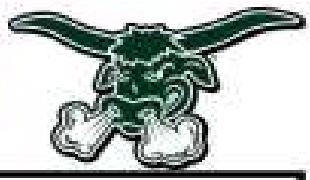
Resource/General Study Hall

PACKER PROCESS



P — PREPARE FOR LEARNING

- iPad charged
- Know how to access Infinite Campus and Schoology
- Check your email (more than once a day)
- Start working independently
- Know your intervention schedule

A — ASK FOR HELP

- Know your teacher's Packer Process
- Email/communicate with your teacher(s) with questions
- Raise your hand and do what you can until your teacher is able to assist you

C — COLLABORATE WITH OTHERS

- Let the teacher know if you would like to work with a partner
- Be respectful and maintain a productive working environment
- Be a team player and encourage one another

K — KEEP TRACK OF ASSIGNMENTS & DEADLINES

- Use a method of tracking your assignments
- Be aware of upcoming quizzes/tests/assessments
- Check Schoology and Infinite Campus

E — ENTER AND EXIT THE CLASSROOM APPROPRIATELY

- Enter the room quietly and on time. If you come tardy or late you will need to go the office to get a pass first.
- E-hall passes must be made to leave the room (not within the first 10 minutes)
  - This includes when going to intervention session(s) – no side quests to and from intervention
- Stay seated until the bell rings

R — RESPECT SCHOOL & CLASSROOM RULES

- Leave the space the same if not better than how you found it
- Each classroom will have their food and drink policy- ask your teacher
- If it is not yours, please don't touch it. Asking first is always best.

S — SUBMIT WORK

- Follow your teachers Packer Process
- If you think that you have turned something in but are not 100% sure, reach out to your teacher – if sending an email, Cc your case manager)