ALLEN EAST BOARD OF EDUCATION

MINUTES

TUESDAY, OCTOBER 20, 2026

MEDIA CENTER

7:00 P.M. **Business Meeting**

This meeting is a meeting of the Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

1. CALL TO ORDER:

The Allen East Board of Education was called to order at 7:01 pm by President, Steve Emerick.

2. ROLL CALL:

Counts X Emerick X Mackey X McDorman X Werling X

3. PLEDGE OF ALLEGIANCE: Recited.

4. HEARING OF THE PUBLIC: NOT TO EXCEED THIRTY (30) MINUTES – THREE (3) MINUTES PER INDIVIDUAL COMMENT – PER BOARD POLICY O.R.C. 3313.20.

5. ACCEPTANCE OF AGENDA: (#1026-2529)

Crosby McDorman moved and Jason Werling seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

6. APPROVAL OF MINUTES: (#1026-2530)

The "Record of Proceedings" of the minutes from September 15, 2026 regular session meeting has been distributed by the treasurer and read:

Casey Counts moved and Claire Mackey seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

7. TREASURER CONSENT AGENDA: (#1026-2531)

“Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Treasurer, that the following items be approved.”

A. MONTHLY BILLS: Reports: Checks

B. FINANCIAL REPORT: Reports: Appropriation Summary, Cash Reconciliation, Cash Summary Report, Outstanding Checks, Revenue Summary,

C. CHANGE IN APPROPRIATIONS:		**FROM**	**TO**
300	District Managed Activity	$395,765.18	$422,776.69

D. INVESTMENTS: See "Investment Report"

E. DONATIONS:

- Gregg & Nicole Wilson – Negative Lunch Accounts $500

Jason Werling moved and Crosby McDorman seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

8. REPORTS:

Mr. Keith Horner – Apollo Career Center Superintendent
Mrs. Sarah Jamison – National Honor Society Update
Mr. Ryan Johnson – AE Trap Team
Mrs. Heather Burden – Cafeteria Manager
Julie Willoughby, Ph.D.– Superintendent's Report

9. FROST ROOFING PROPOSAL: (#1026-2532)

The superintendent recommends the Allen East Board of Education accept the proposal and authorize administration to prepare a contract for Board approval.

Crosby McDorman moved and Casey Counts seconded.

Discussion:

McDorman yea Werling yea Counts yea Emerick yea Mackey yea

10. ANNUAL ADOPTION CONSENT AGENDA: (#1026-2533)

"Be it resolved by the Board of Education of the Allen East Local School District, a majority of its membership therein concurring, with the recommendation from the Superintendent, that the following items be approved."

A. Medical, Dental, & Vision Insurance Rates effective 1/1/2027 (3.5% increase in medical from 2026):

	MDHP	**HDHP**	**Dental**	**Vision**
Single	$965.34	$858.34	$47.14	$6.78
Family	$2,392.74	$2,128.50	$117.80	$19.94
Employee & Spouse	N/A	N/A	N/A	$12.90
Employee & Children	N/A	N/A	N/A	$13.56

B. Approve the following student activity funds for 2026-2027 in accordance with Board policy 6610:

Fund	Name	Purpose
300-9448	Choir	To Support the musical, artistic, operational, and community activities of the Allen East Choir.

C. Approve the Memorandum of Understanding with Bluffton University Education Department Educator Preparation Program for field and clinical experience effective August 1, 2026 through July 31, 2031.

D. Approve the Memorandum of Understanding with Allen East Local School and Allen County Board of Developmental Disabilities to strengthen positive interactions with students, educational team and peers. Effective August 17, 2026 through June 30, 2027.

E. Approve the agreement between the Allen East Local Schools Board of Education, The Educational Service Center of Northeast Ohio, and Angela Gabel. Effective October 1, 2026 through June 30, 2027 or until Allen East Local Schools secures a CFO/Treasurer of record.

F. Amended agreement with Diligent with corrected dates.

G. Approve the contract with Boilers, Controls & Equipment, Inc. for the water treatment program to verify proper treatment levels are being maintained in heating systems for the 2026-2027 school year for $435.00.

H. Approve the contract with Kristine Gibson LLC for embedded training/Coaching and Conferencing for the Middle School and Elementary Schools.

I. Approve the agreement with Abre for Data Platform Subscriptions for $25,077.47 effective 11/1/2026 through 6/30/2028.

J. Approve payment of the transportation "in lieu of" contract upon proof of attendance during the 2026-2027 school year.

K. Approve the recognition of the Clay Target Shooting Club for the 2026-2027 school year. The recognition allows the Allen East athletes to participate in the state meet if they meet the qualifying standard. There will be no cost to the Allen East Local Schools along with no responsibility for transportation. Firearms and ammunition will not be permitted on Allen East Local Schools property or vehicles.

L. Approve the recognition of a high school boy's and girl's bowling club for the 2026-2027 school year as an official club within the district's athletic offerings. There will be no cost to the Allen East Local Schools along with no responsibility for transportation.

M. The following individuals are approved to drive the band equipment truck for band purposes only during the 2026-2027 school year:

- Jamie Ealy

Jason Werling moved and Claire Mackey seconded.

Discussion:

Werling yea Counts yea Emerick yea Mackey yea McDorman yea

11. POLICY REVIEW/APPROVE CHANGES-FIRST READING: (#1026-2534)

The superintendent recommends the Allen East Board of Education review and approve the following policy and bylaw changes on the first reading:

Revised	Deleted	New	Replacement
0145	**2461**	**2431.07**	**5514**
0146		**5224**	
1231		**6100**	
2265		**7540.10**	
2431			
3231			
4231			
5111.01			
5330			
5463			
6423			
8120			
8310			
8330			
8470			
9700			

Claire Mackey moved and Crosby McDorman seconded.

Discussion:

Counts yea Emerick yea Mackey yea McDorman yea Werling yea

12. BOARD RESOLUTION APPOINTING MEMBER TO JVSD/CTC (#1026-2535)

WHEREAS, the Apollo Career Center Board of Education is comprised of members appointed by each participating school district board of education in accordance with the joint vocational school district/career-technical education plan submitted to the State Board of Education;

WHEREAS, the Allen East Board of Education is a participating school district board of education entitled to appoint a member to the Apollo Career Center Board of Education;

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to have experience as chief financial officers, chief executive officers, human resources managers, or as other business, industry, or career counseling professionals and be qualified to discuss the labor needs of the region with respect to the regional economy; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school district board of education to represent the perspectives of employers in the region served by the joint vocational school district and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, the Board has determined **Brian Hershberger** meets the qualifications described om R.C. 3311.19; and

WHEREAS, the Board determines **Brian Hershberger** has experience as a chief financial officer, chief executive officer, human resources manager, or as another business, industry, or career counseling professional; is qualified to discuss the labor needs of the region with respect to the regional economy; represents the perspectives of employers in the region served by the joint vocational school district and is qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and

WHEREAS, R.C. 3311.19 requires members of the joint vocational school board to be selected based on the diversity of the employers from the geographical region of the state in which the territory of the joint vocational school district is located represented by the members and requires not less than three-fifths of the members of the board to reside in or be employed within the territory of the joint vocational school district board;

WHEREAS, the Superintendent has consulted with the superintendent of the Apollo Career Center to ensure that the appointment of **Brian Hershberger** will satisfy the diversity and three-fifths requirements in R.C. 3311/19;

NOW, THEREFORE, BE IT RESOLVED that the Allen East Board of Education appoints **Brian Hershberger** to the Apollo Career Center Board of Education for a three-year term of office commencing on **January 1, 2027**.

Jason Werling moved and Crosby McDorman seconded.

Discussion:

Emerick yea Mackey yea McDorman yea Werling yea Counts yea

13. EXECUTIVE SESSION: (#1026-2536)

Pursuant to Ohio Revised Code Section 121.22 (G), the superintendent recommends that the Allen East Board of Education move that the Board adjourn to executive session for the following reason(s):

[a.] To consider the appointment ___, employment X dismissal ___, discipline ___, promotion ___, demotion, or compensation of a public employee or official; (check one or more of the purposes for which the executive session is to be held);

b. Investigation of charges or complaints against a public employee, official, licensee or student requests a public meeting; except that consideration of the discipline of an Allen East Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive session;

c. To consider the purchase of property for public purposes or sale other disposition of unneeded, obsolete, unfit-for-use property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest;

d. Conference with the Board's attorney concerning disputes involving the Board that are the subject of pending or imminent court action;

[e.] Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

f. Matters required to be kept confidential by Federal law or regulations or State statutes;

g. Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

h. Consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, provided that both of the following conditions apply:

1. the information is directly related to a request for economic development assistance that is to be provided or administered under one of the statutes referenced in R.C. 121.22(G)(8)(1), or that involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project, and

2. an unanimous quorum of the Board or its subcommittee determines, by a roll call vote, that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project.

* Collective bargaining meetings and Audit conferences are exempt from ORC 121.22

Casey Counts moved and Jason Werling seconded.

Discussion:

Mackey yea McDorman yea Werling yea Counts yea Emerick yea

Adjourned 8:03 P.M.

Reconvened 9:34 P.M.

14. SUPERINTENDENT CONSENT AGENDA: (#1026-2537)

The superintendent recommends the Allen East Board of Education hire the following candidates contingent upon BCII clearance, FBI clearance, and all proper ODE licenses and/or certifications:

A. CERTIFIED:

1. RESIGNATIONS:

2. EMPLOYMENT - REGULAR:

NAME	POSITION	SALARY	TERM

3. EMPLOYMENT – REGULAR-RENEWALS:

4. EMPLOYMENT - SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Brady Crea	Track, Head HS	3 @ 10%	2026-2027
Tyler Stevens	Baseball, Head HS	3 @ 10%	2026-2027

5. EMPLOYMENT – SUBSTITUTE:

NAME	POSITION	SALARY	TERM

a. ON-CALL SUB TEACHERS:
List attached from Allen County Educational Service Center

B. CLASSIFIED

1. RESIGNATIONS:

2. EMPLOYMENT – REGULAR:

NAME	POSITION	SALARY	TERM

3. EMPLOYMENT – SUPPLEMENTAL:

NAME	POSITION	SALARY	TERM
Kevin Bacon	Basketball, 7th Grade Boys	2 @ 7%	2026-2027
Chandler Clark	Basketball, 8th Grade Girls	1 @ 7%	2026-2027
Kyle Hawk	Baseball, Asst. JV	2 @ 8%	2026-2027
Steven Roeder	Soccer, Head HS Girls	3 @ 10%	2026-2027

4. EMPLOYMENT - SUBSTITUTE:

NAME	POSITION	SALARY	TERM
Todd Crow	Substitute Teacher	as per salary schedule	2026-2027

C. RECOGNITION OF VOLUNTEER ASSISTANTS:

- Scott Acheson – JH Boys Basketball
- Jeff Austin – Classroom
- Timothy Blevins – Robotics
- Timothy Griggs – Weight Room
- Timothy Fetter – Clay Shooting Club
- Ruth Hefner – Classroom
- Ryan Johnson - Robotics
- Chase Miller – HS Wrestling
- Rhonda Parker – Classroom
- Richard Waughtel – HS Wrestling
- Annette Werling – Classroom
- Brandon Wireman – JH Boys Basketball
- James Wireman – HS Wrestling

Casey Counts moved and Claire Mackey seconded.

Discussion:

McDorman yea Werling abstain Counts yea Emerick yea Mackey yea

15. UNPAID LEAVE OF ABSENCE: (#1026-2538)

The superintendent recommends the Allen East Board of Education approve an unpaid leave of absence for Leigh Anne Rumer as needed after her three personal days have been exhausted.

Crosby McDorman moved and Casey Counts seconded.

Discussion: **Crosby McDorman moved to amend and Casey Counts seconded to approve adding up to 15 unpaid intermittent days to this school year.*

Werling yea Counts yea Emerick yea Mackey yea McDorman yea

16. QUESTIONS/DISCUSSION:

17. ADJOURMENT: There being no further business, meeting adjourned at 9:35 P.M.