

Braeburn Elementary School

School Decision-Making Committee (SDMC) | Meeting Minutes

Date: October 22, 2026 | Meeting: First Quarter SDMC Meeting

Focus: Campus Accountability, School Improvement, Student Achievement, and Third-Grade Academic Support

1. Welcome and Opening Remarks

Committee members were welcomed and encouraged to share feedback in an open forum. Meeting notes and updates will be shared with members unable to attend.

2. Campus Accountability and Academic Performance

The campus accountability rating increased from 68 (D) to 71 (C). All three accountability domains improved: Domain 1 by 1 point, Domain 2 by 2 points, and Domain 3 by 6 points. The campus goal is a B rating, targeting at least 10 additional points.

Leadership emphasized moving more students to Meets and Masters performance levels. Fourth-grade reading increased 12 points at Meets and 8 at Masters; fourth-grade mathematics increased approximately 9 points at Meets and 3 at Masters. Science increased 13 points at Meets and 5 at Masters, even as Approaches declined.

The committee discussed maintaining instructional rigor, implementing district curriculum with fidelity, and monitoring student achievement data.

3. Campus Improvement Priorities

The Campus Action Plan priorities are: (1) strengthen staff capacity for high-quality instruction; (2) improve English proficiency among Emergent Bilingual students; and (3) strengthen teacher capacity to improve special education instruction.

The campus serves a high proportion of Spanish-speaking families and Emergent Bilingual students. The transition to English instruction in upper elementary grades was identified as an ongoing instructional challenge.

4. Small-Group Instruction and Student Support

Structured small-group instruction is being implemented to address learning gaps through differentiated teaching, student data review, progress monitoring, and strengthened foundational skills. Leadership emphasized consistent implementation and follow-up.

5. Third-Grade Reading and Academic Readiness

Ms. Martinez described concerns based on end-of-year MAP data, including academic gaps in English and Spanish and students' readiness for third grade. Language remains a major barrier for some students completing work independently.

Teachers are using bilingual supports, gradually increasing English-language expectations, and providing opportunities for students to discuss their thinking before writing. Students are showing improved confidence and willingness to attempt written responses.

Second-grade classroom structures have been adjusted to build independence and readiness for third grade. The third-grade reading team reported a 65% grade-level average on the day’s Demonstration of Learning (DOL). Student data tracking was discussed as a source of motivation.

6. Student Engagement and Extracurricular Activities

Leadership highlighted Pep Squad, Dance, Soccer, and Bobcat News. Soccer coaches reported positive changes in student behavior, teamwork, perseverance, and academic motivation. The first soccer game was announced for Saturday, October 31, 2026.

7. Committee Discussion and Feedback

Committee members were invited to offer questions and recommendations. Discussion emphasized foundational skills, support for Emergent Bilingual students, student independence, and high instructional expectations. No formal motions or votes were documented.

8. Action Items and Next Steps

Action Item	Responsible Party	Timeline
Monitor accountability and achievement data	Campus Leadership Team	Ongoing
Strengthen structured small-group instruction	Teachers and Instructional Leaders	Ongoing
Support Emergent Bilingual students transitioning to English instruction	Teachers and Instructional Leaders	Ongoing
Increase student discussion and written justification	Classroom Teachers	Ongoing
Strengthen second-grade readiness for third grade	Second-Grade Teachers and Leadership	Ongoing
Monitor DOL results and data trackers	Teachers and Leadership	Ongoing
Share minutes with absent committee members	Campus Leadership	Following meeting

9. Closing Remarks

Campus leadership thanked committee members, teachers, and community representatives for their support and reiterated the goal of sustained academic improvement and a B accountability rating.

Adjournment time: Not documented. | Status: Draft — Pending Review and Approval