Neff Elementary

School Decision-Making Committee (SDMC) Meeting Agenda

School Year: 2026–2027
Date: September 9, 2026
Time:4PM
Location: Conference Room
Facilitator: Ms. Negussie
Recorder: Ms. Smith

Meeting Purpose

Review the 2026–2027 Campus Action Plan, examine key academic priorities and student growth goals, and gather SDMC stakeholder input regarding instruction, special education, Emergent Bilingual achievement, parent engagement, and academic support at home.

I. Welcome and Opening

- Welcome SDMC members
- Review meeting purpose and agenda
- Establish meeting norms and expectations

II. Review of 2026–2027 Campus Action Plan

Key Action 1: Improve Capacity to Provide High-Quality Instruction

- Review campus instructional goals and key indicators
- Discuss Spot Observation and IRT goals
- Review student growth expectations for NWEA MAP
- Discuss instructional priorities:
    - Effective scaffolding
    - Addressing misconceptions in real time
    - Student work analysis
    - DOLs and writing samples
    - SCR/ECR responses
    - Weekly PLC planning and instructional calibration

III. Key Action 2: Special Education Service Delivery

- Review special education and co-teaching goals
- Discuss implementation of accommodations
- Review service delivery documentation and ARD timelines
- Discuss IEP quality and data tracking
- Ensure staff access to finalized IEPs within required timelines
- Identify opportunities to strengthen the co-teaching model

IV. Key Action 3: Emergent Bilingual Student Achievement

- Review TELPAS writing and proficiency goals
- Discuss NWEA MAP Reading growth targets
- Identify strategies to strengthen reading and writing proficiency
- Discuss scaffolds and supports for Emergent Bilingual students

V. Student Reading Achievement and Support at Home

- Discuss expectations for reading at home
- Explore ways to encourage consistent reading
- Discuss access to Clever and digital reading resources
- Review current DIBELS monitoring practices
- Discuss whether a reading log or home reading accountability system would be beneficial
- Explore student incentives and motivation

VI. Student Engagement and Reading Materials

- Discuss availability of engaging, rigorous reading materials
- Explore book options for grades 3–5
- Discuss reading materials that appeal to boys and reluctant readers
- Consider developing an approved reading list
- Discuss the instructional value of graphic novels/graphic books

VII. Campus Accountability and Student Growth

- Review campus progress and academic rating
- Discuss Domain 2: Student Academic Growth
- Discuss moving students from Meets to Masters
- Discuss Domain 3 and outcomes for special populations
- Identify areas of discrepancy and opportunities for improvement

VIII. Saturday School and Title I Support

- Review plans for Saturday School beginning in October
- Discuss identification of students who require additional academic support

- Review use of Title I funds
- Explore opportunities to include parent workshops during Saturday School

IX. Parent Engagement and Academic Support

Parent Questions and Stakeholder Input

- How can we better communicate grade-level expectations to families?
- How can parents support reading at home?
- How can parents support math fluency and problem-solving?
- How can we help parents understand current math strategies and terminology?
- How can we provide support without making parents feel uncomfortable or embarrassed?
- Would smaller parent support groups be beneficial?
- What topics would parents like to see addressed in future workshops?

X. Parent Communication and Resources

- Ensure families understand how to access:
    - PowerSchool
    - ParentSquare
    - Clever
    - Teacher communication
- Discuss strategies for communicating student progress earlier and more consistently
- Identify ways to help parents understand assessment and progress data

XI. Open Floor: Questions, Concerns, and Recommendations

- SDMC member questions
- Parent recommendations
- Staff feedback
- Community/stakeholder suggestions
- Additional campus needs or concerns

XII. Action Items and Next Steps

- Identify decisions made during the meeting
- Assign responsible individuals/team members
- Establish timelines for action items
- Determine items requiring follow-up at the next SDMC meeting

XIII. Closing

- Summarize key takeaways
- Review next steps

- Confirm date and focus of next SDMC meeting

Next SDMC Meeting: October 20, 2026