Resource Study Hall

Erika Brann & Brittany Smith
2026-2027
School Phone: 701 - 499 - 1931
Email (Erika Brann): ebrann@west-fargo.k12.nd.us
Email (Brittany Smith): bmsmith@west-fargo.k12.nd.us

Course Description:
This class focuses on learning, organizational and behavioral strategies that will enable the student to complete assignments independently while earning credit. Strategies are taught while working on homework. Students will learn to monitor their class performance and learn self-advocacy skills. The student will meet with the teacher in person to discuss current progress and post-secondary planning.

Course Goals:
- Learn and understand your IEP
- Organization Strategies
- Study Skills
- Behavior Management & Coping Skills
- Social Skills
- Transition & Life Skills

Course Logistics:
- Students will complete daily grade tracking sheets ("Green Sheets")
- Students are expected to participate in goal work and transition/life skills lessons as assigned.
- Students are expected to work on school assignments and/or Edgenuity courses each period of study hall.
- Students will work with their case manager on IEP related components as assigned.
- Virtual Office Hours: Teams as determined by parents, student, and/or case manager.
- Additional Tutoring Times: contact case manager.

Communication:
- Class Updates/Changes:
  - All class updates will be posted to the "Brath" Schoology page.
  - Links for virtual office hours and Teams meetings can be found on the "Brath" Schoology page.
- Email: **preferred mode of communication**
  - Erika Brann ebrann@west-fargo.k12.nd.us
  - Brittany Smith bmsmith@west-fargo.k12.nd.us
  - I will respond to emails between 7:50 AM - 3:40 PM.
- Phone:
  - WFHS Main Office: 701 - 356 - 2050
  - Direct Line to Ms. Brann & Mrs. Smith's Office: 701 - 499 - 1931

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Student Communication:

- Technology issues: Students are expected to contact their case manager *and/or* the WFHS Student Help Desk on Schoology.
- Academic/Class issues: During off-site learning days, students are expected to contact their case manager *and* their teacher immediately if they are having difficulties with the material.
- Organizational/Social-Emotional Difficulties: Students should discuss the difficulty with their case manager *and/or* counselor as soon as possible.

Grading:

- Students earn .25 credit per semester (0.5 credit per full academic year) for successfully completing the course requirements of Resource Study Hall. Students must receive a satisfactory to pass the course and to earn credit.
    - Satisfactory (SA): 100 % - 70 %
    - Unsatisfactory (UN): 69 % and below
- Students can receive 1 point per day for completing & turning in their daily Green Sheet where they are expected to:
    - Check Infinite Campus
    - Check Schoology
    - Check their school email
    - Complete a grade check for all classes
    - Check & list any missing assignments
    - Create a “to-list” for each block detailing academic tasks to be completed

Materials:

- Students are expected to bring the following materials to class daily:
    - WFPS iPad and charging cord
    - Wired headphones/earbuds (Bluetooth/wireless ones are not permitted)
    - Writing materials (iPad pen, pencils, highlighters, etc.)
    - Calculator (math & science classes)
    - Course materials (textbooks, folders, notebooks, etc.)
    - Planner

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WFPS Attendance Policy

Requirements:

Attendance- Students are expected to show up to class on-time.

- *Excused Absences* will be given the amount of days they are gone, plus 1 day (according to school policy) to complete and turn-in the missed work.
- *Unexcused absence* means students will not be able to make up any work or points given that class.
- *School Excused Absences (Activities)* are required to be mentioned at least **THREE** days prior so all possible material can be given to the student. If materials are not prepared at that time, I will work with you on creating a personal plan.
- *Medical Absences* require a note to the office within two weeks of the medical appointment. The office will handle these.

NEW District Attendance Policy

No matter the student, the following attendance policy is now in place for each semester. The following absences do not include medical or activity (school excused) absences.

Absences 1-10, if excused or ill, students will be able to make up work. See the *Excused Absences* above.
Absences 11-12, if excused or ill, students will NOT have the ability to make up work from those days OR due on those days.
Absence 13, if excused or ill, will cause a student to be removed from the class with a "Loss Credit" recorded on their transcript.

As the teacher I will more than likely reach out when a student has reached an absence total around 7, however the school and admin will be sending out regular communication with families regarding absences.

Late work- For the majority of the assignments, no late work penalty will be applied. However, there will be a hard deadline for the end of the unit for that unit's work. Sometimes deadlines might be put in place in the middle of the unit and for bigger projects/assignments, a late penalty could apply. Please keep up with the schedule and what is in Powerschool to know of these deadlines. Communication is key*.

Tardies- Students who show up 20 minutes after class has started will be marked unverified (UV). Every 5th tardy in the semester will result in a detention. Refer to the student handbook for more specifics.

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WFPS Secondary Schools Cell Phone Policy

For further information on learner use of personal technology, please see district policy: https://www.west-fargo.k12.nd.us/Page/8837

West Fargo Public Schools holds high expectations for learner behavior, academic integrity, and responsible use of existing and emerging technology, such as cell phones, smart watches, laptops, and other personal electronic devices capable of transmitting data or images. Learners who possess and/or use such devices at school or school-sponsored events shall demonstrate the greatest respect for the educational environment. Standards for responsible use:

- All personal electronic devices, including but not limited to cell phones and smart watches must be turned OFF and kept OUT OF SIGHT while on school property, from arrival until final dismissal bell. Any visible device, whether powered on or off will be confiscated.
- It is the learner's responsibility to secure their electronic devices to show care for their technology devices and personal information. The school is not responsible for lost or stolen items or individual service plan charges related to use of electronic devices.
- The use of cellular phones or other personal electronic devices is strictly prohibited in locker rooms and restrooms at all times of the day.
- Learners are expected to respect the network and adhere to the Acceptable Use Policy (AUP) when
- using school-issued electronic devices. Learners will be expected to access the district's Wi-Fi network via their iPad during designated school activities unless connections are unavailable.
- Photographing or recording of another person should be used only for educational purposes as defined by the educator. Any use of an electronic device for other than educational purposes will result in a consequence. Messages and photos on an electronic device are subject to viewing by administration given reasonable suspicion of a crime or school infraction.
- Use of a personal electronic device will result in the device being confiscated, and administration will adhere to the Code of Conduct.
- Learners may use school telephones to contact parents or caregivers if needed.
- Learners who need a personal device for medical needs will provide school administration with the necessary documentation.

Specific to West Fargo High School:

- Learner cell phones, smart watches, and all other personal devices that can send and receive messages are OUT-OF-SIGHT and OUT-OF-USE from 8:25a until 3:35p.
- Devices CANNOT be kept on your person (in a pocket, etc.). They must, at a bare minimum, be kept in a CLOSED backpack pocket. Devices can also be left in your car, at home, etc.
- Devices CANNOT be utilized or checked during passing times, lunch time, or Open Campus if you chose to remain on campus.

- If you choose to leave the classroom to visit the nurse, go to the bathroom, etc., your backpack (with your phone inside) STAYS IN THE CLASSROOM.

Consequences by Offense:

1. The device is brought to the Main Office, picked up by the student at the end of the student's day
2. The device is brought to the Main Office, picked up by the parent/guardian at their earliest convenience not to be returned to the student until the end of the student's day
3. The device is brought to the Main Office, picked up by the parent/guardian at their earliest convenience, not to be returned to the student until the end of the student's day, additional plan assigned to the student
4. The device is brought to the Main Office, picked up by the parent/guardian at their earliest convenience not to be returned to the student until the end of the student's day, 1 day ISS
5. The device is brought to the Main Office, picked up by the parent/guardian at their earliest convenience not to be returned to the student until the end of the student's day, 1 day OSS
6. The device is brought to the Main Office, picked up by the parent/guardian at their earliest convenience not to be returned to the student until the end of the student's day, transition to Virtual Program

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WEST FARGO PUBLIC SCHOOLS	**COMPASSION** *Learners demonstrate their understanding of the complexities of cultures and global issues and see viewpoints beyond their own in order to positively impact the world around them.*	**COLLABORATION** *Learners work together, resolving controversy and conflict through respectful negotiation.*	**RESPONSIBILITY** *Learners are actively engaged in their learning and demonstrate responsibility, organization, and perseverance.*
ARRIVAL & DISMISSAL	I hold the door for others. I allow others to exit before I enter. I have a positive attitude. I am patient with others.	I ask or tell school staff when I need assistance.	I am on time. I enter and exit the school in a timely manner.
RESTROOM & LOCKER ROOM	I keep the space clean. I respect others' space, privacy, and property.	I return to class quickly. I report issues to school staff. I am respectful with my words and actions.	I keep my personal items secure and convenient. I maintain good personal hygiene.
CLASSROOM	I follow the rules and procedures. I make a positive impact on my school. I show kindness to others.	I am respectful with my words and actions. I accept and provide feedback. I know when it is appropriate to listen and to speak. I can ask relevant questions.	I am organized and complete my work on time. I am engaged in my learning. I clean up after myself. I am ready to learn and work. I keep trying, even when it is hard.
HALLWAY & LOCKER	I follow directions from school staff. I respect the hallway displays. I report messes or issues to school staff. I move quietly.	I am respectful with my words and actions. I use appropriate volume and language when speaking.	I walk on the correct side. I keep my personal items secure and convenient. I respect others' personal space.
OFFICE	I am honest and polite. I respect others' privacy. I report bullying, harassment, and substance abuse.	I ask or tell school staff when I need assistance. I am respectful with my words and actions.	I wait patiently and quietly until staff is available. I return to class quickly.
THEATRE & GYMNASIUM	I follow directions from school staff. I watch and listen to the presentation. I locate school staff in an emergency.	I participate as I am expected. I am respectful with my words and actions. I listen to directions.	I stay seated and with my assigned group. I keep my hands, feet, and objects to myself.
COMMONS	I welcome anyone who sits near me. I meet new people. I talk kindly to others. I stand up for those in need.	I use appropriate volume and language when speaking. I ask or tell school staff when I need assistance.	I use my time wisely. I use the space for learning and working. I take care of my trash and recyclables. I make appropriate choices, even if others are not.

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WFPS PROFILE OF A GRADUATE

The Profile of a Graduate dispositions articulate the core values of West Fargo Public Schools for all members of the organization including our learners and all staff.



COLLABORATION

...work together, resolving controversy and conflict through respectful negotiation.



RESILIENCE

... persist on the path toward physical and mental wellness despite impediments and challenges by defining and developing solutions to existing or future problems.



COMPASSION

... demonstrate their understanding of the complexities of culture and global issues and see viewpoints beyond their own in order to positively impact the world around them.



CRITICAL THINKING

... systematically go beyond knowledge reproduction to reason, organize, summarize, interpret, analyze, and synthesize information in ways that generate new understanding.



COMMUNICATION

... connect and share ideas and select an appropriate format to express thoughts and ideas with integrity and appropriate digital citizenship.



CREATIVITY

... take risks to develop and revise ideas.



REFLECTION

... take ownership in their learning by being empowered to take multiple pathways to demonstrate understanding and mastery.



RESPONSIBILITY

... actively engage in their learning and demonstrate responsibility, organization, and perseverance.