Holbrook Public Schools
245 South Franklin Street
Holbrook, MA 02343

MINUTES OF THE HOLBROOK SCHOOL COMMITTEE MEETING
Holbrook Middle-High School Auditorium
August 20, 2026
6:00pm

In Attendance: Barbara Davis, School Committee Chairperson
Renee Malvesti, School Committee Vice Chair
Fred White, School Committee Secretary
Christopher White, School Committee Member
Julie Hamilton, Superintendent of Schools
Stefanie DeRosa, Curriculum Director
Christine Suckow, School Business Administrator
Ryan Place, Special Education Director
Robert King, Director of Technology

- FY26 School Department – Operational Expenditure Report (07/01/25-06/30/26)
- FY26 School Department – Payroll Expenditure Report (07/01/25-06/30/26)
- FY26 Schedule of Warrants Paid by the School Department
- Draft 2026-2027 School Committee Meeting Schedule
- Holbrook Food Service Workers Memorandum of Agreement (07/01/26-06/30/29)
- Policy ADF – School District Wellness Program
- Policy JFBB – School Choice
- Policy JKAA – Time-Out, Seclusion, and Physical Restraint of Students
- Policy JLCD – Administering Medicines to Students
- Policy JLCDC – Self-Administration and Self-Carry of Medications
- Policy KBG – Parent Advisory Councils (PACs)
- April 16, 2026 School Committee Minutes

The meeting was called to order at 6:00pm by Ms. Davis.

The Pledge of Allegiance was recited.

Voted: (Mr. F. White/Malvesti) At 6:01pm on a roll call vote, the Committee moved to go into executive session for the purpose of approving minutes and contract negotiations and other personnel issues and to return to open session.

Roll Call Vote:
Ms. Davis Yes
Ms. Malvesti Yes
Mr. F. White Yes
Mr. C. White Yes

At 6:15pm the committee returned to open session.

Resident's Concerns
None.

Superintendent's Report
Superintendent Hamilton gave an update on getting ready for the onset of another school year.

John F. Kennedy Elementary School
At the John F. Kennedy Elementary School homeroom placement letters were sent out for grades 1-5 last Friday. Stonehill College, as a result of the districts long-standing partnership, will again be sending pre-practicum students as well as student teachers throughout the 2026-2027 school year. The district will be entering year two of utilizing The Ignite Reading Program. This is a DESE funded program supporting early literacy.

Holbrook Middle-High School
Ms. DeRosa is continuing the work she started last year with department heads and the Department of Education to expand to other content areas following the same model. Last year they focused on the math department, and this work is aimed at identifying best practices and providing supports and modeling for unpacking lessons and units to make sure that we have the rigor across the taught standards. Department heads and principals will also be involved in that process.

The Holbrook Middle-High School received the $120,000 Early College grant. Holbrook students can earn up to 18 college credits before graduating. In addition, we have a state approved partnership with Quincy College to provide our students, who are accepted into the program, to take real college courses for free. This opportunity will be available to juniors and seniors.

District-Wide
The new multi-year strategic plan was completed in May with a consult with the Department of Education. Every year we will come together as leadership in our retreat time in the summer and look at what we are going to tackle on for the upcoming year to affect student achievement. The Strategic Plan will be presented to the School Committee in October.

Last week was the 2-day leadership retreat where they focused on accountability, data, best practices and legal updates and changes to practices.

Over the summer the technology department hired students to help with IT support to work on Chromebooks and repair and to set up classrooms for the fall.

Online Registration Update
Mr. King presented the new online registration that was rolled out to all incoming kindergarten students and students new to the district over the summer. The next step will be to start re-registration for current students to verify the information the school has on file for them.

Financial Update
Ms. Suckow stated they were able to close out the year giving a turn back of $2. The district was very fortunate to receive the extraordinary relief from circuit breaker that helped with the unexpected special education costs.

Personnel
New Hires
1. Ashley Faiella, Kindergarten Teacher, John F. Kennedy Elementary School, effective August 25, 2026
2. Myles Durney, Physical Education Teacher, John F. Kennedy Elementary School, effective August 25, 2026

3. Ryan Place, Director of Special Education, Director of Pupil Personnel, Holbrook Public Schools, effective July 1, 2026
4. Abigail Coe, Paraprofessional, Holbrook Middle-High School, effective August 25, 2026
5. Christopher Davis-Fardelmann, Middle School Science Teacher, Holbrook Middle-High School, effective August 25, 2026
6. Ryan Despres, Middle School Science Teacher, Holbrook Middle-High School, effective August 25, 2026
7. Riley Kehoe, High School Math Teacher, Holbrook Middle-High School, effective August 25, 2026
8. Kayla Romig, Middle School Special Education Teacher, Holbrook Middle-High School, effective August 25, 2026

Retirements

1. Susan Laudermilk, Physical Education Teacher, John F. Kennedy Elementary School, effective June 30, 2026
2. Paul Prisco, Custodian, Holbrook Public School District, effective July 24, 2026
3. Michael Walsh, Science Teacher, Holbrook Middle-High School, effective June 30, 2026

Discussion Items

Ryan Despres School Committee Member Resignation

Mr. Despres resigned to become a Middle School Science Teacher at the Holbrook Middle-High School effective August 25, 2026.

Per policy BBE - Unexpired Term Fulfillment the School Committee needs to ask for statements of interest from community members interested in filling the seat until the next election in April. Ms. Davis suggested a due date of September 8th for statement of interest receipt. This will be posted on the principal's updates and H-Cam as well. The next step will be interviewing the candidates with the Select Board in a joint meeting.

Proposed 2026-2027 School Committee Meeting Schedule

Ms. Davis asked that the school committee members review for any conflicts.

Appoint School Committee Member to Holbrook Community Building Committee (HCBS) as a non-voting member

Mr. F. White already sits on this board and would accept the nomination.

Food Service Worker's Memorandum of Agreement

Tabled until next School Committee meeting.

1st Reading Policy ADF – School District Wellness Program

Updated policy from MASC. It has been reviewed by the principals to make sure it matches current practices.

1st Reading Policy JFBB – School Choice

Minor tweaking of the language where it gives preference to siblings of current School Choice students.

1st Reading Policy JKAA – Time-Out, Seclusion, and Physical Restrain of Students

Updated policy which was reviewed by the Special Education Director. This is a re-write of the current policy.

1st Reading Policy JLCD – Administering Medicines to Students
The policy has been re-written.

1st Reading Policy JLCDC – Self-Administration and Self-Carry of Medications
New policy recommended by MASC.

1st Reading Policy KBG – Parent Advisory Councils
Adds in more specificity of SEPAC and English Learner Parent Advisory Councils and updates in Mass General Laws.

April 16, 2026 School Committee Meeting Minutes
No updates or changes.

School Committee Subcommittee Member Reports
None.

School Committee Member Reports
Ms. Davis gave a MASC update which included a recent zoom meetings which included a legislative update on the FY27 budget and an upcoming zoom on what to expect at the joint MASC conference in November. At the next meeting the committee needs to vote for the MASC Joint Conference delegate and alternate delegate. Also, Division III is working on a welcome back get together on Thursday, September 3rd at Brack's Grill and Tap in Brockton from 6:00pm-8:00pm. There will also be a resolutions clinic on October 8th at Southeastern Regional in Easton.

Action Items
Ryan Despres School Committee Member Resignation
Ms. Malvesti made a motion to approve Ryan Despres' school committee member resignation.

(Malvesti/F. White) made a motion to approve Ryan Despres' school committee member resignation.
4-0-0

Approve the proposed schedule of expressions of interest in the vacated school committee seat
Mr. F. White made a motion to approve the proposed schedule of statements of interest for the vacated school committee member seat.

(F. White/C. White) made a motion to approve the proposed schedule of statements of interest for the vacated school committee member seat.
4-0-0

Appoint School Committee Member to Holbrook Community Building Committee (HCBS) as a non-voting member
Ms. Malvesti made a motion to appoint Mr. Fred White to the Holbrook Community Building Committee (HCBS) as the school committee non-voting member.

(Malvesti/C. White) made a motion to appoint Mr. Fred White to the Holbrook Community Building Committee (HCBS) as the school committee non-voting member.
4-0-0

April 16, 2026 School Committee Meeting Minutes
Mr. F. White made a motion to approve the April 16, 2026 School Committee Meeting minutes as printed.

(F. White/Malvesti) made a motion to approve the April 16, 2026 School Committee meeting minutes as printed.
4-0-0

Old Business
None.

New Business
None.

ADJOURN or VOTE TO CONTINUE

Voted: (F. White/C. White) The School Committee made a motion to adjourn the regular School Committee Meeting of August 20, 2026 at 6:47.
4-0-0

Respectfully submitted,

Bridget Baker

Recording Secretary