

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Monday, October 26, 2026 – 7:00 PM**

A G E N D A

- I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, October 26, 2026.

II. **Roll Call:**

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

Attendance:

_____ Missy Peretti _____ Christopher DeSanto _____ Other _____

- III. **Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. **President's Welcome:**

Presentation of Spring 2026 NJSLA Assessment Data.

- V. **Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Identify the agenda item you wish to comment on.
- 4) Wait to be recognized before making your comments.
- 5) Limit your comments to specific items.
- 6) You will have three minutes for comments.

VI. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

1. Approval of minutes of the September 21, 2026 Regular Session Board of Education Meeting (*Attachment Min. #1*).

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Shannon Williams
 - c. Personnel – Tim Bast
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop
 - g. School Safety – Alexis Rubino
 - h. Shared Services – Colleen Kendrick
 - i. Transportation – John Cavanaugh
3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Email from Nancy Moran received October 5, 2026 re: leave of absence.
2. Letter from Kim DeAngelo received October 22, 2026 re: leave of absence.

IX. Business Administrator's Report:

A. Finance

It is recommended that the Board of Education approve the following action items:

1. Budget Transfer List for September 2026 – Business Administrator certifies that pursuant to NJAC 6A:23A:-13.3 et. seq., no cumulative transfers exceed 10 percent of the amount of the accounts that were included in the school district's budget as certified for taxes. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2026. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of September 2026.

3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2026. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. September 2026 Ratified Bill List \$1,965,887.07 (*Attachment: Fin. #6a*)
 - b. October 2026 Bill List \$513,375.80 (*Attachment: Fin. #6b*)
7. Approval of the submission of the Comprehensive Maintenance Plan/Form M-1 to the Gloucester County Department of Education pursuant to N.J.S.A. 18A:7G et. seq. and N.J.A.C. 6A:26 et. seq. (*Attachment: Fin. #7*)
8. Adopt the 2027-2028 Budget Calendar. (*Attachment: Fin. #8*)
9. Ratify and affirm participation in the Gloucester County Title III Consortium for the 2026-2027 school year. (*Attachment: Fin. #9*)

MOTION TO APPROVE ITEMS 1-9: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

X. Resolutions

1. Approve Resolution 2026-27#6: Authorizing the purchase of electric supply services for public use on an online auction website. (*Attachment: Res. #1*)

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

2. Approve Resolution 2026-27#7: Authorizing the withdrawal of funds from the capital reserve account for the replacement of two boilers at Harrison Township Elementary School. *(Attachment: Res. #2)*

MOTION TO APPROVE ITEM 2: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XI. Superintendent's Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Approve Title I as the funding source for the following salaries for the 2026-2027 school year:
 - a. 2 BSI Aides – HTS (80% - with the remaining 20% coming from the general fund)
 - b. 2 BSI Aides – PVS (100% fully funded)
3. Approval of a leave of absence for Nancy Moran, Art Teacher at Harrison Township School, beginning October 16, 2026 utilizing fourteen (14) sick days concurrent with FMLA with an anticipated return date of November 9, 2026.
4. Approval of a leave of absence for Carole Raively, General Aide at Harrison Township School, effective September 23, 2026 utilizing seventeen (17) sick days concurrent with FMLA with an anticipated return date of November 16, 2026.
5. Approval of a leave of absence for Kimberly DeAngelo, Instructional Aide at Harrison Township School, effective November 4, 2026 utilizing accumulated sick time concurrent with FMLA with an anticipated return date of December 16, 2026.
6. Approval of the employment of Crystal Rodriguez as Full-time, 12-month Business Office Payroll Specialist, effective October 19, 2026 through June 30, 2027 with a salary established at \$50,000.00 (pro-rated), pending receipt of required clearances. *(Attachment: Pers. #6)*
7. Approval of the employment of Breanna Bayliss as Part-time, 12-month Business Office Specialist, effective October 7, 2026 through June 30, 2027 with a salary established at \$24,000.00 (pro-rated), pending receipt of required clearances. *(Attachment: Pers. #7)*

8. Approval of the employment of Nigel Skinner as Part-time Special Education Aide at Harrison Township School, effective October 5, 2026 through June 30, 2027, with a salary established at Step 3 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #8*)
9. Approval of the employment of Margaret Bariana as Part-time Special Education Aide at Pleasant Valley School, effective October 19, 2026 through June 30, 2027, with a salary established at Step 2 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #9*)
10. Approval of the employment of Jeffrey Mack as Full-time Custodian at Harrison Township School, effective October 16, 2026 through June 30, 2027, with a salary established at Step 4 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (*Attachment: Pers. #10*)
11. Approval of the employment of Monica Evans from Substitute Bus Driver to Contracted Bus Driver, effective October 16, 2026 through June 30, 2027.
12. Approval of the employment of Edward Cori from Substitute Bus Driver to Contracted Bus Driver, effective October 16, 2026 through June 30, 2027.
13. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2027, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Amy Puckett- Teacher	John Peters – Bus Driver
Emma Connolly - Teacher	Larsyn Ligameri – Transportation Aide

MOTION TO APPROVE ITEMS 1-13: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

B. Education

It is recommended that the Board of Education approve the following action items:

1. Ratify and affirm the contract with GCSSSD for Student #27000 for the 2026-2027 school year:
 - a. Tuition \$48,600.00 (\$270.00 per diem x 180 days)
 - b. 1:1 Aide \$43,260.00 (\$240.33 per diem x 180 days)

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval to submit the 2026-2027 State of Assurance for NJ Quality Single Accountability Continuum (NJQSAC) to the Commissioner of Education, in compliance with the provisions of N.J.A.C.6A:30.
2. Approval of the Resolution to Submit the 2026-2027 DPR for the NJ Quality Single Accountability Continuum (NJQSAC) to the Commissioner of Education, in compliance with the provisions of N.J.A.C.6A:30-2.3(f).
3. Acknowledge the final results from the Nursing Services Plan for the 2026-2026 school year pursuant to N.J.A.C. 6A:16-2.1 through 2.5. (*Attachment: Admin. #3*)
4. Authorize the submission of the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2026-2027 school year pursuant to N.J.A.C. 6A:26-6.1, 6.2, 6.3, 12 and 6A:19-6 and NJQSAC Fiscal Indicators 9a, 9b, 9c. (*Attachment: Admin. #4*)
5. Approval of the Independent Contractor Agreement with Rivendell Center, Inc. to provide Reading Interventionist Services for up to 15 hours per week at the cost of \$50.00 per hour, effective November 2, 2026 and continuing, as needed, for the 2026-2027 academic year.
6. Approval of the reimbursement of graduate tuition cost to Olivia Langerhans following successful completion of the following course through Rowan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2027:
 - a. Dissertation Research – Fall 2026 through December 2026 - \$3,363.91
7. Approval of the reimbursement of graduate tuition cost to Breanna Damminger following successful completion of the following course through Walden University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2027:
 - a. Recruiting and Retaining Effective School Personnel – November 2026 through February 2027 - \$3,300.00
 - b. Completing the Prospectus – November 2026 through February 2027 - \$3,300.00
8. Approval of an Animal Welfare Association Assembly for Second and Third Grade classes during the 2026-2027 school year.
9. Approval of the Chess Club at Pleasant Valley School from October 16, 2026 through January 28, 2027.
10. Approval of the following class trips during the 2026-2027 school year:
 - a. Preschool and Preschool MSD – Moods Farm and Ella Harris Park
 - b. Second Grade – Franklin Institute and Mullica Hill Historical Society
 - c. Third Grade – Adventure Aquarium, Edelman Planetarium and PVS
 - d. Fourth Grade – Launch Deptford and Levoy Theatre
 - e. Fifth Grade – Franklin Institute and Philadelphia Walking Tour
 - f. Sixth Grade – The Funplex
11. Acknowledgement of the Harrison Township School District HIB Report for the month of September 2026. (*Attachment: Admin. #11*)

12. Acknowledgement of a Bus Evacuation Drill at Pleasant Valley School on September 24, 2026, at 2:10pm supervised by Karen Russo, Principal. All buses, drivers and aides were in participation.
13. Acknowledgement of a Bus Evacuation Drill at Harrison Township School on October 20, 2026, at 8:30am supervised by AnnaLisa Rodano, Principal. All buses, drivers and aides were in participation.
14. Acknowledgement of safety drills conducted in the district schools:
 - a. Evacuation Drill
 - 1) Pleasant Valley School – October 5, 2026 (AM)
 - 2) Harrison Township School – October 6, 2026 (PM)
 - b. Fire Drill
 - 1) Pleasant Valley School – October 14, 2026 (AM)

MOTION TO APPROVE ITEMS 1-14: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2026-2027 fiscal years as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Mancini/PTA	PVS Gym & Cafeteria 12/6/26	Breakfast with Santa
Goss-Kaplan/Girl Scouts	HTS Activity Center 1x per month 10/19/26-4/15/27	Girl Scouts Meetings
Hulmes/CYFC Cheerleading	PVS Cafeteria 3x per week 11/2/26-11/30/26	Cheerleading Practice
Burns/HOA	PVS Cafeteria 12/16/26	Election Open Meeting
Henderson/HTYB	PVS Gym 7x per week 11/20/26-3/19/27	Basketball Practice
Mancini/PTA	PVS Parking Lot 10/25/26	Trunk or Treat (Rain Date)

MOTION TO APPROVE ITEM 1: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Walter Bright	_____ Colleen Kendrick
_____ Tim Bast	_____ John Cavanaugh	_____ Alexis Rubino
_____ Jennifer Bowen	_____ Janette Coslop	_____ Shannon Williams

XII. New Business:

XIII. Old Business:

XIV. Audience Participation II:

- 1) Be recognized by the Board President.
- 2) State your full name and address.
- 3) Wait to be recognized before making your comments.
- 4) Limit your comments to specific items.
- 5) You will have three minutes for comments.

XV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVII. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
SEPTEMBER 21, 2026
7:00 PM**

Mrs. Jennifer Bowen, Board Vice President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:01 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Janette Coslop
Mr. Tim Bast	Mrs. Colleen Kendrick
Mrs. Jennifer Bowen	Ms. Alexis Rubino
Mr. Walter Bright	Mrs. Shannon Williams (<i>absent</i>)
Mr. John Cavanaugh	

Others Present:

Dr. Missy Perett, Superintendent of Schools and Mr. Christopher DeSanto, Business Administrator /Board Secretary.

III. Flag Salute:

Led by Jennifer Bowen, Board Vice President of the Harrison Township Board of Education.

IV. President's Welcome:

There was a motion to add the addendum to the agenda.

Motion: Mr. Baron	Mr. Bright
Roll Call: Voice	Carried: Yes

V. Audience Participation I:

None

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the August 18, 2026 Regular Session Board of Education Meeting (*Attachment Min. #1*) and the minutes of the August 18, 2026 Executive Session Board of Education Meeting (*Attachment Min. #2*).

Item 1:

Motion: Ms. Rubino

Second: Mr. Bright

Roll Call: (7-0-1)

Carried: Yes

Abstained: Mrs. Coslop

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Shannon Williams (Absent)
 - c. Personnel – Tim Bast (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Janette Coslop (No report at this time.)
 - g. School Safety – Alexis Rubino (No report at this time.)
 - h. Shared Services – Colleen Kendrick (No report at this time.)
 - i. Transportation – John Cavanaugh (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Lisa Schreyer received August 11, 2026 re: leave of absence.
2. Letter from Deborah Heller received August 24, 2026 re: retirement.
3. Letter from Juanita Coceano received September 12, 2026 re: retirement.
4. Letter from Kelly Ficco received September 15, 2026 re: leave of absence.

IX. Business Administrator's Report:

- A. Finance

Motion: For the Board of Education to approve the following action items:

1. Budget Transfer List for August 2026 – Business Administrator certifies that pursuant to NJAC 6A:23A:-13.3 et. seq., no cumulative transfers exceed 10 percent of the amount of the accounts that were included in the school district's budget as certified for taxes. (*Attachment: Fin. #1*)

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2026. (*Attachment: Fin. #2*) The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of August 2026.
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2026. (*Attachment: Fin. #3*) The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. August 2026 Ratified Bill List \$751,695.87 (*Attachment: Fin. #6a*)
 - b. September 2026 Bill List \$945,981.04 (*Attachment: Fin. #6b*)

Item 1-6:

Motion: Mrs. Coslop
Roll Call: (8-0)

Second: Mrs. Kendrick
Carried: Yes

X. Resolutions

1. Approve Resolution 2026-27#5: Authorize the withdrawal of \$100,000 from Maintenance Reserve for required periodic maintenance projects according to the district's Comprehensive Maintenance Plan. (*Attachment: Res. #1*)

Q. Mr. Bast had a question on what this is and Mr. Bright had a follow-up question about what money goes back into maintenance reserve.

A. Mr. DeSanto explained that this is an estimated amount. Any unused funds will go right back into maintenance reserve. Maintenance reserve is used to offset periodic required maintenance expenses, which were already budgeted for, but now those funds can be earmarked for other unforeseen maintenance and operations costs that may pop-up during the year.

Item 1:

Motion: Mr. Bright
Roll Call: (8-0)

Second: Mr. Baron
Carried: Yes

XI. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. When necessary, the Board authorizes the Superintendent of Schools to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates to ensure uninterrupted operation of the school district. As always, employment is contingent upon criminal history review clearance and issuance of appropriate certification.
2. Approval of a medical leave of absence for Lisa Schreyer, Interventionist at Harrison Township School, effective September 2, 2026 utilizing 12 weeks of unpaid FMLA leave, with an anticipated return date of November 25, 2026.
3. Acceptance of the retirement of Deborah Heller, Business Office Specialist at Harrison Township School, effective December 1, 2026.

Mr. Peretti wished Mrs. Heller well and thanked her for the last six years of service in the district.

4. Acceptance of the retirement of Juanita Coceano, Special Education Aide at Pleasant Valley School, effective January 1, 2027.

Dr. Peretti thanked Ms. Coceano for her 22 years of service in the district.

5. Approval of a leave of absence for Kelly Ficco, First Grade Teacher at Harrison Township School, effective January 25, 2027 utilizing accumulated sick days concurrent with FMLA continuing with unpaid leave under NJFLA through June 30, 2027 with an anticipated return date of September 1, 2027.
6. Approval of a leave of absence for Dennis Alston, Bus Driver for the District, utilizing accumulated sick time with a return date to be determined.
7. Approval of a leave of absence for Ruby Stiles, Bus Driver for the District, effective September 8, 2026 through September 28, 2026 with an anticipated return date of September 29, 2026.
8. Approval of a leave of absence for Joshua Tunstall, Fifth Grade Teacher at Pleasant Valley School, utilizing FMLA beginning September 28, 2026 through November 25, 2026.
9. Approval of Sabrina Mosiondz to provide homebound instruction, up to 5 hours of instruction per week, beginning September 14, 2026 at the approved contractual rate in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
10. Approval of the employment of Jodi Sparks, as Part-Time Special Education Aide at Harrison Township School, effective September 14, 2026 through June 30, 2027, with salary established at Step 3 in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances.

11. Approval of the following staff members in the stipend positions listed below, effective September 1, 2026 through June 30, 2027, with a stipend to be determined in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.:
 - a. Public Relations Building Liaison, HTS – Taylor Johnson
 - b. Public Relations Building Liaison, PVS – Natalie Markey
 - c. 504 Coordinators, HTS – Jean Marie Sutton and Chelsea Nelson
 - d. 504 Coordinators, PVS – Adrienne McGovern and Heather Schank
 - e. I&RS Coordinators, HTS – Jean Marie Sutton and Chelsea Nelson
 - f. I&RS Coordinator, PVS – Adrienne McGovern and Heather Schank
 - g. Student Council Advisors, PVS – Christie Mamaluy and Meghan Hack
 - h. Circle of Friends Advisor, HTS – Kristin Reim
 - i. Circle of Friends Advisor, PVS – Kristin Heritage
 - j. School Band Director, PVS – Albert Bader
 - k. Choir Director, PVS – Allegra Counsellor
 - l. Safety Patrol Coordinators, PVS – Michael Brodzik and Deneen Dougherty
 - m. After School Detention, PVS – Christie Mamaluy and Meghan Hack
12. Approval of Tina Heil in the stipend position of Homeless Liaison for the 2026-2027 school year, with a stipend in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
13. Approval of Nancy Marucci (HTS) and Veronica Poma (PVS) in the stipend position of ELL Liaison for the 2026-2027 school year, with a stipend in accordance with the 2025-2028 contract between H.T.E.A. and H.T.B.O.E.
14. Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective through June 30, 2027, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Deidre Robinson – Transportation Aide	Holly Rosen – Transportation Aide & Driver
Gabriella Wester - Nurse	Christine Gallagher - Teacher
15. Acceptance of the resignation of Ella DeVoe, Special Education Aide at Pleasant Valley School, effective September 18, 2026.

Items 1-15:

Motion: Mrs. Kendrick
Roll Call: (8-0)

Second: Mrs. Coslop
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of the homebound instruction of Student #33152 for up to 5 hours of instruction per week beginning September 14, 2026.
2. Approve the contract with Salem County Special Services School District (SCSSSD) for Student #34004.

- a. ESY Home Instruction: \$2,502.72 (\$104.28/hr x 6 hrs/wk x 4 weeks)
 - b. ESY OT Services: \$490.88 (\$122.72/hr x 1 hr/wk x 4 weeks)
 - c. ESY Speech Services: \$490.88 (\$122.72/hr x 1 hr/wk x 4 weeks)
 - d. SY Home Instruction: \$22,524.48 (\$104.28/hr x 6 hrs/wk x 36 weeks)
 - e. SY OT Services: \$4,417.92 (\$122.72/hr x 1 hr/wk x 36 weeks)
 - f. SY Speech Services: \$4,417.92 (\$122.72/hr x 1 hr/wk x 36 weeks)
- 3. Ratify and affirm the contract with GCSSSD - Cress for Student #27034.
 - a. Educational Consultant Deaf Services: \$4,230.00 (30 hours x \$141.00/hour) during the 26-27school year.
 - 4. Ratify and affirm the contract with GCSSSD - Cress for Student #29180.
 - a. Educational Consultant Deaf Services: \$1,269.00 (9 hours x \$141.00/hour) during the 26-27school year.

Items 1-4:

Motion: Mr. Bright

Second: Mrs. Coslop

Roll Call: (8-0)

Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

- 1. Acknowledgement of the completion and the Superintendent's presentation and public hearing of the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for July 1, 2025 through June 30, 2026 and approval of the submission of the same.

Dr. Peretti explained the self-assessment and the requirement of the NJ Department of Education.

- 2. Approval of the updated Business Office Specialist – Payroll job description. (*Attachment: Admin. #2*)
- 3. Approval of the updated Business Office Specialist – Acct. Pay/Purchasing job description. (*Attachment: Admin. #3*)
- 4. Approval of the updated Business Office Specialist – Part-time Clerk job description. (*Attachment: Admin. #4*)

Q. Mrs. Kendrick asked to clarify that the job descriptions are because of the vacancies.

A. Dr. Peretti indicated, yes. Since we will have the vacancies the job descriptions are being update.

- 5. Approval for the Clearview Regional School District to utilize Pleasant Valley School as an emergency evacuation site for the 2026-2027 school year.

6. Ratify and Affirm the contract with Gloucester County Special Services School District (GCSSSD) for the provision of Chapter 226 Nonpublic Nursing Services for the 2026-2027 school year. (*Attachment Admin. #6*)
7. Approval of the following field trips for the 2026 – 2027 school year:
 - a. First Grade – Philadelphia Zoo
8. Approval of the Student Teacher Placement of Emma Donegan with Speech-Language Specialists in the District during the 2026-2027 School year under the auspices of Widener University.
9. Approval of a Classroom Observation of Mrs. Mankey's Fourth Grade Classroom by Gianna Olsen during the 2026-2027 school year under the auspices of Camden County College.
10. Approval of health office observations for the following nursing students with Lauren D'Ariano at Harrison Township School during the 2026-2027 school year under the auspices of Rowan College at Burlington County:

Victoria Freeman	Gianna Holness
Liasha Gafney	Leonel Montalvan
Stephanie Baek	Kimberly Guthrie
Joanna Le	Edwin Lam
11. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Harrison Township School – September 15, 2026 (PM)
 - 2) Pleasant Valley School – September 17, 2026 (AM)
 - b. Lockdown Drill
 - 1) Pleasant Valley School – September 16, 2026 (AM)

Items 1-11:

Motion: Mr. Baron

Second: Ms. Rubino

Roll Call: (8-0)

Carried: Yes

D. Policy

None

E. Transportation

Motion: For the Board of Education approve the following action items:

1. Ratify and affirm the contract with West Deptford School District for the transportation of student #28006 to Bancroft – Mt. Laurel at a per diem of \$155 for a total of \$28,055.00 (181 days x \$155). (*Attachment Trans. #1*)

Item 1:

Motion: Mr. Bright

Second: Mrs. Coslop

Roll Call: (8-0)

Carried: Yes

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approval of the following groups to utilize the facilities for the 2026-2027 fiscal year as outlined below:

<u>Name/Organization</u>	<u>Location/Date</u>	<u>Type of Use</u>
Brunstrom/PTA	HTS Library and K-2 Gym 1 x per month	PTA Meetings
Mancini/PTA	PVS Parking Lot 10/16/26	Truck or Treat Event
Parsons/Girl Scouts	HTS Activity Center 1 x per month	Girl Scout Meetings
Mitcham/PVFit	PVS Gym 2 x week 9/30/26-12/17/26	Youth Fitness
Henderson/HTYB	PVS Gym (Mon, Wed & Thurs) 9/23/26-11/23/26	Basketball Practice

Item 1:

Motion: Mrs. Kendrick

Second: Mr. Bright

Girl Scouts and PVFit:

Roll Call: (8-0)

Carried: Yes

PTA:

Roll Call: (7-0-1)

Carried: Yes

Abstained: Mr. Cavanaugh

HTYB:

Roll Call: (7-0-1)

Carried: Yes

Abstained: Mr. Bright

XII. New Business:

1. Thank you to the Harrison Township Historical Society for guest storyteller Charlotte Blake Alston.

The presentations will take place at PVS during the 2026-27 academic year. The historical society received a grant and included the presentations as part of the grant.

2. Student Ambassador schedule 2026-2027 school year.

The 6th grade representatives will be at the January, March, and May BOE meetings.

XIII. Old Business:

None

XIV. Audience Participation II:

Anthony Carbone indicated he is dissatisfied about the transportation decision for his son.

XV. Adjournment:

RESOLUTION: There was no further business. There was a motion to adjourn at 7:20 p.m.

Motion: Mr. Bright
Roll Call: Voice

Second: Ms. Rubino
Carried: Yes

Respectfully Submitted,

Christopher C. DeSanto
Board Secretary

CORRES #1

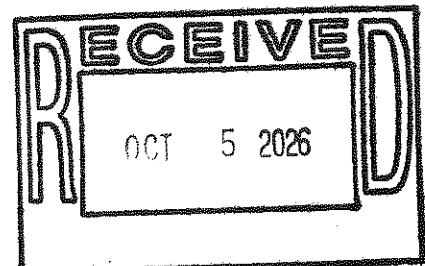
From: **Moran, Nancy** <morann@harrisontwp.k12.nj.us>
Date: Mon, Oct 5, 2026 at 10:40 AM
Subject: Leave request
To: Missy Peretti <Perettim@harrisontwp.k12.nj.us>
Cc: AnnaLisa Rodano <rodanoa@harrisontwp.k12.nj.us>

October 5, 2026

Dear Dr. Peretti,

The purpose of this letter is to inform you and the Harrison Township Board of Education of my intention to take a leave of absence for a portion of the 2026-27 school year to care for my mother. Documentation for this leave request is attached. However, if you need a hard copy, I can send it to you. I would like to begin my leave on October 16, 2026. I would like to utilize 14 sick days concurrent with the FMLA.

My intention is to return on November 9, 2026. If there is an unforeseen circumstance, I will notify you as soon as possible of any changes.



CORRES #2

October 21, 2026

Dr. Peretti
120 North Main Street
Harrison Township School
Mullica Hill, NJ 08062

Dear Dr. Peretti,

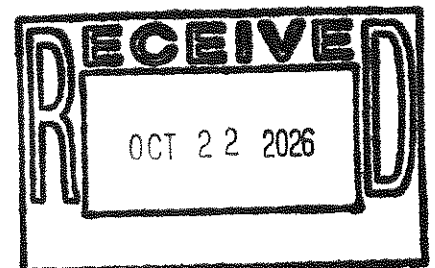
The purpose of this letter is to inform you and the Harrison Township Board of Education of my intention to take a leave of absence for a portion of the 2026/2027 school year for my own personal medical condition.

Documentation for this leave request is attached. I would like to begin my leave on November 4, 2026. I would like to utilize my accumulated sick days concurrent with the FMLA. My intention is to return on December 16, 2026. If there is an unforeseen circumstance, I will notify you as soon as possible of any changes.

Thank you.



Kimberly DeAngelo



2026-27 Monthly Transfers Worksheet - Details of Transfers

District: Harrison Township BOE

LEA Code: 15-2070

Month/Year: September-26

Date of Submission: 10/5/2026

Cells have been left blank for column numbers for the amount columns, and descriptions of the calculations in each data entry column.

Lines	Budget Category	Account	2026-27 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2026-27 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2026-27 YTD Net Transfers to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2026-27 Remaining Allowable Balance From	2026-27 Remaining Allowable Balance To
Instruction										
3200	Regular Programs	11-1XX-100-XXX	6,909,290		6,909,290	690,929				
10300, 11160, 12160, 40580, 41080	Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-2XX-100-XXX, 11- 000-216,217	4,158,050		4,158,050	415,805		0.00%	690,929	
13160, 15180	Vocational Programs - Local	11-3XX-100-XXX	-		-	-		0.00%		
17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-X00-XXX	94,531		94,531	9,453		0.00%	-	
27100	Community Services Programs/Operations	11-800-330-XXX	-		-	-		0.00%	9,453	
Undistributed Expenditures										
29180	Tuition	11-000-100-XXX	226,513		226,513	22,651		0.00%		
29680, 30620, 41660, 42200, 43620	Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000- 211,213,218,219,222	1,245,523		1,245,523	124,552		0.00%	22,651	
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	445,919		445,919	44,592		0.00%	124,552	
45300	General Administration	11-000-230-XXX	386,989		386,989	38,699		0.00%	44,592	
46160	School Administration	11-000-240-XXX	715,506		715,506	71,551		0.00%	38,699	38,699
47200, 47620	Central Services & Administrative Information Technology	11-000-25X-XXX	808,174		808,174	80,817		0.00%	71,551	71,551
51120	Operation and Maintenance of Plant Services	11-000-26X-XXX	2,122,108		2,122,108	212,211		0.00%	80,817	80,817
52480	Student Transportation Services	11-000-270-XXX	1,165,001		1,165,001	116,500		0.00%	212,211	212,211
71260	Personal Services - Employee Benefits	11-XXX-XXX-2XX	5,587,739		5,587,739	558,774		0.00%	116,500	116,500
72020	Food Services	11-000-310-XXX	-		-	-		0.00%	558,774	558,774
72120	Transfer Property Sale Proceeds to Debt Service Reserve	11-000-520-934	-		-	-		0.00%	-	-
72160	Deposit to Sale/Lease-Back Reserve	10-605	-		-	-		0.00%	-	-
72180	Interest Earned on Maintenance Reserve	10-606	-		-	-		0.00%	-	-
72200	Deposit to Maintenance Reserve	10-606	-		-	-		0.00%	-	-
72220	Deposit to Current Expense Emergency Reserve	10-607	-		-	-		0.00%	-	-
72240	Interest Earned on Current Expense Emergency Reserve	10-607	-		-	-		0.00%	-	-
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610	-		-	-		0.00%	-	-
72246	Increase in IMPACT Aid Reserve (General)	10-611	-		-	-		0.00%	-	-
72247	Increase in IMPACT Aid Reserve (Capital)	10-612	-		-	-		0.00%	-	-
72260	Total General Current Expense		23,865,343	-	23,865,343	2,386,534	-			
Capital Outlay										
75880	Equipment	12-XXX-XXX-73X	-		-	-		0.00%	-	-
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	34,972		34,972	3,497		0.00%	-	-
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931	-		-	-		0.00%	-	-
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	-		-	-		0.00%	-	-

Fin #1

District:	Harrison Township BOE
LEA Code:	15-2070
Month/Year:	September-26
Date of Submission	10/5/2026

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	2026-27 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2026-27 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2026-27 YTD Net Transfers to/(from) as of Date of Submission in cell B5	(column 6 = column 5 / column 3)	2026-27 Remaining Allowable Balance From	2026-27 Remaining Allowable Balance To
76380	Deposit to Capital Reserve	10-604	-	-	-	-	-	0.00%	-	-
76380	Interest Earned on Capital Reserve	10-604	-	-	-	-	-	0.00%	-	-
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938	-	-	-	-	-	0.00%	-	-
76400	Total Capital Expenditures		34,972	-	34,972	3,497	-	0.00%	-	-
83080	Total Special Schools	13-XXX-XXX-XXX	-	-	-	-	-	0.00%	-	-
84000	Transfer of Funds to Charter Schools	10-000-100-56X	10,243	-	10,243	1,024	-	0.00%	1,024	-
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571	-	-	-	-	-	0.00%	-	-
84020	General Fund Contribution to School Based Budgets	10-000-520-930	-	-	-	-	-	0.00%	-	-
84060	Operating Budget Grand Total		23,910,558	-	23,910,558	2,391,055	-	0.00%	-	-

CEL CO2 Sr
10/5/26

School Business Administrator Signature:

Date:

HARRISON TOWNSHIP BOARD OF EDUCATION
September 30, 2026
CASH RECONCILIATION REPORT

FUNDS AND ACCOUNTS	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
<u>GENERAL FUND - 10</u>				
GENERAL FUND	\$ 3,279,108.62	\$ 2,547,440.82	2,817,454.56	\$ 3,009,094.88
PAYROLL	1.11	912,469.77	912,468.09	2.79
PAYROLL AGENCY	74,019.62	630,295.56	426,939.35	277,375.83
UNEMPLOYMENT	69,714.80	92.63	-	69,807.43
FLEXIBLE SPENDING ACCT	2,625.92	7,610.29	2,173.38	8,062.83
TOTAL GENERAL FUND	3,425,470.07	4,097,909.07	4,159,035.38	3,364,343.76
<u>SPECIAL REVENUE FUND - 20</u>				
SPECIAL REVENUE	14,300.48	32,069.00	44,494.00	1,875.48
SCHOOL FUND	29,343.66	10,358.88	6,453.74	33,248.80
LIBRARY	14,522.89	0.51	6,440.00	8,083.40
TOTAL SPECIAL REVENUE FUND	58,167.03	42,428.39	57,387.74	43,207.68
CAPITAL PROJECTS - 30	(200,771.32)	-	-	(200,771.32)
DEBT SERVICE - 40	275,800.01	148,538.00	436,875.00	(12,536.99)
TOTAL GOVERNMENTAL FUNDS	\$ 3,558,665.79	\$ 4,288,875.46	\$ 4,653,298.12	\$ 3,194,243.13
ENTERPRISE FUND	59,609.95	27,461.23	3,918.11	83,153.07
TOTAL ALL FUNDS	\$ 3,618,275.74	\$ 4,316,336.69	\$ 4,657,216.23	\$ 3,277,396.20

RECONCILIATION OF BANK ACCOUNTS

Bank Accounts:	Century ACCOUNT NUMBERS	BALANCES
CUSTODIAN ACCOUNT	XXXXX5209	\$ 2,290,163.69
MAINTENANCE RESERVE	XXXXX5308	315,933.73
CAPITAL RESERVE	XXXXX5283	281,606.77
CAFETERIA	XXXXX5233	76,495.98
SCHOOL FUND	XXXXX0953	37,725.15
FLEXIBLE SPENDING ACCT	XXXXX5291	8,062.83
LIBRARY FUND	XXXXX5324	8,083.40
PAYROLL	XXXXX5217	11,962.71
PAYROLL AGENCY	XXXXX5225	280,878.78
UNEMPLOYMENT	XXXXX5275	69,807.43
		3,380,720.47
ADD: DEPOSIT IN TRANSIT		-
LESS: OUTSTANDING CHECKS		103,324.27
TOTAL ALL ACCOUNTS		\$ 3,277,396.20

Prepared by:
Angela Otlowski
Secretary to the School Business Administrator

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

Page 1 of 27

10/13/26 10:10

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

FIN. #3

Assets and Resources

Assets:			
101	Cash in bank		\$1,815,816.82
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$271,493.65
117	Maintenance Reserve Account		\$322,766.19
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$152,724.46	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$3,309.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$156,033.46
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$22,253,083.00	
302	Less Revenues	(\$22,326,559.55)	(\$73,476.55)
Total assets and resources			<u>\$2,492,633.57</u>

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.46
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$508,853.25
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$120,888.58
481	Deferred Revenues	\$18,285.00
580	Unemployment Trust Fund Liability	\$18,173.51
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$666,200.80

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

Page 3 of 27
10/13/26 10:10

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$276,079.32	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$276,079.32
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$348,128.91	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$348,128.91
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$2,048.73	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$2,048.73
750-752,76x	Other reserves		\$1,041,644.00
601	Appropriations	\$23,688,074.90	
602	Less: Expenditures (\$23,261,188.50)		
	Less: Encumbrances \$0.00 (\$23,261,188.50)		\$426,886.40
	Total appropriated		\$2,094,787.36
	Unappropriated:		
770	Fund balance, July 1		\$1,120,898.69
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$1,389,253.28)
	Total fund balance		\$1,826,432.77
	Total liabilities and fund equity		<u>\$2,492,633.57</u>

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$23,688,074.90	\$23,261,188.50	\$426,886.40
Revenues	(\$22,253,083.00)	(\$22,326,559.55)	\$73,476.55
Subtotal	<u>\$1,434,991.90</u>	<u>\$934,628.95</u>	<u>\$500,362.95</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$4,585.67)	\$4,585.67
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$930,043.28</u>	<u>\$504,948.62</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$930,043.28</u>	<u>\$504,948.62</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$25,362.72)	\$25,362.72
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$904,680.56</u>	<u>\$530,311.34</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$904,680.56</u>	<u>\$530,311.34</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$904,680.56</u>	<u>\$530,311.34</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$904,680.56</u>	<u>\$530,311.34</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$904,680.56</u>	<u>\$530,311.34</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,434,991.90</u>	<u>\$904,680.56</u>	<u>\$530,311.34</u>
Less: Adjustment for prior year	(\$45,738.62)	(\$45,738.62)	\$0.00
Budgeted fund balance	<u>\$1,389,253.28</u>	<u>\$858,941.94</u>	<u>\$530,311.34</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	16,865,821	0	16,865,821	16,922,168		(56,347)
00520	SUBTOTAL – Revenues from State Sources	5,383,361	0	5,383,361	5,389,661		(6,300)
00570	SUBTOTAL – Revenues from Federal Sources	3,901	0	3,901	0	Under	3,901
0071A	Other	0	0	0	14,731		(14,731)
Total		22,253,083	0	22,253,083	22,326,560		(73,477)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	7,878,890	(418,185)	7,460,705	7,364,840	0	95,865
10300	Total Special Education - Instruction	2,388,628	(103,235)	2,285,393	2,190,172	0	95,221
11160	Total Basic Skills/Remedial – Instruct.	1,241,660	(100,813)	1,140,847	1,134,606	0	6,241
12160	Total Bilingual Education – Instruction	300	0	300	0	0	300
22620	Total Other Supplemental/At-Risk Program	92,231	1,100	93,331	92,578	0	753
29180	Total Undistributed Expenditures - Instr	217,209	(20,000)	197,209	111,587	0	85,622
29680	Total Undistributed Expenditures – Atten	17,000	18,000	35,000	35,000	0	0
30620	Total Undistributed Expenditures – Health	236,031	(4,507)	231,524	205,868	0	25,656
40580	Total Undistributed Expend – Speech, OT,	752,343	(1,495)	750,848	727,621	0	23,227
41660	Total Undist. Expend. – Guidance	214,685	4,900	219,585	218,562	0	1,023
42200	Total Undist. Expend. – Child Study Team	453,109	(6,251)	446,858	439,223	0	7,635
43200	Total Undist. Expend. – Improvement of I	372,558	43,050	415,608	413,876	0	1,732
43620	Total Undist. Expend. – Edu. Media Serv.	82,600	(51,943)	30,657	23,700	0	6,957
44180	Total Undist. Expend. – Instructional St	23,200	(2,150)	21,050	12,060	0	8,990
45300	Support Serv. - General Admin	415,414	28,701	444,115	443,009	0	1,106
46160	Support Serv. - School Admin	714,680	9,000	723,680	707,233	0	16,447
47200	Total Undist. Expend. – Central Services	342,565	2,200	344,765	343,121	0	1,644
47620	Total Undist. Expend. – Admin. Info. Tec	430,651	66,285	496,936	496,588	0	349
51120	Total Undist. Expend. – Oper. & Maint. O	2,139,177	212,381	2,351,558	2,350,292	0	1,265
52480	Total Undist. Expend. – Student Transpor	1,219,826	63,701	1,283,527	1,256,239	0	27,288
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	4,332,851	124,395	4,457,246	4,437,681	0	19,565
75880	TOTAL EQUIPMENT	0	160,373	160,373	160,373	0	0
76260	Total Facilities Acquisition and Constr	34,972	42,834	77,806	77,806	0	0
84000	Transfer of Funds to Charter Schools	19,154	0	19,154	19,154	0	0
Total		23,619,734	68,341	23,688,075	23,261,188	0	426,886

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		16,648,428	0	16,648,428	16,660,966		(12,538)
00140	10-1310	Tuition from Individuals		83,750	0	83,750	102,400		(18,650)
00150	10-1320	Tuition from LEAs Within State		61,000	0	61,000	78,814		(17,814)
00250	10-14[2-4]0	Transportation Fees from Other LEAs		0	0	0	2,890		(2,890)
00300	10-1__	Unrestricted Miscellaneous Revenues		72,638	0	72,638	72,659		(21)
00330	10-1__	Interest Earned on Maintenance Reserve		5	0	5	4,439		(4,434)
00420	10-3121	Categorical Transportation Aid		2,020,669	0	2,020,669	2,020,669		0
00430	10-3131	Extraordinary Aid		80,000	0	80,000	80,000		0
00440	10-3132	Categorical Special Education Aid		2,663,329	0	2,663,329	2,663,329		0
00470	10-3177	Categorical Security Aid		584,045	0	584,045	584,045		0
00500	10-3__	Other State Aids		35,318	0	35,318	35,318		0
00505	10-3300	State Reimbursement Lead Testing Water		0	0	0	6,300		(6,300)
00540	10-4200	Medicaid Reimbursement		3,901	0	3,901	0	Under	3,901
00700	10-5__	Other Financing Sources		0	0	0	14,731		(14,731)
Total				22,253,083	0	22,253,083	22,326,560		(73,477)

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02000	11-105-100-101	Preschool – Salaries of Teachers		122,531	6,299	128,830	128,659	0	171
02080	11-110-__-101	Kindergarten – Salaries of Teachers		823,675	116,337	940,012	931,916	0	8,096
02100	11-120-__-101	Grades 1-5 – Salaries of Teachers		4,966,750	(354,040)	4,612,710	4,599,793	0	12,917
02120	11-130-__-101	Grades 6-8 – Salaries of Teachers		844,105	6,258	850,363	846,394	0	3,969
02500	11-150-100-101	Salaries of Teachers		5,500	0	5,500	2,515	0	2,985
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series		136,400	(98,674)	37,726	36,130	0	1,596
03080	11-190-1__-610	General Supplies		979,929	(94,365)	885,564	819,434	0	66,130
06500	11-212-100-101	Salaries of Teachers		229,147	(7,687)	221,460	215,975	0	5,485
06520	11-212-100-106	Other Salaries for Instruction		354,507	(54,657)	299,850	287,320	0	12,530
06540	11-212-100-320	Purchased Professional-Educational Servi		9,875	0	9,875	0	0	9,875
06600	11-212-100-610	General Supplies		3,200	0	3,200	679	0	2,521
06620	11-212-100-640	Textbooks		7,500	0	7,500	0	0	7,500
06640	11-212-100-8__	Other Objects		300	0	300	0	0	300
07000	11-213-100-101	Salaries of Teachers		1,186,539	15,630	1,202,169	1,191,334	0	10,835
07020	11-213-100-106	Other Salaries for Instruction		283,991	160	284,151	274,429	0	9,722
07040	11-213-100-320	Purchased Professional-Educational Servi		1,800	0	1,800	0	0	1,800
07100	11-213-100-610	General Supplies		3,800	0	3,800	376	0	3,424
07120	11-213-100-640	Textbooks		10,000	0	10,000	996	0	9,004
07140	11-213-100-8__	Other Objects		24,800	(14,507)	10,293	2,000	0	8,293
07500	11-214-100-101	Salaries of Teachers		0	60	60	60	0	0
07540	11-214-100-320	Purchased Professional-Educational Servi		0	714	714	714	0	0
07600	11-214-100-610	General Supplies		0	1,028	1,028	1,028	0	0
07620	11-214-100-640	Textbooks		0	1,091	1,091	1,091	0	0
08000	11-215-100-101	Salaries of Teachers		69,041	251	69,292	67,027	0	2,265
08020	11-215-100-106	Other Salaries for Instruction		73,628	(250)	73,378	68,129	0	5,249

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
08100	11-215-100-6__	General Supplies	1,500	0	1,500	0	0	1,500
09300	11-219-100-320	Purchased Professional-Educational Servi	129,000	(45,068)	83,932	79,015	0	4,917
11000	11-230-100-101	Salaries of Teachers	990,596	13,353	1,003,949	1,002,039	0	1,910
11020	11-230-100-106	Other Salaries for instruction	250,564	(114,166)	136,398	132,567	0	3,831
11100	11-230-100-610	General Supplies	500	0	500	0	0	500
12100	11-240-100-610	General Supplies	300	0	300	0	0	300
22060	11-424-100-179	Salaries of Reading Specialists	92,231	1,100	93,331	92,578	0	753
29000	11-000-100-561	Tuition to Other LEAs within the State -	0	1,318	1,318	1,318	0	0
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	134,170	(62,728)	71,442	0	0	71,442
29100	11-000-100-566	Tuition to Priv. School for the Disabled	83,039	41,410	124,449	110,269	0	14,181
29620	11-000-211-[4-5]	Other Purchased Services (400-500-series	17,000	18,000	35,000	35,000	0	0
30500	11-000-213-1__	Salaries	212,031	(4,507)	207,524	190,205	0	17,319
30540	11-000-213-3__	Purchased Professional and Technical Ser	10,100	0	10,100	8,055	0	2,045
30580	11-000-213-6__	Supplies and Materials	13,900	0	13,900	7,607	0	6,293
40500	11-000-216-1__	Salaries	326,993	62,655	389,648	381,299	0	8,349
40520	11-000-216-320	Purchased Professional – Educational Ser	417,300	(64,150)	353,150	344,402	0	8,748
40540	11-000-216-6__	Supplies and Materials	8,050	0	8,050	1,920	0	6,130
41500	11-000-218-104	Salaries of Other Professional Staff	210,985	4,300	215,285	214,937	0	348
41560	11-000-218-320	Purchased Professional – Educational Ser	3,300	600	3,900	3,625	0	275
41620	11-000-218-6__	Supplies and Materials	400	0	400	0	0	400
42000	11-000-219-104	Salaries of Other Professional Staff	349,587	12,349	361,936	360,642	0	1,294
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	46,222	(3,400)	42,822	41,282	0	1,540
42060	11-000-219-320	Purchased Professional – Educational Ser	39,850	(8,873)	30,977	30,977	0	0
42100	11-000-219-[4-5]	Other Purchased Services (400-500 series	4,600	(1,387)	3,213	2,976	0	237
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	5,350	(5,000)	350	301	0	49
42160	11-000-219-6__	Supplies and Materials	5,700	0	5,700	1,186	0	4,514
42180	11-000-219-8__	Other Objects	1,800	60	1,860	1,860	0	0
43000	11-000-221-102	Salaries of Supervisor of Instruction	371,958	900	372,858	372,759	0	99
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	0	40,000	40,000	39,466	0	534
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	100	2,000	2,100	1,026	0	1,074
43160	11-000-221-6__	Supplies and Materials	500	0	500	475	0	25
43180	11-000-221-8__	Other Objects	0	150	150	150	0	0
43520	11-000-222-177	Salaries of Technology Coordinators	50,000	(48,443)	1,557	0	0	1,557
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,100	(3,600)	8,500	6,107	0	2,393
43580	11-000-222-6__	Supplies and Materials	20,500	100	20,600	17,592	0	3,008
44020	11-000-223-104	Salaries of Other Professional Staff	15,000	(2,000)	13,000	8,972	0	4,028
44080	11-000-223-320	Purchased Professional – Educational Ser	5,000	0	5,000	2,417	0	2,583
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	3,200	(150)	3,050	671	0	2,379
45000	11-000-230-1__	Salaries	231,614	120	231,734	231,726	0	8
45040	11-000-230-331	Legal Services	65,000	46,364	111,364	111,364	0	1
45060	11-000-230-332	Audit Fees	21,000	(1,500)	19,500	19,500	0	0

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45080	11-000-230-334	Architectural/Engineering Services	1,000	(790)	210	209	0	0
45100	11-000-230-339	Other Purchased Professional Services	15,000	(7,241)	7,759	7,758	0	1
45140	11-000-230-530	Communications/Telephone	36,500	(6,826)	29,674	29,124	0	550
45160	11-000-230-585	BOE Other Purchased Services	7,000	6,500	13,500	13,495	0	5
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	15,300	(2,710)	12,590	12,170	0	420
45200	11-000-230-610	General Supplies	4,000	(716)	3,284	3,283	0	1
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	8,500	(3,500)	5,000	4,910	0	90
45280	11-000-230-895	BOE Membership Dues and Fees	10,500	(1,000)	9,500	9,470	0	30
46000	11-000-240-103	Salaries of Principals/Assistant Princip	510,843	3,638	514,481	514,481	0	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	134,787	(2,812)	131,975	130,809	0	1,166
46080	11-000-240-3__	Purchased Professional and Technical Ser	22,200	9,000	31,200	26,268	0	4,932
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	8,900	0	8,900	8,237	0	663
46120	11-000-240-6__	Supplies and Materials	19,700	0	19,700	11,361	0	8,339
46140	11-000-240-8__	Other Objects	18,250	(826)	17,424	16,078	0	1,346
47000	11-000-251-1__	Salaries	300,660	(6,600)	294,060	293,971	0	89
47020	11-000-251-330	Purchased Professional Services	28,500	8,910	37,410	37,306	0	104
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	3,405	1,190	4,595	4,084	0	511
47100	11-000-251-6__	Supplies and Materials	4,000	(1,300)	2,700	2,255	0	445
47180	11-000-251-890	Other Objects	6,000	0	6,000	5,505	0	495
47500	11-000-252-1__	Salaries	218,151	34,234	252,385	252,036	0	349
47540	11-000-252-340	Purchased Technical Services	7,500	0	7,500	7,500	0	0
47560	11-000-252-[4-5]	Other Purchased Services (400-500 series	120,000	9,909	129,909	129,909	0	0
47580	11-000-252-6__	Supplies and Materials	85,000	22,142	107,142	107,142	0	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	167,000	153,566	320,566	319,326	0	1,240
48540	11-000-261-610	General Supplies	69,000	11,441	80,441	80,441	0	0
49000	11-000-262-1__	Salaries	679,423	(27,518)	651,905	651,904	0	1
49020	11-000-262-107	Salaries of Non-Instructional Aides	254,719	8,905	263,624	263,605	0	19
49120	11-000-262-490	Other Purchased Property Services	42,135	794	42,929	42,929	0	0
49140	11-000-262-520	Insurance	170,000	(1,332)	168,668	168,668	0	0
49160	11-000-262-590	Miscellaneous Purchased Services	13,500	(7,389)	6,111	6,111	0	0
49180	11-000-262-610	General Supplies	70,000	(7,903)	62,097	62,097	0	0
49200	11-000-262-621	Energy (Natural Gas)	110,000	14,000	124,000	123,997	0	3
49220	11-000-262-622	Energy (Electricity)	350,000	52,964	402,964	402,964	0	0
49280	11-000-262-8__	Other Objects	6,000	(401)	5,599	5,599	0	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	50,000	25,007	75,007	75,007	0	0
50060	11-000-263-610	General Supplies	2,000	(1,731)	269	269	0	0
51020	11-000-266-3__	Purchased Professional and Technical Ser	112,200	3,213	115,413	115,413	0	0
51040	11-000-266-420	Cleaning, Repair, and Maintenance Svc.	43,200	(11,235)	31,965	31,964	0	2
52000	11-000-270-107	Salaries of Non-Instructional Aides	134,304	21,633	155,937	154,327	0	1,610
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	554,373	32,560	586,933	586,106	0	827
52040	11-000-270-161	Sal. For Pupil Trans (Bet Home & Sch) -	49,149	(20,800)	28,349	23,449	0	4,900

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52120	11-000-270-390	Other Purchased Prof. and Technical Serv	10,200	(3,615)	6,585	5,751	0	834
52140	11-000-270-420	Cleaning, Repair, & Maint. Services	80,000	(30,775)	49,225	48,754	0	472
52200	11-000-270-503	Contract Serv.-Aid in Lieu Pymts-Non-Pub	115,000	0	115,000	103,576	0	11,424
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) - Joint Agre	30,000	43,872	73,872	73,871	0	1
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) - ESC	10,000	53,433	63,433	63,433	0	0
52400	11-000-270-593	Misc. Purchased Services - Transportatio	32,800	(1,000)	31,800	29,428	0	2,372
52420	11-000-270-610	General Supplies	200,000	(37,431)	162,569	157,721	0	4,848
52460	11-000-270-8__	Other objects	4,000	5,824	9,824	9,824	0	0
71020	11-000-291-220	Social Security Contributions	274,382	35,488	309,870	305,016	0	4,854
71060	11-000-291-241	Other Retirement Contributions - PERS	333,200	(50,211)	282,989	282,989	0	0
71120	11-000-291-249	Other Retirement Contributions - Regular	45,070	3,613	48,683	48,681	0	2
71160	11-000-291-260	Workmen's Compensation	136,000	5,421	141,421	141,401	0	20
71180	11-000-291-270	Health Benefits	3,307,199	127,594	3,434,793	3,434,793	0	0
71200	11-000-291-280	Tuition Reimbursement	41,000	0	41,000	39,534	0	1,466
71220	11-000-291-290	Other Employee Benefits	196,000	2,490	198,490	185,267	0	13,223
75680	12-000-252-73__	Undistributed Expenditures - Admin. Info	0	152,349	152,349	152,349	0	0
75740	12-000-263-73__	Undist. Expend. - Care and Upkeep of Gro	0	8,024	8,024	8,024	0	0
76040	12-000-400-334	Architectural/Engineering Services	0	42,834	42,834	42,834	0	0
76240	12-000-400-932	Capital Outlay - Transfer to Capital Pro	34,972	0	34,972	34,972	0	0
84000	10-000-100-56__	Transfer of Funds to Charter Schools	19,154	0	19,154	19,154	0	0
Total			23,619,734	68,341	23,688,075	23,261,188	0	426,886

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$8,227.76)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$40,092.96
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.46	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$207,582.32	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$207,582.78
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$837,266.62	
302	Less Revenues	(\$921,730.00)	(\$84,463.38)
Total assets and resources			<u>\$154,984.60</u>

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$8,227.76)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$8.64
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$46,619.93
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$250.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$40,092.96
Total liabilities		\$86,971.53

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$838,942.62
602	Less: Expenditures (\$769,253.55)	
	Less: Encumbrances \$0.00	(\$769,253.55)
	Total appropriated	\$69,689.07

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,676.00)
	Total fund balance	\$68,013.07
	Total liabilities and fund equity	<u>\$154,984.60</u>

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$838,942.62	\$769,253.55	\$69,689.07
Revenues	(\$837,266.62)	(\$921,730.00)	\$84,463.38
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,676.00</u>	<u>(\$152,476.45)</u>	<u>\$154,152.45</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	50,000	1,560	51,560	1,560	Under	50,000
00745	Total Revenues from Local Sources	0	3,164	3,164	3,164		0
00770	Total Revenues from State Sources	102,150	40,229	142,379	144,055		(1,676)
00830	Total Revenues from Federal Sources	786,264	(146,100)	640,164	772,951		(132,787)
Total		938,414	(101,147)	837,267	921,730		(84,463)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100	Local Projects	0	3,164	3,164	3,164	0	0
84200	Student Activity Fund	50,000	0	50,000	0	0	50,000
88000	Nonpublic Textbooks	0	6,341	6,341	6,323	0	18
88020	Nonpublic Auxiliary Services	0	25,726	25,726	22,279	0	3,447
88040	Nonpublic Handicapped Services	0	55,275	55,275	45,675	0	9,600
88060	Nonpublic Nursing Services	0	16,598	16,598	16,598	0	0
88080	Nonpublic Technology Initiative	0	4,525	4,525	4,503	0	22
88090	Nonpublic Security Aid Program	0	28,290	28,290	28,290	0	0
88140	Other	0	7,300	7,300	7,300	0	0
88740	Total Federal Projects	563,882	77,842	641,724	635,121	0	6,602
Total		613,882	225,061	838,943	769,254	0	69,689

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	50,000	1,560	51,560	1,560	Under	50,000
00740 20-1___ Other Revenue from Local Sources	0	3,164	3,164	3,164		0
00765 20-32___ Other Restricted Entitlements	102,150	40,229	142,379	144,055		(1,676)
00775 20-441[1-6] Title I	56,066	111,855	167,921	154,099	Under	13,822
00780 20-445[1-5] Title II	19,376	11,830	31,206	22,786	Under	8,420
00785 20-449[1-4] Title III	0	1,312	1,312	1,312		0
00790 20-447[1-4] Title IV	8,500	7,558	16,058	21,578		(5,520)
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	702,322	(278,655)	423,667	573,176		(149,509)
Total	938,414	(101,147)	837,267	921,730		(84,463)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84100 20-___-___ Local Projects	0	3,164	3,164	3,164	0	0
84200 20-475-___ Student Activity Fund	50,000	0	50,000	0	0	50,000
88000 20-501-___ Nonpublic Textbooks	0	6,341	6,341	6,323	0	18
88020 20-50[-2-5]___ Nonpublic Auxiliary Services	0	25,726	25,726	22,279	0	3,447
88040 20-50[-6-8]___ Nonpublic Handicapped Services	0	55,275	55,275	45,675	0	9,600
88060 20-509-___ Nonpublic Nursing Services	0	16,598	16,598	16,598	0	0
88080 20-510-___ Nonpublic Technology Initiative	0	4,525	4,525	4,503	0	22
88090 20-511-___ Nonpublic Security Aid Program	0	28,290	28,290	28,290	0	0
88140 20-___-___ Other	0	7,300	7,300	7,300	0	0
88500 20-___-___ Title I	56,066	111,855	167,921	167,921	0	0
88520 20-___-___ Title II	19,376	11,830	31,206	29,724	0	1,482
88540 20-___-___ Title III	0	1,312	1,312	1,312	0	0
88560 20-___-___ Title IV	110,650	(95,032)	15,618	15,227	0	391
88580 20-___-___ Title V	0	2,000	2,000	1,877	0	123
88620 20-___-___ I.D.E.A. Part B (Handicapped)	377,790	45,877	423,667	419,060	0	4,606
Total	613,882	225,061	838,943	769,254	0	69,689

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:			
101	Cash in bank		(\$200,771.32)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$204,160.32	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$204,160.32
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00
Resources:			
301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00
Total assets and resources			<u>\$3,389.00</u>

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$200,771.32)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 6/30/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$69,362.97
602	Less: Expenditures	(\$69,362.97)
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$3,389.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$3,389.00
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Total liabilities and fund equity	<u>\$3,389.00</u>
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Starting date 7/1/2025 Ending date 6/30/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$69,362.97	\$69,362.97	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$69,362.97</u>	<u>\$69,362.97</u>	<u>\$0.00</u>
Less: Adjustment for prior year	(\$69,362.97)	(\$69,362.97)	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89200	TOTAL CAPITAL PROJECT FUNDS	0	69,363	69,363	69,363	0	0
Total		0	69,363	69,363	69,363	0	0

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89060	30-000-4__-39_ Other Purchased Prof. and Tech Services	0	5,475	5,475	5,475	0	0
89080	30-000-4__-45_ Construction Services	0	63,888	63,888	63,888	0	0
Total		0	69,363	69,363	69,363	0	0

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$12,536.99)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$12,537.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$12,537.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$478,000.00	
302	Less Revenues	(\$478,000.00)	\$0.00

Total assets and resources **\$0.01**

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$12,536.99)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Report of the Secretary to the Board of Education
Harrison Twp Board of Ed

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Starting date 7/1/2025 Ending date 6/30/2026 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$478,000.00	
602	Less: Expenditures (\$478,000.00)		
	Less: Encumbrances \$0.00	(\$478,000.00)	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.01
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$0.01

Total liabilities and fund equity \$0.01

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$478,000.00	\$478,000.00	\$0.00
Revenues	(\$478,000.00)	(\$478,000.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : _____

Board Secretary

Date

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	315,480	0	315,480	315,480		0
0093A	Other	162,520	0	162,520	162,520		0
Total		478,000	0	478,000	478,000		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	478,000	0	478,000	478,000	0	0
Total		478,000	0	478,000	478,000	0	0

Starting date 7/1/2025 Ending date 6/30/2026 Fund: 40 DEBT SERVICE FUNDS

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy		315,480	0	315,480	315,480		0
00890	40-3160	Debt Service Aid Type II		162,520	0	162,520	162,520		0
Total				478,000	0	478,000	478,000		0

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds		78,000	0	78,000	78,000	0	0
89620	40-701-510-910	Redemption of Principal		400,000	0	400,000	400,000	0	0
Total				478,000	0	478,000	478,000	0	0

September 2026 Ratified Bill List

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/13/26 09:57

Starting date 9/1/2026

Ending date 9/14/2026

Fin. #6a

Fund Totals

11	GENERAL CURRENT EXPENSE	\$419,425.09
	Total for all checks listed	\$419,425.09

September 2026

Ratified Bill List #1	\$	419,425.09
Ratified Bill List #2	\$	3,704.51
9/15/26 Payroll	\$	765,245.35
9/30/26 Payroll	\$	777,512.12
	\$	<u>1,965,887.07</u>

Prepared and submitted by: _____

Board President

_____ Date

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

Page 1 of 2

10/13/26 09:57

Starting date 9/1/2026

Ending date 9/14/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052823	09/01/26	09/30/26	8243	BENECARD SERVICES, LLC		70,769.93
	700120	07/02/26		Rx Insurance		\$70,769.93
052824	09/01/26	09/30/26	A324	Delta Dental Insurance Company		112.74
	700114	07/02/26		Dental Insurance		\$112.74
052825	09/01/26	09/30/26	0048	Delta Dental of New Jersey, Inc.		11,978.43
	700113	07/02/26		Dental Insurance		\$11,978.43
052826	09/01/26	09/30/26	0868	HOME DEPOT CREDIT SERVICES		123.01
	700305	07/30/26		Supplies		\$123.01
052827	09/01/26	09/30/26	8247	School Health Insurance Fund		312,421.00
	700075	07/01/26		Med. Ins.		\$312,421.00
052828	09/14/26	09/30/26	7152	ATLANTIC CITY ELECTRIC		13,755.67
	700335	08/10/26		Electric Provider		\$13,755.67
052829	09/14/26	09/30/26	9667	Comcast		1,940.37
	700295	07/30/26		Internet/Ethernet		\$1,940.37
052830	09/14/26	09/30/26	8052	NEW JERSEY AMERICAN WATER		2,756.62
	700336	08/10/26		Water Utility		\$2,756.62
052831	09/14/26	09/30/26	0621	SOUTH JERSEY GAS		412.26
	700353	08/14/26		Gas Provider		\$412.26
052832	09/14/26	09/30/26	0221	Verizon Wireless		155.06
	700122	07/02/26		26-27 Cell Phones		\$155.06
B43979	09/01/26		A160	HTBOE - Flexible Spending Account		5,000.00
	700398	08/31/26		FSA Funding		\$5,000.00

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/01/26 10:54

Starting date 9/16/2026

Ending date 9/29/2026

Fund Totals		
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11	GENERAL CURRENT EXPENSE	\$3,704.51
	Total for all checks listed	\$3,704.51

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/01/26 10:54

Starting date 9/16/2026

Ending date 9/29/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052916	09/22/26		1004	CDW Government		400.00
	700282	07/27/26		Tech Supplies		\$400.00
052918	09/23/26		8133	COMCAST BUSINESS		404.23
	700220	07/21/26		Cable, Phone & Fax		\$404.23
052919	09/24/26		9960	UGI Energy Services, LLC		190.31
	700512	09/23/26		Natural Gas Supplier		\$190.31
052920	09/29/26		0341	NJ SCHOOL BUILDINGS & GROUNDS		700.00
	700097	07/07/26		Dues		\$700.00
052921	09/29/26		9848	Savvas Learning Company, LLC		2,009.97
	700264	07/22/26		Curriculum		\$2,009.97

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/01/26 10:55

Starting date 9/15/2026

Ending date 9/15/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B44040	09/15/26		0086	HARRISON TWP BD/ED AGENCY ACCT		53,837.46
700240	07/15/26		FICA			\$13,244.11
700241	07/15/26		DCRP			\$2,206.12
7J0006	09/15/26		Db 10-141 / Cr 10-101			\$38,387.23
F44145	09/15/26		PAY	Payroll		711,407.89
700000	07/01/26		Payroll 2026 - 2027			\$711,407.89

Fund Totals

10	GENERAL FUND	\$38,387.23
11	GENERAL CURRENT EXPENSE	\$722,230.38
20	SPECIAL REVENUE FUNDS	\$4,627.74
Total for all checks listed		\$765,245.35

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

Page 1 of 1

10/13/26 09:54

Starting date 9/30/2026

Ending date 9/30/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B44146	09/30/26		0086	HARRISON TWP BD/ED AGENCY ACCT		55,183.89
700240	07/15/26		FICA			\$14,148.49
700241	07/15/26		DCRP			\$2,717.17
7J0008	09/30/26		Db 10-141 / Cr 10-101			\$38,318.23
F44158	09/30/26		PAY	Payroll		722,328.23
700000	07/01/26		Payroll 2026 - 2027			\$722,328.23

Fund Totals

10	GENERAL FUND	\$38,318.23
11	GENERAL CURRENT EXPENSE	\$734,566.15
20	SPECIAL REVENUE FUNDS	\$4,627.74
Total for all checks listed		\$777,512.12

Prepared and submitted by: _____

Board Secretary

_____ Date

October 2026 Bill List

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026

Ending date 10/26/2026

Fin. #66

Fund Totals		
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10	GENERAL FUND	\$1,766.00
11	GENERAL CURRENT EXPENSE	\$317,452.62
20	SPECIAL REVENUE FUNDS	\$65,783.73
30	CAPITAL PROJECTS FUNDS	\$94,208.51
60	ENTERPRISE FUNDS	\$34,164.94
Total for all checks listed		\$513,375.80

Prepared and submitted by: _____

Board President

Date

Check Journal
Rec and Unrec checks

Harrison Twp Board of Ed
Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026

Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052939	10/26/26		0436	ACCO Brands USA LLC		71.80
	700208	07/13/26		Supplies		\$71.80
052940	10/26/26		9982	Advantage Emergency Devices, Inc.		2,101.67
	700508	09/21/26		AED Supplies		\$1,431.03
	700518	09/23/26		Battery Kit		\$670.64
052941	10/26/26		7854	AIM institute for Learning & Research		2,930.00
	700368	08/24/26		Wilson Training		\$2,930.00
052942	10/26/26		O050	ALL IN for Inclusive Education		170.00
	700369	08/25/26		Webinar		\$85.00
	700370	08/25/26		Webinar		\$85.00
052943	10/26/26		9296	Amazing Transformations		3,136.00
	700474	09/14/26		Support Services		\$3,136.00
052944	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052945	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052946	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052947	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052948	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052949	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052950	V 10/26/26	10/26/26		00.0 \$ Multi Stub Void	#052951 Stub	
052951	10/26/26		A120	Amazon Capital Services		18,348.22
	700222	07/13/26		Supplies		\$1,852.96
	700223	07/13/26		Supplies		\$587.71
	700224	07/13/26		Supplies		\$2,616.90
	700225	07/13/26		Supplies		\$538.31
	700226	07/13/26		Supplies		\$423.70
	700227	07/13/26		Supplies		\$441.22
	700312	08/04/26		PreK Supplies		\$311.66
	700319	08/05/26		Teacher Supply		\$148.26
	700332	08/10/26		Teacher Supply		\$138.18
	700361	08/24/26		Teacher Supply		\$297.69
	700421	09/09/26		Teacher Supply		\$147.57
	700428	09/09/26		Teacher Supply		\$304.55
	700434	09/09/26		Teacher Supply		\$146.72
	700438	07/09/26		Teacher Supply		\$150.91
	700441	09/11/26		Teacher Supply		\$124.98
	700442	09/11/26		Teacher Supply		\$299.85

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026

Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052951	10/26/26		A120	Amazon Capital Services		18,348.22
700444	09/11/26			Teacher Supply		\$151.26
700453	09/11/26			Supplies		\$875.36
700454	09/11/26			Supplies		\$270.72
700455	09/11/26			Supplies		\$386.24
700456	09/11/26			Supplies		\$35.47
700460	09/11/26			Teacher Supply		\$144.13
700462	09/14/26			Supplies		\$75.40
700463	09/14/26			Supplies		\$107.64
700464	09/14/26			Supplies		\$1,928.82
700473	09/14/26			Supplies		\$57.92
700480	09/17/26			Teacher Supply		\$60.71
700481	09/17/26			Teacher Supply		\$122.91
700482	09/17/26			Teacher Supply		\$152.92
700483	09/17/26			Teacher Supply		\$118.47
700488	09/21/26			Teacher Supply		\$147.57
700491	09/21/26			Supplies		\$73.76
700492	09/21/26			Supplies		\$41.71
700493	09/21/26			Supplies		\$33.57
700494	09/21/26			Supplies		\$451.09
700495	09/21/26			Supplies		\$41.35
700496	09/21/26			Supplies		\$53.18
700498	09/21/26			Supplies		\$53.99
700499	09/21/26			Supplies		\$50.26
700500	09/21/26			Supplies		\$119.59
700501	09/21/26			Supplies		\$64.00
700514	09/23/26			Supplies		\$50.96
700515	09/23/26			Supplies		\$607.61
700516	09/23/26			Supplies		\$89.98
700519	09/23/26			Supplies		\$87.40
700522	09/24/26			Teacher Supply		\$36.66
700526	09/28/26			Books		\$77.74
700527	09/28/26			Supplies		\$53.95
700530	09/28/26			Teacher Supply		\$139.69
700531	09/28/26			Teacher Supply		\$148.09
700533	09/29/26			Supplies		\$538.30
700534	09/29/26			Supplies		\$240.28
700535	09/29/26			Supplies		\$71.32
700536	09/29/26			Supplies		\$131.74
700537	09/29/26			Supplies		\$39.45
700543	09/29/26			Supplies		\$26.98
700544	09/29/26			Teacher Supply		\$152.97
700548	09/30/26			Teacher Supply		\$26.94
700560	10/02/26			Supplies		\$150.55
700561	10/02/26			Supplies		\$399.80

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026 Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052951	10/26/26		A120	Amazon Capital Services		18,348.22
	700563	10/02/26		Supplies		\$323.96
	700564	10/02/26		Supplies		\$69.27
	700566	10/07/26		Supplies		\$94.22
	700571	10/07/26		Books		\$50.70
	700572	10/07/26		Supplies		\$212.40
	700580	10/08/26		Supplies		\$77.60
	700592	10/15/26		Supplies		\$112.30
	700593	10/15/26		Supplies		\$74.18
	700608	10/16/26		Supplies		\$113.97
052952	10/26/26		9192	American WorkCare		95.00
	700569	10/07/26		Physical		\$95.00
052953	10/26/26		9730	Amplify.		40,010.40
	601365	06/30/26		Prof. Dev.		\$6,400.00
	700187	07/09/26		Licenses & Materials		\$27,910.40
	700446	09/11/26		Dibels License		\$5,700.00
052954	10/26/26		7814	ARCHBISHOP DAMIANO SCHOOL		27,267.50
	700408	08/31/26		Tuition & Aide		\$27,267.50
052955	10/26/26		A293	Audubon Plumbing Supply		546.76
	700375	08/31/26		Supplies		\$546.76
052956	10/26/26		0018	BANCROFT		12,845.12
	700334	08/10/26		Tuition & Aide		\$12,845.12
052957	10/26/26		0810	BRATTELLI LLC; VERONICA		6,750.00
	700590	10/14/26		OT Services		\$6,750.00
052958	10/26/26		0299	BRODART CO.		230.72
	700529	09/25/26		Supplies		\$230.72
052959	10/26/26		0792	CARROLL, COLLEEN		1,050.00
	700342	08/13/26		OT HB Services		\$1,050.00
052960	10/26/26		1004	CDW Government		4,222.50
	700117	07/07/26		DUO		\$4,222.50
052961	10/26/26		A374	CENTRAL PRO SUPPLY		1,231.22
	601375	06/30/26		Supplies		\$1,069.18
	700552	10/05/26		Grounds Supplies		\$162.04
052962	10/26/26		0038	CLEARVIEW REGIONAL HIGH SCHOOL DISTRICT		150.00
	700583	10/14/26		Deposits		\$150.00
052963	10/26/26		7599	CM3 BUILDING SOLUTIONS, INC.		99,121.51
	700323	08/06/26		Service Contract		\$4,913.00
	700575	10/08/26		Boilers		\$94,208.51
052964	10/26/26		9295	Creativity Colaboratory Charter School		1,766.00
	700112	07/07/26		Charter School		\$1,766.00
052965	10/26/26		0189	CURRICULUM ASSOCIATES		46,227.00
	700192	07/09/26		iReady		\$46,227.00

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026 Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052966	10/26/26		A371	D&W Diesel, Inc.		2,137.10
	700585	10/14/26		Bus Parts		\$2,137.10
052967	10/26/26		6793	DELL COMPUTER CORPORATION		24,420.02
	700459	09/11/26		Crowdstrike		\$24,420.02
052968	10/26/26		0686	DEMCO INC.		91.76
	700579	10/08/26		Supplies		\$91.76
052969	10/26/26		Y158	DSI Medical		142.45
	700586	10/14/26		Random Testing		\$142.45
052977	10/26/26		D870	Edwards; Kayleigh		540.00
	700573	10/07/26		Cert & Lic. Fee		\$415.00
	700574	10/07/26		Prof. Dev.		\$125.00
052978	10/26/26		0560	EPIC ENVIRONMENTAL SERVICES		160.00
	700478	09/21/26		Services		\$160.00
052979	10/26/26		A367	Everway LLC		1,178.98
	700377	08/25/26		Subscription		\$1,178.98
052980	10/26/26		A370	Ficco; Kelly		25.90
	700485	09/21/26		Lunch Acct Refund		\$25.90
052981	10/26/26		6573	FOLLETT CONTENT SOLUTIONS LLC		807.85
	700090	07/01/26		Books		\$807.85
052982	10/26/26		7299	FOUR SEASONS LANDSCAPING		17,760.00
	700338	08/11/26		Lawn & Snow		\$17,760.00
052983	10/26/26		0072	G.C.S.S.S.D.		13,416.27
	700407	08/31/26		Tuition & Aide		\$13,416.27
052984	10/26/26		9187	Garden State Tile		2,308.34
	700341	08/13/26		Supplies		\$2,308.34
052985	10/26/26		2082	GCAEMSA		50.00
	700467	09/14/26		Dues		\$50.00
052986	10/26/26		1055	GCSSSD - CRESS		708.00
	700177	07/08/26		HB & Speech		\$177.00
	700263	07/22/26		PT Services		\$531.00
052987	10/26/26		A549	Glass M.D.; Gary M.		3,000.00
	700449	09/11/26		Exam Fee		\$3,000.00
052988	10/26/26		0256	GLOUCESTER COUNTY ASBO		125.00
	700610	10/16/26		Dues		\$125.00
052989	10/26/26		0081	GOPHER SPORTS EQUIPMENT		777.28
	700556	10/01/26		Supplies		\$777.28
052990	10/26/26		A196	Gorman, DAnella & Morlok		13,014.00
	700313	08/04/26		Legal Services		\$13,014.00
052991	10/26/26		7812	HANDLE WITH CARE BEHAVIOR MGMT		1,875.00
	700388	08/31/26		Training		\$1,250.00
	700389	08/31/26		Training		\$625.00

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026

Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
052992	10/26/26		0087	HARRISON TWP SCH FOOD SERVICE		1,366.00
	700465	09/14/26		Explorer Breakfast		\$683.00
	700487	09/21/26		Explorer Breakfast		\$683.00
052993	10/26/26		7121	Hillyard - Inc.		7,513.70
	700416	09/14/26		Supplies		\$7,513.70
052994	10/26/26		0104	Hobart Service		1,077.00
	700490	09/23/26		Service		\$546.00
	700565	10/07/26		Service		\$531.00
052995	10/26/26		8032	HOFFMAN'S EXTERMINATING		1,514.00
	700617	10/20/26		Pest Control		\$1,514.00
052996	10/26/26		9259	Hope In Motion Physical Therapy, LLC		4,135.00
	700506	09/21/26		PT Services		\$4,135.00
052997	10/26/26		A292	Imperial Dade		6,078.58
	700445	09/21/26		Supplies		\$2,380.32
	700525	09/29/26		Supplies		\$3,698.26
052998	10/26/26		A296	Jarvis Electric Motors, Inc.		1,391.94
	700461	09/14/26		Parts		\$1,391.94
052999	10/26/26		0326	JC Magee Security Solutions, Inc.		780.00
	700523	09/29/26		Supplies		\$150.00
	700532	09/29/26		Supplies		\$630.00
053000	10/26/26		9125	Johnson Controls Fire Protection LP		13,982.86
	700096	07/07/26		Fire Alarm Contract		\$8,761.77
	700237	07/22/26		Service Call		\$3,600.00
	700476	09/21/26		Parts & Labor		\$1,621.09
053001	10/26/26		0241	JONES SCHOOL SUPPLY CO., INC.		252.00
	700420	09/14/26		Supplies		\$252.00
053002	10/26/26		0161	JW Pepper		162.42
	700539	09/29/26		Supplies		\$162.42
053003	10/26/26		0857	KINGSWAY REGIONAL SCHOOL DIST.		4,034.75
	700328	08/06/26		Maintenance & Repairs		\$4,034.75
053004	10/26/26		7701	Larc Norcross School		12,501.93
	700270	07/22/26		Tuition		\$12,501.93
053005	10/26/26		A366	Marjac Nursery, Inc.		437.00
	700550	10/05/26		Ground Supplies		\$437.00
053006	10/26/26		1040	MISTER SEW-VAC		56.95
	700479	09/29/26		Parts & Service		\$56.95
053007	10/26/26		A360	Napa Auto Parts		179.88
	700601	10/14/26		Bus Parts		\$179.88
053008	10/26/26		0075	NJ ADVANCE MEDIA		100.00
	700258	07/22/26		Public Notice		\$100.00
053009	10/26/26		9080	NJ MOTOR VEHICLE COMMISSION		50.00
	700554	10/05/26		Bus Reg.		\$50.00

Check Journal Harrison Twp Board of Ed
 Rec and Unrec checks Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026 Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
053010	10/26/26		7147	NJSIG		28,577.68
	700551	10/01/26		Worker's Comp Ins.		\$28,577.68
053011	10/26/26		A294	Northeast Services LLC		1,668.21
	700425	09/14/26		Plumbing Services		\$1,138.21
	700477	09/21/26		Plumbing Supplies		\$530.00
053012	10/26/26		0025	NUTRI-SERVE FOOD MGMT., INC.		33,062.04
	700259	07/22/26		Food Service		\$33,062.04
053013	10/26/26		A233	Pandolfo DC; Mark P.		110.00
	700570	10/07/26		DOT Physical		\$110.00
053014	10/26/26		0831	PEARSON CLINICAL ASSESSMENT		1,042.65
	700558	10/01/26		Supplies		\$1,042.65
053015	10/26/26		0733	PRINT SIGNS & DESIGNS		892.00
	700489	09/23/26		Parking Signs		\$892.00
053016	10/26/26		0171	PRO-ED, INC.		892.10
	700505	09/21/26		Supplies		\$892.10
053017	10/26/26		A156	QBS LLC		2,599.00
	700302	07/30/26		Training		\$2,599.00
053018	10/26/26		A140	REXEL		1,980.34
	700356	09/14/26		Electric Supplies		\$953.73
	700549	10/05/26		Electrical Supplies		\$1,026.61
053019	10/26/26		7445	RICOH USA, INC.		4,785.62
	700210	07/13/26		Copier Leases		\$4,785.62
053020	10/26/26		0787	RYEBREAD Architects		1,770.94
	700509	09/21/26		Prof. Services		\$1,770.94
053021	10/26/26		9854	Safeguard Business Systems, Inc.		433.43
	700540	09/29/26		Supplies		\$433.43
053022	10/26/26		9848	Savvas Learning Company, LLC		2,329.50
	700419	09/11/26		LAL Supplies		\$2,329.50
053023	10/26/26		1076	SCHOOL SPECIALTY, LLC		923.36
	700268	07/27/26		Table		\$923.36
053024	10/26/26		4089	SHERWIN-WILLIAMS		148.82
	700118	07/09/26		Paint Supplies		\$148.82
053025	10/26/26		U004	South Jersey School Doctors, LLC		1,000.00
	700111	07/07/26		District Physician		\$1,000.00
053026	10/26/26		9851	Speech Therapy PD		316.00
	700557	10/01/26		Subscription		\$316.00
053027	10/26/26		A284	SPOT Therapy		500.00
	700180	07/09/26		PT		\$500.00
053028	10/26/26		0415	STAPLES ADVANTAGE		371.14
	700448	09/11/26		Supplies		\$122.27
	700466	09/14/26		Supplies		\$248.87

Check Journal

Harrison Twp Board of Ed

Rec and Unrec checks

Hand and Machine checks

10/23/26 10:51

Starting date 10/26/2026

Ending date 10/26/2026

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
053029	10/26/26		9858	Steves Auto Supply		320.25
	700502	09/21/26		Bus Parts		\$320.25
053030	10/26/26		1016	TCI		3,780.00
	700418	09/11/26		SS Supplies		\$3,780.00
053031	10/26/26		A286	Teneo Group; The		5,871.80
	700108	07/01/26		Tech Security		\$5,871.80
053032	10/26/26		7404	Township of Harrison		8,114.25
	700567	10/14/26		Gasoline		\$8,114.25
053033	V 10/26/26	10/26/26	7404	TOWNSHIP OF HARRISON		
	700311	08/04/26		SRO's		
053034	10/26/26		A307	Vantage Mechanical Services		375.00
	700273	07/27/26		Labor		\$375.00
053035	10/26/26		F188	Victor Technology		324.75
	700432	09/14/26		Supplies		\$324.75
053036	10/26/26		0055	W.B. Mason		1,779.37
	700104	07/07/26		Water Delivery		\$392.37
	700376	08/25/26		Copy Paper		\$328.20
	700475	09/17/26		Copy Paper		\$1,058.80
053037	10/26/26		0310	WageWorks, Inc.		139.25
	700470	09/14/26		FSA Fees		\$139.25
053038	V 10/26/26	10/26/26	00.0	\$ Multi Stub Void	#053039 Stub	
053039	10/26/26		0231	WOLFINGTON BODY COMPANY, INC.		2,844.92
	700484	09/17/26		Bus Parts		\$539.90
	700553	10/05/26		Bus Parts		\$1,665.89
	700584	10/14/26		Bus Parts		\$639.13



Form M-1

**Annual Maintenance
Budget Amount Worksheet
Per N.J.A.C. 6A:26-20.8**

Filing Date

11/15/2026

desantoc@harrisontwp.k12.nj.us

Max. Maintenance Reserve Amount (4% of column D)
Current District Maintenance Reserve Amount

\$	1,062,799
\$	315,934

10/5/2026

Sign

10/5/20262:57 PM

HARRISON TOWNSHIP SCHOOL DISTRICT

County Code 015 LEA Code 2070
Comprehensive Maintenance Plan
Actual FY 2026-- Current FY 2027-- Planned FY 2028

School Name
**Harrison Township
Elementary School
015-2070-050**

<u>2025-26 Actual</u>	<u>2026-27 Budgeted</u>	<u>2027-28 Planned</u>
\$179,829	\$88,000	\$100,000
Localized repairs of all systems as needed.	Localized repairs of all systems as needed.	Localized repairs of all systems as needed.
Annual service of all systems.	Annual service of all systems.	Annual service of all systems.
Individual window replacements and recaulking.	Individual window replacements and recaulking.	Individual window replacements and recaulking.
Replacement of individual ceiling tiles	Replacement of individual ceiling tiles	Replacement of individual ceiling tiles
Replace exterior lighting sensors (semi-annually).	Replace exterior lighting sensors (semi-annually).	Replace exterior lighting sensors (semi-annually).
Annual certification of kitchen hoods.	Annual certification of kitchen hoods.	Annual certification of kitchen hoods.
Repair of water fountains, toilet accessories and sanitary piping.	Repair of water fountains, toilet accessories and sanitary piping.	Repair of water fountains, toilet accessories and sanitary piping.
Replace filters of unit ventilators and air-handlers (quarterly).	Replace filters of unit ventilators and air-handlers (quarterly).	Replace filters of unit ventilators and air-handlers (quarterly).
Repair/replace thermostats, valves, fans and motors of unit ventilators.	Repair/replace thermostats, valves, fans and motors of unit ventilators.	Repair/replace thermostats, valves, fans and motors of unit ventilators.
Clean supply/return ductwork.	Clean supply/return ductwork.	Clean supply/return ductwork.
Service of pneumatic controls.	Service of pneumatic controls.	Service of pneumatic controls.
Service for communication & security system.	Service for communication & security system.	Service for communication & security system.
Air-Quality control testing on an as needed basis	Air-Quality control testing on an as needed basis	Air-Quality control testing on an as needed basis
Replace carpeting in needed areas.	Replace carpeting in needed areas.	Replace carpeting in needed areas.
Service repairs to fire alarm system.	Service repairs to fire alarm system.	Service repairs to fire alarm system.
Chemical water treatment.	Chemical water treatment.	Chemical water treatment.
Painting classrooms and hallways as needed	Painting classrooms and hallways as needed	Painting classrooms and hallways as needed
Duct Cleaning of 2nd Grade Hall and classrooms	Duct Cleaning of 1st Grade Hall, classrooms and common areas	Duct Cleaning of 3rd Grade Hall, classrooms and administrative offices

(Continued)

HARRISON TOWNSHIP SCHOOL DISTRICT

County Code 015 LEA Code 2070
Comprehensive Maintenance Plan
Actual FY 2026— Current FY 2027— Planned FY 2028

School Name	2025-26 Actual		2026-27 Budgeted		2027-28 Planned	
		\$219,938		\$90,000		\$100,000
Pleasant Valley School 015-2070-080	Localized repairs of all systems as needed.		Localized repairs of all systems as needed.		Localized repairs of all systems as needed.	
	Annual service of all systems.		Annual service of all systems.		Annual service of all systems.	
	Individual window replacements and recaulking.		Individual window replacements and recaulking.		Individual window replacements and recaulking.	
	Replacement of individual ceiling tiles		Replacement of individual ceiling tiles		Replacement of individual ceiling tiles	
	Replace exterior lighting sensors (semi-annually).		Replace exterior lighting sensors (semi-annually).		Replace exterior lighting sensors (semi-annually).	
	Repair of water fountains, toilet accessories and sanitary piping.		Repair of water fountains, toilet accessories and sanitary piping.		Repair of water fountains, toilet accessories and sanitary piping.	
	Replace filters of unit ventilators and air-handlers (quarterly).		Replace filters of unit ventilators and air-handlers (quarterly).		Replace filters of unit ventilators and air-handlers (quarterly).	
	Repair/replace thermostats, valves, fans and motors of unit ventilators.		Repair/replace thermostats, valves, fans and motors of unit ventilators.		Repair/replace thermostats, valves, fans and motors of unit ventilators.	
	Clean supply/return ductwork.		Clean supply/return ductwork.		Clean supply/return ductwork.	
	Annual certification of kitchen hoods.		Annual certification of kitchen hoods.		Annual certification of kitchen hoods.	
	Refinish gym and stage floors.		Refinish gym and stage floors.		Refinish gym and stage floors.	
	Warranties for all eligible systems.		Warranties for all eligible systems.		Warranties for all eligible systems.	
	Service for communication & security system.		Service for communication & security system.		Service for communication & security system.	
	Chemical water treatment.		Chemical water treatment.		Chemical water treatment.	
	Provision for roof repairs as needed.		Provision for roof repairs as needed.		Provision for roof repairs as needed.	
	Air-Quality control testing on an as needed basis		Air-Quality control testing on an as needed basis		Air-Quality control testing on an as needed basis	
	Painting of classrooms and hallways as needed		Painting of classrooms and hallways as needed		Painting of classrooms and hallways as needed	
					Duct Cleaning	
Grand Total - Both Schools		\$399,767			\$178,000	\$200,000

HARRISON TOWNSHIP BOARD OF EDUCATION

*120 N. Main Street
Mullica Hill, New Jersey 08062
(856) 478-2016
Fax (856) 478-0699*

*Dr. Missy Peretti
Superintendent*

*Christopher C. DeSanto
School Bus. Admin/Board Sec.*

Certification of Minutes

October 27, 2026

**State of New Jersey
County of Gloucester**

I, Christopher C. DeSanto, Secretary of the Board of Education of the Township of Harrison in the County of Gloucester, State of New Jersey, hereby certify that the foregoing extract is from the Minutes of the Meeting of the Township of Harrison Board of Education held on October 26, 2026.

Christopher C. DeSanto, Board Secretary

*Seal of the Township of Harrison
Board of Education*

Motion: Approval of the submission of the Comprehensive Maintenance Plan / Form M-1 to the Gloucester County Office of the Department of Education.

Motion:
Roll Call: (-)
Absent:

Second:
Carried:

FIN. # 8

HARRISON TOWNSHIP SCHOOL DISTRICT

2027-2028 Budget - Annual Budget Calendar

Early November – Budget Summaries to Budget Managers with Cost Limits

1st Week of December – Review Staffing Needs for Budget

Week of December 14, 2026 – Budget Summary Submission due from Budget Managers

By January 25, 2027 – Assimilate All Budget Information for Finance Committee

By 1st Week of February – 1st Finance Committee Meeting

3rd Week of February – 2nd Finance Committee Meeting

End of February/1st Week of March – State Aid figures released

March BOE Regular Meeting – Discuss and Approve Budget to go to County for review

April BOE Regular Meeting – Budget Public Hearing and Approve Final Budget

BOE Approval Date: _____

Fin. #9

**MEMORANDUM OF AGREEMENT
FOR THE GLOUCESTER COUNTY TITLE III CONSORTIUM
FY: 2026-27**

PARTICIPATING DISTRICTS		
District Code	District	Allocation
15-0860	Clayton	8,202
15-0870	Clearview Regional	2,679
15-4940	Delsea Regional	3,212
15-1180	East Greenwich Township	1,249
15-1330	Elk Township	1,963
15-1590	Franklin Township	1,955
15-1715	Gateway Regional	887
15-2070	Harrison Township	535
15-2440	Kingsway Regional	5,519
15-2750	Logan Township	0
15-2990	Mantua Township	3,035
15-3490	National Park Borough	1,427
15-4020	Paulsboro	8,577
15-4140	Pitman	3,572
15-4880	South Harrison Township	0
15-5120	Swedesboro-Woolwich	8,734
15-5620	West Deptford Township	8,024
15-5740	Westville	1,428
Total Consortium Funds:		60,998

The 18 districts listed above agree to form a consortium to jointly spend the funds for the NCLB Title III Grant for the 2026-27 school year under the following terms:

1. The Swedesboro-Woolwich School District will act as the Lead District for this consortium,
2. Even though all participating districts are required by the New Jersey Department of Education to combine together their local Annual Measurable Achievement Objectives (AMAO) for reporting purposes, the above districts agree, that in case they do not meet their individual district's AMAO, each district will send a letter only to the parents of the students in their district stating that they did not meet their individual district's AMAO,
3. Each district's Chief School Administrator (CSA) will sign this Memorandum of Agreement (MOA) indicating that they agree to all terms listed within this document and within the overall NCLB Title III Grant,
4. Each district's Business Administrator (BA) will sign this Memorandum of Agreement (MOA) indicating that they agree to all terms listed within this document and within the overall NCLB Title III Grant. They also agree to assist

MEMORANDUM OF AGREEMENT

FOR THE GLOUCESTER COUNTY TITLE III CONSORTIUM

FY: 2026-27

their district's representative with the completion of accurate purchase orders and reimbursement requests,

5. Each district's representative will sign this MOA indicating that they agree to the terms listed within this document and within the overall NCLB Title III Grant. The staff members representing each district and responsible for implementing this MOA are listed below:

District	Position	Name & Email
Clayton	Curriculum	Taryn Simmons, tsimmons@claytonps.org
	Business Administrator	Fran Adler, fadler@claytonps.org
	Superintendent	Nikolaos Koutsogiannis, nkoutsogiannis@claytonps.org
Clearview Regional	Curriculum	Keith Brook, kbrook@clearviewregional.edu
	Business Administrator	Robert Miles, rmiles@clearviewregional.edu
	Superintendent	John Horchak, jhorchak@clearviewregional.edu
Delsea Regional	Curriculum	Anthony Fitzpatrick, afitzpatrick@delsearegional.us
	Business Administrator	Joseph Collins, jcollins@delsearegional.us
	Superintendent	Fran Ciociola, fcociola@delsearegional.us
East Greenwich Township	Curriculum	Lisa Giorgianni, giorgiannil@eastgreenwich.k12.nj.us
	Business Administrator	Greg Wilson, Wilsong@eastgreenwich.k12.nj.us
	Superintendent	Andrea Evans, aevans@eastgreenwich.k12.nj.us
Elk Township	Curriculum	Anthony Fitzpatrick, afitzpatrick@delsearegional.us
	Business Administrator	Joseph Collins, jcollins@delsearegional.us
	Superintendent	Piera Gravenor, pgravenor@delsearegional.us
Franklin Township	Curriculum	Jaime Doldan, jdoldan@franklintwpschools.org
	Business Administrator	Trish Birmingham, tbirmingham@franklintwpschools.org
	Superintendent	Kristin Kellogg, kkellogg@franklintwpschools.org
Harrison Township	Curriculum	Lisa Heenan, heenanl@harrisonsntp.k12.nj.us
	Business Administrator	Chris DeSanto, desantoc@harrisonsntp.k12.nj.us
	Superintendent	Missy Peretti, perettim@harrisonsntp.k12.nj.us
Kingsway Regional	Curriculum	Patricia Calandro, calandrop@krds.us
	Business Administrator	Sharon Ormsby, ormsbees@krds.us
	Superintendent	James Lavender, jlavenderj@krds.us
Logan Township	Curriculum	Jennifer Kelleher, jkelleher@logantownshipschools.org
	Business Administrator	Christian Albadine, calbadine@logan.k12.nj.us
	Superintendent	Patricia Haney, kjansen@logan.k12.nj.us
Mantua Township	Curriculum	Laura Sandy, lsandy@mantuaschools.com
	Business Administrator	Michelle Jankauskas, mjankauskas@mantuaschools.com
	Superintendent	Christine Trampe, ctrampe@mantuaschools.com
National Park Brough	Curriculum	Amy Mount, amount@gatewayhs.com
	Business Administrator	Janice Grassia, jgrassia@gatewayhs.com
	Superintendent	Shannon Whalen, swhalen@gatewayhs.com
Paulsboro	Curriculum	Christine Lindenmuth, clindenm@paulsboro.k12.nj.us
	Business Administrator	Douglas McGarry, dmcgarry@paulsboro.k12.nj.us
	Superintendent	Phillip Neff, pneff@paulsboro.k12.nj.us
Pitman	Curriculum	Ryan Caltabiano, rcaltabiano@pitman.k12.nj.us
	Business Administrator	Chris Destratis, cdestratis@ptiman.k12.nj.us
	Superintendent	Robert Preston, rpreston@pitman.k12.nj.us

**MEMORANDUM OF AGREEMENT
FOR THE GLOUCESTER COUNTY TITLE III CONSORTIUM
FY: 2026-27**

South Harrison Township	Curriculum	Kristi Jansen, kjansen@shsd.us
	Business Administrator	Christian Albadine, calbadine@shsd.us
	Superintendent	Steve Price, prices@shsd.us
Swedesboro-Woolwich	Curriculum	Jamie Flick, jflick@swsdk6.com
	Business Administrator	Korey Jeffries, kjeffries@swsdk6.com
	Superintendent	Jacquelyn Traini, jtraini@swsdk6.com
West Deptford	Curriculum	Shawnequa Carvalho, scarvalho@wdeptford.k12.nj.us
	Business Administrator	Steven Jakubowski, sjakubowski@wdeptford.k12.nj.us
	Superintendent	Brian Gismondi, bgismondi@wdeptford.k12.nj.us
Westville	Curriculum	Amy Mount, amount@gatewayhs.com
	Business Administrator	Janice Grassia, jgrassia@gatewayhs.com
	Superintendent	Shannon Whalen, swhalen@gatewayhs.com

6. All participating districts agree to have a school representative attend Title III Consortium meetings periodically throughout the year. These meetings will occur immediately following the County Curriculum Consortium meetings.
7. Information including account balances will be shared with the district representatives both periodically and upon request,
8. All vouchers and/or vendor invoices submitted to the **Swedesboro-Woolwich School District** for reimbursement for expenditures related to this MOA, must be accompanied by a cover letter on district letterhead and signed by the District Business Administrator (BA) which verifies that the services listed meets one of the goals as determined by the consensus of the Title III Consortium (see below). **Once received, the Swedesboro-Woolwich School District will send an email to the representatives of the requesting district confirming receipt of the request. Without this confirmation monies have not been secured and cannot be assumed available even if the request is within the original allotment for the district,**
9. Each district will attempt, to the best of their ability, to expend the full amount of the funds allotted in this Title III grant by **May 14th** of the fiscal year so that there are no carry-over funds. Every effort should be made to contact the Swedesboro-Woolwich School District Business Administrator by the end of March in order to efficiently and accurately account for all expenditures. Should there be remaining "Carryover" funds after the aforementioned date, the money will be available to all districts to spend. This money must be spent by **September 29th, 2028.**
10. This agreement will be in effect for the **2026-2027** school year. Funds for this grant will be spent to carry out the goals listed below that benefit all consortium members equally,
11. All participating districts, including the Lead District, agree to work toward meeting the following goals in regards to their English Language Learners:

**MEMORANDUM OF AGREEMENT
FOR THE GLOUCESTER COUNTY TITLE III CONSORTIUM
FY: 2026-27**

- a. Fund a **summer school program (ESY)** that would run for approximately 12 sessions over 6 weeks for about 3 hours per day for ELLs. Each district would run their own summer school, as long as there are funds available. All salary calculations need to include accurate breakdowns for salary and FICA.
- b. Fund **after school tutoring for ELLs (ESD)** during the school year and for approximately two hours each week, as long as funds permit. All salary calculations need to include accurate breakdowns for salary and FICA.
- c. Fund **translators for meetings** with parents of ELLs, on an as needed basis. Creating a list of translators will continue to be a task of the Title III Consortium. Please forward any recommendations for the translator list to the Lead, Jamie Flick of the Swedesboro-Woolwich School District; include name, language(s) spoken, and contact information (address, phone number(s), e-mail(s), fax, etc.); and/or
- d. Fund **curricular materials and educational software**. It is most efficient if the district requesting funds for materials first confirms and/or encumber funds prior to their purchase. The LEAD will reimburse rather than submit purchase orders for materials, i.e. please purchase and then request a reimbursement.

**MEMORANDUM OF AGREEMENT
FOR THE GLOUCESTER COUNTY TITLE III CONSORTIUM
FY: 2026-27**

Signature Page

The signature of each district's Chief School Administrator indicates that they agree to the terms listed within this Memorandum of Agreement and within the overall No Child Left Behind Title III grant. The additional signatures of each district's Representative and Business Administrator indicate that they too agree with the terms within the MOA and the overall NCLB Title III grant. The district Representative will be responsible for implementing the MOA.

District Name: HARRISON TOWNSHIP
District Code: 15 - 2070

Curriculum Representative: LISA HEENAN
Signature: Lisa Heenan
Date: 9/21/26

Business Administrator: CHRISTOPHER DESANTO
Signature: Ch C DeSanto
Date: 9/21/26

Superintendent: MISSY PERETTI
Signature: Dr. Maureen Peretti
Date: 9/21/26

NOTE: Please mail or email this signature page to the Swedesboro-Woolwich School District by Thursday, October 30, 2026.

Swedesboro-Woolwich School District
ATTN: Korey Jeffries, Business Administrator
15 Fredrick Boulevard
Woolwich Township, NJ 08085
(856) 241-1552 ext. 1022
kjeffries@swsdk6.com

**Harrison Township School District
Office of the Business Administrator/Board Secretary**

*Mr. Christopher C. DeSanto, MBA
Business Administrator/Board Secretary
desantoc@harrisontwp.k12.nj.us*



*Mrs. Angela Otlowski
Assistant to the Business Administrator
otlowskia@harrisontwp.k12.nj.us*

*Mrs. Deborah Heller
Business Office Specialist
hellerd@harrisontwp.k12.nj.us*

*Mrs. Traci Chappell
Business Office Specialist
chappellt@harrisontwp.k12.nj.us*

RES. #1

RESOLUTION 2026-27 #6

**AUTHORIZING THE PURCHASE OF ELECTRICITY SUPPLY SERVICES
FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Harrison Township Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for the Harrison Township School District

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, the Harrison Township School District will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; therefore

BE IT RESOLVED, that a certified copy of this Resolution be forwarded by the Business Administrator of the Harrison Township School District to EMEX, LLC; and

BE IT FURTHER RESOLVED, that the Business Administrator of the Harrison Township School District be hereby authorized to execute on behalf of the Harrison Township Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction.

Dated: October 26, 2026

Shannon Williams, President
Harrison Township Board of Education

Attest: _____
Christopher C. DeSanto, Board Secretary

**Harrison Township School District
Office of the Business Administrator/Board Secretary**

RES. #2

RESOLUTION 2026-27 #7

**RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS
FROM THE CAPITAL RESERVE ACCOUNT FOR THE
REPLACEMENT OF TWO BOILERS AT HARRISON TOWNSHIP
ELEMENTARY SCHOOL**

WHEREAS, the Harrison Township Board of Education (the "Board") is responsible for maintaining safe, efficient, and functional school facilities to support the educational program of the District; and

WHEREAS, the District has identified the need to replace two existing boilers at Harrison Township Elementary School due to age, deterioration, inefficiency, and recurring maintenance issues utilizing the New Jersey Department of Education's Direct Install Program; and

WHEREAS, the replacement of the two boilers is intended to improve the reliability, efficiency, and safe operation of the District's heating systems and to maintain appropriate building conditions for students, staff, and other occupants; and

WHEREAS, the Board has determined that the boiler replacement project constitutes a capital improvement, subject to confirmation that the project satisfies applicable New Jersey statutory and regulatory requirements governing the use of Capital Reserve funds; and

WHEREAS, the Board acknowledges that the use of Capital Reserve funds is governed by applicable provisions of N.J.S.A. 18A:21-2 et seq., N.J.S.A. 18A:21-4, N.J.S.A. 18A:7G-31, and N.J.A.C. 6A:23A-14.1, as applicable; and

WHEREAS, the District proposes to utilize funds from its Capital Reserve Account in an amount not to exceed **\$94,208.51** to support the replacement of the two boilers, including associated equipment, installation, and other eligible project costs; and

WHEREAS, the Board desires to authorize the appropriate District officials to take the necessary steps to implement the project and administer the expenditure of funds in accordance with applicable law, regulations, procurement requirements, and any required approvals.

Harrison Township School District
Office of the Business Administrator/Board Secretary

NOW, THEREFORE, BE IT RESOLVED, that the Harrison Township Board of Education hereby authorizes the withdrawal of an amount not to exceed **\$94,208.51** from the District's Capital Reserve Account for the purpose of funding the replacement of two boilers at Harrison Township Elementary School, subject to all applicable statutory and regulatory requirements and any required approvals from the New Jersey Department of Education or other appropriate authorities; and

BE IT FURTHER RESOLVED, that the withdrawal and transfer of funds shall be completed only in accordance with the applicable requirements governing Capital Reserve expenditures, including any required authorization to transfer the funds to the appropriate capital outlay or capital projects account; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools, School Business Administrator/Board Secretary, and other appropriate District officials are hereby authorized and directed to take all necessary administrative and financial actions to implement this resolution, maintain appropriate documentation, and ensure compliance with applicable public procurement and school facilities requirements; and

BE IT FURTHER RESOLVED, that all expenditures associated with the boiler replacement project shall be limited to the authorized project scope and amount, and any required approvals shall be obtained before the expenditure of funds for which such approval is required; and

BE IT FINALLY RESOLVED, that this resolution shall take effect immediately upon adoption by the Board.

Dated: October 26, 2026

Shannon Williams, President
Harrison Township Board of Education

Attest:

Christopher C. DeSanto, MBA
School Business Administrator / Board Secretary

Crystal Rodriguez

Experience:

Payroll Bookkeeper

September 2022-Present

Payroll Xpress LLC

Vineland, NJ

- Greets clients with courtesy and announces their arrival to the necessary departments
- Handles incoming calls on a multi-line phone system and directs them to the correct staff member while answering general information questions as required.
- Provides administrative support to the executive staff when needed, such as data entry, preparing correspondence and record-keeping.
- Maintains lobby in a neat and organized fashion to ensure that clients are comfortable and feel welcomed.
- Coordinates with the office manager to ensure office supplies are well stocked.
- Familiarity with Microsoft Word and Excel.
- Familiarity with account softwares such as File CabinetCS, Accounting CSA, and QuickBooks.
- Pays employees by calculating pay and deductions and issuing checks.
- Maintains payroll information by collecting, calculating, and entering data into the payroll system.
- Updates payroll records by entering changes in exemptions, saving deductions, and job title and department transfers.
- Prepares reports by compiling summaries of earnings, taxes, and deductions.
- Communicates payroll deductions to retirement administrators for 401(k) plans and other pre-taxation savings plans.
- Familiarity with multi-state payroll
- Assisted the office and the clients with tax returns.

Customer Service Associate

July 2015-September 2022

Wawa, Inc.

Bridgeton, NJ

- Over 7 years of customer service experience.
- Greet and provide an enjoyable shopping experience for all customers.

- Excel in working in a high-traffic retail environment.
- Able to work well individually and as well as in a team environment.
- Stock food and beverage areas with products and supplies to ensure in stock conditions at all times.

Cafeteria Worker (Serve Safe Certified)

September 2020-August 2021

Bridgeton Board of Education

Bridgeton, NJ

- Handled multiple workstations.
- Maintained and ensured a high level of sanitation practices.
- Followed standards of safety in preparing, storing and serving food.
- Prepared, portioned, and served meals according to New Jersey nutritional guidelines.
- Kept a record of daily food waste.
- Attended training classes for Serve Safe test and Serve Safe certified.
- Contributed to the promotion of our food distribution to students.

Education:

May 2022 **Rowan College of South Jersey**
Accounting A.A.S

June 2015 **Cumberland Regional High School**
High School Diploma

BREANNA BAYLISS

CORE QUALIFICATIONS

- Front Office Administration
 - Calendar & Schedule Management
 - Communication
 - Records Management
 - Data Entry & Database Maintenance
 - Accounts Payable
 - Customer Service
 - Financial Recordkeeping
 - Report Preparation
 - Multi-Line Phone Systems
 - Time Management
 - Organization & Attention to Detail
 - Problem Resolution
-

PROFESSIONAL EXPERIENCE

Administrative, Billing and Insurance Coordinator

Delaware Periodontics and Dental Implants | August 2023 – October 2024

- Manage high-volume administrative and clerical tasks while maintaining accurate records and documentation.
- Communicate professionally with patients, insurance representatives, and office staff regarding account information and inquiries.

- Monitor payments, claims, and account activity while ensuring timely follow-up and resolution.
- Prepare reports and track office production goals and financial performance.
- Assist patients with questions regarding billing, procedures, and payment options.
- Resolve account discrepancies through research and effective problem-solving.

Office Manager

Pediatric Dental Associates of Glen Mills | September 2022 – August 2023

- Oversaw daily front-office operations in a fast-paced environment.
- Managed scheduling, records maintenance, correspondence, and administrative workflows.
- Responded promptly to emails, phone calls, and inquiries from patients, providers, and vendors.
- Maintained accurate financial records and prepared administrative reports.
- Coordinated communication between multiple departments and outside offices.

Administrative Assistant Supervisor

South Jersey Periodontics and Dental Implants, LLC | April 2014 – November 2021

- Supervised administrative operations and provided support to staff and management.
- Managed calendars, appointments, meetings, and office scheduling.
- Prepared daily, weekly, and monthly reports.
- Performed bookkeeping, billing, cash reconciliation, and record maintenance.
- Developed training materials and onboarded new employees.
- Provided exceptional customer service and created a welcoming environment for visitors.
- Maintained organized records and ensured office compliance with established procedures.

- Assisted with treatment planning, documentation, and payment processing.
-

VOLUNTEER EXPERIENCE

School Volunteer

Archbishop Damiano School

- Support school staff with special events throughout the school year.
- Provide support for school holiday celebrations and special programs.
- Contribute to creating a welcoming and positive experience for students, families, and guests

EDUCATION

Some College- Health Science

Camden County College | 2012

Gateway Regional High School 2009

CERTIFICATIONS

- CPR Certified (2011–Present)
- Dental Radiology License (2015–Present)

Nigel C. Skinner

EDUCATION

Rowan College of South Jersey (Gloucester), 1400 Tanyard Road, Sewell, NJ 08080 — Pursuing Degree

September 2015 - Present

- Expected graduation in 2027 (Bachelor of Science - Education)

Williamstown High School, 700 N. Tuckahoe Road, Williamstown, NJ 08094 — High School Diploma

September 2011 - June 2015

EXPERIENCE

Turnersville Auto Mall, 3400 NJ-42, Turnersville, NJ 08012 — Collision Center Detailer

September 2025 - October 2025

- Worked with hundreds of thousands of dollars of equipment daily
- Able to communicate as a team member to understand job that needs to be completed

GCSSSD, 870 Bankbridge Rd. Sewell, NJ 08080 — Teacher's Aide

October 2022 - September 2025

- Able to properly redirect student's behavior and maintain a professional rapport
- Keeping classroom organized with different statistics and variables by student within IEP goals
- Can calmly react to behavior with management techniques

COPS Monitoring, 1041 Glassboro Road, Williamstown, NJ 08094 — Emergency Dispatcher

August 2017 - December 2019

- Responded to emergency calls and high stress scenarios
- Trained new employees
- Tested lower level employees competencies during advancement

Angelo's Pizza, 245 Fries Mill Road, Turnersville, NJ 08012 — Prep Chef

July 2015 - May 2017

- Kept work environment clean and sanitized
- Backed up supplies and prepared various items

MARGARET BARIANA

EXPERIENCE

Clearview Middle School
Set. 2026 to present

Kaleidoscope ABA Therapist
Dec. 2022 – August 2026
Behavior Technician

Larc School
Paraprofessional/1:1
Sept. 2021 – October 2022

OBJECTIVE

I am friendly, loyal and a dedicated individual who has ambition to succeed. Although I have extensive experience in child care and customer service, I love to learn and I am always up for a challenge and new experience. I get along well with others and also work efficiently on my own. I am seeking a position where I can develop and excel while giving my best to an employer.

Goddard school
Mullica hill ,Nj
Sept 2019 -march 2020
Assist the teacher in a classroom of 20 children

Alphabet Academy, South Philadelphia PA
Child care (may 2006-August 2014)
Responsibilities include all child care needs. Class of 20 children of the range 3-4 years of age.

United savings bank south Philadelphia, Pa
Teller(december2005-march 2006)
Responsibilities include all deposit and withdraw banking transactions for bank customers and businesses. Responsible for all cash on hand.
Accounting

Cramers Kids, South Philadelphia, Pa

Sales/retail (September 2000-august 2004)
Responsibilities include sales and customer service. Cashier.
Stock work and inventory.

References available upon request

EDUCATION

ST MARIA GORETTI
(2000-2004)
HIGH SCHOOL DIPLOMA

GWYNEDD MERCY COLLEGE
(2004-2006)
EDUCATION (ELEMENTARY EDUCATION/EARLY
CHILDHOOD)

TEMPLE (2006)
EDUCATION (ELEMENTARY EDUCATION/EARLY
CHILDHOOD)

CPR AND FIRST AID CERTIFIED

VOLUNTEER EXPERIENCE
BEST BUDDIES ORGANIZATION 2005

Jeffrey Mack

Experienced custodian with 15 years in facility maintenance and safety compliance

Professional summary

Results-driven custodian with 15 years of experience in facility cleaning and maintenance across educational and commercial facilities. Expertise in using advanced cleaning equipment and adhering to safety regulations, ensuring a safe and sanitary environment. Proven ability to enhance operational efficiency and support event setups, contributing to a well-maintained and welcoming atmosphere. Committed to upholding high standards of cleanliness and safety in all tasks.

Authorized to work in the US for any employer

Work experience

Pest Control Technician

Terminator the exterminator

Completing a route in south Jersey performing pest control services abiding with state laws and regulations high volume route work while being efficient and safe driving in south Jersey and south eastern Pennsylvania

Technician

Frank's Pest Control | Philadelphia, PA

April 2024 to Present

Completing pest control route while following all epa laws

Custodian/Janitor

Deptford Township School District | Township of Deptford, NJ

January 2021 to April 2024

Perform custodial duties cleaning and sanitizing schools using extractors floor machines carpet cleaners and chemicals following safety data sheets. Worked closely with athletic department setting up for sporting events.

Floor Technician/Custodian

A&R building maintenance

September 2013 to September 2020

Scrub and wax floor extract water / carpet cleaning pressure washer covid10 fogging disinfect

Courier Driver

Nonstop couriers | Philadelphia, PA

January 2010 to February 2012

Delivering packages in throughout New Jersey Pennsylvania as nd Delaware in a timely manner getting signatures

Technician

Termaguard

January 2007 to April 2009

Daily task included pest control Mold treatment a small amount of duct cleaning

Education

High school diploma or GED

Skills

Time management Pressure washing 15years of custodian and facility cleaning Outdoor work
Task prioritization Facilities maintenance Respiratory protection
Occupational safety regulation compliance Safety regulations Problem-solving
Safe work practices Communication skills Landscape maintenance
DOT (Department of Transportation) regulations Teamwork Improving operational efficiency
Commercial cleaning Environmental technician experience Environmental remediation
OSHA (regulatory compliance area)

Languages

English

Certifications and licenses

Hazardous Waste Operations & Emergency Response Training

Driver's License

Non-CDL Class C

Nursing Services Plan 2025-2026

(NJAC 6A:16-2.1 through 2.5)

Harrison Township Elementary School District

Pleasant Valley Elementary School (PVS)

Grades 4 through 6th grade

Harrison Township Elementary School (HTS)

Grades PreK through 3rd grade

School Nurses PVS :

Lisa Bergenzer RN, BSN Certified school nurse, full time

Ashley Drissell RN, BSN school nurse, part-time

School Nurses HTS :

Lauren D'Ariano RN, BSN Certified school nurse, full time

Erika Mainart RN, BSN school nurse, part-time

District Contact:

Dr. Peretti

Superintendent

Board of Education Approved

Date: _____

Harrison Township School District Nursing Services Plan 2025-2026 (NJAC 6A:16-2.1 through 2.5)

I. Description of Basic Nursing Services Provided to All Students:

(N.J.A.C. 6A 16-2.1 (b) 2 (i)) Basic services: NJAC and NJSA, federal law, Nurse Practice Act of New JERSEY and N.J. Sanitation Code.

A.	Health Records (N.J.A.C. 8:57-4.1 through 4.20)	
1.	Maintain and review student health documents	(N.J.A.C. 6A:16-2.2 (g))
a)	State of New Jersey Health History and Appraisal record i.e., A-45 cards	(N.J.A.C. 6A:16-2.2 (g))
b)	Immunization record	(N.J.A.C. 6A:16-2.2 (a))
c)	Medical history	
d)	Conduct and record health screenings (i.e., height, weight, hearing, vision, scoliosis and blood pressure as per current NJ statutes)	(N.J.A.C. 6A:16-2.2 (k))
e)	Review physical examinations for:	
(1)	New or transfer student	(N.J.A.C. 6A:16-2.2 (h) 2)
(2)	Comprehensive child study team evaluation	(N.J.A.C. 6A:16-2.2 (h) 4)
f)	Transference and request of health records i.e. A-45 and current physical exam	(N.J.A.C. 6A:16-2.4 (d))
g)	Adherence to Family Education Rights and Privacy Act	FERPA- 20 U.S.C. §1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) 5 and N.J.A.C. 6A:32-7)
2.	Determine student status for admission or retention with unacceptable evidence of immunizations	N.J.A.C. 8:57-4; N.J.A.C. 8:57-4.3 and 4.4
3.	Ensure tuberculosis testing when a student transfers to NJ directly from "high TB incidence country."	N.J.S.A. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))
B.	Medications, health care treatments, procedures and care:	N.J.A.C. 6A:16-2.1 (a) 2
1.	Administer authorized medications, health care treatments and care	N.J.A.C. 6A:16-2.1 (a) 2
2.	Approval of self-administered medications	N.J.A.C. 18A:40-12.3 & 12.4 & N.J.A.C. 6A:16-2.1 (a) 2v
3.	Designate and educate annually epinephrine auto injector delegates	N.J.S.A. 18A:40-12.5 & 12.6
4.	Designate and train annually glucagon delegates	N.J.S.A. 18A:40-12.11-12.21
5.	Educate annually all bus drivers who transport diabetic children, in the treatment of hypoglycemia, emergency procedures and supply parent contact information	N.J.S.A. 18A:40-12.11-12.21
A.	Review & create IHP/IEHP	N.J.A.C. 6A:16-2.1 (a) 3
B.	Provide Health Care	N.J.A.C. 6A:16-2.1 (a) 4

1.	Provide nursing health care and execute medical regimens to students as per: NJ Nurse Practice Act, District Collaborative Standing Orders, IHP, IEHP, and Medical Home Practitioner's orders.	N.J.A.C. 6A:16-2.1 (a) 4 (ii), N.J.A.C. 6A:16-1.4 (a)) and N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
2.	Isolate, exclude and re-admit any student or employee with a communicable disease	N.J.A.C. 6A:16-1.4 (a))
3.	Report "Reportable Communicable Disease" to County health officer	N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))
4.	Arrange for transportation and supervision of students in need of emergency health care	N.J.A.C. 6A:16-2.1 (a) 4 (iii)
5.	Notify parents of need for emergency care	N.J.A.C. 6A:16-2.1 (a) 4 (iv)
6.	Administer emergency medications i.e., anaphylaxis (epinephrine), glucagon, insulin or asthma medications.	N.J.A.C. 6A:16-2.1 (a) 4 (v); N.J.S.A. 18A:40-12.11-12.21
7.	Concussion Management	NJSA 18A:40-41.3
8.	Write and update annually student individualized health care plans (IHCP's) and individualized emergency health care plan (ECP's) for student's medical needs.	N.J.A.C. 6A:16-2.3 (b) 5 (xiii)
9.	Establish, annually review and implement Standards of Care/Collaborative Standing Orders with the School physician for deliverance of daily and emergency health care	N.J.A.C. 6A:16-2.3 (b)xi
10.	Ensure that there is an accessible and maintained AED in the school building and each school has an emergency response team	P.L.1999, c.34 (C.2A:62A-24
C.	Administer asthma related care	N.J.A.C. 6A:16-2.1 (a) 5
1.	Obtain training for administration of medication via nebulizer	N.J.S.A.18A:40-12.8 (a) & N.J.A.C. 6A:16-2.1(a) 5(i)
2.	Maintain one nebulizer per school	N.J.A.C. 6A:16-2.1 (a) 5
3.	Require Students to have a current "Asthma Action Plan"	N.J.A.C. 6A:16-2.1 (a) 5 (iii)
D.	Health history and examinations	N.J.S.A. 18A:40-4, NJSA 18A:35-4.8, N.J.A.C. 6A:16-2.2 and N.J.A.C. 6A:16-2.1 (a) 6
1.	Maintain A-45 health records	N.J.A.C. 6A:16- 2.2(g)
2.	Concussion management: assessment, recommended medical treatment and follow-up records per medical orders/"Return To Play"	P. L. 2010, Ch. 94 N.J.S.A. 18A: 40-41.4
E.	Establish and maintain procedures for universal precautions Utilization of sanitation and hygiene when handling blood and bodily fluids	N.J.A.C.6A:16-2.1 (a) 7 OSHA and POSH regulations: 29 CFR 1910.1030
F.	Instruct students, teachers, staff or participate in learning opportunities on mandated topics:	N.J.A.C. 6A:9-13.3, N.J.S.A. 18A:40-3; and N.J.A.C. 6A:16-2.3 (b)5 (xv)
1.	Blood Borne Pathogens communicable diseases,	OSHA and POSH regulations: 29 CFR 1910.1030
2.	Asthma Management	N.J.S.A.18A:40-12.9

3.	Anaphylaxis to Foods/Substances- allergy management	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3; N.J.S.A.18A40 12.3-12.6
4.	Child Abuse	Title 6A-11.1 & N.J.S.A. 9:6-8.10
5.	Diabetes Management- Glucagon Law	N.J.S.A. 18A:40-12.11-12.21
6.	Concussion Identification And Management	P.L.1984, c.203 (C.45:9-37.35 et seq.) N.J.S.A.18A:40-41.1
7.	Sudden Cardiac Death management- AED's/CPR	PL2009-Chp 260; N.J.S.A. 18A:40-41
8.	Hygienic Management Plan	
9.	Nursing Service Plan	NJAC 6A:16-2.1 through 2.5
10.	Immunizations, Review, Yearly Audit	
11.	Student Physicals/Medical Records/ Privacy FERRPA & HIPPA	Individual Educational Record Series Description and Series/ Retention and Disposal of records: # M700106-001
12.	Paul's Law - epilepsy and seizure disorders	
13.	Epinephrine Delegates (currently no delegates at PVS)	N.J.S.A. 18:40 A-3 & 15; N.J.A.C.6A16-2.3; N.J.S.A.18A40 12.3-12.6
14.	AED/CPR trained staff/response team (Janet's Law)	P.L.1999, c.34 (C.2A:62A-24; P.L. 2012, c. 51; N.J.S.A. 18A: 40-41a
15.	Medically Fragile Students	N.J.S.A.18A:40-3.2
H. Mandate distribution of "Fact Sheets":		
1.	Meningitis Fact Sheet to parents student's entering/in 6 th grade	N.J.S.A. 18A:40-21.2
2.	Achieve NJ - establish SGO's: (Only for districts requiring SGO's for school nurses. Currently not required for PVS/HTS)	
I. Provide information for:		
1.	NJ Family Care program	(N.J.A.C. 6A:16-2.2(i))
J. Implementation of the Nurse Practice Act....		N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
A.	Certified School Nurse Functions as Certified School Nurse (CSN) and Registered Nurse	N.J.S.A. 45:11-23.- New Jersey Board of Nursing Statutes
1.	Nursing Diagnosis /Case-finding of actual or potential physical health problems	N.J.S.A. 45:11-23
2.	Health teaching in health office	N.J.S.A. 45:11

II. Summary of Nursing Services to Address Specific Health Care Needs of Individual Students (N.J.A.C. 6A:16-2.1 (b)2 (ii))

Services Required to Address Specific Health Care Needs of Individual	PVS	HTS
Daily practice- multiple students treated on a daily basis (Headache, stomachache, sore throat etc...)	daily	daily
First-Aid: splinting, Ace-wrap etc... First-Aid: cleansing, antibiotic cream, bandage etc... First Aid: nose bleeds	daily	daily
Nursing Diagnosis /Case-finding of actual or potential physical health problems	daily	daily
Provision of nursing care for actual or potential emotional health problems	daily	daily
Health counseling	daily	daily
Health teaching in health office	daily	daily
Dental: tooth avulsion, caries, braces, etc.	daily	daily
Field Trip Management	daily	daily
Medication Administration – PRN, diabetes, asthma, allergy/anaphylaxis, pain, topical, etc.	daily	daily
Health Screenings Ht., Wt., & BP yearly	574	747
Visual Acuity screening: Biennially	190	359
Screening Vision - Color Deficiency (screened once during while in district if not completed by PCP))		168
Auditory screening: Yearly through grade 3	PRN	747
Scoliosis screening biennially age 10-18- yearly (5 th grade)	190	N/A
Concussion Assessment and Referral	daily	daily
Diabetic Glucose testing, insulin pump management	daily	daily
Medication Administration- Daily	See chart on page 9	See chart on page 10
Medication Administration- PRN's, OTC's		
Peanut/Tree Nut Allergy- potential Anaphylaxis students	20	19
Autism	14	17
ADHD	7	20
- students taking medication at school		1
Anxiety Diagnosis	12	9
OCD	-	-

Asthma Care - students diagnosed with asthma	59	64
- students with medication orders for school	31	35
Cardiac/WPW	14	4
Celiac Disease	12	12
Gluten Intolerance		
Lactose Intolerance		
Other Food Allergies	22	23
Depression	1	-
Eosinophilic Esophagitis	1	-
G6PD deficiency	1	2
GERD	-	2
Hearing Loss	1	2
Juvenile Rheumatoid Arthritis (JRA)	1	-
Scoliosis	2	2
Seizure Diagnosis	4	2
Diabetes Diagnosis	2	1
Seasonal Allergies	daily	daily
PANDAS	1	-
Transfer In Students (6/1/25 to 10/13/25)	27	21
Transfer Out students (6/1/25 to 10/13/25)	16	9
Referrals for vision evaluations- yearly	PRN	PRN
Referrals for hearing evaluations- yearly	PRN	PRN
Referrals from CST/Speech for vision & hearing evaluations, & health summary	PRN	PRN
Ulcerative Colitis, Irritable Bowel Syndrome, Irritable Bowel Disease	1	-

A. **III. Emergency Management** (N.J.A.C. 6A 16-2.1 (b) 2 (iii))

Acute Care Management Plan:

1. Maintenance of an Emergency Management Cart for utilization in Crisis - Emergency Evacuations, Student/Staff requiring emergency intervention, and/or Shelter-In-Place situations
2. Emergency Response Plan for responding staff

- a) AED's (Automatic External Defibrillators) monthly check
 - b) CPR trained school nurse (NJAC 6A:13.3)
 - c) CPR trained teachers/staff
 - d) Yearly AED drills
 - e) EpiPen 4 Schools
3. Concussion, review of treatment plan, for staff of students diagnosed with concussion

ECP's/Chronic Care Management Plans, PVS: As noted on page 8

- 1. Epinephrine Auto-Injector/ Anaphylaxis Action Plans
- 2. Asthma Action Plans
- 3. Seizure Action Plans
- 4. Celiac Care Plans
- 5. Inflammatory Bowel Disease IHCP
- 6. Osteogenesis Imperfecta ECP

III. Detailed Nursing Assignments to Provide Health Services (N.J.A.C. 6A 16-2.1 (b) 2 (iv), N.J.A.C. 6A:16-2.1 (b)3, N.J.A.C. 6A:16-2.3)

Schools	PVS	HTS
Grade levels	4 th – 6 th Grade	Pre-K to 3 rd Grade
Enrollment number as of September 2025	574	747
Number of students receiving:		
Special Services/ IEP's	85	117
504's	42	17
Best Practice Plan	3	8
I&RS	20	17
ECP (Food Allergy)	48	52
ECP (other, not Food Allergy)	12	6
Seizure action Plan (with emergency medication)	4	2
Seizure Action Plan		
Migraine Action Care Plan (with orders for medication)	4	1
Asthma Action Plan	21	35
Nursing Assignments- number of:		
NJAC 6A:9-13.3 Certified School Nurse- CSN	1	1
Registered Nurse- not CSN	1	1
NJAC 6A:9-13.3 (b) CPR Certified	2	2
NJAC 6A:9-13.3 (b) AED Certified	2	2
NJAC Asthma Nebulizer trained	2	2
Unlicensed Assistive Personnel Assignments	0	0

V. Additional District Nursing Services Information:

Nursing services provided to Teacher/Staff

A.

1. Acute and chronic illness at school
2. OTC medications when indicated
3. Workers comp if injured at work
4. Health teaching and counseling

B. Monthly Health Office Reports

C. Yearly Health Department Audit, Immunization Compliance

D. Documenting visits, calling parents if visit indicates (printed visit summary)

E. Field Trip Management (nursing coverage, preparing medical supplies, medical medication needed, and medical information (concerns lists, ECP, IHCP ect...)

F. Monitoring Health Office Inventory, Ordering Supplies

G. Preparation for summer programs/medical concerns (ESY & SSS)

- H. Scheduling sharps pick up
- I. Scheduling calibration of screening equipment (scales, audiometers)
- J. Obtaining Health Assurance Forms (staff)

VI. Summary of 2025-2026 PVS

Numbers based on submitted monthly reports. *Will update 10 month totals in June.*

	Entries in Realtime	Students dismissed	Medication	Phone Calls Medical	Staff Visits	Phone Calls Attendance	Screening
Sept. 2025	719	19	349	72	13	90	71
Oct. 2025	1038	22	285	59	4	106	71
Nov. 2025	836	51	362	80	3	113	71
Dec. 2025	818	49	264	75	2	157	71
Jan. 2026	751	51	234	76	5	137	71
Feb. 2026	803	36	235	75	5	199	71
March 2026	1023	54	386	62	3	186	71
April 2026	914	62	485	63	6	232	71
May 2026	956	63	487	75	7	265	3
June 2026	987	74	455	87	6	301	0
Totals							
Totals/10 months							

VI. Summary of 2025-2026 HTS (Numbers based on submitted monthly reports)

	Entries in Realtime	Students dismissed	Medication	Phone Calls Medical	Staff Visits	Phone Calls Attendance	Screening
Sept. 2025	451	18	146	95	19	N/A	322
Oct. 2025	503	33	64	73	15		391
Nov. 2025	338	14	46	37	17		15
Dec. 2025	405	36	46	73	19		25
Jan. 2026	602	49	119	108	16		231
Feb. 2026	689	70	137	138	18		379
March 2026	945	48	175	82	10		6
April 2026	856	19	142	110	13		1
May 2026	920	30	149	115	10		2
June 2026	479	20	89	69	5		2
Totals	6,188	337	1,113	900	142		1,374

<https://www.nj.gov/education/code/current/title6a/chap16.pdf>

https://www.nj.gov/health/hivstdtb/documents/NJSSNA_Document.pdf

Health and Safety Evaluation of School Buildings Checklist
Statement of Assurance
School Year 2026-2027

Contact Information for Statement of Assurance

County: GLoucester

District, School or Entity Name: HARRISON TWP

Address: 120 N. MAIN ST, MULICA HILL, NJ 08062

Superintendent or Charter Lead Name: DR. MISSY PERETTI

Telephone Number: 856-478-2016 x 7123

Alternate Contact Person: BRIAN WASILEWSKI

Title: FACILITIES MANAGER

Telephone Number: 856-478-2016 x 7159

Email: wasilewskib@harrisantwp.k12.nj.us

The school district has completed the Health and Safety Evaluation of School Buildings Checklist for every school building in the district before December 30, 2026. Each checklist is signed by the Chief School Administrator or Certified Educational Facilities Manager (if applicable) and maintained at the building for inspection.

Certification

By signing below, the Chief School Administrator or Lead Person certifies that all statements above are true and correct:

Name: DR. MISSY PERETTI

Title: SUPERINTENDENT

Signature: _____ Date: _____



Health and Safety Evaluation of School Buildings Checklist 2026-2027

County: Gloucester

District: Harrison Twp School District

Building	Check One (✓ or X)
Leased	
Owned	x

School Building: Pleasant Valley School

Completed By: Brian Wasilewski

Date: 10/5/26

This form shall be used for the evaluation of school buildings (pursuant to N.J.A.C. 6A:26-6.1 and N.J.A.C. 6A:26-8.1) Traditional Public School Districts (owned or leased), Approved Private Schools for Students with Disabilities (APSSD), Charter Schools, Renaissance School Projects and any other setting used for instruction.

This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, POSHA, NFPA.

The emphasis of this evaluation checklist is on the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Health and Safety Evaluation of School Buildings Facilities Checklist Instructions & Guidance 2023-2024" document for additional detailed information.

Note: Items denoted with a 6A:26-8.1 reference, cover all school buildings but are also included in the Temporary Facilities Code.

References:

- **NFPA:** National Fire Protection Association
- **NJDCA:** Department of Community Affairs
- **N.J.A.C.:** New Jersey Administrative Code
- **N.J.S.A.:** New Jersey Statutes
- **PEOSH:** Public Employees Occupational Safety and Health Act.
- **UCC:** Uniform Construction Code

Supported by: N.J.A.C. 6A:26-6.1, 6.2, 6.3, 12 & 6A:19-6 and NJQSAC Fiscal Indicator 9a, 9b, 9c

Section A: 100% Items

(This section must have full compliance with all items.)

100% Compliance

Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location (or current abatement inspection is available). This includes <i>Life Hazard Use Cert</i> and <i>Municipal Fire Inspection Cert</i>	x			
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	x			
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current six-month surveillance update reports. If constructed without asbestos, a letter of certification from the architect is available.			x	
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.			x	
5. Current boiler inspection certificate(s) posted at site of boiler(s).	x			
6. Current license(s) for high- and low-pressure boiler operators, as required by code, are properly posted.	x			
7. The following Environmental Inspection Reports are current and available for review: a) Safe Water Drinking Act. (<u>N.J.A.C. 58:12A-1</u>) (N.J.A.C. 6A:26-12.4). b) Evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance. c) Indoor Air Quality d) Integrated Pest Management	x			
8. One fire drill and one school security drill are held each month. (See "Checklist Instructions" for Certificate of Assurance.) <u>N.J.S.A. 18A:41-1.</u>	x			
9. Right-To-Know requirements are properly posted and SDS reporting materials on file for review.	x			
10. Janet's Law—District has Automated External Defibrillators (AEDs) identified with appropriate signage and made available in an unlocked location on school property, which are accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and are within reasonable proximity of the school athletic field or gymnasium, as applicable. (Janet's Law N.J.S.A. 18A:40- 41a-41c)	x			

Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	x			
12. All exterior exits are in good condition, locked from outside access, are readily accessible and free of obstructions for use in an emergency, including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	x			
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets, switches, receptacles and junction boxes, electric wires, fuses and/or circuit breaker panels, etc., are properly covered and/or secured and/or protected.	x			
14. Sufficient access and working space are provided and maintained around all electrical systems equipment. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment, i.e., circuit breaker panels, fuse boxes, transformers.	x			
15. Instructional areas are free of all unapproved construction, e.g., walls, partitions, doors and stairs, etc.	x			
16. Doors in any occupied space are free of deadbolts or slide bolts and permit exit without need of a key or special knowledge. N.J.A.C. 6A:26-8.1	x			
17. Unobstructed vision panels with code-approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. N.J.A.C. 6A:26-8.1	x			
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	x			
19. District requested approvals as needed: Dual Use, Change-of-Use, Alternate (Toilet) Method of Compliance, Temporary sites (Temporary Classroom Units (TCUs) or rented facilities). Required DOE approvals in place.	x			
20. Dangerous chemicals (i.e., liquefied petroleum (LP) gas/propane) and/or explosive materials (i.e., gunpowder, picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/high-hazard areas).	x			
21. Carbon Monoxide (CO) Detectors must be in the vicinity of all fuel burning appliances. a. Gas and oil heating systems: boilers, furnaces, central and unitary equipment. b. Generators: portable and permanent.	x			

Interior #13 to #21	Yes	No	N/A	Violation Location
c. Natural gas and propane appliances: water heaters, ranges, stoves, ovens, laundry washers and dryers d. Fireplaces e. In hallways connected to space with the source N.J.A.C. 5:70-4.3(a), and N.J.A.C. 5:70-4.9(d)				
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment, as well as science laboratories, have appropriate safety features in place including, as applicable: a. Appropriate placement on the floor and required point-of-operation guards to protect users from injury due to moving parts. b. Clearly visible and accessible push-type emergency cut-off switches at appropriate locations within shops to de-energize electrical supply to non-portable machinery. c. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. d. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut-off valve which is clearly marked and accessible.			x	
23. At a minimum, one #20 ABC-rated fire extinguisher is provided in each laboratory and vocational area.			x	
24. Adequate eye and body protection are provided, including: a. Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. b. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. c. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. N.J.A.C. 6A:26-12.5(d)			x	
25. Provision of proper local or general ventilation and/or exhausting of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: a. For science activities (i.e., via fume hoods) b. For welding operations c. For paint spraying operations: 1. Automotive: should have a separate exhaust system. 2. Art: proper ventilation for spray paint with fumes d. Art: Designated safe space/room for kilns with proper ventilation e. In dust generating operations, such as wood working, a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system			x	

100% Compliance

Total	Yes	No	N/A
100% Items Total	19	0	6

Space for Notes:

Section B: 80% Items

Must be compliant with 80% of these items to pass.

80% Compliance

Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create poor drainage or soil erosion.	x			
2. All exterior receptacles are GFCI-protected in accordance with code.	x			
3. All school grounds, including general purpose play areas and athletic fields, are free of holes, glass, stumps, roots, rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for students and program needs and are protected from hazards or traffic conditions.	x			
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and the district maintains documentation of compliance and regular (annual and/or monthly) inspections.	x			
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition, readily accessible, and free of obstructions and/or excessive materials that would hinder exit.	x			
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas.	x			
7. Doors leading to interior courtyards are clearly marked: "Not an Exit" and such doors should open into the corridor.			x	
8. Handrails on both sides of interior stairways, guardrails and interior stair treads are free of surface features that may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.			x	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.			x	

Interior Items #5 to #26	Yes	No	N/A	Violation Location
10. All education spaces shall be equipped with a communication device/system connected to the main office and capable of emergency communication to local authorities or 9-1-1.	x			
11. Electric outlets and/or wiring appear appropriate, including: a. GFI protection for receptacle(s) within 6 feet of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used <i>temporarily</i>. c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in code. N.J.A.C. 6A:26-6.3(f)	x			
12. Nurse's Office: Space shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. N.J.A.C. 6A:26-6.3(9) and N.J.A.C. 6A:26-12.3	x			
13. Individual or central mechanical ventilation unit(s) are operating in all student- and staff-occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in code. N.J.A.C. 6A:26-6.3(d)		X		Some hallway hvac units are inoperable
14. Lighting levels in all instructional areas at least 50-foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. N.J.A.C. 6A:26-6.3(g)	x			
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. (see guidance doc) <u>Uniform Fire Code</u> Dangerous touch points in educational spaces, such as hot pipes and radiators, should be covered. N.J.A.C. 6A:26-6.3 (e) (5)	x			
16. A chalkboard, whiteboard, and/or electronic display board is/are provided in each instructional space and is/are free of cracks and jagged edges. N.J.A.C. 6A:26-8.1.viii.(1)	x			
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8 feet for instructional spaces in an existing public school, in a district owned facility and in rented or leased buildings not on school district-owned sites. N.J.A.C. 6A:26-6.3(6) and N.J.A.C. 6A:8.1.d.1.i.(1)		X		There are many roof leaks due to needing a new roof and some sags

Interior Items #5 to #26	Yes	No	N/A	Violation Location
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off/capped.	x			
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and/or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. N.J.A.C. 6A:26-d-1, i 5	x			
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. There is no storage within 24 inches of a ceiling. In spaces with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access within and through space.	x			
21. Provision shall be made for storage of students' clothing in other than a corridor or exit way. Student lockers are usable, i.e., doors, handles and locks are operable. N.J.A.C. 6A:26-8.1 (i) (7)	x			
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. Potable water shall be available and drinking fountains/bubblers shall be provided for students in cafeterias and in preschool and kindergarten programs in accordance with N.J.A.C. 6A:26-12.4 and N.J.A.C. 6A:26-8.1 (d) (1) (v).		x		Some water fountains are broken and not working
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. N.J.A.C. 6A:26-8.1	x			
24. Food and non-food items (i.e., cleaning products, etc.) in home economics rooms and cafeteria/kitchen are stored separately.	x			
25. Non-instructional areas are free of all unapproved construction, e.g. walls, partitions, doors and stairs.	x			
26. Furniture and equipment are in good condition and suitable for the age and size of the students and purposes of instruction shall be provided. N.J.A.C. 6A:26-8.1	x			

Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in properly rated cabinets and are labeled accordingly.			x	
28. Required space is available for the safe operation of machinery.			x	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.			x	
30. Floors and aisles in all shops are free of slipping and tripping hazards.			x	
31. "Eye Hazard Area - Wear Your Eye Protection" signs are posted.			x	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (e.g., goggles, aprons, etc.) are provided.			x	
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.			x	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.			x	
Total	Yes	No	N/A	
80% Items Total	23	0	11	

Note: Violations of 100% items 12, 16 and 17 and 80% item 15 are the most egregious. Please refer to the Guidance Document for details.

Misc: Pursuant to the State Fire Marshall guidance, clothes dryers, particularly lint collectors and exhaust vents shall receive regular maintenance to avoid fire hazard.

Space for Notes:

School Facility Score Summary 2026-2027

Note: This form must be signed and dated.

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance

100% Section A Compliance	Score
Number of No Responses in Section A	0

NJSAC Fiscal DPR (All items are compliant in building)	Must select one (✓)
Compliant (no exceptions)	x
Non-compliant (Section is non-compliant with any exceptions. Corrective action needed).	

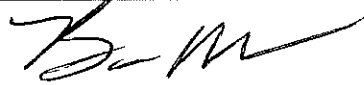
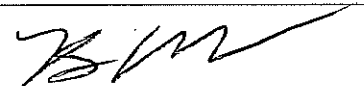
80% Section B Compliance

80% Section B Compliance	Score
A. Number of Yes Responses	20
B. Number of No Responses	3
C. Subtotal [A + B]	23
D. Multiply [(C) × 80%]	18.4

NJSAC Fiscal DPR (At least 80% of items are compliant in the building/buildings)	Must select one (✓)
Compliant The school building passes if Line (A) is equal to or greater than Line (D)	x
Non-compliant The school building fails if Line (A) is less than Line (D). Corrective action is needed.	

LEA Assurance Signatures

School Facility Name: Pleasant Valley School

Title	Signature	Date
Completed by (add title below): Brian Wasilewski Facilities Director		10-5-26
Certified Educational Facilities Manager (if position used by district) or Head/Lead Custodian		10-5-26
Chief School Administrator or SBA		
Building Principal		10-5-26



Health and Safety Evaluation of School Buildings Checklist 2026-2027

County: Gloucester

District: Harrison Township

Building	Check One (✓ or X)
Leased	
Owned	x

School Building: Harrison Elementary School

Completed By: Brian Wasilewski

Date: 10/14/26

This form shall be used for the evaluation of school buildings (pursuant to N.J.A.C. 6A:26-6.1 and N.J.A.C. 6A:26-8.1) Traditional Public School Districts (owned or leased), Approved Private Schools for Students with Disabilities (APSSD), Charter Schools, Renaissance School Projects and any other setting used for instruction.

This evaluation checklist shall be completed annually by appropriate district personnel and kept on file for inspection or other legal issues. These indicators cover regulations issued by NJDOE, NJDCA, NJUCC, POSHA, NFPA.

The emphasis of this evaluation checklist is on the health and safety of students and staff, even in the absence of a specific Statute or Code. The items listed are not mutually exclusive of other findings a monitor/inspector may cite. See "Health and Safety Evaluation of School Buildings Facilities Checklist Instructions & Guidance 2023-2024" document for additional detailed information.

Note: Items denoted with a 6A:26-8.1 reference, cover all school buildings but are also included in the Temporary Facilities Code.

References:

- **NFPA:** National Fire Protection Association
- **NJDCA:** Department of Community Affairs
- **N.J.A.C.:** New Jersey Administrative Code
- **N.J.S.A.:** New Jersey Statutes
- **PEOSH:** Public Employees Occupational Safety and Health Act.
- **UCC:** Uniform Construction Code

Supported by: N.J.A.C. 6A:26-6.1, 6.2, 6.3, 12 & 6A:19-6 and NJQSAC Fiscal Indicator 9a, 9b, 9c

Section A: 100% Items

(This section must have full compliance with all items.)

100% Compliance

Current Licenses and Certificates #1 to #10	Yes	No	N/A	Violation Location
1. A current certificate of compliance with the Uniform Fire Code has been issued by the local or State fire official/inspector within the year and posted in a conspicuous location (or current abatement inspection is available). This includes <i>Life Hazard Use Cert</i> and <i>Municipal Fire Inspection Cert</i>	x			
2. A current inspection report of the local health official (kitchen, cafeteria, pool, etc.) is available.	x			
3. A 3-year asbestos management plan, as required by A.H.E.R.A., is available including current six-month surveillance update reports. If constructed without asbestos, a letter of certification from the architect is available.	x			
4. An annual inspection report of the Department of Environmental Protection for the operation of a sewage treatment plant, where applicable, is available.			x	
5. Current boiler inspection certificate(s) posted at site of boiler(s).	x			
6. Current license(s) for high- and low-pressure boiler operators, as required by code, are properly posted.	x			
7. The following Environmental Inspection Reports are current and available for review: a) Safe Water Drinking Act. (<u>N.J.A.C. 58:12A-1</u>) (N.J.A.C. 6A:26-12.4). b) Evidence of testing of water for lead has been provided by the district through annual submittal of the Lead Testing Statement of Assurance. c) Indoor Air Quality d) Integrated Pest Management	x			
8. One fire drill and one school security drill are held each month. (See "Checklist Instructions" for Certificate of Assurance.) <u>N.J.S.A. 18A:41-1</u> .	x			
9. Right-To-Know requirements are properly posted and SDS reporting materials on file for review.	x			
10. Janet's Law—District has Automated External Defibrillators (AEDs) identified with appropriate signage and made available in an unlocked location on school property, which are accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and are within reasonable proximity of the school athletic field or gymnasium, as applicable. (<u>Janet's Law N.J.S.A. 18A:40- 41a-41c</u>)	x			

Exits/Exterior #11 to #12	Yes	No	N/A	Violation location
11. Exterior switches and receptacles are covered by securely fastened weather-proof plates and fixtures are securely mounted with no exposed wires.	x			
12. All exterior exits are in good condition, locked from outside access, are readily accessible and free of obstructions for use in an emergency, including: a. Fire escapes and/or exterior stairs can be safely negotiated. Exterior doors shall not be propped open. b. Panic hardware is provided on exit doors of all spaces with an occupancy load/capacity greater than 50.	x			
Interior #13 to #21	Yes	No	N/A	Violation Location
13. All electrical outlets, switches, receptacles and junction boxes, electric wires, fuses and/or circuit breaker panels, etc., are properly covered and/or secured and/or protected.	x			
14. Sufficient access and working space are provided and maintained around all electrical systems equipment. Items, especially combustibles, are a minimum of 36 inches from electrical power sources or equipment, i.e., circuit breaker panels, fuse boxes, transformers.	x			
15. Instructional areas are free of all unapproved construction, e.g., walls, partitions, doors and stairs, etc.	x			
16. Doors in any occupied space are free of deadbolts or slide bolts and permit exit without need of a key or special knowledge. N.J.A.C. 6A:26-8.1	x			
17. Unobstructed vision panels with code-approved glass are installed in doors opening into corridors. Interior glazing shall be safety glazing. N.J.A.C. 6A:26-8.1	x			
18. Kindergarten and Pre-K toilet requirements are met. N.J.A.C. 6A:26-6.3(h)4.	x			
19. District requested approvals as needed: Dual Use, Change-of-Use, Alternate (Toilet) Method of Compliance, Temporary sites (Temporary Classroom Units (TCUs) or rented facilities). Required DOE approvals in place.	x			
20. Dangerous chemicals (i.e., liquefied petroleum (LP) gas/propane) and/or explosive materials (i.e., gunpowder, picric acid) are <i>not</i> stored/present in the building. If needed, flammable and combustible materials are properly stored/maintained (i.e., in properly rated cabinets; not in boiler room/high-hazard areas).	x			
21. Carbon Monoxide (CO) Detectors must be in the vicinity of all fuel burning appliances. a. Gas and oil heating systems: boilers, furnaces, central and unitary equipment. b. Generators: portable and permanent.	x			

Interior #13 to #21	Yes	No	N/A	Violation Location
c. Natural gas and propane appliances: water heaters, ranges, stoves, ovens, laundry washers and dryers d. Fireplaces e. In hallways connected to space with the source N.J.A.C. 5:70-4.3(a), and N.J.A.C. 5:70-4.9(d)				
Vocational/Laboratories #22 to #25	Yes	No	N/A	Violation Location
22. Power machinery and equipment, as well as science laboratories, have appropriate safety features in place including, as applicable: a. Appropriate placement on the floor and required point-of-operation guards to protect users from injury due to moving parts. b. Clearly visible and accessible push-type emergency cut-off switches at appropriate locations within shops to de-energize electrical supply to non-portable machinery. c. Non-portable machinery provided with magnetic type switches to prevent automatic restart upon restoration of power after an electrical failure or reactivation of the emergency cut-off switch. d. Key-operated electric solenoid shut-off valves on natural gas lines in science laboratories and shops constructed after 1979. On all other gas lines there is an emergency shut-off valve which is clearly marked and accessible.			x	
23. At a minimum, one #20 ABC-rated fire extinguisher is provided in each laboratory and vocational area.			x	
24. Adequate eye and body protection are provided, including: a. Eye protection devices (glasses, goggles) for students and faculty in each laboratory and shop area, including appropriate provision for their sanitation. b. Emergency eyewash device(s), with 15 minutes continuous flow, where caustic or corrosive materials are used. c. An emergency cold-water shower for chemistry laboratory if constructed after October 1985. N.J.A.C. 6A:26-12.5(d)			x	
25. Provision of proper local or general ventilation and/or exhausting of toxic and/or dangerous fumes and/or odors, including for the following activities, as applicable: a. For science activities (i.e., via fume hoods) b. For welding operations c. For paint spraying operations: 1. Automotive: should have a separate exhaust system. 2. Art: proper ventilation for spray paint with fumes d. Art: Designated safe space/room for kilns with proper ventilation e. In dust generating operations, such as wood working, a dust collecting system which should be either single or multi-use vacuum packs or a central dust collection system			x	

100% Compliance

Total	Yes	No	N/A
100% Items Total	20	0	5

Space for Notes:

Section B: 80% Items

Must be compliant with 80% of these items to pass.

80% Compliance

Exits/Exterior #1 to #4	Yes	No	N/A	Violation Location
1. No evidence of major exterior building structural damage. Example(s) would include: a. Exterior walls appear free of structural cracks, loose masonry and crumbling parapets; lintels appear free of rust and flaking. b. Gutters and downspouts appear to be in good condition and are secured to the building; runoff does not appear to be obstructed or create poor drainage or soil erosion.		X		Some cracks in the block by gym 3, by business office and front of the building
2. All exterior receptacles are GFCI-protected in accordance with code.	X			
3. All school grounds, including general purpose play areas and athletic fields, are free of holes, glass, stumps, roots, rocks and other hazardous obstacles. Fences are maintained and are free of holes. The outside physical education area for students shall include, but not be limited to, sufficient space, equipment, and safe surfaces for students and program needs and are protected from hazards or traffic conditions.	X			
4. Playground area and equipment appear to be in safe operating condition and in compliance with code and the district maintains documentation of compliance and regular (annual and/or monthly) inspections.	X			
Interior Items #5 to #26	Yes	No	N/A	Violation Location
5. All interior exits and corridors are in good condition, readily accessible, and free of obstructions and/or excessive materials that would hinder exit.	X			
6. Emergency evacuation egress procedures are posted at a visible height and standard location in all areas.	X			
7. Doors leading to interior courtyards are clearly marked: "Not an Exit" and such doors should open into the corridor.	X			
8. Handrails on both sides of interior stairways, guardrails and interior stair treads are free of surface features that may cause injury and/or are properly secured. Interior stair treads do not show evidence of extensive wear and are generally in good repair.			X	
9. Stage curtains need to indicate flame proof or flame retardant and certificates are on file.	X			

Interior Items #5 to #26	Yes	No	N/A	Violation Location
10. All education spaces shall be equipped with a communication device/system connected to the main office and capable of emergency communication to local authorities or 9-1-1.	x			
11. Electric outlets and/or wiring appear appropriate, including: a. GFI protection for receptacle(s) within 6 feet of water in accordance with code. b. Electrical extension cords and surge protectors used appropriately, with extension cords only used <i>temporarily</i>. c. Sufficient electrical duplex outlets shall be provided to satisfy the program needs as provided in code. N.J.A.C. 6A:26-6.3(f)	x			
12. Nurse's Office: Space shall provide the necessary facilities, equipment and supplies for the performance of the duties required under State law and the rules by health services personnel. N.J.A.C. 6A:26-6.3(9) and N.J.A.C. 6A:26-12.3	x			
13. Individual or central mechanical ventilation unit(s) are operating in all student- and staff-occupied rooms/areas and toilet facilities; air conditioners are operational in windowless interior areas. Heating and ventilation requirements shall be as set forth in code. N.J.A.C. 6A:26-6.3(d)		x		Some HVAC units are not working correctly and some exhaust fans
14. Lighting levels in all instructional areas at least 50-foot candles, as measured with a light meter, comply with code and lamps/bulbs are covered with a lens cover or equivalent protection. N.J.A.C. 6A:26-6.3(g)	x			
15. Instructional areas have no unauthorized and/or potentially hazardous materials/equipment in rooms. (see guidance doc) <u>Uniform Fire Code</u> Dangerous touch points in educational spaces, such as hot pipes and radiators, should be covered. N.J.A.C. 6A:26-6.3 (e) (5)	x			
16. A chalkboard, whiteboard, and/or electronic display board is/are provided in each instructional space and is/are free of cracks and jagged edges. N.J.A.C. 6A:26-8.1.viii.(1)	x			
17. Ceilings, walls and floors are free of holes, sags, and evidence of water damage. The average ceiling height shall be at least 8 feet for instructional spaces in an existing public school, in a district owned facility and in rented or leased buildings not on school district-owned sites. N.J.A.C. 6A:26-6.3(6) and N.J.A.C. 6A:8.1.d.1.i.(1)		x		There are a few hvac leaks from units in certain areas

Interior Items #5 to #26	Yes	No	N/A	Violation Location
18. Area and floor drains, where provided, appear to be in working order and covered with appropriate plates; unused (abandoned) waste lines (drains) are sealed off/capped.	x			
19. Floors throughout the school are clean and free of trash, as well as appear free of slipping, tripping and/or other hazards. Egress through halls and exits are clear and accessible. Concrete floors in all instructional areas, except shops, shall be covered with a resilient floor covering. N.J.A.C. 6A:26-d-1, i 5	x			
20. Supplies and materials are neatly and appropriately stored: a. Storage racks/shelving over 6 feet in height are properly secured from tipping. b. There is no storage within 24 inches of a ceiling. In spaces with sprinkler systems, storage is at least a minimum of 18 inches below sprinkler head deflectors. c. Storage is organized to allow safe access within and through space.	x			
21. Provision shall be made for storage of students' clothing in other than a corridor or exit way. Student lockers are usable, i.e., doors, handles and locks are operable. N.J.A.C. 6A:26-8.1 (i) (7)	x			
22. Drinking fountains are provided with sufficient water pressure or access to water coolers is readily available. Potable water shall be available and drinking fountains/bubblers shall be provided for students in cafeterias and in preschool and kindergarten programs in accordance with N.J.A.C. 6A:26-12.4 and N.J.A.C. 6A:26-8.1 (d) (1) (v).	x			
23. Toilet facilities shall meet existing UCC requirements for the E Use Group as determined by the construction official. Toilet facilities shall be available within a reasonable distance not more than one floor away and shall be equipped with an exterior operable window sash or mechanical exhaust ventilation. N.J.A.C. 6A:26-8.1	x			
24. Food and non-food items (i.e., cleaning products, etc.) in home economics rooms and cafeteria/kitchen are stored separately.	x			
25. Non-instructional areas are free of all unapproved construction, e.g. walls, partitions, doors and stairs.	x			
26. Furniture and equipment are in good condition and suitable for the age and size of the students and purposes of instruction shall be provided. N.J.A.C. 6A:26-8.1	x			

Vocational/Laboratories #27 to #34	Yes	No	N/A	Violation Location
27. Corrosives, toxic and other hazardous substances are stored in properly rated cabinets and are labeled accordingly.			x	
28. Required space is available for the safe operation of machinery.			x	
29. Mechanical and hydraulic automotive lifts have locking devices to hold them in the extended (open) position.			x	
30. Floors and aisles in all shops are free of slipping and tripping hazards.			x	
31. "Eye Hazard Area - Wear Your Eye Protection" signs are posted.			x	
32. The following additional safety measures are in place if welding operations are on-going: a. Welding curtains are provided and are painted with a finish of low reflectivity. b. Personal protective equipment (e.g., goggles, aprons, etc.) are provided.			x	
33. Pressurized gas cylinders are secured (chain and eye hooks to welding cart, etc.) and valve protection caps are in place.			x	
34. Oxygen cylinders in storage are separated from fuel gas cylinders (acetylene) or combustible materials a minimum distance of 20 feet.			x	
Total	Yes	No	N/A	
80% Items Total	22	3	9	

Note: Violations of 100% items 12, 16 and 17 and 80% item 15 are the most egregious. Please refer to the Guidance Document for details.

Misc: Pursuant to the State Fire Marshall guidance, clothes dryers, particularly lint collectors and exhaust vents shall receive regular maintenance to avoid fire hazard.

Space for Notes:

School Facility Score Summary 2026-2027

Note: This form must be signed and dated.

Scoring Sections	100% Section A	80% Section B
Maximum # of Compliant Questions:	25	34

100% Section A Compliance

100% Section A Compliance	Score
Number of No Responses in Section A	0

NJQSAC Fiscal DPR (All items are compliant in building)	Must select one (✓)
Compliant (no exceptions)	X
Non-compliant (Section is non-compliant with <i>any</i> exceptions. Corrective action needed).	

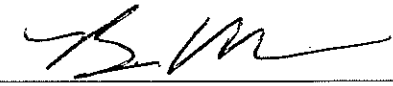
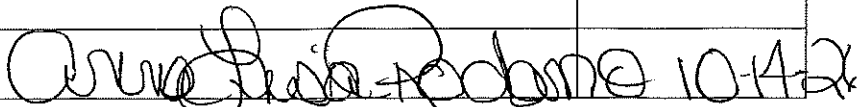
80% Section B Compliance

80% Section B Compliance	Score
A. Number of Yes Responses	22
B. Number of No Responses	3
C. Subtotal [A + B]	25
D. Multiply [(C) × 80%]	20

NJQSAC Fiscal DPR (At least 80% of items are compliant in the building/buildings)	Must select one (✓)
Compliant The school building passes if Line (A) is equal to or greater than Line (D)	X
Non-compliant The school building fails if Line (A) is less than Line (D). Corrective action is needed.	

LEA Assurance Signatures

School Facility Name: Harrison Elementary School

Title	Signature	Date
Completed by (add title below): Brian Wasilewski Facilities Director		10-14-26
Certified Educational Facilities Manager (if position used by district) or Head/Lead Custodian		10-14-26
Chief School Administrator or SBA		
Building Principal		10-14-26

HARRISON TOWNSHIP SCHOOL DISTRICT



Harassment, Intimidation & Bullying Policy #5512: Board Reporting Requirement – Reports of Possible Violations Regular Meeting of the Board of Education – October 2026

Reported Victim	Reported Offender	Date of Incident	Date of Initial Report	Summary of Initial Report	Date of Report to Superintendent (w/i 12 school days of initial report)	Result of Investigation (Determination Meeting Held 06-23-26 Day 11)
Student #28118	Student #28130	09-24-26 09-25-26	Saturday 09-26-26	An allegation that the alleged offender made a racially motivated comment directed toward the alleged victim.	10-13-26	Does Not Meet The Definition

Investigation and Student Support

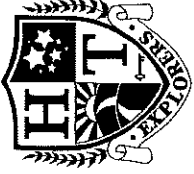
- Conducted administrative conferences with involved students and witnesses.
- Reviewed relevant information and documentation as part of the formal HIB investigation.
- Reinforced schoolwide expectations for respectful, appropriate, and inclusive student interactions.

Student Accountability

- Addressed the behavior in accordance with the District Code of Conduct.
- Implemented appropriate consequences and restorative measures, including a student reflection sheet and written apology.
- Conducted a parent conference to reinforce behavioral expectations.

Family Communication

HARRISON TOWNSHIP SCHOOL DISTRICT



- Conducted follow-up phone conferences with both families.
- Provided written communication regarding the investigation findings and administrative follow-up.

Preventive Measures

- Reinforced staff awareness and sensitivity when introducing and discussing potentially sensitive historical and social topics.
- The district will provide families with resources to support age-appropriate conversations at home when sensitive topics, such as slavery, are addressed within the curriculum.

Final Determination

Following a review of the investigation findings, the HIB Determination Committee concluded that the reported incident did not meet the statutory definition of Harassment, Intimidation, or Bullying (HIB).

Although the incident did not meet the criteria for HIB, appropriate administrative actions were taken to address the behavior, support students, and reinforce a respectful and inclusive school environment.

Possible "Result of Investigation" Responses:

- No Evidence of HIB
- Inconclusive
- Does Not Meet Definition
- Violation of Policy

Possible "Action Taken" Responses:

- Provided intervention services
- Established training program(s) to reduce HIB and enhance school climate
- Imposed discipline
- Ordered counseling
- Other