MEETING MINUTES

Heritage Elementary School Governance Council

Date 9/15/2026 | **Time** 3:00 pm | **Location** Microsoft Teams & Principal Office

SGC Members
Tracee Ragland, Principal | Kendra Glover, School Employee | LaKeya Wheaton, School Employee | Jacqueline Bostic, Teacher | Kioabrion Gibson, Teacher | Candace Reese, Parent | Ariel Smith, Community Member

Meeting Minutes Summary

Time	Action Items	Owner
3:06PM	Call to order	J. Bostic
	Action Item: Approve Agenda	K. Gibson A. Smith
	Action Item: Approve Previous Month's Agenda	K. Gibson K. Glover A. Smith
	Discussion Item: SGC Council Development Opportunities (In-person Officer Training and Cross Council) • J. Bostic and K. Gibson signed up for Officer Training on September 16, 2026, at the South Learning Center. • J. Bostic and K. Gibson signed up for Cross Council Training on October 19, 2026. • A. Smith needs dates to sign up for both trainings.	J. Bostic
	Discussion Item: Determine SY26-27 Council Norms • Not discussed.	
	Discussion Item: Review of SGC Website for Compliance • The website recognizes SGC members, provides meeting dates, and outlines the organization's purpose statement. • K. Gibson asked about the agenda minutes being posted on the website.	All in favor

	• K. Glover clarified the agenda will be posted first, then Summary of Action. For the next meeting, the SGC will approve or deny the previous month's minutes.	
	Discussion Item: Review 2025 Council Self-Assessment and Create Initiatives • T. Ragland identified parent engagement as an important focus this school year and is open exploring new initiatives to encourage parent involvement. HES will also host a Truck or Treat literacy event this year, with additional details to be provided by Ms. Frazier. • J. Bostic agreed and suggested having parents read books to the students. She is also open to exploring new initiatives to encourage parent involvement. • C. Reese suggested more holiday events that allow students and parents to celebrate together. One idea was hosting a movie night. • K. Glover suggested a Bingo night with parents and/or grandparents. • K. Gibson suggested hosting a Christmas and a Black History program. She highlighted a previous initiative called "Books on Legs," where classes celebrated books by creating handmade costumes and participated in a parade with the support from the parents and community members. Another past initiative was "Somebody Loves You Day," held on Valentine's Day, when parents were invited to read books to their students before they went to class, celebrating the importance of love and family. She also mentioned Hispanic Heritage Month and the upcoming event coming up October 9th, 2026. • A. Smith suggested hosting a Social Emotional Learning (SEL) Night for students and parents to learn healthy coping strategies for managing emotions and behavior, with the help of the school social services. She also mentioned that adding sports teams would be a great way to increase students and parent engagement.	
	Discussion Item: Strategic Plan Update- • Strategic Plan remains in draft until final adjustments are completed. • Strategic Plan Goals: enhance performance for all students, prioritize safety and operational efficiency, ensure impactful programming, strengthen workforce engagement, utilize physical	T. Ragland

	resources effectively and deepen community connection. • Draft Metrix focuses on enhancing performance for all students and ensuring impactful programming • Academics - Increasing the percentage of all students performing proficiently on Georgia Milestone in ELA and Math • The current ELA scores have not been released yet; however, the math scores are available. • The school's target will be 53% for CCRPI. • Increasing the percentage of English Language Learners (ELL), Special Education (SEC) and Early Intervention Program (EIP) students meeting the reading indicator on Georgia Milestones • The only data we have is on our current 5th grades due to testing in 3rd grade. • Only one English Language Learner received the reading indicator which measures comprehension while no SEC students met the reading indicator. • When ELA scores are released, ELL and SEC student goals will be reviewed and adjusted if needed.	
	Discussion Item: Charter Dollar Expenditure Proposals • $40,704.71 in Charter Dollars • Allotted $10,000 for students, staff, parent engagement events, and school beautification.	K. Gibson C. Reese All in favor
	Action Item: Charter Dollar Expenditure Proposals – • No proposals yet.	
	Informational Item: Principal's Update – • Mr. Lewis (5th grade Math teacher) resigned but Ms. Moore is temporarily filling in until the position is filled.	T. Ragland
	Action Item: Finalize Council Staffing • Not discussed.	
3:53PM	Action Item: Meeting Adjournment • Drafting next month's meeting.	J Bostic

Meeting Norm

Silence Phones | Be Respectful of Others' Opinions | Work for the Good of All Students | Begin and End on Time | Honor Diversity in Thought