



Minutes of Salesian PTA AGM Monday 5th October 2026 Salesian College

1. Welcome and Introduction

The meeting opened at 7.00pm and was chaired by Paul Dalgas (School Liaison Officer)

- Attendees: Paul Dalgas (School Liaison Officer), Tracey van der Meijden (Treasurer), Dora Stubbs (Deputy Treasurer), Elizabeth Smith (Secretary) Rebecca Reddy, Jo Ellis, Sarah Hudd, Deborah Dibb, Shaun Middleton, Claire Wood, Meryl Blake, Fats Wesson
- Apologies for absence: Jemma Barker, Hannah Starling.

2. Minutes of the last AGM and Matters Arising

The only issue arising from the 2025 AGM concerned the opening of a new bank account, which has now happened. Online banking is now available which has proven to be extremely useful. The minutes from the AGM held on 9 October 2025 were approved.

3. Chair's Report

As there was no Chair in post, Paul Dalgas presented a summary of the PTA's activities and events during the 2025-2026 academic year. This was the same report that had recently been presented to the governors.

Paul explained that, in the absence of a Chair, responsibilities had been shared between committee members. This collaborative approach had worked particularly well, enabling the PTA to organise and support a wide range of events throughout the academic year, including:

- Year 7 New Parents Evening
- Sixth Form Parents Evening
- Christmas Fayre
- Festive Prize Draw
- Festival of Reading and Carol Service
- Year 7/8 Disco with Farnborough Hill
- Summer Fayre
- Salesian Alumni Lunch

Paul thanked Dora Stubbs and Tracey van der Meijden for their significant contribution over the last 12 months. Their efforts in organising and running PTA events helped raise substantial funds enabling the PTA to donate over £6,000 to the school to enhance students' learning and overall experience.

Paul also thanked the parents of new year 7 students who had attended the AGM and offered their support.

Reading Road, Farnborough, Hampshire GU14 6PA.

Charity No. 1141714

Chair - Vacant

School Liaison Officer - Paul Dalgas

Secretary – Elizabeth Smith

Treasurer - Tracey van der Meijden

Deputy Treasurer - Dora Stubbs



4. Treasurer's Report

The Treasurer's Report was available in printed form for all attendees to review.

During the 2025-26 academic year the PTA raised a total of £10,527

- £7,510 net proceeds from events.
- £3,059 raised through the second-hand uniform shop.
- £354 event related expenses.

Special thanks were extended to Hannah Starling for managing and organising the second-hand uniform which raised more funds than usual this year. Hannah has agreed to continue overseeing the shop for the current academic year.

The PTA donated £6,017 to Salesian College, with funding allocated to the following areas:

- Prize Night- £380
- SC: Playground equipment- £750
- SC: Gaming Van (CF)-£340
- SC: Contribution to playground goals- £1,000
- SC: New playground equipment (table tennis bats, footballs, etc)-£1,000
- Gardening Club: Plants & equipment for college's wellbeing garden-£500
- DBC: Books, puzzles, games etc- £48
- Drama, Music & Art: Contribution to props making club- £500
- Mavericks project prizes-£255
- Library: New TV for student use- £133
- Science: Chick hatching initiative- £285
- SC: Laser Tag for Summer Fayre-£726
- 6th form: Contribution to table decorations for school prom- £100

Statement of Financial Position (as of 31st July)

Bank Balance £7,253
Stock Balance £1,462
Debtors £531

There were no questions, and the report was accepted

5. Appointment of an Independent Examiner of Accounts for the year ending 31st July 2027

Catherine Chatterton has stepped down as Independent Examiner of the Accounts. Paul expressed his thanks to Catherine for the time and dedication she has given to the PTA.

A replacement Independent Examiner is needed. Tracey had previously advertised the role on Classlist, however received no responses. It was agreed that committee members would seek recommendations from parents and that a further appeal would be published on Classlist.

Reading Road, Farnborough, Hampshire GU14 6PA.

Charity No. 1141714

Chair - Vacant

School Liaison Officer - Paul Dalgas

Secretary – Elizabeth Smith

Treasurer - Tracey van der Meijden

Deputy Treasurer - Dora Stubbs



6. Election of Officers and Trustees of the Committee.

In accordance with the constitution, all other officers and trustees stood down and nominations were invited from parents and staff prior to the meeting.

The following appointments were confirmed

Chair: Vacant
Treasurer: Tracey van der Meijden. Re-elected
Deputy Treasurer. Dora Stubbs. Re-elected.
School Liaison Officer: Paul Dalgas. Re-elected.
Secretary: Elizabeth Smith. Re-elected

The chair position remains vacant. However, it was agreed that the current arrangement with Tracey and Dora assuming greater responsibility was working.

There were no objections, and all elections were confirmed.

7. Any Other Business

Funding Requests

A number of funding re proposals were received prior to the meeting. Paul presented each proposal and explained that all requests had been submitted with the aim of enhancing students' educational experience, wellbeing, extracurricular opportunities and the wider school environment.

The total value of the requests amounted to £8,615.45 excluding any applicable VAT and installation costs. Following discussion, it was agreed that the PTA could commit up to £5,000 towards funding at this stage.

Each request was considered individually, with the following decisions agreed:

Prize Night Sponsorship (£500-£120 increase from last year) – voted on and agreed.
Cricket Net Replacement (£1,000)- voted on. Unable to fund at this current time, but will look to do so later in the academic year.
Goalpost Replacement (£2,000) - voted on and agreed.
School Council Sports Equipment (£1,000) - voted on and agreed
Christmas Fayre Gaming Van (£500) - voted on and agreed.
DT Multi Colour 3D Printer (contribution requested) - voted on and agreed to donate £350
Puzzle Club (£150) - voted on and agreed.
Don Bosco Centre Jigsaw Club (£57.52) - voted on and agreed to donate £100.
4G Pitch Digital Scoreboard (£2,000 + VAT) - unable to fund at current time.
Cricket Scoreboard- from (£1,745 + VAT) - unable to fund at current time.
Geography Fieldwork Equipment (£88.93) - voted on and agreed to donate £100
125th Anniversary Refectory Mural (Cost TBC) - supported in principle. Paul will obtain further information and present costings at a future meeting.

Reading Road, Farnborough, Hampshire GU14 6PA.

Charity No. 1141714

Chair - Vacant

School Liaison Officer - Paul Dalgas

Secretary – Elizabeth Smith

Treasurer - Tracey van der Meijden

Deputy Treasurer - Dora Stubbs



Class Representatives

The idea of having parent representatives for each year group/class was discussed. It was felt the representatives could help strengthen the school community, and help improve communication between parents and the PTA.

Consideration was given to GDPR requirements and the practicalities of implementing such a scheme. Paul agreed to investigate the proposal further and report back to the committee.

School Play

The PTA will be running the bar at the school play on Wednesday 4th of November and Thursday 5th of November before the performance and during the interval.

Dora will request for volunteers for this event via the PTA Helpers WhatsApp group. It was also suggested the school advertise the bar as being open from 6.30pm ahead of the 7.00pm performance start time. This would help increase sales and reduce queue times immediately before the performance.

Sarah Hudd raised concerns regarding attendance levels at the recent school productions and asked whether additional promotion could be undertaken. Ticket pricing was also discussed. It was suggested that closer collaboration with the Farnborough Hill PTA could help improve ticket sales for this event and attendance at other events run by the PTA.

The issue of sound quality during performances was discussed. It was felt by some that the actors on stage could not be heard due to the volume of the accompanying band. Paul agreed to discuss the feedback with the Drama and Music Departments and suggested the possibility of establishing a focus group to help address these concerns.

Volunteer Support Initiative

Merly Blake informed the committee that through a work place volunteering initiative with Scotiabank, she is able to volunteer her time to support PTA activities.

In return, her employer will make a charitable contribution of £15 per hour to the PTA

Meryl and Tracey are currently completing the necessary paperwork to facilitate this.

PTA Communications and Volunteering

Claire Wood raised concerns regarding communication with the PTA, explaining that she had not received a response to her email to pta@salesiancollege.com. It was established that the mailbox was not being monitored. Paul confirmed that, following the meeting the mailbox would be re-directed to members of the committee.

Deborah Dibb suggested sharing the PTA calendar of events for the academic year with parents via the year 7 WhatsApp groups, including information on how they could get involved and support events. It was agreed that the calendar would be circulated alongside the AGM minutes. Paul also confirmed that the calendar could be accessed via the dedicated PTA section of the College website.

Reading Road, Farnborough, Hampshire GU14 6PA.

Charity No. 1141714

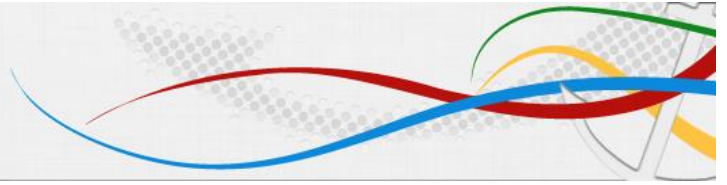
Chair - Vacant

School Liaison Officer - Paul Dalgas

Secretary – Elizabeth Smith

Treasurer - Tracey van der Meijden

Deputy Treasurer - Dora Stubbs



Registered Charity number: 1141714

The PTA email address will remain the main point of contact for parents wishing to volunteer, support an event or find out more about getting involved. The committee will also connect volunteers with the relevant event leads and WhatsApp groups.

The meeting closed at 8.30pm

These minutes were sent to those that attended the AGM to ensure that they were accurate before being published

Reading Road, Farnborough, Hampshire GU14 6PA.

Charity No. 1141714

Chair - Vacant

School Liaison Officer - Paul Dalgas

Secretary – Elizabeth Smith

Treasurer - Tracey van der Meijden

Deputy Treasurer - Dora Stubbs