SAU #2 Board Approved
October 13, 2026

SAU #2 Board Meeting
Ashland Elementary School – Heffernan Media Center
16 Education Drive, Ashland, NH
May 19, 2026 @ 5:30 p.m.

MINUTES

I. CALL TO ORDER
Superintendent Moriarty called the meeting to order at 5:31 p.m.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

Members Present:
Mrs. Sandra Coleman
Mr. Duncan Porter-Zuckerman
Mr. Jesse Farris
Mrs. Jennifer Foote
Mr. Abe Garon
Mr. Charley Hanson
Mr. Stephen Heath
Mr. Jim Locke
Mrs. Nancy Starmer
Mr. Edward Twaddell III

Administrators Present:
Mrs. Mary Moriarty, Superintendent
Mrs. Ashley Dolloff, Business Administrator

Members Absent With Notice:
Ms. Siobhán Connelly
Mrs. Alicia Gillis

Others Present:

IV. *PUBLIC COMMENT OPENED AT 5:32 p.m.*

V. REORGANIZATION OF SAU #2 BOARD.

A. Chair of SAU #2 Board

Mrs. Moriarty requested nominations for SAU Chair. Mr. Garon nominated Mr. Porter-Zuckerman; Mr. Locke seconded the nomination. Mrs. Moriarty asked if there were additional nominations as no additional nominations were presented. Mrs. Moriarty requested the SAU Board vote on the nomination of Mr. Porter-Zuckerman for SAU Chair, which passed unanimously.

Vice-Chair of SAU #2 Board

B. Chair Porter-Zuckerman's requested nominations for Vice-Chair; Mr. Farris nominated Mrs. Foote; Mr. Locke seconded. Chair Porter-Zuckerman asked if there were any additional nominations as no additional nominations were provided Mr. Porter-Zuckerman requested the SAU Board vote on the nomination of Mrs. Foote for SAU Vice-Chair, which passed unanimously.

C. Secretary of SAU #2 Board

Chair Porter-Zuckerman requested nominations for Secretary; Mr. Hanson nominated Ms. Connelly; Mrs. Starmer seconded. Chair Porter-Zuckerman asked if there were any additional nominations as no additional nominations were provided Mr. Porter-Zuckerman requested the SAU Board vote on the nomination of Ms. Connelly for SAU Secretary, which passed unanimously.

VI. MINUTES

A. December 9, 2025, SAU 2 Board Meeting Minutes

Mrs. Starmer moved, seconded by Mr. Hanson, to approve the minutes of the December 9, 2025, Board Meeting.

The motion carried 8 – 0 – 2. Mr. Heath and Mr. Farris abstained.

VII. NON-PUBLIC SESSION

A. Non-Public Session

RSA 91-A:3 II(c) – Includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

Mr. Twaddell III moved, seconded by Mrs. Foote, to enter non-public session at 5:34 p.m. Mrs. Moriarty called the roll.

YES: Mrs. Coleman, Chair Porter-Zuckerman, Mr. Farris, Mrs. Foote, Mr. Garon, Mr. Hanson, Mr. Heath, Mr. Locke, Mrs. Starmer, Mr. Twaddell III
NO: --

Motion carried 10 – 0.

The Superintendent and Business Administrator exited the non-public session to provide the SAU Board with an opportunity to speak with Mr. Roberge regarding their performance.

Mrs. Moriarty and Mrs. Dolloff rejoined the Board and Mr. Roberge and the Board voted to return to Public Session.

B. Public Session

Mr. Hanson moved, seconded by Mr. Twaddell III, to re-enter public session at 6:33 p.m. Mrs. Moriarty called the roll.

YES: Mrs. Coleman, Chair Porter-Zuckerman, Mr. Farris, Mrs. Foote, Mr. Garon, Mr. Hanson, Mr. Heath, Mr. Locke, Mrs. Starmer, Mr. Twaddell III
NO: --

Motion carried 10 – 0.

VIII. ADMINISTRATOR REPORTS

A. SAU #2 Organizational Chart

Mrs. Moriarty reviewed the SAU 2 organizational chart with the Board.

B. SAU Financial Report

Mrs. Dolloff reviewed the SAU Financial Report with the Board.

IX. NEW BUSINESS

A. Procurement Card Program

Mrs. Dolloff provided an overview of the Procurement Card Program, with Mr. Roberge in attendance. Mr. Roberge noted that digital methods of payment represent the future. Mrs. Dolloff then asked the Board if there was interest in exploring this option in greater detail at each school district's School Board meetings. The Board reached a consensus to include this topic on future School Board agendas across all districts.

B. Auditor Recommendation

Chair Porter-Zuckerman and Mrs. Moriarty publicly acknowledged that the 2023–2024 audits for SAU #2, Ashland School District, and Inter-Lakes School District resulted in no findings.

Mrs. Dolloff reviewed the process for obtaining proposals for a new financial auditing firm for the period of July 1, 2026, through June 30, 2029. Based on the review, including recommendations and a cost analysis, Mrs. Dolloff recommended that the Board approve Vachon Clukay and Company as the auditing firm for SAU #2, Ashland School District, and Inter-Lakes School District.

Mr. Hanson moved, seconded by Mrs. Starmer, to approve Auditor Vachon Clukay and Company for July 1, 2026 to June 30, 2029.

The motion carried 10 – 0.

C. Legislative Update HB564

Mrs. Moriarty provided a legislative update on HB 564 and outlined the potential impacts on SAU budgets if the bill is approved.

D. SAU Benefits Overview

Mrs. Moriarty proposed that the Board consider providing SAU administrators with a Recognition of Service benefit similar to that offered to other professional staff in the Ashland and Inter-Lakes School Districts. Discussion ensued, including consideration of adding specific language to clarify that prior professional service in either school district would be included. The Board expressed support for the concept. Mrs. Moriarty noted that an updated proposal will be presented at the next SAU Board meeting, and the agenda item was tabled until that time.

E. Three-Year Contract Proposal

Three-year contracts for the Business Administrator and Director of Student Services were discussed, with proposed increases of 4% in Year 1, 3.5% in Year 2, and 3.5% in Year 3.

Mrs. Moriarty also presented the potential addition of a 403(b) and/or additional life insurance benefits for both positions. She further commended Mrs. Dolloff and Mrs. Holliday for their work and service.

Mr. Twaddell III moved, seconded by Mr. Hanson, to open three-year contract proposal for discussion.

Discussion ensued.

An amendment to the proposal was made to include a 403(b) and/or life insurance benefit in the individual contracts.

Mrs. Coleman moved, seconded by Mrs. Starmer, to approve the amendment to the proposal.

The motion carried 9 – 1.

Chair Porter-Zuckerman called the vote for the three-year proposed contracts as presented with the amendment.

Mr. Twaddell moved, seconded by Mr. Hanson, to approve the three-year proposed contracts as presented with the amendment.

The motion carried 8 – 2.

F. Nominations

Mrs. Coleman moved, seconded by Mr. Locke, to approve the nominations as presented.

The motion carried 10 – 0.

X. ADDITIONAL BUSINESS/COMMUNICAITONS

A. Members of the SAU #2 Board

None.

B. Members of the Administration

None

XI. *PUBLIC COMMENT CLOSED AT 7:18 p.m.*

XII. ANNOUNCEMENTS

A. Tuesday, June 2, 2026
Ashland School Board Regular Meeting @ Ashland Elementary School – Heffernan Media Center – **6:00 p.m.**

B. Tuesday, June 9, 2026
Inter-Lakes School Board Regular Meeting - Immediately following SAU #2 Meeting; Humiston Building, Meredith, Conference Room

XIII. ADJOURNMENT

Mr. Hanson moved, seconded by Mr. Twaddell III, to adjourn the meeting at 7:18 p.m.

The motion carried 10 – 0.

The meeting adjourned at 7:18 p.m.

Respectfully submitted,
Sarah Briggs, Recording Secretary

CONFIDENTIAL

NONPUBLIC SESSION

Tuesday, May 19, 2026

R.S.A. 91-A:3 II(c): This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

Members Present:
Mrs. Sandra Coleman
Mr. Duncan Porter-Zuckerman
Mr. Jesse Farris
Mrs. Jennifer Foote
Mr. Abe Garon
Mr. Charley Hanson
Mr. Stephen Heath
Mr. Jim Locke
Mrs. Nancy Starmer
Mr. Edward Twaddell III

Administrators Present:
Mrs. Mary Moriarty, Superintendent
Mrs. Ashley Dolloff, Business Administrator

Members Absent With Notice:
Ms. Siobhán Connelly
Mrs. Alicia Gillis

Others Present:

I. NEW BUSINESS *(5:34 p.m. to 6:33 p.m.)*

A. Auditor, Jim Roberge, met with the SAU Board

Mr. Jim Roberge of Roberge and Company, P.C. was present and provided a comprehensive overview of the 2023–2024 financial audit for SAU #2, the Ashland School District, and the Inter-Lakes School District. Mr. Roberge noted that the primary challenge during the audit process was the timely receipt of materials, which he attributed to significant staffing transitions. He indicated that this issue appears to be improving as preparations for the 2024–2025 audits are underway. However, Mr. Roberge emphasized that succession planning remains a critical need for business offices within the field of education.

Mrs. Moriarty referenced the SAU Office organizational chart and noted that future budget discussions may include consideration of establishing a Senior Accountant or Assistant Business Administrator position.

B. Nominations

Mrs. Moriarty presented nominations to the School Board.