Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343

MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Auditorium
September 10, 2026
6:00pm

In Attendance: Barbara Davis, School Committee Chairperson
Renee Malvesti, School Committee Vice Chair
Fred White, School Committee Secretary
Julie Hamilton, Superintendent of Schools
Stefanie DeRosa, Curriculum Director
Jennifer Bates, Holbrook Middle-High School Principal
Mallory Stevens, John F. Kennedy Elementary School Principal
Christine Suckow, School Business Administrator
Michael Bolger, Facilities Director
Rob King, Technology Director

- FY27 School Department – Operational Expenditure Report (07/01/26-06/30/27)
- FY27 School Department – Payroll Expenditure Report (07/01/26-06/30/27)
- FY27 Schedule of Warrants Paid by the School Department
- Holbrook Education Association Memorandum of Agreement (09/01/26-08/31/29)
- Holbrook Food Service Workers Memorandum of Agreement (07/01/26-06/30/29)
- Policy ACL – Interacting with Law Enforcement Officers Engaged in Civil Law Enforcement (Protect Act)
- Policy ADF – School District Wellness Program
- Policy JFBB – School Choice
- Policy JKAA – Time-Out, Seclusion, and Physical Restraint of Students
- Policy JLCD – Administering Medicines to Students
- Policy JLCDC – Administration and Self-Carry of Medications
- Policy KBG – Parent Advisory Councils (PACs)

The meeting was called to order at 6:00pm by Ms. Davis.

The Pledge of Allegiance was recited.

Resident's Concerns
Ms. Gwen Buckley, parent of an 8th and 9th grader, expressed concern about the scheduling conflict of 9th grade honors English and band since they are both scheduled at the same time. Ms. Davis responded that scheduling is not within school committee purview. Superintendent Hamilton said the high school will work with her to review any options to possibly accommodate her request.

Mr. Richard Buckley would like to see what the possibility is for establishing a co-op with Blue Hills for hockey. Mr. Bolger said the district did have a co-op in the past with Blue Hills. They will have to conduct a survey to gauge interest in the program. Mr. Bolger suggested they speak after the meeting or they can set up a time to discuss.

Student Advisory
Amanda Yanez and Salma Ziad gave an overview of clubs and sports starting at the beginning of the school year. Seniors first event will be senior sunrise on Friday, September 18th.

Superintendent Report
District-wide enrollment is steady and healthy and the district had the first fire drill for the school year which went well. The superintendent and facilities director sat down with the police chief and SRO to discuss some safety plans. They are revisiting the district safety plan and collaborating with both Chief McFadden and his department as well as Holbrook Police to ensure that responses to safety protocols are research based and the latest best practices. The new strategic plan has been edited and finalized and Superintendent Hamilton will be presenting it at the next school committee meeting highlighting the actions for the current school year. Ms. DeRosa will be going over the districts MCAS data at that time as well.

As we approach the anniversary of September 11th our learning community will be reflecting on the lives lost, the families impacted, and the extraordinary resiliency and unity our country showed following that unthinkable tragedy. The district wants to honor this day by fostering a spirit of unity and care for one another across the district.

The kick-off to celebrate the Holbrook Middle-High School Early College designation with Quincy College will take place on September 30th at 9:00am. On September 17th the Holbrook Middle-High School Open House/Back to School Night will be at 6:00pm followed the next week by the John F. Kennedy Elementary School Open House at 6:00pm.

Journalism Education Association Award
Brett Zinger, the Massachusetts State Representative for Journalism Education Association and Executive Director of the New England Scholastic Press Association, presented Zach Gorman the 2026 Broadcast Advisor of the Year award. The Broadcast Advisor of the Year program honors outstanding secondary school advisors for their exemplary work from the previous year, as well as throughout their careers.

Opening of School Update
John F. Kennedy Elementary School
Principal Stevens presented a short video of the staff on the first day of school. They kicked off the year on August 31st with staff participating in multiple professional development opportunities. Students in grades 1-5 started on Wednesday, September 2nd and kindergarten started on Tuesday, September 8th. The integrated preschool program will start on Monday, September 14th. Bus routes have been running smoothly. Principal Stevens announced her new staff which included:

- Ms. Ashley Faiella, Kindergarten teacher
- Mr. Myles Durney, Physical Education Teacher
- Ms. Erin Allaire, Special Education Teacher
- Ms. Morgan Welch, Paraprofessional
- Ms. Victoria Do, ESL Teacher
- Ms. Jacqueline O'Keeffe, ESL Teacher
- Ms. Sabrina Santopietro, Speech Language Pathologist

In addition, they welcome several full-time practicum students from Stonehill. The Back to School Night is scheduled for September 24th at 6:00pm.

Opening of School Update

Holbrook Middle-High School

Principal Bates presented that they had a smooth, high energy start to the school year. The staff at HMHS decided to unify behind one clear vision to embrace a culture of accountability follow-through and high expectations where every student and staff member is committed to excellence, embraces rigorous learning and works together to achieve continuing growth and success while supporting the district's strategic plan. To align with this vision the teachers are actively developing and executing targeted initiatives to increase student engagement inside the classroom. The students have quickly settled into their new routines of academic daily life. Fall sports practices and games are underway. Student activities and clubs are going to be starting within the next week or so. Also looking forward to the homecoming events coming up in October. This is Holbrook Middle-High Schools first year as a designated Early College school in partnership with Quincy College. This designation opens up a transformative academic pathway for HMHS students and the faculty is working hard to prepare for the official kickoff event later this fall. Principal Bates announced her new staff who have been an amazing addition to their community.

Financial Update

Ms. Suckow stated that everything is running smoothly with no areas of concern.

Personnel

New Hires

1. Victoria Do, ESL Teacher, John F. Kennedy Elementary School, effective August 25, 2026
2. Jacqueline O'Keeffe, ESL Teacher, John F. Kennedy Elementary School, effective August 25, 2026
3. Sabrina Santopietro, Speech Language Pathologist, John F. Kennedy Elementary School, effective August 25, 2026
4. Morgan Welch, Paraprofessional, John F. Kennedy Elementary School, effective August 25, 2026
5. Morgan Foster, Music Teacher, Holbrook Middle-High School, effective August 25, 2026
6. Kimberly Tibbetts, ESL Teacher, Holbrook Middle-High School, effective August 25, 2026
7. Meghan Willis, HS Math Teacher, Holbrook Middle-High School, effective August 25, 2026

Discussion Items

HEA Teacher's Unit MOA (09/01/26 - 08/31/29)

Smooth process working with the HEA to reach this agreement.

Food Service Workers MOA (07/01/26 - 06/30/29)

Smooth process working with food service workers to reach this agreement.

MASC School Committee Official Delegate

No comment or discussion.

School Committee Member Appointment Timetable

Ms. Davis stated that they received three statements of interest from those interested in being appointed to the vacated school committee seat. This appointment will be until the April election. They agreed to post the meeting to interview the candidates on September 22, 2026 in the Holbrook Middle-High School

Media Center. Ms. Davis will also request to be added to the September 23rd Select Board meeting to jointly vote on the approved candidate.

1st Reading Policy ACL I - Interacting with Law Enforcement Officers Engaged in Civil Law Enforcement (Protect Act)
This policy just passed through the legislature.

2nd Reading Policy ADF – School District Wellness Program
MASC update to policy.

2nd Reading Policy JFBB – School Choice
Small update to current policy.

2nd Reading Policy JKAA – Time-Out, Seclusion, and Physical Restrain of Students
New MASC policy.

2nd Reading Policy JLCD – Administering Medicines to Students
MASC update to policy.

2nd Reading Policy JLCDC – Self-Administration and Self-Carry of Medications
MASC update to policy.

2nd Reading Policy KBG – Parent Advisory Councils (PACs)
MASC update to policy.

August 20, 2026 School Committee Meeting Minutes
Table until next meeting

School Committee Sub-Committee member report
None.

School Committee member report
Ms. Davis suggested moving the May School Committee meeting from May 20, 2027 to May 13, 2027 to accommodate the JFK Spring Concert that is scheduled for the same day/time. Ms. Davis also suggested moving the December 17, 2026 School Committee meeting to December 10, 2026 at 7:00pm to accommodate the winter concert.

Ms. Davis reminded everyone interested to register for the November MASC Joint conference. On October 8th Division III is hosting a resolutions clinic at Southeastern Regional at 6:00pm. There is also a learning lunch on the resolutions on October 2nd.

Action Items
HEA Teacher's Unit MOA (09/01/26-08/31/29)
Mr. F. White made a motion to approve the HEA Teacher's Unit Memorandum of Agreement (09/01/26-08/31/29) as presented

(F. White/Malvesti) made a motion to approve the HEA Teacher's Unit Memorandum of Agreement (09/01/26-08/31/29) as presented
3-0-0 (Mr. C. White was not in attendance)

Food Service Workers Contract
Mr. F. White made a motion to approve the Food Service Workers Memorandum of Agreement (07/01/26-06/30/29) as presented

(F. White/Malvesti) made a motion to approve the Food Service Workers Memorandum of Agreement (07/01/26-06/30/29) as presented
3-0-0 (Mr. C. White was not in attendance)

MASC School Committee Official Delegate to the Delegate Assembly
Mr. F. White made a motion to nominate Barbara Davis as the MASC School Committee Official Delegate to the Delegate Assembly.

(F. White/Malvesti) made a motion to nominate Barbara Davis as the MASC School Committee Official Delegate to the Delegate Assembly.
3-0-0 (Mr. C. White was not in attendance)

MASC School Committee Official Alternate Delegate to the Delegate Assembly
Ms. Davis made a motion to nominate Fred White as the MASC School Committee Alternate Official Delegate to the Delegate Assembly.

(Davis/Malvesti) made a motion to nominate Fred White as the MASC School Committee Alternate Official Delegate to the Delegate Assembly.
3-0-0 (Mr. C. White was not in attendance)

August 20, 2026 School Committee Meeting Minutes
Table until next meeting

Old Business
None.

New Business
Mr. F. White will be sending in a donation for approval at the next school committee meeting. The Administrative Assistant MOA will be presented at the next school committee meeting.

ADJOURN or VOTE TO CONTINUE

Voted: (F. White/Malvesti) The School Committee made a motion to adjourn the regular School Committee Meeting of September 10, 2026 at 6:55pm.
3-0-0 (Mr. C. White was not in attendance)

Respectfully submitted,

Bridget Baker

Recording Secretary