Board is making a statement on an issue. No member of the Board individually will speak for, or in the name of, the Board unless by explicit direction of the Board.

The Superintendent of Schools is designated as the spokesperson for the district. No staff member of the Miller Place School District individually will speak for, or in the name of, the Miller Place School District unless by explicit direction of the Superintendent. Staff members should emphasize to the media when asked to speak as a staff member of the Miller Place School District that they can only speak as private citizens unless they have been empowered by the Superintendent to speak for the District.

All staff desiring to release information to the media should first notify the Superintendent. The Superintendent of Schools shall establish all necessary procedures to govern day-to-day interactions between the schools and the news media.

Reference Arts and Cultural Affairs Law §61.09

Adopted: 10/24/2007
Reviewed: 02/24/2016 11/17/2021
Revised: 03/30/2016 12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

3200

Board of Education Policy

SAFETY POLICY

The Board of Education believes that safety is important to everyone concerned with district schools, not only as a protective measure during school hours, but also as an instructional means of encouraging an appropriate mode of behavior to minimize accidents at all times. The Board recognizes that the safety of students, employees and the public is paramount in all school operations; all students, employees, and the public are to comply with all safety laws and/or ordinances. All employees are responsible for safety and are obligated to report health and safety hazards or unsafe conditions to the Building Principal or Supervisor in a timely manner.

The Superintendent or his/her designee shall have discretion to take the necessary steps and to develop guidelines to carry out the intent of this policy.

Adopted:	03/12/1998		
Reviewed:	03/14/2007	01/27/2016	11/17/2021
Revised:	03/14/2007	02/24/2016	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

3400

Board of Education Policy

MEALS AND REFRESHMENTS

The Board of Education recognizes that from time to time it may be appropriate to provide meals and/or refreshments at District meetings and/or events, which are being held for a District or an educational purpose. Any expenditure made on such meals and/or refreshments should be approved in advance by an Administrator.

Meal and refreshment requests may be approved when:

- Officers and/or employees of the District will be prevented from taking time off for food consumption due to a pressing need to complete the business at hand;
- The District is faced with business of an immediate nature and meetings of district employees are essential at mealtime;
- The District wishes to recognize the services provided by volunteers or other unsalaried members of the District (in such cases, however, only the meals of those being recognized may be reimbursed and the cost of the meals must be reasonable).

Examples of categories that may be authorized include but are not limited to refreshments for staff on teacher orientation day at the beginning of each year, staff recognition day, refreshments for Superintendent's Conference Day, community/district meetings, assessment day grading of tests, receptions for volunteers, and other meetings at which district business is conducted. A meal may be provided to a committee or working group whose responsibilities require working through the meal hour, or other specific circumstances for which working through the meal hour is advantageous to the District.

All expenses should be pre-approved through a purchase order when appropriate and be appropriately documented with an itemized receipt, including the date, purpose of the meeting, and the group in attendance, and submitted to the District's business office for the purposes of audit and possible reimbursement.

Reference:	NY Constitution, Art. VIII, §1 (constitutional prohibition against gifts) Education Law §2118 Ops. St. Compt. 77-667; 79-522; 82-66; 82-213; 82-298; 83-57; 98-2
Cross-Reference:	Board Policy #6830

Adopted:	02/09/2005		
Reviewed:	12/16/2009	10/28/2015	11/17/2021
Revised:	01/27/2010	11/18/2015	12/08/2021

MEALS AND REFRESHMENTS REGULATION

From time to time, meals and/or refreshments may be deemed appropriate for a particular meeting, event or situation.

Whenever meals and/or refreshments are ordered, the person making the request shall indicate the date, purpose of the meeting and identify the group in attendance. The purchases should be pre-approved through the purchase order process when appropriate. It is acknowledged that meal and/or refreshment expenditures may be incurred as an extension of the responsibilities of employees or to continue to enhance a specific activity or event that is being held for a business purpose.

Meal and refreshment requests may be approved when:

- Officers and/or employees of the District will be prevented from taking time off for food consumption due to a pressing need to complete the business at hand;
- The District is faced with business of an immediate nature and meetings of District employees are essential at mealtime;
- The District wishes to recognize the services provided by volunteers or other unsalaried members of the District (in such cases, however, only the meals of those being recognized may be reimbursed and the cost of the meals must be reasonable).

Meal and refreshment costs and reimbursement (excluding alcoholic beverages and sales tax) including for travel-related approved conferences and District-related travel activities shall be regulated by the Expense Reimbursement Regulation (6830.R).

Reference: Board Policy #6830

Adopted:	02/09/2005		
Reviewed:	12/16/2009	10/28/2015	11/17/2021
Revised:	01/27/2010	11/18/2015	12/08/2021

Board of Education Policy

MOBILE DEVICES

It is recognized that specific District employees will be required to carry mobile devices (e.g. cell phones) to meet their job responsibilities. Job titles requiring mobile devices shall be listed in Regulation No. 3410.R.

The District shall establish the level of service contract for each specific employee, with the contract for same subject to review and approval by the Board of Education. The Regulation for use of mobile devices is attached hereto.

Cell phones should be used for District business purposes only. Failure to follow these guidelines may result in revocation of the phone and discipline of the employee. In addition, since employees are issued District-owned cell phones in connection with their work responsibilities, employees shall not have an expectation of privacy with respect to information contained on the device (e.g., text messages, images, records of phone calls).

As with any District-owned equipment, employees must take proper care of cell phones and take all reasonable precautions against damage, loss, or theft. Any damage, loss, or theft must be reported immediately to the IT and Business Offices. Since employees are responsible for the safe return of District-owned cell phones, employees who use District-owned cell phones may be liable for damages or loss which occurs during the period of its use.

Reference: Fourth Amendment, U.S. Constitution
Fourteenth Amendment, U.S. Constitution
City of Ontario, California v. Quon 130 S. Ct. 2619 (2010)

Adopted:	02/09/2005				
Reviewed:	10/24/2007	01/12/05	09/30/2009	10/28/2015	11/17/2021
Revised:	10/24/2007	02/09/05	10/28/2009	11/18/2015	12/08/2021

Board of Education Policy

MOBILE DEVICE FORM

Pursuant to Policy # 3410 and Regulation #3410.R, _____ is being assigned a District-owned mobile devices.

I have read Policy #3410 and Regulation #3410.R and I agree to comply with such requirements. I certify that I will **not use** the assigned mobile devices, or any other District owned mobile devices, to make or receive calls of a non-business nature, except in the case of an emergency.

_____ _____
Name of Employee Date

_____ _____
Superintendent's (or Designee) Signature Date

For Use by Technology Department:

Telephone Number: _____ Date Assigned: _____

Serial (ESN) Number: _____

Type of Device: _____

Signature of Technology Department: _____

Date Returned: _____ Reason: _____

_____ _____
Employee's Signature Date

_____ _____
Signature of Technology Department: Date

Adopted: 02/09/2005
Reviewed: 10/19/2005 09/30/2009 10/28/2015 11/17/2021
Revised: 10/24/2007 10/28/2009 11/18/2015 12/08/2021

Board of Education Policy

MOBILE DEVICES REGULATION

The following positions are authorized to carry District-owned mobile devices (e.g. cell phone):

- Superintendent
- Deputy Superintendents
- Assistant Superintendents
- School Business Official
- Executive Director for Educational Services
- Administrator for Pupil Personnel Services
- Athletic Director
- Principals
- Assistant Principals
- Dean of Students
- Instructional Directors
- Physical Education Teachers
- Director of Facilities
- Administrator for Instruction and Data Reporting
- Transportation Coordinator
- Facilities Office
- IT Director
- IT Staff
- Maintenance Employees
- Head or Senior Custodians
- Security
- Grounds Custodians
- Bus Driver
- Computer Support Technicians
- Staff Developer
- Custodian
- Other personnel as assigned by the Superintendent of Schools or his/her designee

The Superintendent or his/her designee is empowered to authorize the assignment of Mobile Devices to selected employees. The Mobile Device assignment form should be used to make this assignment.

As the mobile devices are intended for business use, it is understood that there may be personal use and that the employees should adhere to the certification on the assignment form stating that he/she will not use the mobile devices to either make or receive calls of a non-business nature except in the case of an emergency.

Purchasing will monitor the total use of minutes on a monthly basis and report any overages to the School Business Official. Purchasing will analyze the usage and make reports, and recommendations for upgrading the service plan if appropriate, to the Superintendent or his/her designee. The Superintendent or his/her designee shall be responsible for speaking with the effected employee(s) about the volume of the mobile devices usage and shall be responsible for making any decisions to upgrade the service plan.

Adopted:	02/09/2005			
Reviewed:	10/19/2005	09/30/2009	10/28/2015	11/17/2021
Revised:	10/24/2007	10/28/2009	11/18/2015	12/08/2021

Board of Education Policy

DISPLAY OF THE FLAG

The Board of Education of the Miller Place Union Free School District believes that the flag of the United States is a symbol of the values of our nation, the ideals embedded in our Constitution and the spirit that should animate our district.

The district shall purchase a United States flag, flag staff and the necessary appliances for its display upon or near every school building. There shall be a flag on display in every assembly room of every school.

The flag shall be flown at full- or half-staff pursuant to law. In addition, the flag may be flown at half-staff to commemorate the death of a present or former Board member, present employee or student.

Consistent with national and state law and regulations and this policy, the Superintendent of Schools shall develop rules and regulations for the proper custody, care and display of the flag.

Reference: Education Law §§418; 419; 420 (requirement for the school to purchase, display and develop rules and regulations for the care and custody of the flag)
Executive Law §§400-403 (rules for display of the flag)
8 NYCRR Part 108 (flag regulations)
36 U.S.C. §§173-177 (display of the flag)

Adopted: 05/28/2008
Reviewed: 02/16/2022
Revised: 03/30/2022

SECONDARY ACADEMIC INTERVENTION SERVICES

The Board of Education is committed to providing academic intervention services ("AIS") to secondary students at risk of not meeting the state learning standards. Such services may include additional instruction supplementing the instruction provided in the general curriculum and/or student support services such as guidance, counseling, attendance, and study skills needed to support improved academic performance.

Eligibility for academic intervention services will be determined based on a student's performance on state assessment exams and/or in accordance with the uniformly applied district-developed district-adopted procedures as delineated in the District's AIS Plan. Eligible students will receive services consistent with law and regulations which shall commence no later than the beginning of the semester following a determination that a student is eligible for such services.

Parental Notification and Involvement

All parental notifications and communications will be done in English and translated, when appropriate, into the native language or mode of communication of the parents.

Notification on Commencement of Services

The Building Principal will notify the parents of a student determined to be in need of academic intervention services, in writing, upon the commencement of such services. Such notification will include:

- a summary of the academic intervention services to be provided;
- the reason the student needs such services; and
- consequences of not achieving expected performance levels.

Notification on Ending of Services

The Principal will notify the parent in writing when academic intervention services are no longer needed.

In addition, the District/schools will provide for ongoing communication with parents which must include opportunities to consult with teachers and other professional staff, regular reports on the student's progress and information on ways to monitor and work with educators to improve the student's performance.

Description and Review of Academic Intervention Services

The District shall maintain its AIS Plan on the District's website and in every school building and shall provide such plan to all parents which will specifically delineate:

- the district-wide procedures used to determine the need for academic intervention services;
- the academic intervention instructional and/or support services to be provided;
- whether instructional services and/or support services are offered during the regular school day or during an extended school day or year; and
- the criteria for ending services, including, if appropriate, performance levels that students must obtain on district-selected assessments.

SECONDARY ACADEMIC INTERVENTION SERVICES

The Superintendent shall review and revise the description of academic intervention services every two years based on student performance results and present such revised description to the Board for approval.

Reference: *8 NYCRR §§100.1(g); 100.2(r), (ee); 100.4(b)(2)(vi), (c)(5), (h)*

Adopted:
Reviewed: 09/28/2016 02/16/2022
Revised: 10/26/2016 03/30/2022

Miller Place Union Free School District
Miller Place, New York 11764

4730

Board of Education Policy

HOMEWORK

Teachers are cautioned to avoid overloading students with excessively lengthy homework assignments or with overly brief and empty assignments. Planning homework assignments should be given as much care as the planning of any other aspect of a lesson. An assignment important enough to be done must be considered worthy of teacher evaluation.

Homework shall be assigned according to these guidelines:

1. Homework should be a properly planned part of the curriculum extending and reinforcing the learning experience of the school.
2. Homework should help children learn by providing practice in the mastery of skills, experience in data gathering, and integration of knowledge, and an opportunity to remediate learning problems.
3. Homework should help develop the student's sense of responsibility by providing an opportunity for the exercise of independent work and judgment.
4. The frequency, degree of difficulty, and amount of homework assignments should be based on the abilities, activities, and needs of the student. However, the grade given for the homework is dependent on the student's performance.
5. As a valid educational tool, homework should be clearly assigned, and its product carefully and promptly evaluated.
6. Homework assignments should be coordinated by the teacher to the extent possible so as to avoid an overload of assignments, especially during holiday and recess periods.

Parents in the District share responsibility for their student's learning. Parents can assist their children with homework by:

1. Providing a study area free of distractions and with good lighting.
2. Asking questions about the content of student homework.
3. Giving requested assistance, but letting the student do his or her own work.
4. Avoiding undue pressure; and
5. Helping create a "homework habit" at the same time each night.

The District believes that parental involvement in students' homework is essential to making homework an integral part of the educational program. Parents are expected to encourage and monitor homework assignments and, to the extent possible, provide conditions that are conducive to their successful completion.

Pursuant to the Commissioner's Regulations: If a student knows that he or she will be absent for one or more days, he/she should, if possible, arrange for the homework assignments to be received before his/her absence. In the event that the student is legally absent pursuant to District Policy No. 5160, he/she shall be provided the opportunity to make up such work including homework assigned when he/she was legally absent.

Board of Education Policy

HOMEWORK

Adopted:	04/18/1996			
Reviewed:	05/19/2004	12/10/2014	05/25/2016	02/16/2022
Revised:	06/09/2004	01/28/2015	06/15/2016	03/30/2022

HOMEWORK - REGULATION

Guidelines have been developed concerning homework given on each grade level. A teacher should consider the following guidelines not as hard and fast rules, but rather as a suggestion so that difficulties with regard to homework may be eliminated. Teachers are expected to assign homework as an extension of the classroom experiences. The guidelines contain five major areas as follows:

Purpose of Homework

In all grades this should attempt to (a) reinforce classroom instruction through practice or drill, (b) prepare or motivate a student for a new area of study, and (c) allow for individual creativity and interest when a student wishes to work on a project. Teachers should be constantly testing the type of homework given to check the time that various students take to do these assignments. Make allowances for individual differences among the students to establish the length of their assignments. Please keep in mind, however, that the teacher should take considerable care to stay within the general time limits outlined, and that homework should never be given as punishment.

Length of Homework

The teacher has the responsibility to individualize homework assignments as deemed appropriate by the teacher and as necessary to meet individual student needs. The teacher has the flexibility to assign homework as indicated by the maximum minutes per grade level below inclusive of nightly reading, trimester and/or content specific project work, and online remediation or enrichment but not inclusive of instrumental practice.

Kindergarten homework will not exceed a maximum of 15 minutes.
Grade 1 homework will not exceed a maximum of 25 minutes.
Grade 2 homework will not exceed a maximum of 30 minutes.
Grade 3 homework will not exceed a maximum of 40 minutes.
Grade 4 homework will not exceed a maximum of 50 minutes.
Grade 5 homework will not exceed a maximum of 60 minutes.

Homework assignments required (independent) reading assignments, instrumental music practice, trimester and/or content specific project work, and "optional" projects will not be assigned during vacation, recess, and holiday periods to students in grades Kindergarten through five.

Middle School/Secondary Grades: Total homework for secondary students should vary based on student's course selection. Students should be cognizant of timely completion and submission of assignments. The teacher has the responsibility to individualize homework assignments as deemed appropriate by the teacher and as necessary to meet individual student needs.

HOMEWORK - REGULATION

Parents' Role

A parent should:

1. Provide a study area free of distractions and with good lighting.
2. Ask questions about the content of student homework.
3. Give requested assistance, but letting the student do his or her own work.
4. Avoid undue pressure; and
5. Help create a "homework habit" at the same time each night.

Teachers should discourage parents from being actively engaged in "teaching" assignments to students. This does not infer, however, that a parent should not listen to spelling words, critically listen to a speech, etc.

Collection of Homework

As a general rule, teachers should personally check all written homework assignments.

A note from the parent may excuse a student from completing an assignment in the case of extenuating circumstances.

Note: Music assignments are given each evening and are in the form of practice on the student's instrument. The most meaningful way to complete the music assignment is to practice for short (5-6 minute) intervals. This provides an excellent way for a student to break up the one-hour assignments in the other subject areas.

Penalties for Not Doing Assignments

Before a teacher penalizes a student for not doing the homework, the teacher should take extreme care not to make the penalty too severe. One step that should be taken is to investigate the home conditions of the child not submitting homework. This can be extremely revealing and on occasion may completely change the mind of a teacher concerning the laxity of a student who has not submitted a given assignment. Please be aware that homework is also an opportunity for the home and school to better understand each other's aim.

Adopted:	04/18/1996				
Reviewed:	05/19/2004	12/10/2014	04/29/2015	05/25/2016	02/16/2022
Revised:	06/09/2004	01/28/2015	05/27/2015	06/15/2016	03/30/2022

Board of Education Policy

TRANSGENDER AND GENDER NONCONFORMING STUDENTS

District policy requires that all programs, activities, and employment practices be free from discrimination based on sex, gender, sexual orientation, gender identity, gender nonconformity and gender expression. In accordance with Federal and state laws, this policy is designed to create a safe learning environment for all students, which provides every student with equal access to all school programs and activities. It recognizes that all students need a supportive educational environment to progress academically and developmentally.

This policy addresses the needs of transgender and gender nonconforming students. It does not anticipate every situation that might occur with respect to transgender or gender nonconforming students. The needs of each transgender or gender nonconforming student must be assessed on a case-by-case basis. In all cases, the goal is to protect the legal rights, safety, comfort, and healthy development of the transgender or gender nonconforming student while maximizing all student's social integration and minimizing stigmatization of all students.

DEFINITIONS

Understanding common terminology is important to providing a safe school environment for all students. The definitions provided here are not intended to label students, they are definitions used by research, advocacy and government organizations to assist in understanding this policy and the legal obligations of District staff. District personnel should use the language that individual students are using to describe their own gender identity, personal appearance, or individual behaviors. The students might or might not use these terms to describe themselves. Most commonly used terms are:

- "Assigned Sex at Birth" is the sex designation, usually "male" or "female," assigned to a person when they are born.
- "Cisgender" is an adjective describing a person whose gender identity corresponds to their assigned sex at birth.
- "Gender expression" is the manner in which a person represents or expresses gender to others, often through behavior, clothing, hairstyles, activities, voice, or mannerisms.
- "Gender identity" is a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth. Everyone has a gender identity.
- "Gender nonconforming (GNC)" is a term used to describe people whose gender expression differs from stereotypic expectations. The terms "gender variant" or "gender atypical" are also used. Gender nonconforming individuals may identify as male, female, some combination of both, or neither.

- "Sexual Orientation" is a person's emotional and sexual attraction to other people based on the gender of the other person. Sexual orientation is not the same as gender identity. Not all transgender youth identify as gay, lesbian or bisexual, and not all gay, lesbian and bisexual youth display gender-nonconforming characteristics.

- "Transgender" is an adjective describing a person whose gender identity does not correspond to their assigned sex at birth.

- "Transition" is the process by which a person socially and/or physically aligns their gender expression more closely to their actual gender identity and away from that associated with their assigned sex at birth.

- "Transgender female" is a person who identifies as a female and whose assigned sex at birth is male.

- "Transgender male" is a person who identifies as a male and whose assigned sex at birth is a female.

GUIDANCE

All persons, including students, have a right to privacy. This includes the right to keep private one's transgender status or gender nonconforming presentation at school.

Information about a student's transgender status, legal name, or assigned sex at birth may also constitute confidential information. School personnel should not disclose information that may reveal a student's transgender status or gender nonconforming presentation to others, including, but not limited to: parents of other students, students and other school personnel, unless legally authorized to do so or unless the student has authorized such disclosure.

Transgender and gender nonconforming students have the right to discuss and express their gender identity and expression openly and to decide when, with whom, and how much private information to share.

When contacting the parent or guardian of a transgender or gender nonconforming student, school personnel should use the student's legal name and the pronoun corresponding to the student's assigned sex at birth unless the student, parent, or guardian has specified otherwise.

OFFICIAL RECORDS

The District is required to maintain a student record ("official record") that includes a student's legal name and legal gender. However, the District is not required to use a student's legal name and gender on other school records or documents. In such cases, where the student has chosen to be identified by a name other than their birth name, the District may create and maintain two sets of student records for the student: one that is confidential with the student's birth name and birth sex and one with the name and gender identity that the student consistently asserts at school. As required by law, the District will maintain the confidentiality of student information and records.

The District will change a student's "official record" to reflect a change in legal name or legal gender

upon receipt of documentation that such change has been made pursuant to a court order or birth certificate. In situations where school staff or administrators are required by law to use or to report a transgender student's legal name or gender, such as for purposes of standardized testing, certain reports to the State Education Department, and when necessary for appropriate and coordinated medical care, the District will use the student's legal name and gender assigned at birth.

Any student identification cards will be issued with the name reflecting the gender identity the student consistently asserts at school.

School personnel shall adopt practices to avoid the inadvertent disclosure of confidential information.

NAMES/PRONOUNS

Transgender and gender nonconforming students have the right to discuss and convey their gender identity and expression openly and to decide when, with whom, and how much of this confidential information to share. They have the right to be addressed by a name and pronoun that corresponds to the student's gender identity. A court-ordered name or gender change is not required, and the student need not change his or her official records.

When apprised of a student's transgender or gender nonconforming status, the District will endeavor to engage the student and his/her parents, as appropriate, in an effort to agree upon a plan that will accommodate the student's individual needs at school regarding their name and pronoun to be used when communicating with the student or referring to the student. The plan may include when and how to initiate the student's preferred name and associated pronoun use and if, when and how to communicate this plan to others.

District staff will use the name and pronoun that corresponds to the gender identity the student asserts at school. The intentional or persistent refusal to respect a student's gender identity (for example, intentionally referring to the student by a name or pronoun that does not correspond to the student's gender identity) is a violation of this policy.

GENDER-SEGREGATED ACTIVITIES

To the extent possible, schools should reduce or eliminate the practice of segregating students by gender. In situations where students are segregated by gender, such as for health education classes, students may be included in the group that corresponds to their gender identity.

STUDENT INFORMATION SYSTEMS

The District will make an effort to work with the student information system vendor, to modify its student information system, to prevent disclosure of confidential information and to inform school personnel to use a student's preferred name and pronouns matching with the student's gender identity.

RESTROOM ACCESSIBILITY

The use of restrooms by transgender or gender nonconforming students shall be assessed on a case-by-case basis. No transgender or gender nonconforming student shall be prohibited from accessing the restroom that corresponds to their gender identity asserted at school. Any student who has a need or desire for increased privacy, or other accommodation when using a restroom, regardless of the

underlying reason, will be provided with a safe and adequate alternative, but no student shall be required to use that alternative.

LOCKER ROOM ACCESSIBILITY

The use of locker rooms by transgender or gender nonconforming students shall be assessed on a case-by-case basis. The intent of this policy is to maximize the student's social integration and equal opportunity to participate in physical education classes and sports, for the student's safety and comfort, and minimizing stigmatization of the student.

As deemed appropriate, transgender and gender nonconforming students should have access to the locker room that corresponds to their gender identity asserted at school. Any student who has a need or desire for increased privacy, regardless of the underlying reason, should be provided with a reasonable alternative changing area such as the use of a private area (e.g., a nearby restroom stall with a door, an area separated by a curtain, a Physical Education office in the locker room area, or a nearby health office restroom), or with a separate changing schedule (e.g., using the locker room that corresponds to their gender identity before or after other students). Any alternative arrangement should be provided in a way that protects the student's ability to keep his/ her transgender status confidential.

In no case shall a transgender or gender nonconforming student be required to use a locker room that conflicts with the student's gender identity.

PHYSICAL EDUCATION CLASSES AND INTRAMURAL PROGRAMS

Physical education is a required part of the District's curriculum. Transgender and gender nonconforming students shall be permitted to participate in physical education classes and intramural sports in a manner consistent with their gender identity.

INTERSCHOLASTIC ATHLETIC PROGRAM

Upon written notification that a transgender or gender nonconforming student would like the opportunity to participate in the District's interscholastic athletic program consistent with his or her gender identity, the District will support their application for participation to Section XI in accordance with applicable law, regulations and guidelines. The District will confirm the student's asserted gender identity with documentation it considers appropriate from a parent/guardian, counselor, doctor, psychologist, psychiatrist, or other medical professional. The student's gender identity should be the same as the identity consistently used for other school purposes.

Any appeal regarding the eligibility decision will be directed to the governing body of athletic competition.

DRESS CODE and ATHLETIC TEAM UNIFORMS

Transgender and gender nonconforming students have the right to dress in a manner consistent with their gender identity or gender expression as per the District's practice. In general, the District will not adopt dress codes that restrict a transgender or gender nonconforming students' clothing or appearance on the basis of gender.

Transgender and gender nonconforming students, while traveling to and from athletic contests, and while participating in athletic contests, shall have access to a uniform that is provided by the District and is appropriate for that sport.

OTHER ACTIVITIES

Generally, in other circumstances where students may be sex-segregated, such as overnight field trips, a transgender or gender nonconforming student's needs shall be assessed on a case-by-case basis and where deemed appropriate, a transgender or gender nonconforming student may be permitted to participate in accordance with the gender identity that the student asserts at school. Student privacy concerns will be addressed individually and on a case-by-case basis in accordance with District policy and applicable law, regulations and guideline.

DISCRIMINATION/HARASSMENT

It is the responsibility of each school and the District to create and maintain and supportive environment in which transgender and gender nonconforming students have a safe school environment. This includes ensuring that any incident of discrimination, harassment, or violence is given immediate attention, including investigating the incident, taking appropriate corrective action, and providing students and staff with appropriate resources. Complaints alleging discrimination or harassment based on a person's actual or perceived transgender status or gender nonconformity are to be handled in the same manner as other discrimination or harassment complaints.

To cultivate civility among the School District Community, when applicable, the District may provide training and information sessions to students, school personnel, and residents, to assist them with the understanding of the importance of a safe and supportive environment for transgender and gender nonconforming students.

References: *NYSED: Guidance to School Districts for Creating a Safe and Supportive School Environment for Transgender and Gender Nonconforming Students* (July 2015)
Education Law, Article 2
8 NYCRR §100.2(k)
8 NYCRR §100.2(l)
8 NYCRR §100.2(jj)
8 NYCRR §100.2(kk)

Adopted: 01/27/2016
Reviewed: 05/25/2022
Revised: 06/15/2022

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

GENDER NEUTRAL RESTROOMS

The district hereby designates all single-occupancy restrooms located in its schools as gender-neutral. Such gender-neutral restrooms shall be clearly designated with signage on or near the entry door of each facility. The district shall remove signage from any and all existing single-occupancy restrooms which designate the restroom as "male" or "female." These signs shall be replaced with signage indicating the restroom is open to people of all genders. Existing single-occupant restrooms labeled as "unisex" may remain, and no additional signage is required.

All single-occupant restrooms utilized by students in grades 6-12 shall have feminine hygiene products available. This requirement shall not apply to single-occupant restrooms designated for staff use only.

Reference: Ref:
N.Y. Public Buildings Law § 145(d)
N.Y. Public Health Law § 267
N.Y. Education Law § 409-M

Adopted: 04/28/2021
Reviewed:
Revised:

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

INTERSCHOLASTIC ATHLETICS

Introduction

Interscholastic athletics for boys and girls is an integral and desirable part of the district's secondary school educational program. Individual and team sports shall be based upon comprehensive physical education instruction and intramural activities, seeking broad participation from all eligible secondary students. Lifetime or carry-over sports are to be particularly encouraged and supported. Parity in the number and kind of sports activities for girls and boys is a clear objective of the district. Interscholastic athletics in New York State is governed by the Commissioner of Education through the New York State Public High School Athletic Association, Inc. (NYSPHSAA). Section XI is the local subsidiary designated to carry out NYSPHSAA policies and regulations. Miller Place Union Free School District is a member of Section XI and NYSPHSAA.

Student Eligibility

Student eligibility for participation on interscholastic teams shall include:

1. Authorization by the school physician
    a. A student athlete is ineligible if he or she is medically excused from participation in a physical education class.
2. Written parent or guardian consent
3. Academic Eligibility Compliance (Policy #5305)
4. Classroom and School Attendance Compliance (Policy #5160)
5. Parent and athletes written consent of the Acknowledgement Form including understanding of
    a. MPUFSD Hazing policy (Policy#5020.4)
    b. District Drug and Alcohol policy
    c. Interscholastic Athletics handbook for Student Athletes and Parents
        i. No more than one discipline episode resulting in suspension per athletic season.
        ii. No more than one misconduct penalty (sports specific) per athletic season.
        iii. Behavior that promotes positive sportsmanship

Funding

The funding of interscholastic athletics shall be regulated according to the applicable case and statutory law as well as the regulations of the Commissioner of Education.

Cross-Ref: Policy #5305, #5160, #5020.4

Adopted: 05/09/1996
Reviewed: 05/16/2007 04/27/2022
Revised: 05/16/2007 05/25/2022

SPORTS PHYSICALS

All students wishing to participate in interscholastic sports, including cheerleading, must have a physical examination with the school physician each year.

1. All interested students will receive a sports physical in the spring on a date set by the school nurse with the school physician. This physical examination will be paid for by the school district and will be performed in the school.

2. Any student who misses the scheduled sports physical and make-up days must go to the office of the school physician. An appointment must be made and the expense for the physical will be the responsibility of the student and/or his/her family.

3. The District will approve sending students to the school physician's office prior to the involvement in interscholastic sports/cheerleading for a sports physical only when:
   a. The student is new to the District; or
   b. The student has provided the District with a doctor's note attesting to the fact that he/she was ill at the time of the regularly scheduled in-District sports physicals. This physical exam will be paid for by the District.

4. The school physician has the absolute authority to determine the physical capability of a student to participate in a sport.

Reference: 8 NYCRR 135

Adopted:	04/14/1994		
Reviewed:	07/07/1998	05/16/2007	04/27/2022
Revised:	08/12/1998	05/16/2007	05/25/2022

TRANSPORTATION TO AND FROM SCHOOL EVENTS

Students participating in school-sponsored events such as field trips and proms that are held off-site are to travel on District-supplied transportation to and from the event unless other arrangements have been approved in advance by the School Principal.

Members of athletic teams are to travel in District-supplied transportation to and from regularly scheduled athletic events unless other arrangements have been approved by the Athletic Director, or appropriate Building Administrator.

Student Athletes participating in special athletic events such as invitational events may travel home from the event with their parent or guardian, with the approval of the Athletic Director or appropriate Building Administrator.

In no case may students transport themselves either to or from any school-sponsored event, including athletic events.

Adopted:	08/12/1998		
Reviewed:	05/16/2007	10/28/2015	11/17/2021
Revised:	05/16/2007	11/18/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

AUTOMATED EXTERNAL DEFIBRILLATOR

The Board of Education recognizes that cardiac emergencies may arise that justify the use of an Automated External Defibrillator (AED). To this end, the district shall provide and maintain AED equipment for use by qualified personnel.

The Board shall designate the School Physician to serve as an Emergency Health Care Provider to monitor the program and ensure that all designated responders are properly trained and that AEDs are properly maintained. The district and the Emergency Health Care Provider shall develop a written collaborative agreement which contains all the provisions for administration and use of this equipment including training requirements, location of AED units, the maintenance and inspection of AEDs, the identification of local emergency response providers and assurances that 911 will be called immediately for emergency assistance. The District shall file a Notice of Intent to Provide Public Access Defibrillation with the Regional Emergency Medical Services Council, along with signed copy of the collaborative agreement and shall notify the Department of Health, as required. As required by the NYS Health Department, the Emergency Health Care Provider will participate in a regionally approved improvement program.

The Superintendent of Schools shall ensure that AED equipment is available on-site in each instructional school facility in quantities adequate to ensure ready and appropriate access for use during emergencies, in accordance with law, District Policy and Regulation 5425.R. Each facility shall have sufficient AED equipment available to ensure ready and appropriate access for use during emergencies in quantities and types as deemed appropriate by the Commissioner of Education, in consultation with the Commissioner of Health. School administrators shall ensure the presence of at least one staff person who is trained in the operation and use of an AED:

- whenever public school facilities are used for school-sponsored or school-approved curricular or extracurricular events or activities, or
- whenever a school-sponsored athletic contest is held at any location, as such term is defined by Section 136.4 and consistent with Section 135.4 of the Commissioner's Regulations.

Where a school-sponsored competitive athletic event is held at a site other than a public school facility, the public school officials must assure that AED equipment is provided on-site and that at least one (1) individual who is trained, in accordance with Public Health Law, in the operation and use of the AED is present during such event.

The District shall post a sign or notice at the maintenance to the facility or building in which the AED unit(s) is stored, indicating the exact location where such unit(s) is stored or maintained on a regular basis.

Board of Education Policy

AUTOMATED EXTERNAL DEFIBRILLATOR

Pursuant to Public Health Law Sections 3000-a and 3000-b, the School District (as a public access defibrillation provider), or any employee or other agent of the District who, in accordance with the provisions of law, voluntarily and without expectation of monetary compensation renders emergency medical or first aid treatment using an AED to a person who is unconscious, ill or injured, shall not be liable for damages for injury or death unless caused by gross negligence.

Reference: Education Law §§912, 917
Public Health Law §§3000-a(2); 3000-b
8 NYCRR §§135.4 and 136.4
New York State Department of Health, Bureau of Emergency Medical Services Policy Statement 09-03, "Public Access Defibrillation"
District Policy Regulation 5425.R

Adopted: 12/11/2002
Reviewed: 05/25/2016 04/27/2022
Revised: 06/15/2016 05/25/2022

AUTOMATED EXTERNAL DEFIBRILLATOR - REGULATION

Education Law 917 requires all school districts to be Public Access Defibrillation providers as of December 1, 2002. This practice will enhance the safety measures for residents and guests of the Miller Place School District ("the District") through the initiation of the Automated External Defibrillator (AED) Program. This document sets forth the practice, protocols and procedures of the AED Program. It is designed to ensure that the personnel who operate the District's AED device are properly trained and that all equipment related to this program is maintained in good operating condition.

I. TRAINING

Only those personnel who have been trained to use the AED in accordance with the laws of the State of New York shall be authorized to use the District's AED ("Authorized Personnel").

All Authorized Personnel must successfully complete a training course in the operation of AEDs approved by a nationally recognized organization approved by the New York State Department of Health for the purpose of training people in the use of AEDs.

All Authorized Personnel must maintain on file a written copy of AED certification establishing such Authorized Personnel's successful completion of an approved AED training course.

Only Authorized Personnel with a current (non-expired) certification may use the AED device.

The District will provide periodic review of ongoing training for its Authorized Personnel to keep current and familiar with its use.

II. LOCATION OF THE AED UNITS

The quantity and location of all AED units in the District shall be determined in accordance with all applicable legal requirements, including those contained in Section 136.4 of the Regulations of the Commissioner of Education.

III. MAINTENANCE AND INSPECTION OF THE AED UNITS

All AED Units shall be kept protected in their cases, as supplied by the manufacturer, and shall be kept in a clean, secure and dry location at all times when not in use to avoid damage to the to the units.

All units should be kept on charge, if applicable to the unit and all batteries will be replaced on a regular basis in accordance with the manufacturer recommendations.

The following items ("Accessories") will be kept with the AED Unit: Two (2) sets of sealed defibrillator pads compatible for use with the AED Unit, razor, towel, pocket face mask, four (4) pairs of latex-free gloves, and the Data Reporting Form.

All units will be tested and maintained in accordance with Manufacturers and governmental instructions, as applicable.

A weekly inspection will be performed on all AED units, both stationary and portable, with regard to the battery condition, overall readiness for use and adequate supplies as outlined above.

With regard to portable AED devices, the Athletic Trainer will be responsible for the distribution and collection of all portable AED devices for coaches each sports season. Before distribution, the Athletic Trainer will check the condition of the AED's to ensure they are appropriately charged and stocked. Additionally, at the mid-point of the season there will be an additional check-up for appropriate battery charge by the Athletic Trainer and/or School Nurse. These check-ups are in addition to the practice of coaches checking their portable units on a weekly basis, as outlined herein. If the device is utilized at any given point during a season it must automatically be brought to the Athletic Trainer for an inspection and re-stocking of necessary items, and the AED Coordinator shall be notified within one (1) business day of such use, as required herein.

This weekly check will be documented on a log or other form as specified by the District AED Coordinator and kept together with the AED. A copy of this documentation will be retained as permanent record. The AED Coordinator will designate one authorized user in each building who will be responsible for performing the weekly check.

If a problem is encountered on any of the inspection, they will be reported to the AED Coordinator. The manufacturer of the AED or their representative must service the unit in a timely fashion. Arrangements will be made to obtain a replacement AED unit while the original AED Unit is being serviced or repaired and it is again fully functional.

IV. IN THE EVENT OF AN EMERGENCY

Authorized Personnel are instructed to call 911 concurrently with the onset of an emergency. If possible, send an adult to meet incoming help and give precise directions.

V. AFTER THE ARRIVAL OF MEDICAL ASSISTANCE

After emergency medical assistance (911) has reached the location of the emergency, the Authorized Personnel who has been attending the patient shall assist the emergency medical personnel until services are no longer required. Only someone of equal or higher training may relieve the AED operator.

In the event that the District's AED remains with the patient, the Authorized Personnel on site will make arrangements for the return of the AED Unit.

VI. AFTER THE AED IS USED

The data on the computer chip installed on the AED unit must be downloaded. The Authorized Personnel that used the unit must complete the AED Incident Report.

The unit will be cleaned in accordance with the manufacturer's recommendation and the unit will be inspected to insure that there are no trouble light indicators illuminated. If applicable, the charge light should be illuminated, and all previously named accessories are in order. Only after the above is complete may the AED unit be placed back into service.

The District's AED Coordinator shall be notified within one (1) business day of any AED use, and the District's Emergency Health Care Provider and Medical Director must be notified, both verbally and in writing, within two (2) days. Both the Medical Director and the Suffolk County Regional Emergency Medical Services Council must be forwarded a copy of the incident report within two (2) days. A copy of the incident report must be forwarded to University Hospital and Medical Center, Medical Control Console, L4 Room 515-EMS, Stony Brook, New York 11794-7400 within two (2) days.

Reference:

Adopted:	12/11/2002	
Reviewed:	05/25/2016	04/27/2022
Revised:	06/15/2016	05/25/2022

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

STUDENT SAFETY

The safety of all students shall be the responsibility of all staff members. In case of accident or injury, it shall be the responsibility of the staff member(s) nearest the scene to ensure that the student(s) medical needs are cared for by appropriate personnel. The nurse, teacher, or administrator shall notify the parent(s)/guardian(s) as soon as possible or, if neither parent/ guardian is available, the parent/guardian's designees, in accordance with emergency contact information provided by the parent/guardian annually, shall be notified.

The district shall take reasonable measures to protect the safety of students by:

1. Maintaining a safe school environment through periodic inspection of the physical condition of all buildings and grounds (such inspections will be under the supervision of the School Safety Committee);
2. Observation of safe practices on the part of school personnel and students;
3. Offering safety education to students, as appropriate, in subjects such as laboratory courses in science, shop courses, and health and physical education; and
4. Notifying the school nurse of all accidents (for every accident occurring on school premises, an accident report must be completed and filed).

The Superintendent of Schools shall notify law enforcement agencies of the presence of unauthorized persons on school property as reported by school personnel, if the circumstances warrant it Students shall be instructed to notify teachers, their parents, police, or school officials of any suspicious strangers.

Adopted:	07/11/1996	
Reviewed:	10/26/2016	04/27/2022
Revised:	11/16/2016	05/25/2022

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

STUDENT AUTOMOBILE USE

The Board of Education permits district high school students to operate automobiles on the premises of the high school provided that certain conditions are strictly adhered to. In order for a student to be allowed to drive to school and operate his or her automobile upon the high school premises and/or district property, he or she must:

1. Possess a valid New York State Class D driver's license; and
2. Possess and display a valid New York State registration, inspection sticker on his or her automobile; and
3. Possess a valid insurance card for his or her automobile; and
4. Attend and complete the District's Safe Driving Course;
5. Possess and display a valid school-issued parking sticker on his or her automobile; and
6. Comply at all times with the following limitations:
    a. Eligible students may only drive their automobiles on district premises when driving to and from school for the purposes of attending classes and other district functions;
    b. Students shall park only in marked parking areas and shall not park in sections of the parking field which are reserved for the faculty or staff;
    c. Students shall not loiter or congregate in or around parked automobiles;
    d. No student shall permit the transfer of his or her school issued parking sticker to any other vehicle, and no student shall permit the use of his or her automobile on school premises by any other driver except an adult member of the student's family for the purposes of transporting the student to or from school or, with administrative approval, to or from a district function.
    e. All automobiles shall be operated in a reasonable and safe manner, on all district property and on the access road to and from the high school (Memorial Drive);
    f. Students shall obey the directions of staff as well as such other and further rules and regulations as may be adopted from time to time relating to automobile use.

Students shall remember that student driving and parking of automobiles at the high school and/or on district property is a **privilege and not a right**. Accordingly, such privilege may be revoked in cases of any violation of this policy or of the Student Code of Conduct.

Adopted:
Reviewed: 10/26/2016 04/27/2022
Revised: 11/16/2016 05/25/2022

Board of Education Policy

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING

The Board of Education recognizes that because of their sustained contact with school-aged children, employees are in an excellent position to identify abused, maltreated or neglected children and refer them for treatment and protection. The Board further recognizes the specific dictates of law which require school officials to report suspected instances of child abuse, maltreatment (which includes neglect) in a domestic setting.

The purpose of mandatory reporting is to identify suspected abused and maltreated children as soon as possible, so that such children determined to be abused or maltreated can be protected from further harm and, where appropriate, can be offered services to assist him or her and his or her family.

School officials, who have reasonable cause to know or suspect that a child has been subjected to abuse or maltreatment, must immediately report this to the New York State Central Register for Child Abuse and Maltreatment (Central Register), as required by law. No conditions may be imposed which limit their responsibility to report. A school official is defined as:

- Teacher
- Guidance counselor
- Psychologist
- Nurse
- Social Worker
- Full or part-time paid athletic coach
- Administrator
- Any school personnel required to hold a teaching or administrative license or certificate.
- Any person or entity that contracts with a school to provide transportation services to children

The school official will also report the matter to the Building Principal.

The report shall be made by telephone or by telephone facsimile machine on a form supplied by the Commissioner of Social Services. A written report shall be made within forty-eight (48) hours to the appropriate local child protective service, and to the statewide Central Register.

School employees who are not school officials, as defined above, but who have reasonable cause to know or suspect that a child has been subjected to abuse or maltreatment are encouraged to report to the Central Register. However, the school employee must report the matter to the Building Principal. If the matter has not yet been reported to the Central Register, the Building Principal shall make the report, in accordance with state law. In being required to file such report, the Building Principal does not have discretion.

School employees or officials may not contact the child's family or any other person to determine the cause of the suspected abuse or maltreatment. It is not the responsibility of the school official or employee to prove that the child has been abused or maltreated.

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING

Any school official or employee who has cause to suspect that the death of any child is a result of child abuse or maltreatment must report that fact to the appropriate medical examiner or coroner.
In accordance with the law, any school official who fails to report an instance of suspected child abuse or maltreatment may be guilty of a Class A misdemeanor and may be held liable for the damages caused by the failure to report. The law grants immunity to persons who, in good faith, report instances of child abuse from any liability.

School employees will not be subject to retaliatory action, as defined in state law, as a result of making a report when they reasonably suspect that a child has been abused or maltreated.

The Board recognizes that knowingly reporting a false claim of child abuse is a violation of state law and this policy acknowledges that it is a crime to do so. The District will make every reasonable effort to ensure the integrity of the District's child abuse reporting process and procedure.

School District Relationship with Local Social Service District

The District will cooperate to the extent possible with authorized child protective services workers in investigations of alleged child abuse. The Superintendent, or his or her designee, will represent the District when collaborating with local social service agencies to address instances of abuse or maltreatment, and in the development of policy and procedures regarding abuse or maltreatment (including educational neglect). In addition, the Superintendent will share a copy of the District's attendance policy (5160) with the local social service District.

Child Protective Services Investigations

Consistent with the District's commitment to keep students safe from harm and the obligation of school officials to report to child protective services when they have reasonable cause to suspect that a student has been abused or maltreated, the District will provide data and assistance to local child protective services workers, or members of a multi-disciplinary team accompanying such workers, who are responding to allegations of suspected child abuse, and/or neglect, or custody investigations. Such data and assistance include access to records relevant to the investigation, as well as interviews with any child named as a victim in a report, or a sibling of that child, or a child residing in the same home as the victim.

All requests by child protective services to interview a student on school property must be made directly to Principal or designee. Child protective service workers and any associated multi-disciplinary team members must comply with the District's procedures for visitors, provide identification, and identify the child(ren) to be interviewed.

The Principal or his or her designee will decide if it is necessary and appropriate for a school staff member, including but not limited to an administrator or school nurse, to observe the interview either from inside or outside the interview room.

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING

A child protective services worker may not remove a student from school property without a court order, unless the worker reasonably believes that the student would be subject to danger of abuse if they were not removed from school before a court order can reasonably be obtained. If the worker believes the student would be subject to danger of abuse, the worker may remove the student without a court order and without the parent's consent.

Training program and Dissemination of Information

The District shall maintain an ongoing training program for all current and new school officials which will address the identification (i.e., signs and indicators) and reporting of child abuse and maltreatment, and neglect, including the legal implications of reporting and not reporting. This training program will be offered annually prior to the start of the school year through the Global Compliance Network (GCN) online training. Attendance at sessions of this training program shall be required of all school officials. The District encourages and will facilitate participation for all other school employees. Attendance records shall be kept, and notations will be made in personnel files as to the dates of attendance.

The Superintendent shall develop, with input from appropriate personnel, a plan for implementation of such a training program, to be approved by the Board. In addition, the policy and regulations will be included in all employee handbooks and distributed annually to all school officials who are not covered under existing handbooks. The Superintendent will prepare and implement all regulations as are necessary to accomplish the intent of this policy.

As required by state law and regulation, the District will publicize the toll-free number for reporting child abuse and neglect to the Central register (800-342-3720), and directions for accessing the NYS Office of Children and Family Services website (http://ocfs.ny.gov/main/cps/), in both English and Spanish.

Reference: Child Protective Services Act of 1973, Social Services Law §§411 et seq.
Social Services Law §34-a
Family Court Act §1012
Family Educational Rights and Privacy Act,
20 U.S.C. §1232g, 45 CFR §99.36
Education Law §§3209-a, 3036
Penal Law 240.50
18 NYCRR §432.3
8 NYCRR §100.2 (nn)
Education Law §§1125-1133

Adopted: 12/08/1994
Reviewed: 05/25/2016 02/16/2022
Revised: 06/15/2016 03/30/2022

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING - REGULATION

New York State Law (Child Protective Service Act of 1973, as amended) provides for reporting of suspected cases of child abuse by school officials. These regulations are designed to implement this law within the District and to help protect students from the harmful effects of child abuse.

Definitions
The definition of child abuse and maltreatment is established by law.

Abused Child, according to Social Services Law and the Family Court Act, is a child less than eighteen (18) years of age whose parent or other person legally responsible for his or her care:

a. inflicts or allows to be inflicted upon such child physical injury by other than accidental means which causes or creates a substantial risk of death, or serious or protracted disfigurement, or protracted impairment of physical or emotional health or protracted loss or impairment of the function of any bodily organ; or
b. creates or allows to be created a substantial risk of physical injury to such a child by other than accidental means which would be likely to cause death or serious or protracted disfigurement, or protracted impairment of physical or emotional health, or protracted loss or impairment of the function of any bodily organ; or
c. commits, or allows to be committed, a sex offense against such child, as defined in the penal law, provided, however, that the corroboration requirements contained therein shall not apply to proceedings under this article.

Neglected or maltreated child, according to the Family Court Act, is a child less than eighteen (18) years of age:

a. whose physical, mental, or emotional condition has been impaired or is in danger of becoming impaired as a result of the failure of his or her parents or other person legally responsible for his care to exercise a minimum degree of care:

   (1) in supplying the child with adequate food, clothing, shelter, or education in accordance with provisions of Part One, Article 65 of the Education Law, or medical, dental, optometrical or surgical care though financially able to do so or offered financial or other reasonable means to do so; or

   (2) in providing the child with proper supervision or guardianship, by unreasonably inflicting or allowing to be inflicted harm, or a substantial risk thereof, including the infliction of excessive corporal punishment; or by misusing a drug or drugs; or by misusing alcoholic beverages to the extent that he/she loses self-control of his/her actions; or by any other acts of a similarly serious nature requiring the aid of the court; or

b. who has been abandoned by his/her parent(s) or other person legally responsible for his/her care.

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING - REGULATION

In order for a report of educational neglect to be accepted, three elements need to be established:

a. Excessive absence from school by the child;
b. Reasonable cause to suspect that the parent is aware or should have been aware of the excessive absenteeism and the parent has contributed to the problem or is failing to take steps to effectively address the problem, and;
c. Reasonable cause to suspect educational impairment or harm to the child or imminent danger of such impairment or harm.

Person legally responsible includes the child's custodian, guardian, or any other person responsible for the child's care at the relevant time. Custodian may include any person continually or at regular intervals found in the same household as the child when the conduct of such person causes or contributes to the abuse or neglect of the child.

Impairment of emotional health and impairment of mental or emotional condition includes a state of substantially diminished psychological or intellectual functioning in relation to, but not limited to, such factors as failure to thrive, control of aggressive or self-destructive impulses, ability to think and reason, or acting out of misbehavior, including incorrigibility, ungovernability, or habitual truancy; provided, however, that such impairment must be clearly attributable to the unwillingness or inability of the parent, guardian, or custodian to exercise a minimum degree of care toward the child.

Reporting procedures and related information:

1. All school officials must, when they have reasonable cause to suspect that a child is abused or maltreated, report it to the New York State Central Register for Child Abuse and Maltreatment (800-342-3720). A school official, under state law, is defined as:
    - Teacher
    - Guidance counselor
    - Psychologist
    - Nurse
    - Social Worker
    - Full or Part-time athletic coach
    - Administrator
    - Any school personnel required to hold a teaching or administrative license or certificate.
    - Any person or entity that contracts with a school to provide transportation services to children.

Personnel have the right to request that information which would identify the individual making the report be withheld if furnishing such data might prove detrimental to the safety or interest of that individual.

2. The school official must also report the matter to the Building Principal who will determine if any additional steps need to be taken by the District (for instance, contacting the school physician, social worker or other support services).

3. In the event that a school employee, who is not required to report under the law (such as a custodian, cafeteria monitor, etc.), has reasonable cause to suspect that a child is abused or neglected, he/she is encouraged to make a report to the Central Register. The employee must, by District policy, report the matter to the Building Principal.

4. If the Building Principal is informed of a case of suspected child abuse or maltreatment that has not yet been reported to the Central Register, the Building Principal is required to:
   (a) phone the New York State Central Register for Child Abuse and Maltreatment (800-342-3720) and inform them verbally of the problem; or

   (b) contact the above agency by telephone facsimile machine on a form supplied by the Commissioner of Social Services; and

   (c) file a written report with the local child protective services agency and the Central Register within forty-eight hours after the above report; and,

   (d) determine if additional steps need to be taken by the District, as outlined in step 2 above.

5. The Building Principal may take color photographs or cause photographs to be taken of the areas of visible trauma on the child, and/or, if medically indicated, cause a radiological examination to be performed. Such actions may be performed at public expense if they will provide appropriate documentation when filing the report. Photographic equipment shall be kept at the school and be available for this purpose.

6. The written report that must be filed shall include all information which the Commissioner of Social Services may require.

7. If it should be necessary for Child Protective Services to interview a child at school to ascertain whether he/she has been abused or maltreated, or to obtain documentation of such acts, the interview should be conducted in the presence of a school official, unless circumstances require otherwise. The school official shall examine and verify the credentials of Child Protective Services worker(s) before allowing such worker(s) to either interview the child or to examine the child's records.

If sexual abuse is indicated, the presence of a same-sex staff member during the interview is appropriate.

8. The Building Principal shall request a summary report of the investigation of a case referred to Child Protective Services so the District can take appropriate next steps.

9. The District shall maintain an ongoing training program which will address identification and reporting of child abuse and maltreatment. This training program will be offered annually prior to the start of the school year through the Global Compliance Network (GCN) online training. Attendance at sessions of this training program shall be required of all school officials.

10. Employee handbooks shall include a copy of these regulations and the related Board policy concerning child abuse and reporting requirements.

11. Only one report of any suspected abuse is required.

12. School personnel who, in good faith, make a report or take photographs of injuries and bruises have immunity from any liability, civil or criminal. The good faith of any person required to report cases of child abuse or maltreatment is presumed.

13. School personnel who have reasonable cause to suspect that a child has died as a result of child abuse or maltreatment shall report that fact to the appropriate medical examiner or coroner.

14. Any person required to report suspected cases of child abuse or maltreatment and who fails to do so may be found guilty of a class A misdemeanor and may be held civilly liable for the damages caused by this failure.

15. Any school employee who fails to comply with this policy may be subject to discipline in accordance with collective bargaining agreements and/or policy and/or law.

16. The District will post the toll-free number for the Central Register (800-342-3720) and directions for accessing the NYS Office of Children and Family Services (http://ocfs.ny.gov/main/cps/), in both English and Spanish, on the District website and in highly visible areas of school buildings so it is readily accessible to students and staff. The District will also make such information available in District and school administrative offices, provide it to parents/persons in parental relation at least once per school year (including electronically and/or sent home with students), and provide it to all teachers and administrators

CHILD ABUSE, MALTREATMENT OR NEGLECT IN A DOMESTIC SETTING - REGULATION

Reference: Child Protective Services Act of 1973,
Social Services Law §§411 et seq.
Social Services Law §34-a
Family Court Act §1012
Family Educational Rights and Privacy Act, 20
U.S.C. §1232g, 45 CFR §99.36
Education Law §§409-l; 3209-a, 3036
Penal Law 240.50
18 NYCRR §432.3
8 NYCRR §100.2(nn)
Education Law §§1125-1133

Adopted: 06/15/2016
Reviewed: 02/16/2022
Revised: 03/30/2022

Board of Education Policy

STUDENT GIFTS AND SOLICITATIONS

Students are discouraged from presenting school staff with elaborate gifts. Pursuant to the District's Code of Ethics (Policy 2160), in no circumstances may District employees accept or receive any gift having a value of $75 or more. Spontaneous inexpensive gifts will be allowed when reasonable to express gratitude. Letters of appreciation are always welcome.

Adopted:	07/11/1996	
Reviewed:	10/26/2016	02/16/2022
Revised:	11/16/2016	03/30/2022

Miller Place Union Free School District
Miller Place, New York 11764

6200

Board of Education Policy

REVENUES

The School District treasurer may have custody of all District funds in accordance with the provisions of New York State law. The treasurer will be authorized and directed by the Board to invest the balance available in various District funds in accordance with the statutes and regulations set forth in New York State law.

Reference: Education Law Sections 1604-a and 1723-a

Cross-Ref: Board Policy #2232
Adopted: 02/09/2005
Reviewed: 10/28/2009 08/26/2015 11/17/2021
Revised: 11/18/2009 09/30/2015 12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

6210

Board of Education Policy

SCHOOL TAX ASSESSMENT AND COLLECTION

A tax collection plan giving dates of warrants and other pertinent data shall be prepared annually and submitted for review and consideration by the School Business Official to the Board of Education.

Note: The School District is not responsible for the collection of School Taxes.

Reference: Real Property Tax Law Sections 1300- 1342
Education Law Section 2130

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

6211

Board of Education Policy

PROPERTY TAX EXEMPTION FOR SENIOR CITIZENS

Unless specifically exempted by law, real property used exclusively for residential purposes and owned by one or more persons, each of whom is sixty-five years of age or older, or real property owned by husband and wife, one of whom is sixty-five years of age or older, shall be exempt from taxation to the extent of fifty per centum of the assessed valuation determined by the Board of Education if the owners meet the criteria established by the Town of Brookhaven.

The real property tax exemption of real property owned by husband and wife, when one of them is sixty-five (65) years of age or older, once granted, shall not be rescinded solely because of the death of the older spouse, so long as the surviving spouse is at least sixty-two (62) years of age.

Reference: Real Property Tax Law Section 467

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764 **6230**

Board of Education Policy

MAINTENANCE OF FISCAL EFFORT – TITLE I PROGRAMS

A Local Educational Agency (LEA) may receive its full allocation of Title I, Part A funds if the combined fiscal effort per student or the aggregate expenditures of State and local funds with respect to the provision of a free public education in the (LEA) for the preceding fiscal year was not less than ninety percent (90%) of the combined fiscal effort per student or the aggregate expenditures for the second preceding fiscal year.

In determining an LEA's compliance with the maintenance of effort requirement, the State Educational Agency (SEA) shall consider the LEA's expenditures from State and local funds for free public education. These include expenditures for administration, instruction, attendance, health services, student transportation services, plant operation and maintenance, fixed charges, and net expenditures to cover deficits for food services and student body activities.

The SEA shall not consider the following expenditures in determining an LEA's compliance with the maintenance of effort requirements:

a) Any expenditures for community services, capital outlay, and debt service;

b) Any expenditures made from funds provided by the federal government for which the LEA is required to account to the federal government directly or through the SEA.

The Board of Education assigns the Administrator responsible for the Title Programs appointed annually the responsibility of reviewing, as part of the budgeting process, combined fiscal effort so that expenditures of State and local funds with respect to the provision of free public education per student and in the aggregate for any fiscal year are not budgeted at less than ninety percent (90%) of the combined fiscal effort per student or the aggregate of expenditures for the preceding fiscal year.

Reference: Title I of the Elementary and Secondary Education Act of 1965,
as amended by the Improving America's Schools Act of 1994
34 Code of Federal Regulations (CFR) Part 200

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

CAPITALIZATION

The School Business Official shall be responsible for accounting for general fixed assets according to the procedure outlined by the Uniform System of Accounts for School Districts. These accounts will serve to:

a. Maintain a physical inventory of assets;
b. Establish accountability;
c. Provide appropriate insurance coverage.

All fixed assets carrying a minimum value of $5,000 that have a useful life of five years or more, and physical characteristics, which are not appreciably affected by use or consumption shall be inventoried and recorded on an annual basis. Fixed assets shall include land, building, equipment and materials.

Assets shall be recorded at initial cost, or if not available, at estimated initial cost. Gifts of fixed assets shall be recorded at estimated fair value at the time of the gift. A property record will be maintained for each asset and will contain, where possible, the following information:

a. Date of acquisition;
b. Description;
c. Cost or value;
d. Location;
e. Responsible official;
f. Estimated useful life;
g. Date and method of disposition.

The School Business Official shall arrange for a periodic inventory and appraisal of school district property, equipment and material as determined by the Board of Education. Any discrepancies between an inventory and the district's property records on file should be traced and explained.

Reference: Government Accounting Standards Board Statement #34

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

Board of Education Policy

GATE RECEIPTS AND ADMISSIONS

No admission fee will be charged for admittance to regular season varsity athletic events.

Adopted:	08/22/1996			
Reviewed:	05/14/1998	01/30/2008	08/26/2015	11/17/2021
Revised:	06/11/1998	02/27/2008	09/30/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

6300

Board of Education Policy

BORROWING OF FUNDS

The School District may borrow money only by means of serial bonds, bond anticipation notes, capital notes, tax anticipation notes, revenue anticipation notes and budget notes.

Pursuant to Local Finance Law § 62.10 school districts may also borrow funds through the use of statutory installment bonds, while pursuant to Local Finance Law §57 (e), school districts are authorized to issue zero coupon and capital appreciation bonds, respectively.

Reference: New York State Local Finance Law Section 20

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

Miller Place Union Free School District

Miller Place, New York 11764

6310

Board of Education Policy

ACCOUNTING OF FUNDS

Accounting and reporting procedures shall be developed to facilitate analysis and evaluation of the District's financial status and fixed assets. The system of accounts will conform to the Uniform System of Accounts for School Districts, as defined by the State Comptroller's Office. In addition, accounting and reporting will adhere to generally accepted governmental accounting standards. The accounting system will yield information necessary for the Board to make policy decisions and perform its oversight function.

The Board directs the School Business Office to keep informed of changes in state and/or Government Accounting Standards Board (GASB) accounting requirements and implement changes, as appropriate. The Board expects that the School Business Office will communicate new standards and/or requirements to the Board, as necessary, so that the Board can carry out its responsibilities.

Books and records of the District shall be maintained in accordance with statutory requirements.

Provision shall be made for the adequate storage, security, and disposition of all financial and inventory records.

Proposed expenditures will be budgeted under and the actual expenditures will be charged to categories that most accurately describe the purpose for which monies are to be spent.

The Board directs the Treasurer / Business Office staff to keep it informed of the financial status of the district through monthly cash reconciliation and budget status reports and annual fiscal reports, including periodic projections of the end of year fund balance. The Treasurer / Business Office staff should highlight any deviation in actual fiscal conditions from planned fiscal conditions and offer recommendations to the Board to remedy the situation. The Treasurer / Business Office staff will prepare and submit, through the Superintendent, to the Board and the Commissioner of Education, such reports as are prescribed by law. These shall be filed with appropriate governmental bodies as required under law or regulation. The district will cooperate with governmental agencies and research organizations as required by law for data concerning the fiscal operations of the district.

The district shall be audited annually by an independent certified public accountant or a public accountant. The auditor's report shall be adopted by resolution and a copy shall be filed with the Commissioner of Education.

The Superintendent or designee is hereby directed to respond to all audit findings and recommendations. Such response is to include a statement of the corrective actions taken or proposed to be taken, or if action is not taken or proposed, an explanation of reasons, as well as a statement on the status of corrective actions taken on findings or recommendations contained in any previous report of examination or external audit, or any management letter for which a response was required. The Superintendent shall also ensure that the provisions contained in the General Municipal Law in regard to audit reports are followed.

ACCOUNTING OF FUNDS

Reference: Education Law Section 2116-a;
Education Law §§1610; 1721; 2117; 2528; 2577; 2590-I;
General Municipal Law §§33;
34 8 NYCRR §§155.1; 170.1; 170.2

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

FUND BALANCE

Governmental Accounting Standards Board ("GASB") has issued Statement No. 54, *Fund Balance reporting and Governmental Fund Type Definitions* (GASB 54). The objective of this Statement 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied.

Fund Balance Classifications (pursuant to GASB Statement 54): Fund balance classifications/amounts will be reported by the District in accordance with accounting standards issued by the GASB.

General Policy

Fund balance measures the net financial resources available to finance expenditures within current or future periods. The District's Unassigned General Fund balance will be maintained to provide the District with financial stability and a margin of safety to fund unanticipated contingent expenditures that may occur unexpectedly during the fiscal year. The Unassigned General Fund balance used for these purposes may only be appropriated by resolution of the Board of Education unless voter approval is required by law.

Any portion of Fund Balance may be applied or transferred for a specific purpose either by voter approval if required by law or by formal action of the Board of Education if voter approval is not required. Amendments or modification to the applied or transferred fund balance must also be approved by formal action of the Board of Education.

The Board of Education shall delegate the authority to assign fund balance, for encumbrance purposes, to the person(s) to whom it has delegated the authority to sign purchase orders or as specifically assigned by the Board of Education.

In circumstances where an expenditure is incurred for a purpose for which amounts are available in multiple fund balance classifications (e.g., expenditures related to reserves), the Board will assess the current financial condition of the district and then determine the order of application of expenditures to which fund balance classification will be charged.

Adopted:	08/31/2011	
Reviewed:	08/26/2015	11/17/2021
Revised:	09/30/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

EXPENDITURES OF SCHOOL DISTRICT FUNDS

The Board of Education authorizes the Purchasing Agent to expend school funds as appropriated by approved operational and capital budgets, and by the adoption of special resolutions. He/she will make expenditures in accordance with applicable law and in a manner that will achieve the maximum benefit from each dollar expended.

All claims shall be properly confirmed and verified by the District Claims Auditor or Superintendent of Schools before payment is issued.

Completed records of all expenditures shall be maintained for future analysis and reporting within the time frame by the Records Disposition Law or regulation.

Reference: Education Law section 1720

Adopted:	02/09/2005		
Reviewed:	10/28/2009	08/26/2015	11/17/2021
Revised:	11/18/2009	09/30/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

DISPOSAL OF SCHOOL DISTRICT PROPERTY

Introduction

Building administrators and support staff supervisors are responsible for identifying obsolete or surplus equipment and supplies within their area(s) of responsibility. Each year, a determination shall be made of equipment, supplies, and/or materials that are obsolete and cannot be salvaged or utilized effectively or economically by the school district.

Sale of Real or Personal District Property

No real or personal District property shall be sold without prior approval of the Board of Education. The net proceeds from the sale of school property shall be deposited in the general fund. When real property is sold, the Board of Education in its discretion may direct that the proceeds of the sale of such real property be deposited in a reserve fund to reduce District real property taxes for a period of up to ten (10) school years.

Any former school site or other real property, the title to which is vested in the Board shall be sold only if authorized by a vote of the qualified voters of the District at the price and the terms as said voters prescribe, and such property shall be conveyed by deed executed by a majority of the members the Board. Only District real property which the Board of Education determines is no longer in use may be sold. The Board of Education recognizes that it has a fiduciary responsibility to obtain the best price possible when selling District real property.

Equipment

District equipment that is declared by the Board of Education to be obsolete, surplus, or unusable by the District, shall be disposed of in such a manner that is advantageous to the District, and as directed by the Board of Education, in accordance with the manners described below.

After the Board of Education determines that the equipment is obsolete (etc.) and authorizes its sale, the Superintendent of Schools or designee will be charged with the responsibility for selling the equipment in such a way so as to maximize the net proceeds of the sale, which may include a bonafide public sale preceded by adequate public notice. All sales must be bonafide for adequate consideration, and sold in the manners described below. If it is determined that reasonable attempts to dispose of the equipment have been made and such attempts have not produced an adequate return, the Superintendent or his/her designee may dispose of the equipment in a manner permitted by law and in the safest, least expensive manner. The sale of equipment to a School Board member or other school official or employee involved in the purchasing function is prohibited.

Following approval by the Board of Education, items may be sold in the following manner:

1. Offer to sell the items to local municipalities or local non-profit organizations;

2. Sell items at a public sale or on a Board-approved public online auction site. In the event of a public sale, notice of availability of such equipment, supplies and materials and requests for bids shall be disseminated through announcements in local newspapers and such other appropriate means. The general public, as well as staff members who are not Board

members, officers, or involved in the purchasing function, shall be eligible to bid on the equipment, supplies and/or materials; and

3. Sell remaining items as scrap for the best obtainable amount or discard in the safest, least expensive manner.

Prior to discarding or selling any equipment or supplies (including computer hardware and software), the district shall ensure that all district-related data and information is permanently and completely removed. If such data or information is of a sensitive, personal or confidential nature, and cannot be permanently and completely removed prior to discarding or selling, the equipment or supplies shall be destroyed, and if reassigned or stored, the district shall note that district data or information has not been permanently and completely removed. The district shall also ensure that all district-related data and information is permanently and completely removed from equipment that is leased from a third party, prior to returning the equipment. The district shall work with the third party provider to ensure that district data and information is able to be permanently and completely removed from the equipment.

Textbooks

Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition.

If it is determined by the Board of Education, after recommendation by the Superintendent of Schools, that textbooks are no longer useful or usable, and the Board authorizes disposal of such textbooks, the procedures for disposal shall adhere to the following order of preference:

1. Sale of textbooks, in the manner described above for Equipment;

2. However, if responsible attempts to dispose of surplus textbooks fails to produce monetary return to the District, then:
    a. Donation to charitable organizations or public corporations;
    b. Disposal as trash, as a last resort.

Every effort will be made to dispose of school district property in an environmentally friendly manner.

Adopted:	08/22/1996			
Reviewed:	10/09/1997	01/30/2008	09/30/2015	11/17/2021
Revised:	10/09/1997	01/30/2008	10/28/2015	12/08/2021

Board of Education Policy

NAMING OF FACILITIES REGULATION

The Board of Education wishes to memorialize those facilities within the School District that have been named for selected individuals. They are as follows:

Andrew Muller Primary School	Andrew Muller	Primary School
	Carole Leone	Library
	Pamela Waltz	Playground
Laddie A. Decker Sound Beach School	Laddie A. Decker	Elementary School
	Arthur Johnson	Courtyard
North Country Road Middle School	John Kruger	Baseball Field
	Mike Crotty	Bench
	Joan Maraglio	Tree
	Theresa Piekarski	Kitchen
Miller Place High School	John Douglas	Athletic Field
	Arlette Conklin	Tennis Courts

Adopted:	06/25/2008		
Reviewed:	11/18/2015	02/16/2022	05/31/2023
Revised:	12/09/2015	03/30/2022	06/14/2023

Board of Education Policy

HEALTH AND SAFETY COMMITTEE

The Board of Education recognizes the importance of the participation of District staff and parents in promoting a safe, secure, and healthy school environment. In accordance with Commissioner's Regulations, the Board will appoint a Health and Safety Committee composed of representation from District administrators, staff, bargaining units, and parents.

The Committee will participate in monitoring the condition of occupied school buildings to assure that they are safe and maintained in a state of good repair. The Superintendent of Schools will ensure that the Committee is appropriately involved in all of the activities required by the Commissioner's Regulations. Specifically, the Committee will:

1. Participate in the investigation and disposition of health and safety complaints.
   a. A written response must be provided for all written complaints which must describe:
      i. The investigations, inspections or tests made to verify the substance of the compliant, or a statement explaining why further investigations, inspections or tests are not necessary;
      ii. The results of any investigations, inspections, or tests which address the complaint;
      iii. The actions, if any, taken to solve the problem; and
      iv. The action, if any, taken if the complaint involved a violation of law or of a contract provision.
2. Ensure that at least one member of the Committee participates in any visual inspection required by the State or Commissioner of Education.
3. Consult with the District in completing safety ratings of all occupied school buildings.
4. Monitor safety during school construction projects including periodic meetings to review issues and address complaints related to health and safety resulting from the project.
5. Upon completion of a construction project, be provided an opportunity by the District to conduct a walk-through inspection to confirm that the area is ready to be reopened for use.

Expanded Health and Safety Committee

During construction projects, the Committee will be expanded to include the architect, construction manager, and contractor. This expanded Committee will:

1. Participate in the investigation and disposition of District health and safety complaints and/or noise complaints regarding the construction or maintenance project.
   a. A written response must be provided for all written complaints which must describe:
      i. The investigations, inspections or tests made to verify the substance of the complaint, or a statement explaining why further investigations, inspections or tests are not necessary;
      ii. The results of any investigations, inspections, or tests which address the complaint;
      iii. The actions, if any, taken to solve the problem; and
      iv. The action, if any, taken if the complaint involved a violation of law or of a contract provision.

2. Meet periodically to review issues and address complaints regarding health and safety resulting from construction projects.

3. Monitor safety during construction projects including periodic meetings to review issues and address complaints related to health and safety resulting from the project.
4. Upon completion of a construction project, be provided an opportunity by the District to conduct a walk-through inspection to confirm that the area is ready to be reopened for use.

Reference: 8 NYCRR Part 155 (Educational Facilities)

Adopted:	12/12/1996		
Reviewed:	02/24/2010	11/18/2015	11/17/2021
Revised:	03/24/2010	12/09/2015	12/08/2021

Board of Education Policy

BUILDINGS & GROUNDS INSPECTION

To accommodate the District's educational program, the Board of Education is committed to providing suitable and adequate facilities. To this end, proper maintenance and inspection procedures are essential. The Board directs the Superintendent of Schools to ensure that proper maintenance and inspection procedures are developed for every school building.

Consistent with Federal and State law and regulations, the following items will be included in the District's buildings and grounds maintenance and inspection procedures:

Comprehensive Maintenance Plan

A comprehensive maintenance plan for all major building systems will be instituted to ensure the building is maintained in a state of good repair. Such plan will include provisions for a least toxic approach to integrated pest management and establish maintenance procedures and guidelines which will contribute to acceptable indoor air quality. The plan shall be available for public inspection.

Procedures will also be established to ensure the safety of building occupants during maintenance activities including standards for exiting and ventilation, asbestos and lead protocols, noise abatement and control of chemical fumes, gases and other contaminants.

Building Condition Surveys

Each occupied District building will be assessed every five years by a building condition survey on a schedule established by the State Education Department (SED). This survey will be conducted by a team that includes at least one licensed architect or engineer and will include, but not be limited to, a list of all program spaces and inspection of building system components for evidence of movement, deterioration, structural failure, probable useful life, need for repair, and maintenance and need for replacement in accordance with the Regulations of the Commissioner of Education. Building condition survey reports will be completed and submitted to the Commissioner of Education by deadlines established by SED.

Annual Visual Inspection

A visual inspection of building system components in each occupied District building will take place when required by the Commissioner of Education. The inspection will be conducted by a team including a certified local code enforcement official, the District Director of Facilities or his/her designee and a member of the Health and Safety Committee. The inspection will be made available to the public.

A corrective action plan will be developed by a licensed architect or engineer if a deficiency exists in the building.

The results shall be filed with the Commissioner within 60 days of the completion of the inspection.

Fire Safety Inspection

BUILDINGS & GROUNDS INSPECTION

An annual inspection for fire and safety hazards will be conducted in accordance with a schedule established by the Commissioner of Education. The inspection will be conducted by a qualified fire inspector and the report will be kept in the District office. Any violation of the state Uniform Fire Prevention and Building Code shall be corrected immediately or within a time frame approved by the Commissioner.

Safety Rating System

A safety rating keyed to the structural integrity and overall safety of each occupied school building will be provided on an annual basis in consultation with the Health and Safety Committee. Safety ratings will be based on the safety rating system developed by the Commissioner and will comply with all statutory and regulatory requirements.

Building Principals shall, on an on-going basis, undertake their own inspections of school buildings and grounds, searching for any dangerous or hazardous conditions and take immediate steps to remedy the problem.

Reference: 29 CFR 1910 et seq. (OSHA Hazard Communication)
40 CFR Part 763 (Asbestos Hazard Emergency Response Act)
Education Law §§409-d (Comprehensive Public School Safety Program); 409-e (Uniform Code of Public School Buildings Inspections, Safety Rating and Monitoring); 807-a (Fire Inspection).
Labor Law §§ 875-883 (toxic substances)
Public Health Law §§ 4800-4808 (Right to Know, toxic substances)
Environmental Conservation Law §§ 33-0725 (Pesticides)
6 NYCRR Part 325 (Pesticides)
8 NYCRR §§ 155.1 (Educational Facilities); 155.4 (Uniform Code of Public School Buildings Inspection, Safety Rating and Monitoring); 155.8 (Fire and Building Safety Inspections).
9 NYCRR Parts 600-1250 (Uniform Fire Prevention and Building Code)
12 NYCRR Part 56 (Industrial Code Rule concerning asbestos)
Appeal of Anibaldi, 33 Educ. Dep't Rep. 166 (1993) (District required to monitor student's physical symptoms when air quality caused health problems).

Adopted:	12/12/1996		
Reviewed:	02/24/2010	11/18/2015	11/17/2021
Revised:	03/24/2010	12/09/2015	12/08/2021

Board of Education Policy

REPORTING OF HAZARDS

The Superintendent of Schools will direct appropriate personnel to develop and oversee a written hazard communication program. Such program will include the following:

1. The acquisition, maintenance and review of Material Safety Data Sheets (MSDS) for all known hazardous materials on district inventory;
2. The compilation of a hazardous materials inventory;
3. Employee training in hazardous materials management and protection;
4. The recording of all incidents involving exposure to known hazardous materials. Records of employees who have been exposed to substances with enforceable exposure standards shall be kept for forty (40) years; and
5. A description of all proper labeling requirements, as specified under State and Federal law.

The district will comply with all visual notification requirements contained within State and Federal law, including visual notification of pesticide spraying as set forth in the Environmental Conservation Law.

It is the responsibility of the entire school community to report any unsafe building or equipment conditions to the District's Central Office as soon as possible. In addition, designated administrators will provide notice of hazardous materials to current and former employees within seventy-two (72) hours of a request.

If students observe other students acting in an unsafe manner, this behavior should be reported to the nearest available staff member.

Reference: 29 CFR § 1910.1200 & 12 NYCRR Part 800 (Hazard Communication Standard); Public Health Law, Article 48, and Labor Law, Article 28 ("Right to Know" Law)
Labor Law § 876
Environmental Conservation Law §§ 33-0101, 33-1003

Adopted: 12/12/1996
Reviewed: 02/24/2010 05/25/2016 11/17/2021
Revised: 03/24/2010 06/15/2016 12/08/2021

Board of Education Policy

SAFE USE OF HAZARDOUS MATERIALS

All participants in any hazardous laboratory activity must wear an eye safety device, as well as any necessary protective gloves and/or other clothing. In addition, all schools must provide safe storage and protection of all chemicals and prepare annual inventory reports. Furthermore, all teachers and staff must strictly comply with any warnings provided by manufacturers/suppliers of any product (including, but not limited to, chemicals and animals provided for dissection) which may be used by students in connection with laboratory activities and instruction.

The district shall implement a Chemical Hygiene Plan ("CHP") to limit exposures to hazardous chemical which meets the following standards required by the Occupational Safety and Health Administration ("OSHA"):

1. The plan is readily available for inspection;
2. It includes standard operating procedures for health and safety to be followed when laboratory work involves the use of hazardous chemicals;
3. It includes criteria used to implement chemical exposure control measures;
4. Includes requirements for properly functioning protective equipment and specific measures that shall be taken to ensure proper and adequate performance of such equipment;
5. It provides for employee training and information;
6. It includes procedures for obtaining district approval for specific procedures and activities;
7. It includes provisions for medical consultation and examinations as appropriate;
8. It designates personnel responsible for implementing the plan, including the assignment of a Chemical Hygiene Committee ("CHC"). The Superintendent of Schools will determine whether the establishment of a CHC is appropriate and report to the Board of Education with his/her recommendations;
9. It provides for additional employee protection for work with potentially hazardous substances;
10. It provides for a waste disposal program; and
11. It shall include provisions for District review and update of the CHP on an annual basis.

Reference: Labor Law §§ 27, 27-a
8 NYCRR § 141.10
29 C.F.R. § 1910.1450

Adopted:	12/12/1996		
Reviewed:	02/24/2010	05/25/2016	11/17/2021
Revised:	03/24/2010	06/15/2016	12/08/2021

Board of Education Policy

EMERGENCY CLOSINGS

The Superintendent of Schools may close the District's schools or dismiss students early when hazardous weather or other emergencies threaten their health or safety, or that of personnel. The Superintendent may delegate this authority to other staff members in the event of his/her absence.

In making the decision to close schools, the Superintendent will consider many factors, including the following which relate to the safety and health of children:

1. Weather conditions, both existing and predicted;
2. Driving, traffic, and parking conditions affecting public and private transportation facilities;
3. Extraordinary conditions involving school facilities, including, but not limited to: impairment of heating facilities, insufficient water supply, fuel shortage, lack of electricity, natural gas leak, unacceptable levels of chemical substances, pandemics, and/or the destruction of a school building.
4. Actual occurrence or imminent possibility of any emergency condition that would make the operation of schools difficult or dangerous; and
5. Inability of teaching personnel to report for duty, which might result in inadequate supervision of students.

Students, parents, and staff will be informed early in each school year of the procedures that will be used to notify them in case of emergency closings.

Unless otherwise excused by the Commissioner of Education or Federal or State law, all school days lost due to emergency closings which result in there being less than 180 days of school days as required by the Education Law, shall be made up utilizing scheduled vacation days, including, but not limited to, days of religious observance associated with Passover, Easter, and other religious holidays, except for Saturdays, Sundays, and legal holidays, as defined by Federal and State law.

Reference: 8 NYCRR § 175.5;
Education Law § 3604; and
N.Y. STATE EDUC. DEPT., *Attendance and the School Calendar: Guidelines and Reporting for State Aid Purposes* (June 2015)

Adopted:	12/12/1996		
Reviewed:	02/24/2010	10/28/2015	11/17/2021
Revised:	03/24/2010	11/18/2015	12/08/2021

Board of Education Policy

SAFE SCHOOLS

Staff members who implement this or any other Board of Education policy will receive the support of the Board and the administration.

The Wellness and/or Health and Safety advisory committees shall examine the policies, regulations, plans, and procedures concerning:

1. Student conduct and discipline
2. The maintenance of public order on school property;
3. The banning of weapons on school property;
4. Drug and alcohol abuse;
5. School emergency management;
6. Coordination efforts with law enforcement agencies;
7. Searches and seizures by school officials;
8. Training for staff and students in conflict resolution and violence prevention; and
9. Building security measures including procedures governing visitors to the schools and access to school buildings.

The Wellness and/or Health and Safety advisory committees shall review these and other policies, regulations, plans, and procedures, as directed, to ensure that they are:

1. Consistent with all applicable Federal and State laws and regulations;
2. Clear, complete, and enforceable; and
3. Appropriately disseminated to students, staff, and parents, and are available to the general public.

The Wellness and/or Health and Safety advisory committees shall report its findings and recommendations to the Board prior to public release. Final reports shall be delivered to the Board at a meeting scheduled by the Board to receive the report.

Any official policy level action is the sole discretion of the Board. The Board is in no way obligated to follow committee recommendations. The Board has the right to accept, reject, or modify all or any part of a committee recommendation.

Adopted:	12/12/1996		
Reviewed:	02/24/2010	10/28/2015	11/17/2021
Revised:	03/24/2010	11/18/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

VANDALISM

The Board of Education believes that students and staff members should respect property and take pride in the schools of the District. Any incidents of vandalism or theft of District property and the names of the person(s) believed to be responsible shall be reported to the Superintendent of Schools or his/her designee.

After repair or replacement of property, a bill for labor and materials shall be sent to the parent(s)/guardian(s) of the student responsible, or the staff member responsible, with a request for payment. The Board may determine that legal action against a staff member or student and/or his/her parents/guardians should be brought to recover costs for damages to the maximum extent allowed by State law caused by a willful, malicious or unlawful act of the student or staff member. The Board will direct the school attorney to institute and prosecute such suit. Moreover, the Board retains their right to discipline the student pursuant to the District's Code of Conduct and bring any applicable charges for misconduct against a staff member pursuant to applicable laws and regulations. The Board will also determine whether to offer monetary rewards for information leading to the arrest and conviction of vandals or thieves of District property. All information pertaining to the investigation will be forwarded to the school attorney and the Suffolk County District Attorney.

Reference: Family Court Act § 758-a
General Obligations Law § 3-112
Education Law § 1709(38), 3020-a
Civil Service Law § 75

Adopted:	12/12/1996		
Reviewed:	02/24/2010	10/28/2015	11/17/2021
Revised:	03/24/2010	11/18/2015	12/08/2021

Miller Place Union Free School District
Miller Place, New York 11764

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Board of Education Policy

BOMB THREATS

The Board of Education recognizes that the potential harm caused by a bomb threat is not limited to serious injury and property damage. A bomb threat can also create an atmosphere of anxiety and panic, which, in turn can result in the disruption of normal activities and the educational process. The Board further recognizes the District's responsibility to ensure the safety of students, staff and other building occupants whenever a bomb threat is received by being properly prepared with a plan of action to respond to the threat.

A bomb threat is a criminal act and will be treated as one. Any bomb threat to the District will be taken seriously; no bomb threat will be treated as a hoax or a prank. The District will vigorously pursue disciplinary action against any student or staff member caught intentionally reporting a false bomb threat, consistent with the provisions of the student code of conduct, State law, or any applicable collective bargaining agreement. In addition, the District will urge law enforcement officials to prosecute any person caught intentionally reporting a false bomb threat to the fullest extent of the law. Further, the District may seek restitution from the parent or guardian of any minor child between the ages of 10 and 18 who intentionally and falsely reports a bomb threat, or places a bomb on school property, for the expense of responding to the false report, or incident.

The Superintendent of Schools shall establish procedures to be followed by all staff and students in the event of a bomb threat and these procedures shall be made part of each school's emergency management plan. They will include:

1. School operators or other school personnel receiving, locating, or observing bomb threats should immediately notify the principal, or his/her designee if the principal is absent;
2. The Building Principal or his/her designee should then immediately contact the Superintendent and the local police, fire or other emergency squad, and any other appropriate law enforcement official.
3. The Building Principal or his/her designee should order the immediate evacuation of the school building; if practicable, students should be allowed to wear outer garments and take along their personal belongings, and in some instances may be ordered to open their lockers for searches.
4. Students should be allowed back into the school only upon the authorization of the Superintendent, and/or his/her designee after he/she has consulted with police, fire or other emergency response team members;
5. Written reports of all bomb threat incidents should be prepared by the Building Principal and sent to the Superintendent.
6. Due to the number of lives at risk, all personnel should be instructed to treat all bomb threats seriously, no matter how remote actual danger may appear.
7. Any individual who has participated in making a bomb threat to the District shall be prosecuted to the fullest extent under the law.

Board of Education Policy

BOMB THREATS

All appropriate staff shall be given a copy of the procedures and the Superintendent shall ensure that all staff receives training on their respective roles and responsibilities in the event of a bomb threat.

The Superintendent must inform members of the Board and the parents/guardians of District students as soon as practicable after any incident that activates the school emergency management plan, along with actions taken to protect students, staff, and property. The Superintendent is also responsible for notifying the State Education Department of bomb threats in accordance with the requirements and regulations established by the State Education Department and the Commissioner of Education.

As stated above, Section 240.55 of the Penal Law states that any person who, knowing the information to be false, initiates or circulates a false warning of an alleged occurrence or impending occurrence of a fire or explosion, or reports such information to an official or quasi-official agency that deals with emergencies, is guilty of a felony.

Reference: Education Law Section 807 (Fire Drills)
General Obligation Law Section 3-112
Penal Law Sections 240.55, 240.60, 240.61, 240.62
8 NYCRR Section155.17

Adopted:	11/13/1997		
Reviewed:	06/24/2009	09/30/2015	11/17/2021
Revised:	06/24/2009	10/28/2015	12/08/2021

POLICIES

REVIEW

October 29, 2026

NON-DISCRIMINATION AND EQUAL OPPORTUNITY REGULATION

The procedures set forth in this regulation do not supersede any protection complainants provided under existing state or federal law.

Definitions

1. *Complainant* shall mean an applicant, employee, student or vendor who alleges that they have been subjected to discrimination, which may be a violation of this policy, as well as a violation of federal or state law or associated regulations, which has affected him/her.
2. *Complaint* shall mean any alleged act of discrimination which may be a violation of this policy, which may also violate federal and state civil rights laws or associated regulations.
3. *Compliance Officer* shall mean the employee designated by the Board of Education to coordinate efforts to comply with and carry out responsibilities under the Civil Rights Act of 1964, Section 504 and the ADA. The district's compliance officer is: ~~Sandra Wojnowski~~, ~~Executive for Educational Services~~, Dr. Jeremy Koch, Director for Pupil Personnel Services, 631-474-2700.

The investigation and resolution of any complaints alleging an action prohibited by the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act or the ADA shall be dealt with in the following prompt, equitable and impartial manner:

A. Stage I--Compliance Officer

1. As soon as practicable, if possible within thirty (30) days after the events giving rise to the allegation, the complainant shall file a complaint, preferably in writing using the district's complaint form, with the Compliance Officer. The Compliance Officer may informally discuss the complaint with the complainant. He/She shall promptly and thoroughly investigate the matter. All employees and students of the school district shall cooperate with the Compliance Officer in such investigation.
2. Within fifteen (15) days of receipt of the complaint, the Compliance Officer shall make a finding in writing that there has or has not been a violation of the Civil Rights Act, Section 504 of the Rehabilitation Act or the ADA. In the event the Compliance Officer finds that there has been a violation, he/she shall propose a resolution of the complaint.
3. If the complainant is not satisfied with the finding of the Compliance Officer, or with the proposed resolution of the complaint, the complainant may, within fifteen (15) days after he/she has received the report of the Compliance Officer, file a written request for review by the Superintendent of Schools.

B. Stage II--Superintendent of Schools

1. The Superintendent may request that the complainant, the Compliance Officer, student, or any member of the school district staff present a written statement to him/her setting forth any information that such person has relative to the complaint and the facts surrounding it.

2. The Superintendent shall notify all parties concerned as to the time and place when an informal hearing will be held where such parties may appear and present oral and written statements supplementing their position in the case. Such hearing shall be held within fifteen (15) school days of the receipt of the appeal by the Superintendent.

3. Within fifteen (15) days of the hearing, the Superintendent shall render his/her determination in writing. Such determination shall include a finding that there has or has not been a violation of the Civil Rights Act, Section 504 of the Rehabilitation Act or the ADA, and if applicable, a proposal for equitably resolving the complaint.

4. If the complainant is not satisfied with the determination of the Superintendent or the proposed resolution, the complainant may, within fifteen (15) days after its receipt, file with the Clerk of the Board of Education, a written request for review by the Board.

C. Stage III--Board of Education

1. When a request for review by the Board has been made, the Superintendent shall submit all written statements and other materials concerning the case to the President of the Board.
2. The Board shall notify all parties concerned of the time and place when a hearing will be held. Such hearing will be held within fifteen (15) school days of the receipt of the request of the complainant.
3. The Board shall render a decision in writing within fifteen (15) days after the hearing has been concluded.

Adopted:	05/09/1996			
Reviewed:	08/17/2006	3/29/2017	03/29/2023	10/28/2026
Revised:	09/13/2006	4/26/2017	04/26/2023	

Board of Education Policy

INVENTORIES

In accordance with "The Uniform System of Accounts for School Districts" and the recommendations of the State Comptroller's Office and District Auditors, an inventory of fixed assets and other equipment and property of the District shall be maintained by the Business Office with the cooperation of all building and department administrators based on the current Capitalization policy of the District. The Business Office may use the assistance of outside advisors or appraisers in carrying out this responsibility.

The Business Office shall develop and maintain a system of internal controls for all fixed assets and other inventoried District property, including a property register which shall be updated on an ongoing basis, along with the following:

1. Fixed asset account values are recorded at cost or fair market value at the time of acquisition.

2. When applicable, inventories shall be depreciated in conformity with GAAP and documentation shall be maintained. The District's Auditors, as well as outside advisors, shall assist the Business Office in reviewing and adjusting various depreciation schedules.

3. There must be periodic physical inspections to determine that all assets are present and in usable condition, located in the assigned area, and accurately recorded on the fixed asset records and an individual shall be assigned with the responsibility for maintaining the inventory system. The District's Auditors, as well as outside advisors, may assist the Business Office with physical inspections.

4. A computerized system shall be maintained to track the Districts' fixed assets inventory.

5. All assets shall be marked or tagged with ownership identification decals.

6. The inventory system shall include all of the information necessary to maintain complete and accurate records, including a sufficient description (make, model and serial number); the class of property (machinery, equipment, etc.); the year of purchase (preferably with the day and month); historical cost or estimated value if a gift; accumulated depreciation and current year depreciation computations; and the source of financing or acquisition (general funds, federal funds, gifts, etc.). There shall be a procedure in place to ensure the changes in assets, such as location, disposition, etc. are reflected in the inventory system.

7. Intangible assets, such as internally generated computer software, right to use lease assets for nonfinancial asset leases that meet the requirements of GASB Statement #87 and right-to- use subscription assets for subscription technology arrangements that meet the requirements of GASB Statement #96 will also be recorded as capital assets. The threshold for capitalizing intangible assets will be $35,000, based on the total contract value for the duration of the non-cancellable period of the contract. Intangible assets will be amortized in a systematic and rational manner over the shorter of the useful life of the underlying asset or the term of the lease agreement.

8. District property, equipment and inventory shall be secured in a safe location.

Reference: Board Policy #6245

Adopted:	08/22/1996			
Reviewed:	06/24/2009	09/30/2015	11/17/2021	09/29/2026
Revised:	06/24/2009	10/28/2015	12/08/2021	10/28/2026