O'Farrell Community School
Board of Directors Meeting
Monday, April 16, 2012 - Library
Public Session: 5:15 p.m. – 7:00 p.m.

AGENDA

I. Call to Order

II. No Closed Session

III. Pledge of Allegiance

IV. Public Comment

Anyone may address the Board for up to three minutes on any item. The Public Commentary period preceding the formal agenda shall be limited to a total of 15 minutes. Please submit a "Request to Address the Board" slip to the Board chairperson. The Board Chair will call you forward at the appropriate time.

V. Presentation

1. **FSS Update**

VI. Approval of Agenda

VII. Discussion Items

1. **Executive Director Announcements ..... Page 3**
   - * **Name Change to Add "Charter" – O'Farrell Community Charter School ..... Page 4**
   - * **Update on High School Construction Project ..... Page 4**
   - * **JPA Consortium Update ..... Page 5**
   - * **School Lottery ..... Page 5**
   - * **State Charter School Facilities Incentive Grants Program ..... Page 5**
   - * **Library Update ..... Page 6**
2. **Charter Vision Board Report ..... Page 9**

VIII. Consent Calendar/Routine Items of Business

All items listed under the Consent Calendar are considered by the Board in **one action**. There will be no discussion of these items prior to the time the Board votes on the motion, unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Calendar.

1. **Approval of Minutes from the March 12, 2012 Board of Directors Meeting ..... Page 16**
2. **Approve monthly check registers ..... Page 18**

IX. Action Items

1. **Adopt the California State Teachers' Retirement System Resolution ..... Page 24**
2. **Approve the purchase of Rosetta Stone licenses for approximately 200 elementary school students for the 2012-2013 school year in the amount of $19,188 ..... Page 29**
3. **Adopt a Board Policy for Tobacco-Free Schools -- #2011-2012-300 ..... Page 32**
4. **Approve the contract with ARC for the ninth grade camping retreat in the amount of $4,750 ..... Page 34**

5. **Approve the eighth and ninth grade trip to Washington D.C. and New York on May 14-18, 2013** ..... **Page 35**

X. Roundtable

XI. Adjournment

NOTICES

The next regular meeting of the O'Farrell Community School Board of Directors will be May 14, 2012 at 5:15 p.m.

O'Farrell Community School does not discriminate on the basis of disability in the admission or access to, or treatment in employment in its programs or activities. Jonathan Dean, Executive Director, has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in O'Farrell Community School's open and public meetings. Please notify Jonathan Dean at (619) 263-3009, extension 2202 seventy-two (72) hours prior to disability accommodations being needed in order to participate in the meeting.

Certification of Posting
I, Jonathan Dean, Executive Director, hereby certify that I posted this agenda on Wednesday, April 12, 2012 at 3:00 p.m.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 16, 2012
Discussion Items
Executive Director Announcements

Student Demographics
Student Enrollment in Zangle on April 9, 2012:

Grade	Female	Male	Total
6	125	111	236
7	132	129	261
8	134	128	262
9	55	51	106
Total	**446**	**419**	**865**

Ethnicity	Grade 6	Grade 7	Grade 8	Grade 9	Total
American Indian/Alaska		1			1
Black or African American	56	80	65	25	226
Cambodian		2			2
Filipino	42	52	55	14	163
Guamanian		2	1		2
Hispanic or Latino	123	106	108	59	396
Hmong		1	1	2	4
Intentionally Left Blank	1		1		2
Japanese	1				1
Laotian	5	8	11	2	26
Other Asian	1	3	2		6
Other Pacific Islander	1	2	3		6
Samoan		1	4	2	7
Vietnamese	2	2	5		9
White	4	2	6	2	14
Grand Total	**236**	**261**	**262**	**106**	**865**

2012-2013 Letter of Intents

This Year's ZANGLE					NEW Students for 2012-2013		Returning Student LOIs	
Grade	Female	Male	Grand Total		Grade	Total		
6	125	112	237		Kinder	60		
7	135	129	264		1st	70		
8	135	130	265		2nd	58		
9	55	52	107		3rd	50		
	450	423	873		4th	74		
					5th	51		
					TOTAL	363		
					6th	182		Totals
					7th	14	225	239
					8th	12	247	259
					9th	14	154	168

Name Change to Add "Charter"

The PTO/SSC and the O'Farrell staff voted unanimously to recommend to the O'Farrell Board of Directors to add the word Charter in our school name. It is recommended that we change from O'Farrell Community School to O'Farrell Community *Charter* School.

Update on High School Construction Project

On April 9, 2012, Candy Austin, Eileen Logue, Katy Wright from Gafcon and myself interviewed the two top choices of architects to hire to create the plans for the high school construction. Those interviewed were IBI Group and Westfield White Inc. The choice made was IBI Group. I will sign their proposal for the Initial Programming Phase for the high school in the amount of hourly-not-to-exceed fee of $5,000.

On January 9, 2012, authorization was provided for me to negotiate architect selection, soils analysis survey and other studies to evaluate the master plan for the high school expansion to be constructed at O'Farrell Community School not to exceed, in total, twenty thousand dollars ($20,000). As of now, including this proposal, we have spent approximately $8,000 of this $20,000.

JPA Consortium Update

California law requires that all special education monies to flow through a Special Education Local Plan Area (SELPA) rather then funnel straight into a Local Education Agency (LEA). Therefore, O'Farrell Community School receives its special education funding through El Dorado SELPA. For purposes of reporting and program implementation, El Dorado provides support to all of its charter schools/districts. O'Farrell, along with nineteen other San Diego Unified schools, formed a "consortium" that acts like a third party between O'Farrell and El Dorado SELPA. The third party involvement costs O'Farrell Community School approximately fifty-thousand dollars yearly ($50,000.00 - based on pupil count). Dr. Dean is one of four members who sit on the Executive Council for the "consortium". He is also the only consortium member that possesses, including the consortiums executive director, an ACSA Administrators Special Education Certificate. In addition, O'Farrell Community School has only used the services of the "consortium" once in its two year membership. Several of the charter schools, that are somewhat smaller than O'Farrell, deal directly with El Dorado when it comes to services. O'Farrell Community School administration has discussed with staff the possibility of pulling out of the "consortium," thus saving approximately fifty-thousand dollars yearly ($50,000.00). The notification date of discontinuation of a charter school from the consortium must be completed by March, the year prior. Therefore, O'Farrell is recommending that it continue participation in the "consortium for the 2013/2014 school year and reevaluate for possible cancelation of membership for the 2014/2015 school year.

O'Farrell Community School Lottery

April 11, 2012, O'Farrell Community School held its first K-9 lottery in the schools' auditorium with approximately 70 parents present. The O'Farrell office staff deserves credit for an arduous, but well preformed four-month process preparing for the evenings event. As of now, the student wait list stands with approximately 160 students. By the start of the 2013/2014 academic school year, the administration estimates there will be 300-400 students on the wait list and O'Farrell will open its door to 1150 students.

Reply for the State Charter School Facilities Incentive Grants Program

Thank you for submitting an application for the State Charter School Facilities Incentive Grants Program (CFDA#84.282D).

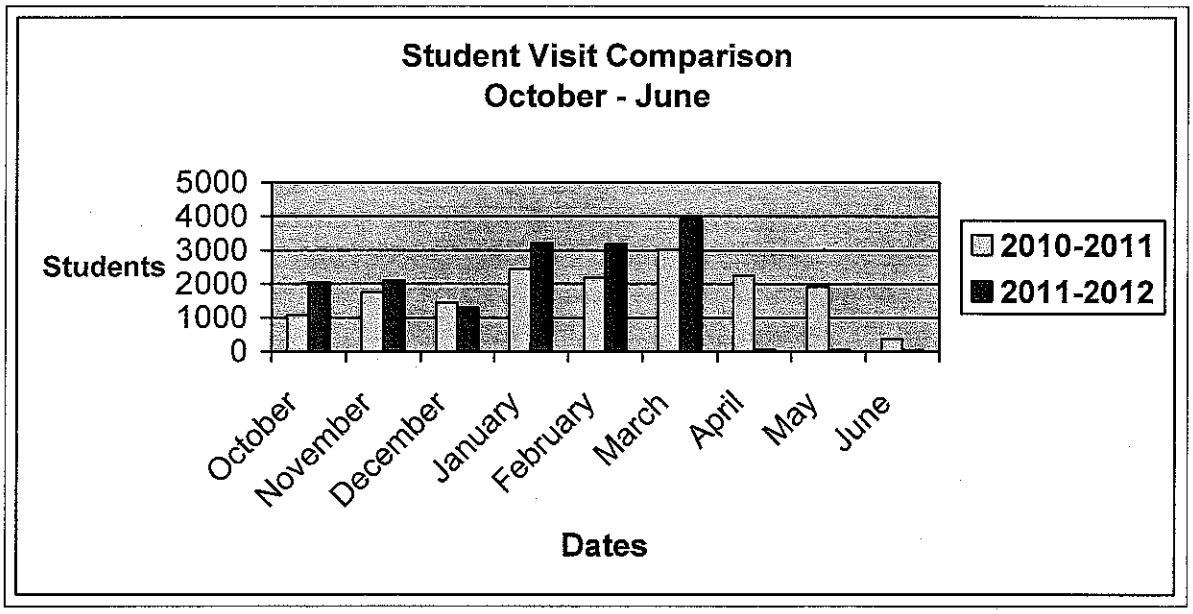
Your application requesting grant funds on behalf of O'Farrell Community Center for Advanced Academy is being reviewed by staff at the California School Finance Authority. Authority staff is evaluating the application for completeness and eligibility, and will be assigning preference points based on the criteria established in our Program regulations.

Once all the preference points have been determined and applications ranked, the Board anticipates making awards at its June 2012 board meeting and you should receive notification of the final determinations by the end of June 2012. The results will also be posted on the Authority's Web site www.treasurer.ca.gov/csfa.

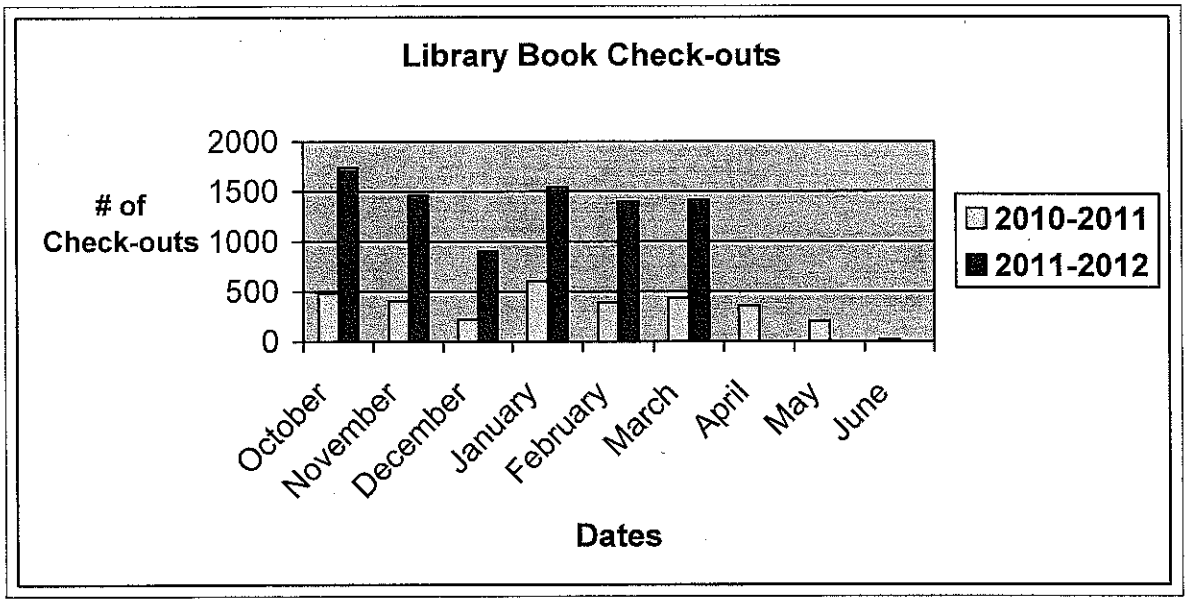
If you have any questions about the State Charter School Facilities Incentive Grants Program, please contact us by telephone at (916) 651-7710 or (213) 620-4467.

Thanks again for your interest in this important program.

O'Farrell Breidenstein Library



Month	*2010 – 2011*	*2011 – 2012*
October	1079	2201
November	1744	2104
December	1459	1298
January	2456	3209
February	2185	3187
March	3013	3910
April	2245	
May	1918	
June	377	



Month	*2010 – 2011*	*2011 – 2012*
October	487	1742
November	408	1462
December	223	905
January	606	1546
February	386	1402
March	440	1415
April	357	
May	206	
June	23	

Since the implementation of Accelerated Reader all students have come to the library to check out library books. That is the reason why the circulation number is so high. That number will go down slightly in the months to come since students are reading at different speeds. I will track the visits and circulation monthly.

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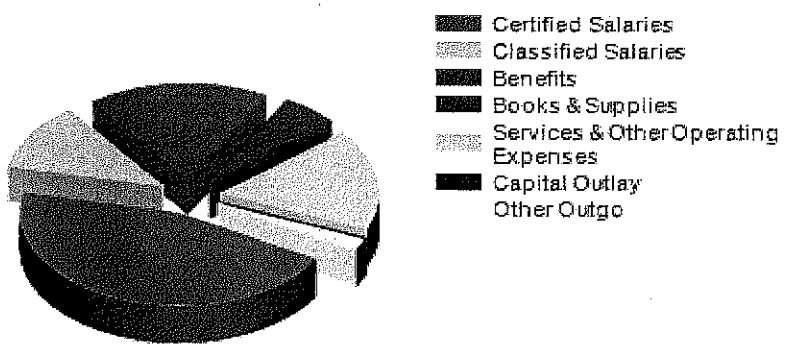
O'Farrell Community Center for Advanced Academy

For the period beginning in July of 2011 and ending March of 2012.

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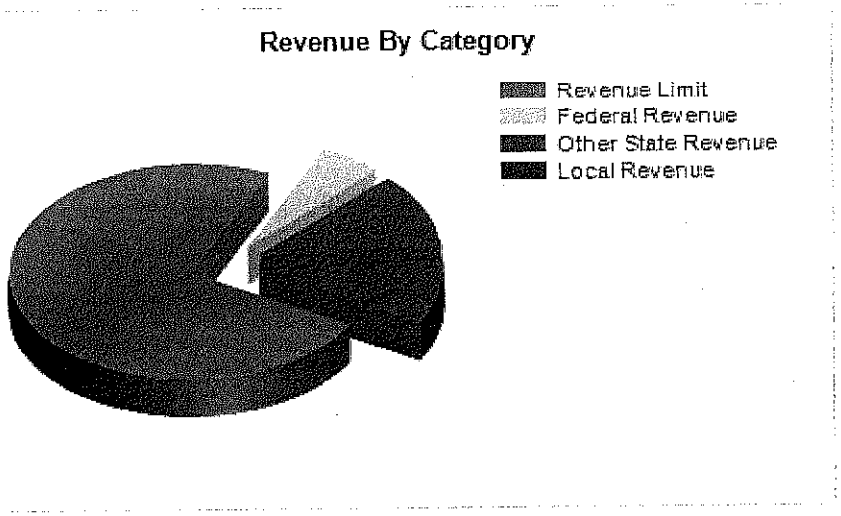
Charter Vision®
Expenses By Category

Account Category	Description	Total	Percent
100-199	Certified Salaries	$1,931,262.17	45.14%
200-299	Classified Salaries	$490,771.61	11.47%
300-399	Benefits	$775,809.61	18.13%
400-499	Books & Supplies	$247,939.24	5.80%
500-599	Services & Other Operating Expenses	$746,154.17	17.44%
600-699	Capital Outlay	$0.00	0.00%
700-799	Other Outgo	$86,760.73	2.03%
	Total:	**$4,278,697.53**	**100.00%**



Charter Vision®
Revenue By Category

Account Group	Description	Total	Percent
800	Revenue Limit	$3,205,857.00	73.65%
820	Federal Revenue	$241,078.37	5.54%
840	Other State Revenue	$483,755.35	11.11%
870	Local Revenue	$422,018.56	9.70%
	Total:	**$4,352,709.28**	**100.00%**



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Charter Vision®

Year To Date Actual To Budget Summary

Account Description	Actual YTD	Budget YTD	Variance $	Variance %	Total Budget	Budget Remaining
Total Revenue Limit	$3,205,857	$4,479,782	($1,273,925)	-28.4%	$4,479,782	$1,273,925
Total Federal Revenues	$241,078	$944,813	($703,735)	-74.5%	$944,813	$703,735
Total Other State Revenue	$483,755	$847,097	($363,342)	-42.9%	$847,097	$363,342
Total Local Revenue	$422,019	$98,477	$323,542	328.5%	$98,477	($323,542)
Total Revenues	$4,352,709	$6,370,169	($2,017,460)	-31.7%	$6,370,169	$2,017,460
Total Certificated Salaries	$1,931,262	$2,844,642	$913,380	32.1%	$2,844,642	$913,380
Total Classified Salaries	$490,772	$684,905	$194,134	28.3%	$684,905	$194,134
Total Employee Benefits	$775,810	$1,009,183	$233,373	23.1%	$1,009,183	$233,373
Total Personnel Expenses	$3,197,843	$4,538,730	$1,340,887	29.5%	$4,538,730	$1,340,887
Total Books and Supplies	$247,939	$172,100	($75,839)	-44.1%	$172,100	($75,839)
Total Services and Other Operating Expenses	$746,154	$1,092,238	$346,084	31.7%	$1,092,238	$346,084
Total Capital Outlay	-	-	-	0.0%	-	-
Total Other Outgo	$86,761	$170,545	$83,784	49.1%	$170,545	$83,784
Total Operational Expenses	$1,080,854	$1,434,883	$354,029	24.7%	$1,434,883	$354,029
Total Expenses	$4,278,698	$5,973,613	$1,694,915	28.4%	$5,973,613	$1,694,915
Net Income	$74,012	$396,556	($322,544)	-81.3%	$396,556	$322,544

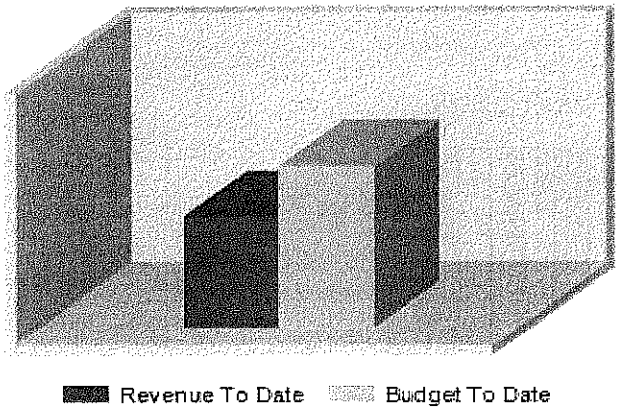
Charter Vision®
Financial Snapshot

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Total Cash on Hand

Cash Available: $3,038,432

Revenue To Date

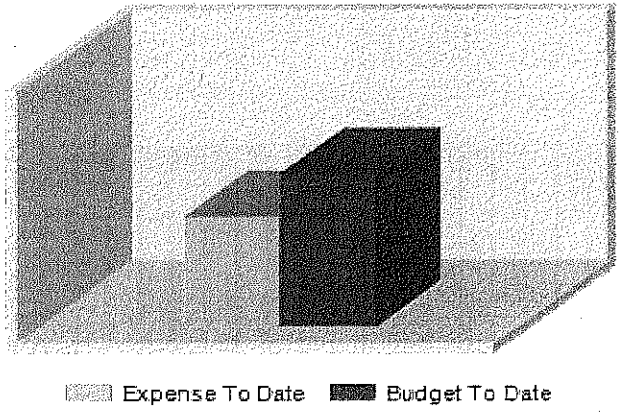


Revenue $4,352,709

Budget $6,370,169

Revenue To Budget 68%

Expense To Date



Expense $4,278,698

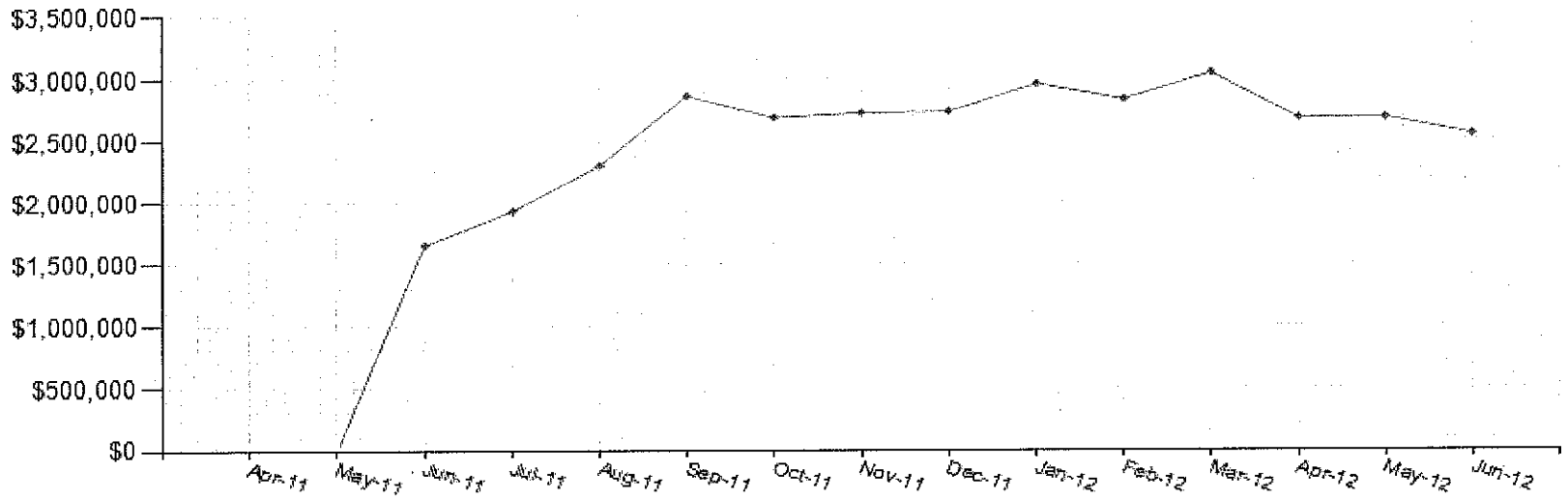
Budget $5,973,613

Expense To Budget 72%

Charter Vision®
Balance Sheet Summary

Liquidity Ratio	26.9
Assets	
Current Assets	
Cash	$3,038,432
Accounts Receivables	$13,480
Other Current Assets	($7,519)
Total Current Assets	*$3,044,393*
Fixed Assets	
Land	$43,485
Buildings and Improvements	$5,600
Computer Equipment	$30,173
Furniture and Fixtures	$21,982
Accumulated Depreciation	($9,310)
Total Fixed Assets	*$91,931*
Other Assets	
Total Other Assets	
Total Assets	*$3,136,325*
Liabilities And Net Assets	
Current Liabilities	
Accounts Payable	$9,085
Accrued Salaries, Payroll Taxes, Postemployment Benefits	($9,285)
Deposits held on behalf of other employees	$113,168
Total Current Liabilities	*$112,968*
Long Term Liabilities	
Total Long Term Liabilities	
Total Liabilities	*$112,968*
Net Assets	
Restricted Net Assets	$211,470
Unrestricted Net Assets	$2,737,875
Profit/Loss YTD	$74,012
Total Net Assets	*$3,023,357*
Total Liabilities And Net Assets	*$3,136,325*

Charter Vision®
Monthly Book Balance Over Time



	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11
Actual Ending Monthly Book Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,653,712
Projected Ending Monthly Book Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12
Actual Ending Monthly Book Balance	$1,940,984	$2,408,033	$2,888,084	$2,887,774	$2,728,731	$2,736,031	$2,954,838	$2,838,994	$3,088,432	$0	$0	$0
Projected Ending Monthly Book Balance	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,682,700	$2,682,600	$2,547,100

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 16, 2012
Consent Calendar Item 1

RECOMMENDATION: Approve the Minutes from the March 12, 2012 Board of Directors meeting.

MINUTES
Monday, March 12, 2012

Members Present:	Joselito De Jesus, Linda Logan, Tim Katzman, Delano Jones, Agnés Barrelet
Members Absent:	Christian Scott, Salvador Rivera
Staff Present:	Jonathan Dean, Candace Austin, Liz Wong, Jill Andersen, Brian Rainey, Eileen Logue
Guests Present:	JaShaun Delaney, Philana Williams

I. Call to Order
The public meeting was called to order by Tim Katzman at 5:15 p.m.

II. Adjourn to Closed Session – 5:16 p.m.

III. RECONVENE TO OPEN SESSION – 5:34 p.m.

Action Items Considered in Closed Session

1. **Approve the findings and recommendations of the Executive Director pursuant to student expulsions for three students ID #032399304, ID#101097293 and ID#071298345**
   Approved ID #032399304. Delano Jones moved and Linda Logan seconded.
   Motion carried 5-0-0.
   Approved ID #101097293. Joselito De Jesus moved and Delano Jones seconded.
   Motion carried 5-0-0.
   Approved ID #071298345. Delano Jones moved and Agnés Barrelet seconded.
   Motion carried 5-0-0.
2. **In accordance with Government Code Section 54957, the Board will meet in closed session to consider personnel matters.**
   Jonathan Dean reported that he has completed all classroom observations and he continues to make sure that we have a quality learning environment for our students.
   No action taken.

IV Pledge of Allegiance
The Pledge of Allegiance was led by Tim Katzman.

V. **Presentation**

1 **Elementary Update** – Anne Mathews spoke
2. **Middle School Update** – Jill Andersen and Elizabeth Wong spoke
3. **High School Update** – Brian Rainey spoke

VI **Approval of Agenda**

Approved. Delano Jones moved and Linda Logan seconded. The motion carried 5-0-0.

VII. **Public Comment**

1. Irma Santana, parent, addressed the Board of Directors on the expulsion of her child. She felt that the school board did the correct thing in order to keep her child on the right direction.
2. Edgar Escobar, brother of expelled student, addressed the Board of Directors on the expulsion of his brother. He also felt that the school board did the correct thing in order to keep his brother on track.
3. Philana Williams, 8th grade student, addressed the Board of Directors on why O'Farrell is a school worth attending.
4. JaShaun Delaney, 8th grade student, addressed the Board of Directors on his experience as an O'Farrell student and what's expected from the students.

VIII. **Discussion Items**

1. **Executive Director Announcements** – see pages 4 – 5 in the agenda packet
2. **Charter Vision Financial Reports** – see pages 6-11 in the agenda packet
3. **Update on Hands United fundraiser – Agnés** – see page 12 in the agenda packet

IX. **Consent Calendar/Routine Items of Business**

1. **Approval of Minutes from the February 12, 2012 Board of Directors Meeting**
2. **Approve/Ratify recommended actions on the personnel activity list.**
3. **Approve monthly check register.**
4. **Approve donations for our high school expansion**

Approved. Delano Jones moved and Agnés Barrelet seconded. Motion carried 5-0-0.

X. **Action Items**

1. **Approve the 2011-2012 Second Interim Report**

Approved. Linda Logan moved and Joselito De Jesus seconded. Motion carried 5-0-0.

XI. **Roundtable**

Linda Logan shared with the board that her Honor Choir class participated in the San Diego City-County Partnership Honor Choir 2012 at Point Loma Nazarene University on March 3, 2012.

XII. **Adjournment - 7:00 p.m.**

Respectfully submitted by Candace Austin, Administrative Assistant II.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 16, 2012
Consent Calendar Item 2

RECOMMENDATION: Ratify Monthly Check Registers

General Account				
Check#	Date	Vendor Name	Transaction Description	Check Amount
1023	3/30/12	Franchise Tax Board	2009 Tax Form 990	$10.00
1024	3/30/12	Vicki Keeran-Pearson	March Payroll	$2,483.27
1025	3/30/12	Xklyr Rauh	March Payroll	$1907.49

CSMC

Charter Vision®
Check Register Detail

O'Farrell Community Center for Advanced Academy
Check Register 3/1/2012 through 3/31/2012

Report run at
4/10/2012 2:14:56 PM

Payment Date	Payment Number	Payment Type	Payee Name	Rec Status	Check Amount	Invoiced GL Amount	Account	Account Description	Transaction Description
3/1/2012	10000490	Check	Charter School Management Corporation	Reconciled	$7,727.00	$7,727.00	5800-020-00	Professional/Consulting Services and Operating	March 2012 Back Office Services
3/6/2012	10000491	Check	Wells Fargo Business Card	Reconciled	$2,450.06	$62.51	5500-020-00	Operation and Housekeeping Services	Alcatraz Locksmith - keys copied for master
						$2,406.00	5505-020-00	Student Transportation/Field Trips	SANDAG - student bus passes
						($18.45)	5890-020-00	Interest Expense/Fees	Wells Visa - refund of finance chrgs
3/6/2012	10000492	Check	Wells Fargo Business Card	Reconciled	$346.22	$388.50	4315-020-00	Classroom Materials and Supplies	Westwind Graphics LLC - Hopscotch Stencil & 4-Sqr Stencil
						($42.28)	5890-020-00	Interest Expense/Fees	Well Visa - Refund of Finance Chrgs
3/6/2012	10000493	Check	Wells Fargo Business Card	Reconciled	$1,362.21	$748.36	4315-020-00	Classroom Materials and Supplies	DBC Dick Blick Art Materials - art supplies
						$169.95	4315-020-00	Classroom Materials and Supplies	Make Music Inc. - Finale 2012
						$38.77	4400-020-00	Noncapitalized Equipment	Radio Shack - jack-to-A3M plug
						$50.00	5300-020-00	Dues and Memberships	Francis Parker Org - Admit fee
						$400.00	5505-020-00	Student Transportation/Field Trips	AMC Mission Theatre - Movie tixs, student rewards
						($44.87)	5890-020-00	Interest Expense/Fees	Wells Visa - refund of finance chrgs
3/7/2012	10000494	Check	Anderson's	Reconciled	$184.70	$184.70	4315-020-00	Classroom Materials and Supplies	Die-Cut Dogtg, Star Student (qty 60)
3/7/2012	10000496	Check	EDCO Disposal Corp	Reconciled	$399.87	$399.87	5501-020-00	Utilities	Feb 2012 Trash Service
3/7/2012	10000497	Check	Employment Development Department	Reconciled	$210.19	$210.19	3503-020-00	State Unemployment Insurance	30-SEP-2011: Penalty & Interest for #776-0569-9
3/7/2012	10000498	Check	Employment Development Department	Reconciled	$2,235.21	$2,024.05	3503-020-00	State Unemployment Insurance	31-DEC-2011: SDI balance, # 776-0569-9
						$211.16	5890-020-00	Interest Expense/Fees	31-DEC-2011: Penalty & Interest #
3/7/2012	10000499	Check	Employment Development Department	Reconciled	$56.63	$56.63	3503-020-00	State Unemployment Insurance	31-DEC-2011 - LEC Balance, # 942-6320-9
3/7/2012	10000500	Check	EBA&M Corporation	Reconciled	$1,451.50	$951.50	3403-020-00	Health & Welfare Benefits	March 2012 Admin Fees / Co-power/delta dental
						$500.00	3403-020-00	Health & Welfare Benefits	S125 Benefits Dept.
3/7/2012	10000501	Check	FireFly Computers, LLC	Reconciled	$780.00	$780.00	4400-020-00	Noncapitalized Equipment	Logitech wireless keyboard/mouse & Acer monitor

3/7/2012	10000502 Check	Guardian	Reconciled	$3,431.99	$3,431.99 3403-020-00	Health & Welfare Benefits	March 2012 Dental Ins premiums
3/7/2012	10000503 Check	Mutual of Omaha	Reconciled	$826.10	$826.10 3403-020-00	Health & Welfare Benefits	March 2012 Ins.: Life, AD&D, LTD
3/7/2012	10000504 Check	Office Depot	Reconciled	$134.78	$29.07 4300-020-00	Materials and Supplies	self ink stamp kit/libr
					$86.19 4300-020-00	Materials and Supplies	Task chair
					$19.52 4300-020-00	Materials and Supplies	wristrest & mousepad
3/7/2012	10000505 Check	Philadelphia Insurance	Reconciled	$3,158.91	$3,158.91 5400-020-00	Insurance	March 2012: Spec & Tr Sch Pkg, FlexiPus5, Spec Schl Umb
3/7/2012	10000506 Check	Patrick's Landscape Services	Reconciled	$850.00	$850.00 5500-020-00	Operation and Housekeeping Services	Grounds Maintenance Service for March 2012
3/7/2012	10000507 Check	San Diego Unified School District	Reconciled	$530.70	$530.70 5800-020-00	Professional/Consulting Services and Operating Expenditures	Nursing fee for Service 1/18/12 (7.25 hrs)
3/7/2012	10000508 Check	San Diego Facility Maintenance, Inc	Reconciled	$10,350.00	$10,350.00 5500-020-00	Operation and Housekeeping Services	March 2012 Cleaning Service
3/7/2012	10000509 Check	Sharp Health Plan	Reconciled	$37,450.86	$37,450.86 3403-020-00	Health & Welfare Benefits	April 2012 Health Ins. premium
3/7/2012	10000510 Check	Sound Therapies, Inc.	Reconciled	$5,896.00	$5,896.00 5810-020-65	Educational Consultants	Speech Therapy: Rachel McKearin (88 hrs @ 67.00)
3/7/2012	10000511 Check	Virco, Inc.	Reconciled	$8,936.19	$8,936.19 4400-020-00	Noncapitalized Equipment	51 double desks & 102 charis
3/7/2012	10000512 Check	Jennifer Chranowski	Reconciled	$29.48	$29.48 4315-020-00	Classroom Materials and Supplies	REIMB - ramps for lab, science dept.
3/13/2012	10000513 Check	CDW-G	Reconciled	$1,685.04	$89.44 4300-020-00	Materials and Supplies	Logitech S-120 speaker set
					$984.34 4400-020-00	Noncapitalized Equipment	3 swivel task chairs
					$54.13 4400-020-00	Noncapitalized Equipment	ACAD MS SEL Office Pro Plus 2010
					$227.88 4400-020-00	Noncapitalized Equipment	Bretford A2641NS Cart w/4 Cast &
					$329.25 4400-020-00	Noncapitalized Equipment	Netgear, 5pt switch, panasonic
3/13/2012	10000514 Check	City Treasurer	Reconciled	$2,004.04	$2,004.04 5501-020-00	Utilities	Fire, Backflow, Water & Sewer: 2/3 - 3/1/12
3/13/2012	10000515 Check	Dunbar Armored Inc	Reconciled	$129.36	$129.36 5800-020-00	Professional/Consulting Services and Operating	Feb 2012 Armored truck service
3/13/2012	10000516 Check	Gafcon	Reconciled	$2,035.48	$2,035.48 5800-020-00	Professional/Consulting Services and Operating	Assist w/coord & Development of schl master plan
3/13/2012	10000517 Check	The Hartford	Reconciled	$4,099.83	$4,099.83 3603-020-00	Worker Compensation Insurance	March 2012 Workers Comp Ins. Pmt 11/12
3/13/2012	10000518 Check	Sarah Heilbrunn	Reconciled	$15.47	$15.47 4315-020-00	Classroom Materials and Supplies	REIMB - 7th Gr, PTC tasting papr for genetics unit
3/13/2012	10000519 Check	Ikon Office Solutions	Reconciled	$1,064.10	$1,064.10 5605-020-00	Equipment Rental/Lease Expense	March 2012 copier leases: RICOH, IR7095 & IR3225
3/13/2012	10000520 Check	Logical Choice Technologies Inc.	Reconciled	$7,586.11	$1,863.77 4400-020-00	Noncapitalized Equipment	ActivBoard Installation for all 178 Bund
					$5,722.34 4400-020-00	Noncapitalized Equipment	ActivBoard, Promethean Proj. wall mnt. wall spk
3/13/2012	10000521 Check	The McGraw-Hill Companies	Reconciled	$23,609.13	$39.00 4100-020-00	Approved Textbooks and	L1035 shipping for books
					$6,213.34 4100-020-00	Approved Textbooks and	PO L1036: K-5 CA Science

					$8,450.52	4100-020-00	Approved Textbooks and Core Curricula Materials	PO L1036: K-5 CA Science
					$8,906.27	4100-020-00	Approved Textbooks and Core Curricula Materials	PO L1037: K-5 Soc Sci. Curriculum
3/13/2012	10000522 Check	Law Office of Middleton, Young & Minney, LLP	Reconciled	$518.70	$518.70	5805-020-00	Legal Services and Audit	Legal services for Feb 2012
3/13/2012	10000523 Check	Evelyn Monzon	Reconciled	$10.21	$10.21	5200-020-00	Travel and Conferences	REIMB - Mileage Post Offce, recruitment mailing
3/13/2012	10000524 Check	Office Depot	Reconciled	$676.25	$54.89	4300-020-00	Materials and Supplies	Storage cart & shredder
					$621.36	4315-020-00	Classroom Materials and Supplies	rubberbands, gluesticks, index cards, const paper & copy pap
3/13/2012	10000525 Check	Renaissance Learning Inc.	Reconciled	$89.00	$89.00	5300-020-00	Dues and Memberships	AR 3.0 Book guide, 1 yr renewal
3/13/2012	10000526 Check	40 Acres and a Mind, Inc.	Reconciled	$824.50	$824.50	5810-020-01	Educational Consultants	SES Feb 2012: V.M.-$97.; K.W.-$97; E.S.-$630.50
3/13/2012	10000527 Check	Total Education Solutions	Reconciled	$165.00	$165.00	5810-020-01	Educational Consultants	Anthony Alexander $110, Satera Bates $55: SES
3/13/2012	10000528 Check	Teach-n-Tutor Inc.	Reconciled	$1,600.00	$1,600.00	5810-020-01	Educational Consultants	Jan 2012 Tutoring: Aritia, Derrick, Harris & Pham
3/13/2012	10000529 Check	Verizon Wireless	Reconciled	$50.08	$50.08	5900-020-00	Communications (Tele., Internet	Jon's 4G phone 1/27 - 2/26/12
3/20/2012	10000544 Check	American Express	Reconciled	$343.04	($12.00)	4300-020-00	Materials and Supplies	3/10 Edible Arrangements: refund of delivery charge
					$138.00	4300-020-00	Materials and Supplies	3/10 Edible Arrangemnts: appreciation gifts
					$83.75	4300-020-00	Materials and Supplies	3/12 Costco: Board Mtg food
					$56.00	4300-020-00	Materials and Supplies	3/15 Giant New York Pizza: 8th gr Pizza party, March Madness
					$37.62	4300-020-00	Materials and Supplies	3/8 Food 4 Less: water for AVID luncheon
					$15.92	5800-020-00	Professional/Consulting Services and Operating	3/9 Build A Sign: change request fee / O'Farrell's error
					$6.35	5900-020-00	Communications (Tele., Internet,	2/16 USPS - mailing expense / form 700
					$17.40	5900-020-00	Communications (Tele., Internet,	3/6 USPS - mailing expense / Charter Facility Grant
3/20/2012	10000545 Check	Jill Andersen	Reconciled	$59.00	$59.00	4300-020-00	Materials and Supplies	REIMB - Staples: binders, dividers, supplies for AVID visit
3/20/2012	10000546 Check	Basic Educational Services Team, Inc.	Reconciled	$141.75	$141.75	5810-020-01	Educational Consultants	Feb 2012: SES Tutoring 2.25 hrs for Jordan Davis
3/20/2012	10000547 Check	EBA&M Corporation	Open	$500.00	$500.00	3403-020-00	Health & Welfare Benefits	S125 Benefits Dept.
3/20/2012	10000548 Check	Follett Library Resources	Reconciled	$2,333.65	$2,333.65	4200-020-00	Books and Other Reference Materials	books: Lord of the Flies
3/20/2012	10000549 Check	Jose Islas	Open	$84.70	$84.70	4300-020-00	Materials and Supplies	REIMB - Food4Less: water, pastry & gift cards for ELAC mtg
3/20/2012	10000550 Check	Jackie Robinson Family YMCA	Open	$600.00	$600.00	5300-020-00	Dues and Memberships	Boys & Girls Basketball League Fees: 2/14 - 5/3/12
3/20/2012	10000551 Check	National Geographis School Publishing/Hampton-Brown	Reconciled	$272.55	$272.55	4100-020-00	Approved Textbooks and Core Curricula Materials	High Point Level A Practc Bk & H.P. Basc Rdg & Lang. Prac Bk

3/20/2012	10000552 Check	San Diego Unified School District	Open	$640.00	$290.00 5505-020-00	Student Transportation/Field Trips	Field Trip: Hippocrates Circle Program 2/22/12
					$350.00 5800-020-00	Professional/Consulting Services and Operating	District Prep of Schl Accountability Report Card 11/12
3/20/2012	10000553 Check	San Diego Gas & Electric	Reconciled	$10,728.23	$10,728.23 5501-020-00	Utilities	Gas & Electric: 2/12 - 3/14/12
3/20/2012	10000554 Check	School Arts Magazine	Reconciled	$39.95	$39.95 5300-020-00	Dues and Memberships	School Arts Magazine Subscription - 18 issues
3/20/2012	10000555 Check	TCR Services	Reconciled	$1,134.31	$1,134.31 5605-020-00	Equipment Rental/Lease Expense	Cost Per Page, Printer - Feb 2012
3/20/2012	10000556 Check	Virco, Inc.	Reconciled	$1,819.35	$1,819.35 4400-020-00	Noncapitalized Equipment	3 help desks & 3 mini power data ports
3/20/2012	10000557 Check	Waxie Sanitary Supply	Reconciled	$32.16	$32.16 5500-020-00	Operation and Housekeeping Services	trash can liners
3/29/2012	10000558 Check	Arbor Scientific	Open	$73.50	$73.50 4315-020-00	Classroom Materials and Supplies	magnets, pith balls, knife switch - 9th gr science
3/29/2012	10000559 Check	Becker Institute, Inc.	Open	$160.00	$160.00 5200-020-01	Travel and Conferences	3 Day Safety & Security for Campus Security Aides Training
3/29/2012	10000561 Check	CDW-G	Open	$10.70	$10.70 4400-020-00	Noncapitalized Equipment	Cyber Acoustics OEM Sterio Headset
3/29/2012	10000562 Check	Jonathan C. Dean	Open	$52.04	$52.04 5200-020-02	Travel and Conferences	REIMB - Travel expenses to CCSA in Sacramento
3/29/2012	10000563 Check	Data Control, Inc.	Open	$1,688.40	$1,688.40 4400-020-00	Noncapitalized Equipment	3x4 scheduling board; title blanks & lining tape
3/29/2012	10000564 Check	Guardian	Open	$3,431.99	$3,431.99 3403-020-00	Health & Welfare Benefits	April 2012 Dental Ins Premiums
3/29/2012	10000565 Check	Home Depot Credit Services	Open	$1,893.88	$103.48 5500-020-00	Operation and Housekeeping Services	bait & plants
					$1,790.40 5601-020-00	Building Maintenance	paint, rollers, suplies for elem schl
3/29/2012	10000566 Check	Katie Harris	Open	$32.21	$32.21 4315-020-00	Classroom Materials and Supplies	REIMB - Michaels: Clay & paint for terra cotta soldiers
3/29/2012	10000567 Check	Office Depot	Open	$33.96	$7.82 4300-020-00	Materials and Supplies	double-sided tape
					$26.14 4300-020-00	Materials and Supplies	linen paper
3/29/2012	10000568 Check	Postmaster	Open	$1,414.00	$1,414.00 5900-020-00	Communications (Tele., Internet,	Stamps: 30 rolls @ $45.00 & 2 rolls @ $32.00 for enrollmt
3/29/2012	10000569 Check	San Diego Charter Schools Special Ed. Consortium	Open	$20,998.75	$18,340.00 5810-020-65	Educational Consultants	3rd Installment - Management Serv. Fees per 9/30/11 CBEDS
					$826.25 5810-020-65	Educational Consultants	VI Serv: Sheena Mae & Paisley C / Audiology Serv: Pristine R
					$1,832.50 5810-020-65	Educational Consultants	VI Serv: Sheena, Mae & Paisley / DHH Serv: Fesale & Pristine
3/29/2012	10000570 Check	Olivia Silva	Open	$6.80	$6.80 5900-020-65	Communications (Tele., Internet	REIMB - Postage for certified letter
3/29/2012	10000571 Check	The McGraw-Hill Companies	Open	$764.02	$764.02 4100-020-00	Approved Textbooks and Core Curricula Materials	MHH I Sci 2008 Gr K CA deluxe equip kit
3/29/2012	10000572 Check	Total Education Solutions	Open	$412.50	$412.50 5810-020-01	Educational Consultants	SES Services for A Alexander & S Bates
3/29/2012	10000573 Check	Teach-n-Tutor Inc.	Open	$773.50	$773.50 5810-020-01	Educational Consultants	Feb 2012 SES for Aritia, Derrick, Harris & Pham
3/29/2012	10000574 Check	Arturo Velasco	Open	$94.36	$47.04 4300-020-00	Materials and Supplies	REIMB - Frazier Farms, Walmart & Albertsons - food for mtgs

					$47.32	4315-020-00	Classroom Materials and Supplies	REIMB - City Farmers Nursery & Frazier Farms - seeds & yeast
3/29/2012	10000575 Check	Wells Fargo Business Card	Open	$3,032.72	$832.92	4300-020-00	Materials and Supplies	Pat & Oscars - AVID visit lunch
					$60.80	4300-020-00	Materials and Supplies	Vons - AVID visit breakfast
					$2,139.00	5505-020-00	Student Transportation/Field Trips	Sandag - bus passes
3/29/2012	10000576 Check	Wells Fargo Business Card	Open	$1,187.76	$287.10	4315-020-00	Classroom Materials and Supplies	National City trophy - Attendance trophys
					$37.00	5200-020-02	Travel and Conferences	Crown Cab - CCSA conference/Sacramento
					$112.00	5200-020-02	Travel and Conferences	Lindberg Parking - CCSA conference/Sacramento
					$31.03	5200-020-02	Travel and Conferences	Muntean's Soups - CCSA conference/Sacramento
					$48.51	5200-020-02	Travel and Conferences	PF Changs - CCSA conferenece/Sacramento
					$58.49	5200-020-02	Travel and Conferences	Pyramid Ale House - CCSA conference/Sacramento
					$385.00	5815-020-00	Advertising/Recruiting	Direct Mail.com - Mailing List 14-15 yr olds
					$98.63	5815-020-00	Advertising/Recruiting	Online Sign Purchase - AVID Nat'l Demonstration Schl
					$130.00	5900-020-00	Communications (Tele., Internet,	Aplus Electronics - cell phone repair
3/29/2012	10000577 Check	Wells Fargo Business Card	Open	$1,295.60	$141.02	4300-020-00	Materials and Supplies	Braeside Displays - Snap tight holders
					$29.95	4315-020-00	Classroom Materials and Supplies	Amazon.com - Nightjohn/6 novels
					$335.52	4315-020-00	Classroom Materials and Supplies	Discount Schl Supply - Dual surface papr/6 rolls
					$293.10	4315-020-00	Classroom Materials and Supplies	Walmart - Laminating film/12 rolls
					$59.67	4400-020-00	Noncapitalized Equipment	S&S Worldwide - dry erase pocket charts/6
					$366.35	4400-020-00	Noncapitalized Equipment	Walmart - 20 bean bags/Kindergarden
					$69.99	5900-020-00	Communications (Tele., Internet,	Godaddy.com - Standard SSL/1 yr annual
3/29/2012	10000578 Check	Waxie Sanitary Supply	Open	$3,436.45	$974.48	5500-020-00	Operation and Housekeeping Services	kleenline can liners
					$418.07	5500-020-00	Operation and Housekeeping Services	linosafe linoleum stripper/5 boxes
					$2,043.90	5500-020-00	Operation and Housekeeping Services	linosafe linoleum stripper/5 boxes, 60 cs 1.3 mil blk liners
3/30/2012	10000579 Check	Public Employee Retirement	Open	$9,345.88	$9,345.88	9504-020	Accrued PERS	MARCH 12 PERS PAYMENT
3/30/2012	10000581 Check	State Teachers Retirement	Open	$47,031.73	$47,031.73	9503-020	Accrued STRS	STRS MARCH 12 PAYMENT

Total Check Amount: $250,860.34

BOARD OF DIRECTORS AGENDA ITEM

Agenda Date: April 16, 2012
Action Item 7

RECOMMENDATION: Adopt the California State Teachers' Retirement System Resolution in order to report our contributions under a unique report unit code.

BACKGROUND INFORMATION: On June 14, 2010, the Board of Directors adopted this resolution under the auspices of the San Diego Unified School District. This was due to our change from being an arm-of the district, to becoming a non-profit 501(c)(3).

CURRENT INFORMATION: According to CalSTRS/CalPERS, charter schools that are operating on July 1, 2010 or later and do not use the payroll system of the chartering authority, are required to report their contributions under a unique report unit code.

In addition, this serves as a reminder to chartering authorities of their responsibility to ensure the integrity of the data and compliance with all reports required for each charter school under their authority.

Charter schools operating on July 1, 2010 or later, that do not use the payroll system of the chartering authority, and are not uniquely identified on the Monthly Reports of Retirement Contributions (F-496 files) submitted to CalSTRS/CalPERS by the COE must do the following:

- If the contributions are to be deducted on a pre-tax basis, complete an Employer Paid Member Contributions Resolution, to allow CalSTRS/CalPERS to accept contributions on a tax-deferred basis. The resolution must be adopted by the school's governing board.
- Submit the resolution to the COE.
- Contact the COE to be assigned a report unit code.
- The COE submits the resolution and the report unit code to CalSTRS/CalPERS.

ADDITIONAL DATA: See attached resolution

California State Teachers' Retirement System (CalSTRS)
Employer Paid Member Contributions
RESOLUTION

WHEREAS, the O'Farrell Community School [San Diego County Superintendent of Schools] has the authority to implement the provisions of section 414(h)(2) of the Internal Revenue Code (IRC); and

WHEREAS, the Teachers' Retirement Board of the State Teachers' Retirement System adopted its resolution re section 414(h)(2) IRC on May 17,1985; and

WHEREAS, the Internal Revenue Service has stated on August 27,1985 that the implementation of the provisions of section 414(h)(2) IRC pursuant to the Resolution of the Teachers' Retirement Board would satisfy the legal requirements of section 414(h)(2) IRS; and

WHEREAS, the O'Farrell Community School, [San Diego County Superintendent of Schools] has determined that even though the implementation of the provisions of section 414(h)(2) IRC is not required by law, the tax benefit offered by section 414(h)(2) IRC should be provided to its employees who are members of the State Teachers' Retirement System;

NOW, THEREFORE, BE IT RESOLVED:

I. That the O'Farrell Community School [San Diego County Superintendent of Schools will implement the provisions of section 414(h)(2) Internal Revenue Code by making employee contributions to the State Teachers' Retirement System of behalf of its employees who are members of the State Teachers' Retirement System. "Employee contributions" shall mean those contributions to the State Teachers' Retirement System which are deducted from the salary of employees and are credited to individual employees' accounts.

II. That the contributions made by the O'Farrell Community School [San Diego County Superintendent of Schools] to the State Teachers' Retirement System, though designated as employee contributions, are being paid by the O'Farrell Community School [San Diego County Superintendent of Schools] in lieu of contributions by the employees who are members of the State Teachers' Retirement System.

III. That employees shall not have the option of choosing to receive the contributed amounts directly instead of having them paid by the O'Farrell Community School; [San Diego County Superintendent of Schools] to the State Teachers' Retirement System.

IV. That the O'Farrell Community School, [San Diego County Superintendent of Schools] shall pay to the State Teachers' Retirement System the contributions designated as employee contributions from the same source of funds as used in paying salary.

V. That the amount of the contributions designated as employee contributions and paid by the O'Farrell Community School [San Diego County Superintendent of Schools] to the State Teachers' Retirement System on behalf of an employee shall be the entire contribution required of the employee by the Teachers' Retirement Law (California Education Code sections 22000 et seq.).

VI. That the contributions designated as employee contributions made by O'Farrell Community School [San Diego County Superintendent of Schools] to the State Teachers' Retirement System shall be treated for all purposes, other than taxation, in the same way that member contributions are treated by the State Teachers' Retirement System.

VII. That the San Diego Unified School District County Superintendent of Schools shall make no contributions designated as employee contributions until the State Teachers' Retirement System has developed and implemented procedures for administering the provisions of section 414(h)(2) Internal Revenue Code and until the State Teachers' System has officially notified the San Diego Unified School District San Diego County Superintendent of Schools that it will accept contributions pursuant to section 414(h)(2) Internal Revenue Code.

California State Teachers' Retirement System

Employer Paid Member Contributions

RESOLUTION

PASSED AND ADOPTED this 16th day of April, by the Board of Directors of the O'Farrell Community School of San Diego County, California, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
SS)
COUNTY OF SAN DIEGO)

I, Delano Jones, Clerk/ Secretary of the Board of Directors of the O'Farrell Community School, San Diego County, California, do hereby certify that the forgoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of the said Board.

_____

Secretary of the Board of Directors

CalSTRS Redeposit Payroll Resolution

WHEREAS, Internal Revenue Code (IRC) Section 414(h)(2) permits employer "pickup" of the employee portion of contributions to a retirement plan, thereby resulting in tax deferral of employee contributions; and

WHEREAS, under the (California) State Teachers' Retirement System (CalSTRS) plan conditions, members may be allowed to redeposit contributions previously withdrawn plus interest and/or purchase permissive service credit;

NOW THEREFORE, BE IT RESOLVED, that in order to permit tax deferral for these additional amounts, an employee shall enter into a binding irrevocable payroll deduction authorization and such employee shall not have the option of choosing to receive the amounts directly instead of having them paid by the employer to CalSTRS:

BE IT FURTHER RESOLVED, that additional amounts herein specified, through payroll deduction from salary, are designated as being picked up by the employer and paid by the employer in accordance with CalSTRS retirement plan requirements.

SCHOOL: O'Farrell Community School

Approved by the Board of Directors

DATE:_____

Secretary of the Board of Directors

SIGNATURE:_____

DATE:_____

BOARD OF DIRECTORS AGENDA ITEM

Agenda Date: April 16, 2012
Action Item 2

RECOMMENDATION:
Approve the purchase of Rosetta Stone licenses for approximately 200 elementary school students for the 2012-2013 school year. Program will be used daily for 30 minutes of Spanish instruction. Areas of focus will be spelling, vocabulary development, and oral fluency.

In addition, because purchasing this program grants us access to Rosetta Stone's entire language database, we will use Rosetta Stone English with our CELDT 1 and 2 level English language learners, as a supplement to their daily ELD instruction.

BACKGROUND INFORMATION:
Rosetta Stone is a web-based program used to teach language. It focuses on vocabulary, pronunciation, spelling, sentence structure, and conversational speaking skills.

Two Spanish programs were reviewed to use at the elementary school level: Rosetta Stone and "Viva El Espanol." Rosetta Stone was found to be preferable for the following reasons:

- Ease of use for students
- Adaptability as students progress at their own level of learning
- Supports integration of technology and computer use in the classroom
- Teacher packs (come with the program) that supplement the program with flash cards, posters, review books, etc.
- Online dashboard that can be used to monitor student use and progress, print progress reports, and reassign tasks as needed.

CURRENT INFORMATION:
The proposal for purchasing this program is below:

Investment for 1 Year:	
200 subscriptions =	$17,800
Training –8 hours =	$3,520
Teacher packs =	$3,150
Total =	**$24,470**

Minus Tpacks =	$3,150
New Total =	**$21,320**

Minus 10% for purchase of 2 years upfront=	$2,132
Grand Total =	**$19,188**

ADDITIONAL DATA:
Currently, Rosetta Stone is being used at both Charter and district schools, including Grossmont Union School District and Gompers Preparatory Academy. The proposed license agreement is attached for review.

SERVICE ORDER FORM

NO.04042012ED00002366

Apr 4, 2012

Rosetta Stone Ltd.
135 West Market Street
Harrisonburg, Virginia 22801
(P) 800-788-0822
(F) 540-437-2843
www.rosettastone.com

Rosetta Stone Contact:
Vance Overstreet
Field Territory Manager
Phone: (800) 788-0822 ext 7657
Email: voverstreet@rosettastone.com

Customer Shipping Address:

Anne Mathews
Elementary School Principal
O'Farrell Community School
6130 Skyline Drive
SAN DIEGO, CA, 92114
US

Contact Phone: (619) 263-3009
Contact Email: amathews@sandi.net
Tax ID Number:

Customer Billing Address:

Anne Mathews
Elementary School Principal
O'Farrell Community School
6130 Skyline Drive
SAN DIEGO, CA, 92114
US

Billing Contact: _____
Billing Contact Phone: _____
Billing Contact Email: _____

Thank you for this opportunity to provide you with a quote for Rosetta Stone language-learning software. Rosetta Stone Ltd. has developed a library of interactive software and related user documentation marketed under its Rosetta Stone® brand. Rosetta Stone is deliverable via the Internet, third-party Learning Management Systems (LMSs), or CD-ROM (network or stand-alone). Rosetta Stone software and any related online services and user documentation are referred to collectively herein as "Rosetta Stone Product".

PRODUCT DESCRIPTION	LANGUAGE	LEVEL	QTY	UNIT PRICE	TOTAL
Rosetta Stone® Classroom Version 3 Online Transferrable Annual Fixed License. Licenses are for named users for an annual subscription period where all licenses start and end on the same date.	Spanish (Latin America), English US	1-5	200	USD 89.00	USD 17,800.00
Teaching Materials (Version 3). 1 Teacher's Guide (print), 1 Administrator's Guide (print), 1 User's Guide (print), 1 Content/Curriculum Guide (CD), 1 Student Workbook (print & CD), Tests (CD), Answer Key (Workbook and Tests CD)	Spanish (Latin America)	1	7	USD 150.00	USD 1,050.00
Teaching Materials (Version 3). 1 Teacher's Guide (print), 1 Administrator's Guide (print), 1 User's Guide (print), 1 Content/Curriculum Guide (CD), 1 Student Workbook (print & CD), Tests (CD), Answer Key (Workbook and Tests CD)	Spanish (Latin America)	2	7	USD 150.00	USD 1,050.00
Teaching Materials (Version 3). 1 Teacher's Guide (print), 1 Administrator's Guide (print), 1 User's Guide (print), 1 Content/Curriculum Guide (CD), 1 Student Workbook (print & CD), Tests (CD), Answer Key (Workbook and Tests CD)	Spanish (Latin America)	3	7	USD 150.00	USD 1,050.00
One Day of On-site Training (6 hours)	n/a		1	USD 3,000.00	USD 3,000.00
One 1-hour Online Training Session	n/a		2	USD 260.00	USD 520.00

Total Discounts & Promotions	USD 5,282.00
Sub Total	USD 19,188.00
Total Sales Tax	USD 0.00
Total Shipping Charges	USD 0.00
Grand Total	USD 19,188.00

Notes

- 1 - Any applicable sales, use, excise, property or other federal, state, county, municipal, local or foreign taxes, levies, VAT, GTS, or other indirect taxes, customs duties, tariffs, or other imposts are the responsibility of the purchaser; any such amounts included in this quote are estimates for informational purposes only.

  2 - The training referred to above must occur within six months following the date of this Order Form. If Customer fails to allow Rosetta Stone to provide the training within that period, Rosetta Stone's obligation to provide the training will terminate.

  3 - Payment Terms: Net 30 Days, F.O.B. Point of Origin

- Pricing is valid through April 30, 2012.

TERM AND TERMINATION

The term of this agreement is 12 months, and is renewable upon mutual agreement of the parties. Rosetta Stone, without prejudice to its other rights hereunder, may immediately and without notice, suspend the delivery of the Rosetta Stone Product and/or terminate this Agreement in the event that Customer: (i) fails to make any payment when due or (ii) becomes insolvent or bankrupt or ceases paying its debts generally as they mature. Without derogation of Rosetta Stone's rights under the preceding sentence, either party may, without prejudice to its other rights, terminate this Agreement forthwith on duly providing written notice to the other party to that effect in the event that the other party neglects or fails to perform or observe any of the material covenants, conditions or agreements contained in this Agreement, and such default is continued for thirty (30) days after the date of the non-defaulting party's notice to the other party. In the event of the expiration or termination of this Agreement for any reason, all rights granted to you hereunder shall terminate, and you shall immediately discontinue, and cause your authorized users to immediately discontinue, all use of Rosetta Stone Product. In the event of the expiration or termination of this Agreement, Rosetta Stone shall have the right to notify all authorized users that their rights to access the Rosetta Stone Product have been terminated.

ACCEPTANCE

This quote also serves as an order form. In placing this order, customer accepts the terms and conditions described in the Enterprise License Agreement, available at www.rosettastone.com/legal. Please fax quote along with any applicable purchase order to 540-437-2843.

I (the Customer) have read and accept the Enterprise License Agreement (ELA). The ELA, together with this Rosetta Stone Order Form ("Order Form") constitute the entire Agreement between Rosetta Stone and Customer. CUSTOMER AND ROSETTA STONE AGREE THAT THE TERMS AND CONDITIONS OF THIS AGREEMENT SUPERSEDE ANY PROVISIONS OF ANY CUSTOMER DRAFTED PURCHASE ORDER AND SUPERSEDE ALL PROPOSALS, WRITTEN OR ORAL, AS WELL AS OTHER COMMUNICATIONS BETWEEN CUSTOMER AND ROSETTA STONE RELATING TO THE SUBJECT MATTER HEREOF. IN THE EVENT OF ANY CONFLICT BETWEEN THE TERMS OF THIS ORDER FORM AND THE ENTERPRISE LICENSE AGREEMENT, THE ORDER FORM SHALL GOVERN.

ROSETTA STONE LTD.

By:_____

Authorized Signing Authority

_____

Printed Name/Title

_____

Date

O'FARRELL COMMUNITY SCHOOL

By:_____

Authorized Signing Authority

_____

Printed Name/Title

_____

Date

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 16, 2012
Action Item 3

RECOMMENDATION: Adopt a Board Policy for Tobacco-Free Schools -- #2011-2012-300

BACKGROUND INFORMATION:

Effective July 1, 2010, O'Farrell Community School became a 501(c)(3) non-profit organization. Our Board of Directors will continually add new board policies as the need arises.

CURRENT INFORMATION:

O'Farrell Community School is applying for the Tobacco Use Prevention Education Funding. In order to apply, we must complete the Tobacco-Free Certification by July 1. Suggested documentation for meeting the requirements for the bobacco-free certification

ADDITIONAL DATA:

Tobacco-Use Prevention Education (TUPE) funds support health education efforts aimed at the prevention and reduction of tobacco use by youth. TUPE in grades six through twelve is funded through a competitive application process. Funding consideration to local educational agencies is based on projects that propose to implement research-validated prevention programs for the general student population, provide youth development activities for both general and priority populations, and provide intervention and cessation services to students currently using tobacco.

See attached recommended Board Policy #2011-2012-300 for Tobacco-Free Schools.

O'Farrell Community School

BOARD POLICY

TOBACCO-FREE SCHOOLS
#2011-2012-300

The Board of Directors recognizes that the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, are inconsistent with its goal to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property, and in district vehicles.

This prohibition applies to all employees, students, and visitors at any school-sponsored instructional program, activity, or athletic event held on or off district property. Any written joint use agreement governing community use of district facilities or grounds shall include notice of the district's tobacco-free schools policy and consequences for violations of the policy.

Prohibited products include any product containing tobacco or nicotine, including, but not limited to, cigarettes, cigars, miniature cigars, smokeless tobacco, snuff, chew, clove cigarettes, betel, and nicotine delivery devices such as electronic cigarettes. Exceptions may be made for the use or possession of prescription nicotine products.

Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground.

The Board shares responsibility for ensuring tobacco-free campuses and will work with school staff, students, parents, public agencies, and community organizations.

REFERENCES:
Health and Safety Code 104420; 104495
Labor Code 6404.5
O'Farrell Board Policy 300

Board Approved:

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 16, 2012
Action Item 4

RECOMMENDATION: Approve the contract with ARC: Afterschool, Adventure, and Sports scheduled for May 24-25, 2012 in the amount of $4,750 for this year's ninth grade camping retreat at Dixon Lake in Escondido. This includes tents, four meals, three staff guides, first aid, camp kitchen, and three two- hour teambuilding workshops.

BACKGROUND INFORMATION:

On May 9, 2011, the Board of Directors approved the first 9th grade retreat which was held at Camp Stevens.

CURRENT INFORMATION:

The ninth grade is requesting approval for a one-night retreat for 100 students and chaperones.

Educational activities will be provided throughout the day. Students will engage in team-building activities led by ARC staff. O'Farrell teachers will lead students in both a hike and reflective activities designed to help them consider the challenges ahead in their next high school and college.

ADDITIONAL DATA:

Last year, this trip was paid through the Friends of O'Farrell and the cost was $5,166 for 88 students, it was also a one-night retreat. The Friends of O'Farrell has approved up to $6,000 for this trip.

BOARD OF DIRECTORS AGENDA ITEM
Agenda Date: April 16, 2012
Action Item 5

RECOMMENDATION: Approve an eighth and ninth grade trip to Washington D.C. and New York on May 14-18, 2012 with the student travel organization Worldstrides.

BACKGROUND INFORMATION:
There is no cost to the school. This is strictly organized by Worldstrides and the parents. O'Farrell has provided meeting space for all meetings that have occurred.

All participants are provided accident, illness, and accident-related dental insurance coverage up to $7,000 for accident, $1,500 for illness, and $750 for accident-related dental. Any charges not covered are the responsibility of the participant.

CURRENT INFORMATION:

We presently have 16 students and two teachers going on the trip.

Student: $1,922 quad occupancy which includes an additional $50 discount for registering before 3/1/2012

Inclusions:
- Round trip airfare
- Sightseeing transportation
- Course leader
- Quality hotel accommodations
- Night chaperones in hotel
- All meals
- All admissions fees
- Evening activities
- Accident/health insurance
- Field journals
- Online educational resources
- 24-hour emergency support

Full Refund Program: An additional $199 covers cancellation

All students are required to sign an Emergency Medical Release Form. See attached.

REQUIREMENTS:
1. Students must have no more than 20 absences
2. Students must have homebase recommendation
3. Students must have chaperone recommendation

ADDITIONAL DATA: Sample itinerary:

Day 1 – Alexandria, Mount Vernon, Washington Monument, Smithsonian Institution, Jefferson Memorial, WWII Memorial, Kennedy Center
Day 2 – Arlington National Cemetery, Iwo Jima Memorial, Sept 11th Memorial, Capitol Hill Grounds Tour, National Archives, Vietnam Veterans Memorial, Korean Memorial
Day 3 – White House, Ford's Theatre and Petersen House, Lincoln Memorial, FDR Memorial, Group departs
Day 4 – Depart for New York, Ellis Island, Statue of Liberty, Rockefeller Center, Broadway Play
Day 5 – Tour NBC Studios, Empire State Building

WORLDSTRIDES℠

DISCOVER YOUR WORLD

Emergency Medical Release

THIS FORM SHOULD BE COMPLETED AND RETURNED TO YOUR TEACHER

Participant's Name _____ Birthdate _____

Street Address _____ City _____ State _____ Zip _____

EMERGENCY INFORMATION

Father's Name _____ Home Phone (____) _____ Bus Phone (____) _____

Cell Phone (____) _____

Mother's Name _____ Home Phone (____) _____ Bus Phone (____) _____

Cell Phone (____) _____

In an emergency when parent/guardian cannot be reached, please contact the following:

Name _____ *Home Phone* (____) _____ *Bus Phone* (____) _____

Name _____ *Home Phone* (____) _____ *Bus Phone* (____) _____

Allergies _____ Last Tetanus _____

Other medical conditions _____

_____

Medication being used (include dosage/frequency) _____

_____

Present state of health _____

Family Physician _____ Phone (____) _____

Medical/Hospital Insurance Company _____ Phone (____) _____

Policy Holder's Name _____ Policy Number _____

AUTHORIZATION FOR TREATMENT OF MINOR

I, the undersigned, understand and acknowledge that every effort will be made to contact the parents in case of an emergency, and, if possible, before any medical treatment is administered. In the event of an emergency or if the parents cannot be notified, I hereby give permission to the Program Leader or the WorldStrides staff to secure proper treatment for my child. If necessary, this includes selection of physicians and medical treatment facility who are then authorized to perform such medical treatments as deemed necessary to protect the health of my child.

WorldStrides cannot be responsible for accommodating any food allergies, requirements or restrictions and is not responsible for any problems associated with the same. All issues with regard to food and drink, including allergies, requirements and restrictions are the sole responsibility of the participant.

In the event of any emergencies during the trip, the undersigned hereby grants authority to be exercised at the discretion of the Program Leader or chaperone to dispense over-the-counter medication.

_____ _____

Date Signature of Parent/Guardian

OVER