PLEASE POST

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION AGENDA

Board Room
101 W. Cochran Street
Simi Valley, CA

October 28, 2026
5:00 P.M.
Meeting # 955

Personnel Commission Members

Kathleen Hobiger, Chairperson
Lori Rhoades, Vice Chairperson
Sandy Handin, Member

Staff Members

Ginan Henson, Director of Classified Personnel Services
Irma Flynn, Senior Administrative Assistant

CALL TO ORDER

FLAG SALUTE

APPROVAL OF AGENDA/CONSENT AGENDA

- Agenda
- Consent Agenda

APPROVAL OF MINUTES

- Regular Meeting September 16, 2026 – *Action*
- Special Meeting October 14, 2026 – *Action*

COMMENT, PRESENTATIONS AND HEARINGS

- Commission Comments
- Public Comments (Regarding items not on the agenda)

PERSONNEL ITEMS

- Personnel Director's Report – *Information; Discussion*
- 2025-2026 Annual Report – *Information*

GENERAL ITEMS

- 2026-2027 Budget Status – *Information; Discussion*
- 2025-2026 Final Budget Status – *Information; Discussion*
- Announcement of Joint Appointee to the Personnel Commission – *Discussion; Action*

INFORMATION

- Calendar of Personnel Commission Meetings – *Information*
- Job Opportunities – *Information*

ITEMS FOR FUTURE CONSIDERATION

ADJOURNMENT

Ginan Henson, Director of Classified Personnel Services

Dated: October 23, 2026

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SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – REGULAR MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

September 16, 2026
5:00 P.M.
Meeting # 953

Personnel Commission Members	Arrived
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M

The meeting was called to order at 5:00 P.M. by Lori Rhoades, Vice Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

Agenda

On a motion by Ms. Handin, seconded by Ms. Rhoades, and carried, the Personnel Commission approved the Agenda, as presented. Motion #26.0916.1
Vote 2-0; Aye-Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

Consent Agenda

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Consent Agenda, as presented. Motion #26.0916.2
Vote 2-0; Aye-Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

Minutes

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Regular Meeting of August 19, 2026, as presented. Motion #26.0916.3
Vote 2-0; Aye-Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Minutes of the Special Meeting of September 9, 2026, as presented. Motion #26.0916.4
Vote 2-0; Aye-Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

No comments — Commission Comments

No comments. — Public Comments

Personnel Items

Ms. Henson discussed the current status of recruitments, leaves and resignations, new hires including one in the Classified Personnel Department. — Director's Report

General Items

The 2026-2027 Budget Status Update was discussed. — 2026-2027 Budget Status

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Request for Advanced Placement to Step 5 for ERSES Clinician I, as presented.
Vote 2-0; Aye-Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

Request for Advanced Placement to Step 5 for ERSES Clinician I
Motion #26.0916.5

Information

Future Commission meeting dates were announced:
October 21, 2026…….. November 18, 2026 …. December 16, 2026..... 5:00 p.m. Board Room

Meeting Dates

Payroll Technician; Personnel Commissioner.

Job Opportunities

Future Consideration

CSPCA Conference planning.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 5:25 P.M.
Vote 2-0; Aye-Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

Motion #26.0916.6

Lori Rhoades, Vice Chairperson

Sandy Handin, Member

SIMI VALLEY UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION – SPECIAL MEETING
MINUTES

Board Room
101 W. Cochran St.
Simi Valley, CA 93065

October 14, 2026
5:00 P.M.
Meeting # 954

Personnel Commission Members	Arrived
Lori Rhoades, Vice Chairperson	5:00 P.M.
Sandy Handin, Member	5:00 P.M.

Staff Members	
Ginan Henson, Director, Classified Personnel Services	5:00 P.M
Irma Flynn, Senior Administrative Assistant	5:00 P.M.

The meeting was called to order at 5:02 P.M. by Lori Rhoades, Vice Chairperson. **Call to Order**

The flag salute was led by Ms. Rhoades. **Flag Salute**

Agenda

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission approved the Agenda, as presented.
Vote 2-0; Aye- Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.
Motion #26.1014.1

No comments. Commission Comments

No comments. Public Comments

Personnel Items

Personnel Commissioner applications were reviewed and the candidate was interviewed. Personnel Commissioner Application Review and Interviews

Announcement of Joint Appointee to the Personnel Commission was deferred to the next meeting. Announcement of Joint Appointee to the Personnel Commission

Information

Future Commission meeting dates were announced:
October 28, 2026.....November 18, 2026….. September 16, 2026….. 5:00 p.m. Board Room
Meeting Dates

Future Consideration

Annual Report and Budget.

Adjournment

On a motion by Ms. Handin, seconded by Ms. Rhoades and carried, the Personnel Commission adjourned the meeting at 5:37 p.m.
Vote 2-0; Aye- Handin and Rhoades; No-None; Abstained-None; Absent- Hobiger.

Motion #26.1014.2

_____
Lori Rhoades, Vice Chairperson

_____
Sandy Handin, Member

Simi Valley Unified School District Personnel Commission

Current Classified Recruitments as of 10-21-2026

Classification Title	Number of Vacancies	Vacancy Location(s)	Open Date	Closing Date	Type of Exam	T&E Completed By	Test Date	Structured Interview Date	Eligibility List Established By	Comments
Adult Education Instructional Assistant, Machine Shop	1	SICE	Continuous	One week prior to test date	Multiple Choice Test, Structured Interview	N/A	TBD	TBD	TBD	
Adult Education Instructional Assistant, Welding	1	SICE	Continuous	One week prior to test date	Multiple Choice Test, Structured Interview	N/A	TBD	TBD	TBD	
Associate Clinician	Multiple	Student Support Services	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview/Performance Exercise	Qualifiying	N/A	TBD	TBD	
Associated Student Body (ASB) Assistant	1	SVHS	10/13/2026	11/3/2026	Multiple Choice Test, Structured Interview	N/A	Week of 11/9/26	Week of 11/16/26	Week of 11/23/26	
Bus Driver	1	Student Safety & Transit	Continuous	One week prior to test date	Structured Interview	N/A	N/A	TBD	TBD	
Cafeteria Assistant	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test	N/A	Bi-Weekly (approx)	N/A	Ongoing	Processing Provisional Substitutes
Certified Educational Sign Language Interpreter	1	RHS	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	
Community Liaison	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	Processing Provisional Substitutes
Custodian	2	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	Ongoing	Processing Provisional Substitutes
Elementary Campus Supervisor	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test, Structured Interview	N/A	Bi-Weekly (approx)	N/A	Ongoing	Processing Provisional Substitutes
Groundskeeper	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	
Instructional Support Specialist, IBI	1	Various	Continuous	One week prior to test date	Structured Interview	N/A	TBD	TBD	Ongoing	
Machine Program Shop Assistant	1	SICE	Continuous	One week prior to test date	Structured Interview	N/A	N/A	TBD	TBD	
Paraeducator	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	Ongoing	
Paraeducator Spanish	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	Processing Provisional Substitutes
Paraeducator - Visually Impaired	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	TBD	
Paraeducator I, Special Education	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test	N/A	Monthly (approx)	N/A	Ongoing	Processing Provisional Substitutes
Paraeducator II, Special Education	1	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	Monthly (approx)	TBD	Ongoing	Processing Substitutes
Paraeducator, Deaf or Hard of Hearing	1	Student Support Services	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	Ongoing	Processing Substitutes

Current Classified Recruitments as of 10-21-2026										
Classification Title	**Number of Vacancies**	**Vacancy Location(s)**	**Open Date**	**Closing Date**	**Type of Exam**	**T&E Completed By**	**Test Date**	**Structured Interview Date**	**Eligibility List Established By**	**Comments**
Passenger Vehicle Driver	1	Student Safety & Transit	Continuous	One week prior to the structured interview	Structured Interview	N/A	N/A	TBD	TBD	
School Services Assistant I	1	Various	Continuous	One week prior to test date	Multiple Choice Test; Structured Interview	N/A	TBD	TBD	Ongoing	
Secondary Campus Supervisor	Multiple	Various	Continuous	One week prior to test date	Multiple Choice Test, Structured Interview	N/A	Bi-Weekly (approx)	N/A	Ongoing	Processing Provisional Substitutes
Welding Program Shop Assistant	1	SICE	Continuous	One week prior to test date	Structured Interview	N/A	TBD	TBD	TBD	
Upcoming Recruitments										
Classification		**Location**								
IBI		Student Support Services								