

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

September 17, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Chairperson, on Thursday, September 17, 2026 at 8:19 a.m. in Building B, Room 29 of the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Susan Leaming, Senior Personnel Analyst; Jorge Palacios, Senior Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Judy Alonso, Human Resources Technician; Gean Asayas, Human Resources Technician; and Sam Rath, Human Resources Assistant.

GUESTS PRESENT

Tai Felder, CSEA Chapter 2 1st Vice President; Viola Mae Bledsoe, Instructional Aide - Special (Retired); and Employee E00679631, Facilities Use Technician.

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Terence Ulaszewski, seconded by Linda Vaughan, and the motion was carried by a unanimous vote of those present to approve the minutes of the Regular Meeting of September 3, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

None

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, extended well wishes to Warren Hornberger, Human Resources Technician, on behalf of the Personnel Commission.

Dr. Lee also reported that Personnel Commission staff are collaborating with Nutrition Services to provide a professional development workshop on November 2, 2026. The workshop will focus on application assistance, promotional opportunities, navigating NEOGOV, and completing applications and supplemental questionnaires. Staff will also provide information

about the Summer Saver program. Dr. Lee noted that the workshop will be incorporated into Nutrition Services' required professional development day to support classified employees in pursuing career advancement opportunities.

Dr. Lee further reported that she will participate in a Cultural Proficiency Certification Program offered by the Los Angeles County Office of Education. The program focuses on strengthening inclusive and equitable practices through an understanding of cultural experiences and organizational decision-making. Dr. Lee noted that the training aligns with the District's Vision 2035 initiative, particularly in the areas of leadership development and retention of a diverse workforce.

Andrea Fonseca, Associate Personnel Analyst, reported that Recruitment and Testing is currently managing 24 recruitments in various stages of the selection process, including 12 that are accepting applications. Ms. Fonseca also reported on upcoming community outreach efforts, including participation in Birney Elementary's Back-to-School Night and two events scheduled for September 30, 2026: the Long Beach City College Basic Needs Resource Fair and the U.S. VETS Job Fair. Ms. Fonseca highlighted the department's continued efforts to engage with students and community members and promote classified employment opportunities within the District.

Mari Rojas, Employment Services Supervisor, reported that 29 probationary appointments were processed in classifications including Instructional Aide – Special, Nutrition Services Worker, Recreation Aide, and Senior Office Assistant. Additionally, 20 day-to-day substitute assignments were processed in classifications including Behavior Intervention Assistant, Campus Staff Assistant, and Custodian. Ms. Rojas also reported that Certification staff processed 16 exempt student assignments and five Walk-On Coach assignments.

Susan Leaming, Senior Personnel Analyst, announced that updated classified salary schedules reflecting the one percent salary increase have been received and are available on the Personnel Commission's website.

1. **RATIFY** job announcement bulletin for Athletic Trainer
2. **RATIFY** job announcement bulletin for Chief Technology Officer
3. **RATIFY** job announcement bulletin for District Security Officer
4. **RATIFY** job announcement bulletin for Instructional Aide - Expanded Learning
5. **RATIFY** job announcement bulletin for Locker Room Attendant
6. **RATIFY** job announcement bulletin for Senior Nutrition Services Worker (Catalina Island)
7. **APPROVE** the certification of Instructional Aide - Special eligibility list 27-0448-03 established 9/9/2026
8. **APPROVE** the certification of Intermediate Office Assistant *Revised eligibility list 26-0016-0673 established 11/4/2025
9. **APPROVE** the certification of Nutrition Services Operations & Training Specialist eligibility list 27-0019-5062 established 9/21/2026

10. **APPROVE** the certification of Nutrition Services Worker eligibility list 27-0033-5068 established 9/17/2026
11. **APPROVE** the certification of Nutrition Services Worker (Catalina Island) eligibility list 27-0023-5068 established 9/11/2026
12. **APPROVE** the certification of Recreation Aide eligibility list 27-0035-5255 established 9/10/2026
13. **APPROVE** the certification of Recreation Aide eligibility list 27-0040-5255 established 9/17/2026
14. **APPROVE** the certification of Risk Management Director eligibility list 26-0235-0578 established 9/17/2026
15. **APPROVE** the certification of School Safety Officer eligibility list 27-0024-5014 established 9/9/2026
16. **APPROVE** the certification of Senior Nutrition Services Worker (Catalina Island) eligibility list 26-0129-5071 established 9/11/2026
17. **APPROVE** the certification of Senior Office Assistant (Catalina Island) eligibility list 27-0008-0677 established 9/10/2026
18. **APPROVE** the certification of Staff Secretary eligibility list 27-0017-3364 established 9/11/2026

A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion was carried by a unanimous vote of those present to ratify items 1-6 and approve items 7-18.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

- NEW BUSINESS
1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 12358238
New Business Item 1 was moved into closed session.
 2. **CONSIDER** the Appeal of Classification Study – Facilities Use Technician - E00679631
New Business Item 2 was moved into closed session.

OTHER ITEMS None

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, October 15, 2026 at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

CLOSED SESSION The Personnel Commission retired into closed session at 8:26 a.m.

OPEN SESSION

The Personnel Commission returned to open session at 9:21 a.m. with the following reportable actions:

1. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 12358238

A motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion was carried by a unanimous vote of those present to sustain staff's recommendation to remove Applicant 12358238 from current eligibility lists.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **CONSIDER** the Appeal of Classification Study – Facilities Use Technician - E00679631

Following consideration of the employee's appeal in closed session, the Commission deferred the item to allow additional time for review and to address any questions at the next regular meeting.

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:23 a.m.