



AFTER SCHOOL RECREATION

COACH SEASON CHECKLIST

BEFORE THE SEASON

- ☐ Coach clearance complete • District ID badge received
 - ☐ CPR & First Aid current • Only certified coaches on game bench/sideline
 - ☐ Sports Contract & Waiver on file before athlete participation
 - ☐ Complete 5 practices before team selection
 - ☐ Verify eligibility before finalizing roster
Grades 5–8: No F • Grades 7–8: 2.0 GPA minimum • Max one “10” behavior comment
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ONCE YOUR TEAM IS SELECTED

- ☐ Collect all 3 required NCR forms
Parent Agreement • Minor Release/Consent • Supervision/Transportation
 - ☐ Keep WHITE copies with coach
 - ☐ Send YELLOW copies to principal
 - ☐ Submit roster to site admin
 - ☐ Provide written practice & game schedule
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DURING THE SEASON

- ☐ Supervise athletes before, during & after activities
 - ☐ Communicate schedule changes promptly
 - ☐ Model sportsmanship & respect
 - ☐ Secure district equipment & facilities
 - ☐ Report accidents • Notify parent/guardian
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WHEN SOMETHING GOES WRONG

INJURY

Stop participation for safety concerns. Never leave an injured athlete unattended.

EMERGENCY

Serious or life-threatening emergency: call 911 and follow site procedures.

REPORTING

Report ALL accidents to the school office. If closed, report the next school day.