



Parent Faculty Club (PFC) Minutes

Date: 10/19/2026 @ 6:00-7:00 PM

Location: Parkview LMC in person

Attendees: (✓)

Standing Members:			
Kris Hucek (Principal)	✓	Sarah Allen (President)	✓
Alissa Davis (Assoc Principal)	✓	Ashley Horn (Vice President)	✓
Drew Meinel (Faculty)	✓	Megan Vitrano (Secretary)	✓
Jamie Lasee (Faculty)		Katherine Trone (Treasurer)	✓

Attendees & Guests:			
Natalie Killion	✓		
Sergio Alvarez	✓		

Mission/Vision:

The PFC exists to promote open communication and understanding between parents and staff of Parkview Middle School. Our united efforts serve to enhance and maximize the education of every student and thus, aid them in achieving their highest potential. The PFC holds fundraisers to obtain the monies necessary to provide our students with supplemental educational materials and experiences. It is our belief that the team effort of the PFC will offer the best possible learning opportunities and environment for our students.

Agenda Items	Agenda Leader	Est Time	Notes/Action Items
Welcome, Introductions	Sarah Allen Kris Hucek		<ul style="list-style-type: none"> Welcome! Idea to start a "Volunteer List" for parents to sign up and be contacted when a need arises. Sarah and Ashley will set the booth up again at conferences
What's New at Parkview?	Kris Hucek Alissa Davis		<ul style="list-style-type: none"> What's Happening at Parkview?
Secretary's Report	Megan Vitrano		<ul style="list-style-type: none"> Link to September Minutes
Treasurer's Report	Katherine Trone		Notes: <ul style="list-style-type: none"> Balance in PFC Account: \$14,860.86 Jag Jog Account: \$13,895.38 Total in PFC and Jag Jog accounts.\$28,756.24 Upcoming Expenses <ul style="list-style-type: none"> Parent/Teacher Conference Meals October 27 - \$390 for Texas Roadhouse for baked potato bar with toppings, house salad, and fresh baked bread for 85 people. Ashley will contact Festival Foods to see if there are meat options in budget. October 28 - \$200 Marco's Pizza - 4:30 and 5:15 Sign-up Genius - desserts, protein, vegetable & fruit trays?
Security Camera Update?	Kris Hucek & Alissa Davis		<ul style="list-style-type: none"> 19 new cameras were installed - The technology department is working on updating cameras with Genetec in the next few weeks.
Fundraisers	Megan Vitrano Ashley Horn		Takeout Tuesdays - Help fund Parent/Teacher Conference Meals: 1X/month

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	Sarah Allen		<p>Upcoming Take Out Tuesdays</p> <ul style="list-style-type: none"> • Smart Cow: 9/22/26 - \$248 (Megan) • Panera: 10/20/26 (Megan) • Chipotle: 11/17/26 (Megan) • Red Robin: 12/15/26 (Megan) • Panda Express: 1/19/26 (Megan) • Other possible ideas: Dave's Hot Chicken, Noodles, Taste of India, Riverside Pizza, Qdoba. Many can't be scheduled sooner than 120 days prior. • Natalie Killian will check with Culver's on Hansen about a possible fundraiser. • Sara's Gelato: 5/04 and/or 5/05: Band/Choir concert nights - (Megan and Sergio) <p>Other possible fundraisers:</p> <ul style="list-style-type: none"> • Village Roasters - may no longer be participating in fundraisers (Johanna) • Staff Soda Vending Machine - Ashley will purchase soda and refill the vending machine. • Jag Jog - More info to come; will need many volunteers to lead various committees. • Other ideas?
Business Office Update			<ul style="list-style-type: none"> • Electronic Payment Option for Fundraisers - Fundraisers could have a QR Code and an Electronic payment option. If we did this, PFC would absorb the transaction fees. The fee through E-Funds for Credit Cards and Debit Cards would be 3.6% + \$0.22 per transaction. Checking accounts would be a flat \$0.75. Fees are deducted from the final donation amount. Fund Hub fees are 4%.
Family Night			<ul style="list-style-type: none"> • UWGB Game - Sarah Allen is working to secure a date for Parkview - possibly a day game on December 31, 2026. Options for fan experiences are: a high five tunnel, students and staff can take a photo together at center court, or a pick-up game with kids during half time.
2026-2027 Potential Purchases	Kris Hucek Alissa Davis Sarah Allen Ashley Horn		<ul style="list-style-type: none"> • Field Trips (throughout the year) • Jag Jog Funds: Discussion about some possible purchase needs this year - the art room is in need of new stools, Cafeteria tables are a need - they are \$5,000-\$8,000 each. • PBIS Supplies (throughout the year) • Conference Meals (Oct. 27 & 28; March 3 & 4) • Staff Appreciation (May) • 8th Grade Event Support (May Dates TBD) • Jag Jog Supplies (May Date: Potentially 5/07) • What will Jag Jog fund? Field Trips for sure and will get input from students • Feedback from staff & students throughout the year?
Meeting Adjourned			<ul style="list-style-type: none"> • 7:05pm
List Agenda Items for future meetings			<ul style="list-style-type: none"> • Next meeting is November 16 @ 6:00 p.m. - virtual • Future Meetings: 11/16, 12/21 (if needed), 1/18, 2/15, 3/15, 4/19, 5/17 • Begin to discuss Jag Jog in November

If you are interested in helping the PFC at any time, please contact Megan Vitrano mvitrano@ashwaubenonk12.org OR Kris Hucek khucek@ashwaubenonk12.org.
Thank you for your support!!