

Jupiter Farms Community Elementary School
SAC Meeting - September 2, 2026

1. **Meeting called to order/Determination of Quorum:** Meeting was called to order at 3:03 pm by Ms. Lucia. A Quorum was present.

2. **Welcome and Introductions**

Present:

Suzanne Matuella

Katie Rowe

Cindy Lucia

Gabrielle Balatovis-Mcnally

Courtney Prieto

BJ. DiMartini

Gyasi Francisco

Joseph Morel

Kelsie White

Agenda:

1. **Adoption of Agenda and Previous minutes with Flexibility:**

Mrs. Balatovis-McNally motioned to adopt the agenda, Ms. Matuella seconded the motion.

2. **New Business:**

- A. **School Advisory Council Board Member Vote:**

Ms. Matuella introduced newly voted-on members of SAC, two parent positions, filled by Gyasi Francisco and Joseph Morel.

- B. **Google drive, Parent emails, Sunshine Law:**

Ms. Matuella gave updates and discussed the shared google drive for important SAC documents, the past acquisition of district emails for parents, but a shift to simply using personal gmail accounts for a speedier, less complicated and more streamlined form of communication (with same equal access to the google drive). Ms. Matuella also explained the Sunshine Law to new members (and a reminder to current members) regarding the importance of not communicating about agenda items or contents of the SAC meetings outside of the SAC meetings.

- C. **Bylaw Review:**

Ms. Matuella reviewed the accomplishment of re-writing the Bylaws in the SY 2025-2026, along with some pertinent information regarding length of

term, structure of meetings, use of Robert's rules of order, the voting process, and general expectations for SAC board members.

D. PTO Events Update:

Ms. White shared updates in planning Panther Prowl and a new fundraiser being introduced this year called "Money wars." Mrs. Rowe asked about Boosterthon, and Ms. Matuella/Mrs. Prieto explained some limitations of the Boosterthon fundraiser, some disappointments in the previous year, and a decision to try something new and fresh.

3. Principal Report:

A. Last Year Review

Ms. Matuella discussed academic improvements from the previous year, including math scores, and in the mutiracial subgroup, a notable 14% increase in ELA and 17% increase in math scores (grades 3-5). She also shared a decrease in science scores, and attributed that to the start of a new platform with testing the teachers were unfamiliar with. A goal to improve science scores has been added to the SIP.

B. School Improvement Plan:

Ms. Matuella shared the new goals of the SIP, including moving the science score from an 83% to an 87%, increased learning gains in science and ELA for low socioeconomic subgroups, focusing on PENDA, and measurable outcomes related to lesson planning, effective teaching, small groups, and early warning systems with interventions. She also mentioned an improvement in attendance due to the incentive program, and the need to continue and maintain positive incentives for attendance. Low enrollment was also discussed and social media marketing and branding were discussed as a strategy to bring more kids and families to the school. Mr. DiMartini also asked about the impact of screen time on academic success and Ms. Matuella and Mrs. Prieto both shared how Jupiter farms Elementary faculty strictly adhere to the use of electronics for learning purposes only, and not for a distraction tool. Ms. Matuella then motioned to pass and implement the SIP plan, Mr. DiMartini seconded it, and all board members were in favor. SIP plan passed.

4. Budget:

The current budget stands at \$5,381.57

Next SAC Meeting: October 7th, 2026

Motion to adjourn by Mrs Rowe, and Ms. Matuella seconded it.