

Gateway Regional School District
Mandated Training Procedures
2026-2027

*****You must complete the sign off form (link at bottom of page) once you complete the steps listed below :*****

1. Carefully review the presentation: [Mandated Training](#).
2. Carefully review the presentation: [Epi-Pen Training](#). This training was “borrowed” from another school district, but the information is still applicable. If you have questions, please see your school nurse or Nurse Leader Kelly Sudnick.
3. Carefully review the presentation: [Bloodborne Pathogens](#).
4. Then, [click here to access the quiz](#) on Epi-Pens and Bloodborne Pathogens, and please **visit your school nurse** to complete the practical application of your Epi-Pen learning before certifying that your training is complete.
5. Complete the [Mandated Reporting Training Module](#). Note that if you completed this training last year, you may be able to select the “recertification” option. ***Once you have completed the on-line training, please forward the confirmation certificate to sstewart@grsd.org.***
6. **Mass Ethics Training: ALL Employees** must read/review the Ethics Law every year at: ([click here to access](#))
 - a. We use the training site created by the state. You will need to register if you don’t already have an account. If you already have an account from a different employer, please update/add Gateway as well. Please use your school email when registering. **Enter your school email, name and choose Gateway Regional School District in the drop down.**
 - b. Once registered you will need to complete the requirements assigned to you:
 - i. State Ethics Commission Conflict of Interest Law Training (**every other year**)
 - ii. Acknowledge Receipt of the Summary (**every year**). If you are registering for the first time, complete both of them.
 - iii. The best part is there is no certificate to print or pass in. HR will receive everything electronically.

****Please click [here](#) to complete the sign-off form****

2026-2027 Faculty Handbook is [here](#) for your reference.