

DELTA DENTAL, INDEMNITY DENTAL AND VSP VISION ENROLLMENT RESTRICTIONS

The above named plans have very strict guidelines prohibiting the addition of coverage for employees, spouses and/or dependents after the initial new hire enrollment period. If a new employee does not elect dental or vision coverage for themselves and/or their dependents at the time of hire, the following are the only circumstances in which enrollment is permitted at a later date:

- > **Loss of coverage** — if an employee and his/her dependents have coverage from another source (i.e. spouse's employer) and that coverage is lost, there is a 30 day period after loss of coverage in which enrollment is permitted..
- > **Marriage** — an employee has 30 days from the date of marriage in which to add a new spouse.
- > **Birth of a child** — an employee may add a new child during any open enrollment period up to and including the one following the child's 4th birthday.
- > **Open Enrollment period** — Every three years it opens up where changes can be made.

I certify that Dental and Vision enrollment restrictions have been explained to me to my satisfaction. .

Name: _____

Signature: _____

Date: _____