

UPPER ADAMS BOARD BRIEFS

October 20, 2026 Board Meeting

Personnel

Resignations/retirements approved:

1. Lynn Hughes, ESL Teacher, BHS, retirement
2. Donna Trostle, Admin Assistant, BES, retirement

Permission to post and advertise granted:

1. Admin Assistant, BES
2. Assistant Business Administrator, Admin

Job Descriptions approved:

1. Assistant Business Administrator

New hires approved:

1. No items

Transfers/Reassignments approved:

1. Jack Citrone from Assistant Business Administrator to Business Administrator

Grant Tenure to the Following Professional Staff Members

1. No items

2026-2027 Supplemental Contracts approved:

1. Gary Martin, HS head boys basketball coach
2. Daniel Coy, game help

Volunteer Services - approved volunteers:

1. Brandon Deardorff
2. Diana Winand
3. Alejandra Garcia Reyes
4. Ivett Garcia
5. Ashleigh Hawn
6. Sara Shank
7. Larry Hagan
8. Eric Beltz
9. Brad Hollabaugh
10. Kay Hollabaugh
11. Estefania Perez Jimenez
12. Kaylee DeFriece
13. Gordon Taylor
14. Brenna Clarkson
15. Jennifer Mendoza
16. Pamela Taylor
17. Andrea Mitten
18. Sonya Showers
19. Rebecca Kidd

Other Contracted Services:

Aramark (Custodial/Maintenance/Grounds)

1. Kelly Wolf, Custodian

Chartwells (Food Services)

1. No items

GDC (Technology)

1. No items

G-Force (Security)

1. No items

Kelly Education (Permanent Staff)

1. No items

Kelly Education Teacher and Support Staff Substitutes

- a. Kelly Education Teacher Substitute Listing: Rita Rice, Angelynn Hernandez-Hoffman, Dawn Meyers
- b. Kelly Education Substitute Listing: Kye Nelson

Amergis (Maxim) (Nursing Services)

1. No items

Translators approved:

1. No items

Miscellaneous approvals:

1. No items

Finance

Approval of the following items:

1. Donations Accepted:
 - \$500.00 from the Home Association of American Legion Post 262 for BHS student council leadership conference
 - Apples from Hollabaugh Bros. for the UAIS & BE race for education event
 - Apple cider from Kime's Cider Mill for the UAIS & BE race for education event
 - \$6,000.00 from Point of View for Mr. Heyser's Washington D.C. trip
2. Agreement with Diane Coulter for professional development services
3. Amended Articles of Agreement with CPACTC
4. Annual renewal of Vector Solutions
5. 2027-2028 budget resolution not to exceed the index of 5.1%
6. Accept bids for the stage lighting and sound for the auditorium
7. Agreement with Ghost Writer
8. Jack Citrone as permanent board secretary
9. One time stipend for Jenna Henry for the 2026-2027 school year

Transportation

Approval of the following items:

1. Driver(s) Jacoby Transportation: Daniel Carr, Jayme Moore
2. Driver(s) Weavers: Erin Deputy
3. Driver(s) UASD: No items
4. Driver(s) for Rolling Hills: No items
5. Driver(s) for Buckled In: Nicole de la Cruz Perez

Property

Approval of the following items:

1. Surplus technology listing
2. Surplus equipment listing

Curriculum/Student Activities

Approval of the following items:

1. 2027-2028 Imagine Learning renewal

Approval of Other Student Activities:

1. No items

Policy

Policies Reviewed

1. First Reading:
 - Policy Number 204.2 - Virtual Attendance and Wellness Checks
 - Policy Number 351 - Controlled Substance Abuse
 - Policy Number 823 - Opioid Antagonist
2. Second Reading:
 - Policy Number 011 - Principles and Leadership
 - Policy Number 222 - Tobacco and Vaping Products
 - Policy Number 227 - Controlled Substances/Paraphernalia
 - Policy Number 323 - Tobacco and Vaping Products

Note: More detailed information for approvals can be found on the regular school board agenda on the UASD website under About - School Board - Board Agendas and Board Minutes (AgendaManager).

FACULTY and STAFF: The approved Second Read Policies will be posted to the Upper Adams School District website under About Policies and Procedures then click on the link marked board policies. It is the responsibility of the faculty and staff members to review these policies. Thank you for your attention to this important matter.

Athletics

Approval of the following:

1. No items

Miscellaneous

1. Recognition of Biglerville Elementary
2. Public Comment: Rei Phillippi, Jebb Nelson, Morgan Martin

Mark your calendar:

November 3, 2026 - Policy Committee Meeting, 5:00 p.m.

November 3, 2026 - Curriculum & Extra Curricular Committee Meeting, 6:30 p.m.

November 3, 2026 - Business & Operations Committee Meeting, immediately following the Curriculum & Extra Curricular Committee Meeting

November 17, 2026 - Regular School Board Meeting, 7:00 p.m.

